Board of Trustees Minutes July 20, 2026, Meeting

Pratt Community College

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

I. **Call to Order: 6:00 p.m.** *Mark Morgan, Trustees Chair*

II. **Pledge of Allegiance –** led by Dean Fitzsimmons, Trustees Vice Chair

Trustees Present: Mark Morgan, Chair, Dean Fitzsimmons, Vice Chair (VC), Michele Hamm (Zoom), Eric Scott Killough, Ryan Lunt, Suzan Patton

Trustee(s) Absent: Kevin Melvin

Administrative Present: Monette DePew, Interim President/VP of Instruction, Linda Austin-Lanterman, VP Finance and Operations, Jerry Sanko, Chief Information Officer, Brian Kortz, Co-Director of Athletics, Rachel Steinbarger, Co-Director of Athletics, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations, and Donna Meier Pfeifer, Interim President Assistant, Foundation Assistant and Clerk of the Board of Trustees.

Administrative(s) Absent: None

III. **Comments(s) from the Public –** *Mark Morgan, Chair*
Morgan Trinkle, Pratt County Commissioner – No comment
Susan Mayberry – City of Pratt Commissioner Candidate - No comment

IV. **Introduction of Guest(s)** – *Mark Morgan, Chair and Monette DePew, Interim President*
Dr. Carl B. Smalls, PCC incoming president
Chase Galle, J.A. Knight & Sons, Inc. – General Contractors, Pratt, KS

V. **Introduction of Award(s) of Excellence –** *Monette DePew, Interim President* /VP Instruction
No award(s) were presented

VI. **Adjourn Sine die 2025-2026 Session of the Board of Trustees –** *Mark Morgan, Chair*
Motion was made by VC Fitzsimmons to adjourn sine die 2025-2026 of the Board of Trustees. Motion was seconded by Trustee Killough. Motion carried unanimously.

VII. **Call to Order 2026-2027 Session of the Board of Trustees** – *Mark Morgan, Chair*

VIII. **Election of 2026-2027 Board Officers -** *Mark Morgan, Chair*
Trustee Killough motioned Mark Morgan as Chair and Dean Fitzsimmons as Vice Chair. Motion was seconded by Trustee Lunt. Motion carried unanimously.

IX. **Special Action for Board Approval: Appointments and Designations –** *Mark Morgan, Chair*
a. Treasurer – Linda Austin-Lanterman
b. Clerk of the Board – Donna Meier Pfeifer
c. Attorney – Tom Black

d. Auditor – Loyd Group LLC –
- Trustee Patton expressed her concern regarding Loyd Group LLC – information presented in the past years have not been complete nor getting clear information.
- VP Austin-Lanterman has good working resources and have been very helpful.
- Already started working with them for the 2026-2027 fiscal year.

e. Designate Depositories – all banks and Savings and Loans with office in Pratt County
Motion was made by VC Fitzsimmons to accept the Appointments and Designation as presented. The motion was seconded by Trustee Lunt. Motion carried unanimously.

X. **Other Appointments at the Discretion of the Board** – *Mark Morgan, Chair*

a. KACC Delegate – Motion was made by VC Fitzsimmons to nominate Eric Scott Killough, Trustee Delegate. Motion was seconded by Trustee Lunt. With no further discussion motion carried.
KACC Alternate – Michele Hamm was nominated for KACC Alternate by Trustee Killough and seconded by VC Fitzsimmons. With no further discussion the motion carried.

b. Representative PCC Foundation Board (Ex. Officio – 1 year service) – *Mark Morgan*
The motion was made by Trustee Killough to approve Mark Morgan, Chair, as the Board's Ex. Officio – 1 year service. The motion was seconded by VC Fitzsimmons.
Discussion: The Foundation needs to be monitored closely, knowing where the money is coming and going. Completed and timely reports. Motion carried unanimously.

XI. **Discussion(s):**

A. MIS Report(s) *Lisa Kolm, Coordinator of Institutional Research & Effectiveness*
No report was presented.

B. Roof Plan Update / Insurance Claim – *Linda Austin-Lanterman, VP Finance & Operations*
- VP Austin-Lanterman has a draft of the roof cost which will include the shingled roofs, and Chandler.
- All the dorms are shingles and would like to bid them locally.
- Benson - Received some money
- Chandler and the wielding building are leaking. Chandler needs to be bid out.
- Insurance appraiser needs to come out and look at the shingle. With classes starting this will need to be done soon.
- Vehicles have been looked at
- Benson project – Rain delays, ordered more materials should be completed by August 8, 2026

C. Martin Luther King Jr. Holiday – *Monette DePew, Interim President / VP of Instruction*
Motion was made by Trustee Lunt to move the January 18, 2027 Trustees Board meeting to January 25, 2027 due to *Martin Luther King Jr. Holiday*. The motion was seconded by Trustee Killough. Motion carried unanimously.

D. John R. Dietrick, P.A. – *Monette DePew, Interim President / VP Instruction*
- Offering special deals to community college presidents
- Heather Morgan, Director of KACC, is encouraging to investigate
- Tom Black, Attorney in Pratt has been very responsive
- Mr. Dietrick's law firm is more into education issues, policy, procedures etc.

- This would bring in a qualified legal representation for matters of discussion, leaders on subject matters.
- KASB legal, would this be a duplicate?
- Monette DePew, Interim President, offered to discuss this with Dr. Carl Smalls to present at the August 17th Board of Trustees meeting.
- Consensus was to discuss this with Dr. Smalls at the August Trustee meeting.
- Tom Black, Attorney could be used “as needed"
- With continued changes increasing and requiring legal council is increasing
- KACC meeting August 2-3, 2026, Barton County Community College, will bring this up with the other colleges and get their thoughts.

(John R. Dietrick, P.A. letter on pages 3-6).

THE LAW OFFICES OF
JOHN R. DIETRICK, P.A.
EMPLOYMENT, LABOR & CORPORATE LAW

JOHN R. DIETRICK
ADMITTED IN KANSAS AND LOUISIANA

KIMBERLY STREIT VOGELSBERG
ADMITTED IN KANSAS

June 9, 2026

Dear College President:

Thank you for considering our firm, The Law Offices of John R. Dietrick, P.A., ("Dietrick Law") to represent ______________________ ("College") beginning on or about July 1, 2026, with respect to covered legal services in the areas of employment, labor, and education law as set forth pursuant to the terms in the Addendum ("covered legal services").

I and my colleague, Kimberly Streit Vogelsberg, will be personally responsible for managing any matters assigned to us by you or your designee. A Law Clerk may also provide legal assistance and/or research as well.

Dietrick Law will acknowledge all client communications within seventy-two (72) hours (excluding weekends and holidays) unless otherwise agreed upon. Substantive response times will be based upon the needs of the College and the scope and complexity of the legal matter. Both Dietrick Law and the College commit to timely and prompt communication and responses to aid in high-quality legal representation.

In consideration of Dietrick Law's commitment to remain available and to avoid conflicts that would impair such availability during the retained month to provide legal services, Dietrick Law will bill the College a monthly fee of $500 at the end of each retained month. This fee is earned upon the end of each month that Dietrick Law is retained.

Additionally, Dietrick Law will provide up to three (3) hours of covered legal services at $0 per hour each retained month. These hours do not roll over to the next month if unused.
Any additional time spent providing covered legal services, i.e., billable time exceeding three (3) hours in a retained month, will be billed in accordance with Dietrick Law's standard hourly billing policies. My hourly rate for working on these matters is $300.00; Kimberly's hourly rate is $250.00. Our law clerk hourly rate is $125.00. Generally, Dietrick Law will bill the College for all legal time worked on covered legal matters, including telephone calls, emails, and reasonable travel.

1240 SW OAKLEY | TOPEKA, KS 66604 | (785) 730.2700 | WWW.DIETRICKLAW.COM

We will forward billing statements to your attention - or your designee - monthly. Statements will include a detailed description of services provided, including the date, the person rendering the service, the amount of time involved, as well as the associated cost.

The College retains the right to discharge Dietrick Law at any time. If and when that occurs prior to the end of a month, Dietrick Law will prorate the appropriate portion of the retainer fee for that month as well as the number of hours of covered legal services provided at $0/hour for that month.

If this Engagement Letter fairly represents your understanding and agreement, please sign and date a copy of this Engagement Letter and return it to me either electronically or by mail to the below listed address.

We greatly appreciate the opportunity to work with you and the College and look forward to assisting you with your legal matters. If you have any questions or need additional information, please do not hesitate to contact me.

Very truly yours,

John R Dietrick

John R. Dietrick
Managing Partner

Approved:

By: ______________________________
President

Date: ______________________________

By: ______________________________
Board President

Date: ______________________________

Addendum to Dietrick Law Engagement Letter

All covered legal services must be mutually agreed upon; parties acknowledge that Dietrick Law is bound by ethical rules for attorneys. Compliance with ethical duties may prohibit Dietrick Law's representation of clients in certain circumstances, e.g., when a conflict of interest exists or when matters cannot be pursued with competency and diligence.

Covered legal services generally include legal services in the areas of employment, labor, and education law, such as:

- **Board Governance Issues**
  - Bylaws and governance questions
  - KORA/KOMA
  - Fiduciary duty issues, including conflicts of interest questions
- **Policy Development and Review**
  - Board policies
  - Employee handbooks
- **Risk Management and Compliance with State and Federal Laws**
  - FERPA
  - Title VII complaints and workplace investigations
  - Evaluation of certified staff
  - Title IX investigations and hearings
  - Contract analysis and interpretation
  - Responses to the Kansas Human Rights Commission and the Equal Employment Opportunity Commission
- **Employment Law/HR and Personnel Issues**
  - ADA, FMLA, PWFA, USERRA, ADEA, etc.
  - FLSA and Kansas Wage Payment Act
  - Constitutional rights of employees
  - Hiring processes and job description review
  - Disciplinary issues
  - Workplace investigations
  - Terminations and nonrenewals, including settlements and due process hearings
- **Labor Relations**
  - Consultation regarding bargaining proposals
  - Strategic advice and analysis
  - Review of notice letters
  - Advice and counsel through professional staff negotiations, including bargaining and impasse (mediation and fact-finding)
  - Advice and counsel through grievance procedures, representation in grievance mediation and arbitration
  - Kansas Department of Labor hearings

E. Other – *Mark Morgan, Chair*

a. Dr. Kwanna King has taken a position in Alabama
b. Board Retreat Date – October – November – no date set
c. Dr. Carl B. Smalls – Do a community reception of so some sort in August, discuss this with Dr. Smalls and get his thoughts.

XII. Communication to the Board – *Donna Meier Pfeifer, Clerk of the Board*

Nothing to report

XIII. Calendar of Events – *Mark Morgan, Chair*

July 20, 2026 Tyler Dallis – Art Gallery – Antiquity References in the Contemporary World
July 27, 2026 Tyler Dallis – Art Gallery - The Turtles

XIV. Consent Agenda - *Mark Morgan, Chair*

Chair Morgan asked for a motion to approve the consent agenda as presented. The motion was made by VC Fitzsimmons to approve the agenda as presented. The motion was seconded by Trustee Killough.

Requested Discussion:

- Finance Committee Report - review the finances for that month, and include in the month's agenda
  - Trustee Lunt stated he would be a substitute
  - Chair Morgan will contact Trustee Melvin and inform him he has been removed from the October schedule
- Financial Report – It was requested to add to the monthly report the year-to-date budget figures and a comparison to prior year.
- Greenbush – What is the incurred total cost as of now? i.e. legal fees, negotiation period, Rich Proffitt etc.
- Update on the IRS Issue – VP Linda Austin-Lanterman, Finance and Operations
  - The Hood Law Group, Kansas City, MO has been hired and will be communicating with the IRS.
  - PCC Filled out a form to apply for Covid funds to pay any penalty and interest for all of 2022 and from January to June, 2023. VP Lanterman had not heard anything from Hood Law at the time of the meeting.
  - Filed forms to get funding if needed for the two penalties.

Chair Morgan asked for a motion to approve the entire consent agenda. Motion was seconded by Trustee Hamm. With no further discussion motion carried unanimously.

Minutes: *Donna Meier Pfeifer, Clerk of the Board of Trustees*

Complete minutes are listed on https://prattcc.edu/board-of-trustees/

- **Human Resources** – *Monette DePew, Interim President / V of Instruction*

July 2026

APPOINTMENTS

Jeremy Doggett	Director of Financial Aid
Dezmen "Dez" Duncan	Assistant Softball Coach/Residential Supervisor
Nicholas "Nick" Lauffer	Electrical Power Technology Instructor – Pratt, KS
Kale Pickett	Automotive Technology Instructor – Kingman, KS
Jordyn Sanko	Financial Aid Admin Assistant
Dr. Carl B. Smalls	President
Natasha Zielke	Controller
Jessica Baty	Student Accounts Coordinator

CHANGE IN STATUS

Gabe Shemwell went from part-time Assistant Baseball Coach to full-time Assistant Baseball Coach/Residential Supervisor

Jhawan Horton from Assistant Track and Field Coach/Residential Supervisor to Assistant Track and Field Coach/Student Success Coach, Sr

RESIGNATIONS/TERMINATIONS

Kim Albright	Accounts Payable Clerk
Shelly Herd	Admissions Rep/Recruiter
Dr. Kwanna King	Vice President of Student Success
Brittany Slief	Online Student Enrollment Advisor - EDUKAN
Stewart "Toby" Tobais	Custodian

RETIREMENT

Leigh Ann Hall	College Health Nurse I

SEARCHING

Assistant Baseball Coach/Lateral TBD
Accounts Payable Clerk
Admissions Representative Recruiter
Assistant Athletic Trainer
Assistant Track & Field Coach/Lateral TBD
Assistant Volleyball Coach/Residential Supervisor
Bus Drivers (Part Time)
Cashier/Bookkeeper
Computer Specialist – Support
Custodian
Director of Housing
Online Student Enrollment Advisor - EDUKAN
Pratt EDUKAN Online Adjunct Faculty
Student Success Coach, SR
Vice President of Student Success

On Hold:

Admin Assistant to the VP of Student Services
Computer Specialist (Network Ops)
Data Coordinator
Evening Security Officer
Student Success Coach, Specialist

- **Financial Report** – *Linda Austin -Lanterman, VP Finance and Operations*

	YTD	*June*
	Actual	Actual
General Academic Tuition	$381,351.35	$9,741.93
Non-Credit class Fees	1,158,834.62	7,230.00
Academic Out of State Tuition	707,602.15	3,455.00
Misc Student Charges	118,319.12	1,499.75
State Operating Grant	1,501,584.00	0.00
Deferral Charge revenue	1,775.00	6,000.00
Ad Valorem Property Tax	7,217,091.79	2,190,837.94
Motor Vehicle Property Tax	346,562.13	0.00
Delinquent Tax	365.18	0.00
Recreational Vehicle Tax	3,354.22	0.00
Revitalization Tax Rebate	(118,439.83)	0.00
Other Rental Payments	3,370.00	0.00
Interest Income - Health Ins	763,627.09	0.00
Miscellaneous Income	31,392.18	2,414.42
KSBE Technology Grant	427,520.00	0.00
TOTAL	$12,544,309.00	$2,221,179.04

PRATT COMMUNITY COLLEGE
Expenditures Current Operating Fund
For the Twelve Months Ending Tuesday, June 30, 2026

		YTD	*June*
		Actual	Actual
510	Administrative Salaries	938,515.68	83,034.77
520	Faculty Salaries	1,188,038.48	55,309.12
522	Faculty Salaries - Supple	30,355.25	1,829.00
524	Faculty Overload	33,144.00	0.00
526	Faculty Salaries-Adjunct	40,286.89	0.00
528	Faculty Salaries-Summer S	7,924.00	0.00
530	Professional Exempt	2,474,547.40	203,804.07
560	Classified Salaries-Hour1	1,641,355.73	161,617.40
575	Faculty Allowance	56,895.62	2,538.00
589	College Work Study	19,484.17	0.00
590	Company Match FICA	474,121.72	38,289.19
593	Unemployment Insurance	77,724.00	44,837.00
596	Employee Fringe Benefits	36,202.83	1,771.85
601	Travel	397,641.08	7,831.37
607	Copy machine charges	15,489.62	832.56
608	Charge Card Expense	46,047.51	3,417.06
610	Repairs	129,926.49	2,302.59
611	Postage	16,938.31	669.64
613	Printing	4,582.80	920.00
615	Advertising	23,000.58	750.00
622	Insurance & Property & Plannin	229,964.24	0.00
625	Athletic Self-Insurance	93,674.00	0.00
626	Conference and Workshop Fee	2,349.00	0.00
631	Telephone	78,100.65	6,425.49
632	Water	9,435.62	814.44
633	Natural Gas and Oil	60,696.36	2,472.97
635	Electricity	287,850.46	22,372.53
637	Sewer	5,592.76	444.82
638	Trash Removal	23,199.49	2,744.91
641	Lease Costs	186,413.58	10,022.62
660	Contractual Services	439,838.14	15,853.85
663	Accounting and Auditing Servic	194,025.16	225.00
665	Maint & Janitorial Service	3,150.00	450.00
667	Plumbing Service	1,241.35	1,241.35
668	Electrician Services	39,005.12	7,369.66
669	Snow Removal/Grading	8,600.00	0.00
679	Cable TV	2,929.42	253.31
681	Membership Dues	170,565.96	3,918.00
683	Suppliers and materials	1,726.28	0.00
700	Supplies and materials	624,234.95	12,677.51
701	Office Supplies	13,894.26	2,386.00
703	Retention Program Supplies	305.64	0.00
708	Computer Supplies	807.68	807.68
710	Current Expense	91,382.61	8,075.69
715	Game Administration	240.44	0.00
735	Special Projects	4,894.96	0.00
742	Miscellaneous Expense	33,617.39	0.00
850	Equipment	616,848.21	67,472.51
851	Minor Assets	5,048.43	0.00
	TOTAL	$10,881,854.32	$775,781.96

FINANCE COMMITTEE SCHEDULUE

FEBRUARY 2026	Suzan Patton	Mark Morgan
MARCH	Suzan Patton	Mark Morgan
APRIL	Mark Morgan	Dean Fitzsimmons
MAY	Mark Morgan	Dean Fitzsimmons
JUNE	Mark Morgan	Dean Fitzsimmons
JULY	Dean Fitzsimmons	Kevin Melvin
AUGUST	Dean Fitzsimmons	Kevin Melvin
SEPTEMBER	Dean Fitzsimmons	Kevin Melvin
OCTOBER	~~Kevin Melvin~~	Michele Hamm
NOVEMBER	Kevin Melvin	Michele Hamm
DECEMBER	Kevin Melvin	Michele Hamm

Discussion: Remove Kevin Melvin from October – Ryan Lunt in for a substitute

- **Weekly Enrollment Report –** *Dr. Kwanna King, VP of Student Services*

Enrollment Update & Board Report - July 13, 2026

1. **Summer 2026 Semester Enrollment**
   - Summer 2026 semester credit hour production is 2,874, a 20 percent **decrease** from the same period last year.
   - Student Headcount is 546, a 21 percent **decrease** from the same period last year.
   - EDUKAN credit hour production is 1,653, a 30 percent **decrease** from the same period last year.
   - Pratt Online credit hour production is 910, a 10 percent **decrease** from the same period last year.
   - Outreach credit hour production is 72, a 5 percent **decrease** from the same period last year.
   - College Start/High School Enrollment is 211, a 12 percent **decrease** from the same period last year.
   - Credit hour production for the "Nine Core County Region" (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, and Stafford) is 693, a 19 percent **decrease** from the same period last year.

2. **Fall 2026 Semester Enrollment**
   - Fall 2026 semester credit hour production is 9,072, a 9 percent **increase** from the same period last year.
   - Student Headcount is 738, a 20 percent **increase** from the same period last year.
   - EDUKAN credit hour production is 974, a 925 percent **increase** from the same period last year.
   - Pratt Online credit hour production is 1,475, a 4 percent **increase** from the same period last year.
   - Outreach credit hour production is 813, a 13 percent **decrease** from the same period last year.
   - College Start/High School Enrollment is 1,317, a 16 percent **increase** from the same period last year.
   - Credit hour production for the "Nine Core County Region" (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, and Stafford) is 3,606, a 7 percent **increase** from the same period last year.

3. **Spring 2026 Semester Enrollment-FINAL**
   - Spring 2026 credit hour production is 13,838, a 14 percent **increase** from the same period last year.
   - Student headcount is 1,322, an 8 percent **increase** from the same period last year.
   - EDUKAN credit hour production is 3,102, a 29 percent **increase** from the same period last year.
   - Pratt Online credit hour production is 2,528, a 29 percent **increase** from the

same period last year.

- Outreach credit hour production is 1,042, a 4 percent **decrease** from the same period last year.
- ollege Start/High School Enrollment is 1,699, a 1 percent **decrease** from the same period last year.
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, and Stafford) is 4,411, a 2 percent **decrease** from the same period last year.

4. **Fall 2026 Housing Contracts**

- 285 unduplicated housing contracts received. Housing is at 82 percent capacity, a 18 percent **decrease** from the same period last year.

5 **On-Campus Recruitment Event**

- Beaver Building Days
  - July 16th

XV. Action Items

- **Ratify Waiver Board Policy No. 3-07** – *Linda Austin-Lanterman, VP Finance and Operations*
  No sole-source was brought to the Board.

- **Revenue Neutral Rates / Budget -** *Linda Austin-Lanterman, VP Finance and Operations*
  VP Linda Austin-Lanterman recommends:
  1. PCC does not exceed the Revenue Neutral Rates.
  2. Revenue Neutral Rates for 2026 is 37.791. 2025 tax rate was 39.70.
  3. Evaluation went up.

  Chair Morgan asked for a motion to maintain the Revenue Neutral Rates and authorization to sign the forms. Trustee Killough made the motion to maintain the Revenue Neutral Rates and authorized Mark Mogran, Chair, to sign the necessary forms. The motion was seconded by VC Fitzsimmons. It has been moved and seconded to maintain Revenue Neutral Rates.
  All present in favor responded by saying AYES (6) one Trustee absent from voting.

- **Rodeo Facility Announcement Stand** – *Linda Austin-Lanterman, VP Finance & Operations*
  J. A. Knight & Sons, Inc., Chase Galle representing, proposal for bids to build it onsite and have it elevated with an outside stairway. J.A. Knight, $59,250, was the only bid received.

  Chair Morgan asked for a motion to approve the bid from J.A. Knight and Sons, Inc. for the Rodeo Facility Announcer Stand in the amount of $59,250. The motion was made by VC Fitzsimmons, to accept the bid from J.A. Knight and Sons, Inc. in the amount of $59,250. The motion was seconded by Trustee Killough. With no further discussion the motion was carried out unanimously.

(Copy on Page 15 - 16)

J.A. KNIGHT & SONS, INC.
GENERAL CONTRACTORS PRATT, KS

111 STOUT STREET
PRATT, KS 67124

PHONE (620) 672-6571
FAX (620) 672-6462

July 16th, 2026

PROPOSAL

Pratt Community College
348 KS-61
Pratt, KS 67124

Rodeo Announcer Stand Proposal

Scope of Work:

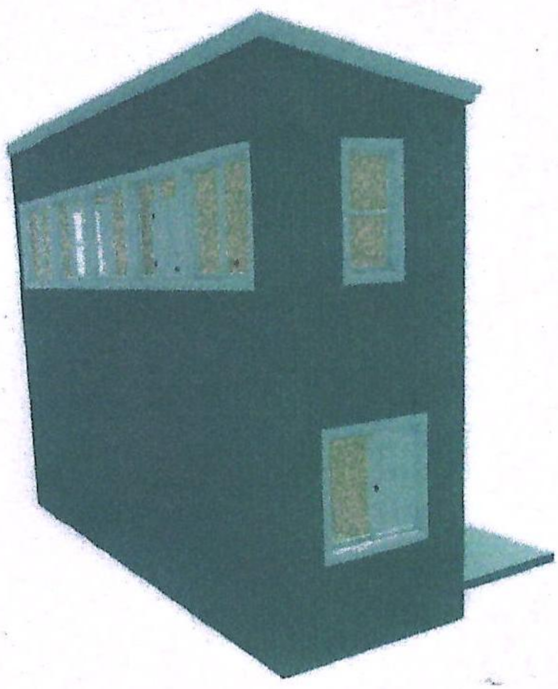
- Construct an 8ftx24ft, two story, wood-framed announcer stand at the PCC Rodeo Grounds
- Concrete footings and 5" slab on grade for main building, plus 5ftx24ft concrete apron on one side of building
- All walls to be 2x4 wood framing with engineering floor trusses and 2x12 field cut roof rafters
- ¾" Rib, vertical metal siding on all sides and roof – necessary trim also
    - Color to be selected by Owner
- Install 4x4 horizontal sliding windows and 2x4 single hung windows per plan
    - Windows to be vinyl and white in color
- Two exterior, steel clad doors, prefinished in white
- Electrical – rough-in and devices for lights and receptacles on 1st and 2nd floors, plus exterior per Bid specs – Includes sub-panel on 1st floor
    - Service to building is by Others, or added to this proposal for an additional fee
- Interior finish on floor, walls and ceiling to be exposed wood framing
    - No insulation or interior wall paneling is included at this time
    - No millwork is included
- Wood framed stairs with landing for access to 2nd floor
    - All treated lumber with 2x4 top and mid rails for railing – no balusters
- No plumbing or HVAC is included

**Sales tax on material and labor is NOT included.
**Contractor acknowledges a September 30th, 2026 completion date

TOTAL PROPOSAL AMOUNT: $ 59,250

Chase Galle – J.A. Knight & Sons, Inc.

7/16/2026
Date



- **Interim President Contract Extension** – *Mark Morgan, Chair*
  Chair Morgan asked for a motion to approve extending a stiffen to Monette DePew, Interim President contract to August 9, 2026. Trustee Patton made the motion to extend Monette DePew's interim president contract through to August 9, 2026. The motion was second by Trustee Killough. With no further discussion the motion carried unanimously.

- **Policy Review – First Review** – *Monette DePew, Interim President / VP Instruction*
  Chair Morgan asked for a motion to accept the administrative recommendation of no change to policy 1-03 *Code of Ethics for Trustees*. The motion was made by Trustee Hamm to accept the administrative recommendation of no change to policy *1-03 Code of Ethics for Trustees* and to waive the second reading. The motion was seconded by VC Fitzsimmons. With no further discussion the motion carried unanimously.

PRATT Community College

BOARD POLICY

Number	1-03
Policy Type	Governance
Adoption	02-15-1983
Deletion	
Revision	03-23-2009
Review Date	07-20-2026

CODE OF ETHICS FOR TRUSTEES

The trustee shall sign a statement that reaffirms support and compliance with the following Code of Ethics:

1. As a trustee, I will accept the legal and moral commitment and responsibility to the college, staff, and most importantly, to the students, and will exemplify ethical behavior and conduct that is above reproach.
2. I recognize that helping to set policy in order to assist management is the central, most important role of the trustee and in doing so helps to establish the bedrock of institutional stability.
3. To accomplish tasks, I am obliged to act with integrity and attend meetings regularly, be prepared to participate in open, honest and civil deliberation with colleagues, keep informed on the business of the college district, be responsive to meeting new needs in a changing society, and engage in an ongoing process of in-service education and continuous improvement.
4. I will willingly accept the moral obligation of maintaining the confidentiality of the issues and Board discussions pertaining thereto in its executive sessions as prescribed by law.
5. I will be constantly on guard to ensure that any Board decisions that are made will not result in any conflict of interest and that, when decisions have been made, I will publicly support the majority vote.
6. I understand that my authority exists only when acting collectively with fellow board members, and that authority is derived from, and obliged to serve, the interests of the college's constituencies.

7. I will honor the division of responsibility between the board and the CEO/President, and staff, and contribute to creating a spirit of true cooperation and a mutually supportive relationship in support of the community.
8. Additionally, I will have faith in the dignity and worth of the individual; will believe that it is better to govern and to be governed by persuasion than by coercion; will believe that knowledge gained by a trustee and the power to confer should be used to promote the welfare and happiness of all citizens of the college district.
9. Even more important, I accept the charge of "accountability" in fulfilling my responsibility. To accomplish the goal set forth in the stated philosophy and vision of the college (which I have helped to formulate), the question that will guide my way is: "Will the decision that I am about to make benefit the student?"
Revision Dates: 03-23-2009.

XVI. Written Reports

- **Faculty Report -** *Jason Ghumm, PHEA President*
  Nothing to report due to summer break

- **Athletic Report** – *Brian Kortz and Rachel Steinbarger, Co – Athletic Directors*
  a. All programs are working on recruiting for 2026-2027 academic year. Numbers remain strong for several programs and continue to reach the 25% Kansas number, if not exceeding.
  b. Nike – PCC officially started the Nike era on July 1, 2026. Partnering with Nike and BSN SPORTS. Nike will be the official outfitter of PCC Athletics. BSN SPORTS will serve as the official supplier for PCC Athletics.
  c. Volunteer Service Hours – 7,728 hours of outreach opportunities, not just in the Pratt, but surrounding area. Did Youth camps, clinics to school visits, and charitable community projects. Wrestling had an outstanding 4,865 community service hours across 38 events.
  d. Women's Soccer will have a scrimmage on August 15th against Central Christian. Season begins on August 20 hosting Redlands Oklahoma at 6 p.m.
  e. Men's Soccer will begin with a scrimmage on August 8 at Hesston and Auguust 15 at Central Christian, Oklahoma.
  f. Volleyball scrimmage at Butler August 15, season begins on August 21-22 at Garden City for a non-conference tournament. First home match on August 26th hosting against Northwestern Oklahoma and Labette.
  g. Wrestling's Preston Hagel was named finalist for the *2026 Greater Wichita Sports Banquet* this year as the *Junior College Male Athlete of the Year*. Preston named the *2026 KJCCC Newcomer of the Year*, along with the *Wrestler of the Year* in the conference at 197 pounds.

- **Rodeo Update –** *Dr. Tina Doggett, Dean of Technical Education/Accreditation Liaison*
  Date – October 8-10, 2026 – Herb Huffman Rodeo Arena
  Planning Checklist is kept up-to-date.

- **Shooting Sports Update -** *Dr. Tina Doggett, Dean of Technical Education/Accreditation Liaison*
  Nothing was presented before the Board

- **Information Technology Project Update** – *Jerry Sanko, Chief Information Officer*

New SIS Jenzabar (J1)

- Implementation (July 2024 – September 2026)
- Practice
- Validating process
- Data Validation
- Reports and Form updates and creations
- Integrations (Bookstore, Cafeteria, Library, Building access control, Canvas, Softdocs)
- Develop training plans

Go Live

- JFA October 2025 (Complete)
- J1 September 11 – October 2, 2026 (minus HR)
  - Advancement October (TBD)
  - JRM (TBD)

- Transition from implementation team
  - Meetings with Hypercare team (TBD)
  - Cut over (TBD)

Building Access Control system (Replacing current system (dorm entrances only) and adding all doors in dorms and classroom buildings)

- Project Manager site visit July 14 (Complete)
- Project overview and set the priority of work August 26 (Complete)

Project starts the week of 13 October

- Hardware installation
  - Benson (in progress) Exterior door parts on order
  - Riney (in progress)
  - Gwaltney (in progress)
  - Chandler (Complete)
  - Dudrey (Complete)
  - EPT (in progress)
- Software
  - Finishing up hardware installs
  - Programming doors into the cloud system
  - Setup up access for employees
- Go Live
  - Employee access moves from keys. (in progress)
  - Exterior door access schedule (in progress)

SP/Phone/Dorm Internet/Campus Wireless/PA/Intercom Project RFP sent out to

- Companies (June 2026) (Complete)
- Select Company Board approval (June 2026) (Complete)
- Kickoff meeting (23 June) (Complete)
- Discovery (In Progress)
  - Verification of existing network cabling (In Progress)
  - Verification of current network switches (In Progress)

Business ISP Connection (In Progress)

- Running Fiber from Room 0 to Computer Center (Complete)
- Migration of existing SC connection to the new Fiber run (Complete)

- Setting up new public IP addresses on edge device
- Cutover to SC
- Update external DNS with new Public Ips
-

Phone System (In Progress)

- Ordering phone equipment (In Progress)
- Letter of Agency for porting phone number to SC (Complete)
- Installation of equipment
- Training
- Cutover to SC

MDU (Not started)
WiFi (Not Started)
PA/Intercom (Not Started)

Data Services Department Update:

- Compilation of the KBOR KSPSD Academic Year Collection is underway; due August 21

- **Foundation Report** – *Barry Fisher, Executive Director*

Rodeo Arena Lighting and Announcer's Stand

Herb Huffman Rodeo Arena - Continue to work with Jake Ritz to raise funds for improvements to the rodeo arena lighting and announcer's stand. Currently have $75,000 in funding requests pending with prospective donors. In addition, 29 new prospective donors have been identified, representing a potential $87,500 in additional solicitations. $135,000 asks are out on the table. Would like to do a dedication on October 8th, the first day of the rodeo.

Scholarship Management

Preparing for our conversion to Jenzabar Advancement. Evaluating AwardSpring, a web based scholarship management system that would complement the Jenzabar system. AwardSpring offers a central online hub for all Foundation scholarships. Several Kansas Community Colleges and Technical schools have adopted it and have had very favorable results. Students can complete one application and be automatically matched to every award they qualify for, improving consistency in how awards are administered. AwardSpring's data transfer capabilities to and from Jenzabar modules have the potential to reduce manual data entry for staff, streamline committee review and scoring, and provide clear reporting so we can better track awards. The platform also includes donor portals that provide up-to-date reporting on scholarship funds, along with student bios and thank you messages. We will thoroughly evaluate whether the platform would, in practice, allow for efficient data transfer to and from Jenzabar's Advancement, Financial Aid, and Finance Systems..

- **KACC (Kansas Association of Community Colleges)** – *Eric Scott Killough, Trustee*
  Quarterly meeting at Barton County Community College, Great Bend – August 2-3, 2026.

- **ACCT/NLS (Association of Community College Trustees / National Legislative Summit)**

- **AACC – (American Association of Community Colleges)**

XVII. <u>Wrap Up</u>

- **Comments from the Interim President –** *Monette DePew, Interim President / VP of Instruction*
  Appreciation to everyone who have diligently worked along with Jenzabar training, preparing for classes, new phone system, to name a few.

- **Comments from the Board Chair** – *Mark Morgan, Chair*
  Expressed appreciation to the Board and employees for their cooperation and assistance through all the changes, roof repair, HVAC. Looking forward to working with Dr. Carl B. Smalls.

XVIII. Executive Session for Non-Elected Personnel Matters (If needed) – *Mark Morgan, Chair*

Chair Morgan asked for a motion to go into Executive Session. Trustee Killough made the motion to go into executive session for 45 minutes with a 5-minute break to discuss non-elected personnel with Dr. Carl B. Smalls, Monette DePew, Interim President / VP of Instruction and Linda Austin-Lanterman, VP Finance and Operations. Motion was seconded by Trustee Lunt. Motion passed unanimously.

<u>07:22 p.m.</u> Start of executive session
<u>07:48 p.m</u>. Monette DePew, Interim President / VP Instruction and Linda Austin-Lanterman, VP Finance and Operation left the executive session.
<u>08:05 p.m.</u> Trustee Suzan Patton made the motion to exit out of the executive session and return to general session. Motion was seconded by Trustee Ryan Lunt to come out of executive session and return to general session. Motion passed unanimously.

<u>8:05 p.m</u>. Chair Morgan opened general session.

Approve Contract with Dr. Carl B. Smalls – *Mark Moran, Chair*
Chair Morgan asked for a motion to approve the contract with Dr. Carl B. Smalls. Eric Scott Killough, Trustee, made the motion to approve the contract between Pratt Community College and Dr. Carl B. Smalls as follows:

1. $182,000 base salary for three (3) years contract, non-rotating
2. Compensated with a new car
3. Credit card for miscellaneous expenses, including entertainment
4. Standard health insurance package commiserate with the vice presidents
5. Same benefit package as the vice presidents
6. A phone
7. Blythe Family Fitness membership, Rotary membership
8. $10,000 moving expenses
9. $12,740 – 7% base salary contribution from PCC to a retirement fund account to be made later.

<u>Discussion</u>: Trustee Killough asked Dr. Carl B. Smalls if he agrees with what was stated?
Dr. Carl B. Smalls – "Ready to Rock- n- Roll"!

A Verbal Roll Call Was Taken:

Trustees	YES	NO
Dean Fitzsimmons	X	
Michle Hamm	X	
Eric Scott Killough	X	
Ryan M. Lunt	X	
Suzan Patton	X	
Mark Morgan	X	
Kevin Melvin - Absent	0	

Majority 6 Yes, with one absent, to approve the contract with Dr. Carl B. Smalls and Pratt Community College as so stated.

With no further discussion the motion passed unanimously.

XIX. Adjourn Meeting – *Mark Morgan, Chair*

8:12 p.m. Chair Morgan asked for a motion to adjourn the meeting. Motion was made by VC Dean Fitzsimons. Motion was seconded by Trustee Ryan Lunt.
Motion passed unanimously and adjourned.

Donna Meier Pfeifer
Open Session Recorder
Clerk of the Board and Interim President Asst.
July 20, 2026