

Board of Trustee Minutes May 11, 2026

Special Meeting

Pratt Community College

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

- I. **Call to Order:** 6:00 p.m. Trustee Mark Morgan, Chair, called the meeting to order.
- II. **Pledge of Allegiance** – Pledge of Allegiance was led by Ryan Lunt, Trustee

Trustees Present: Mark Morgan (Chair), Dean Fitzsimmons, (Vice Chair), Michele Hamm, Eric Scott Killough, Ryan Lunt, Kevin Melvin, and Suzan Patton. Quorum was met.

Trustee(s) Absent:

Administration Present: Monette DePew, Interim President / VP Instruction, Linda Austin-Lanterman, VP Finance and Operations, Ashley Cook, Associate Vice President of Finance & Operations, and Donna Meier Pfeifer, President Assistant, Foundation Assistant, and Clerk of the Board of Trustees.

Administration Absent:

Introduction of Guest(s)

Susan Mayberry, Kristin Schultz, and Amber Graves. PCC English Instructor

III. **Comment(s) from the Public**

Susan Mayberry – Questioned if Dr. Michael Calvert’s settlement was done, what was the amount and where did this money come from?

Chair Morgan: “we cannot speak to that “.

IV. **Discussion:**

Greenbush – Richard Proffitt, Lead Facilitator

A. Mr. Proffitt went over the IV Phases:

Position Description Revision – Minimum of Master’s degree with cabinet level experience or Doctorate from an accredited institution with course work in the community college, finance, higher education philosophy, management and personnel.

B. Position has been posted – 6 applications have been received

C. Timeline is June 5, 2026 for application to be due. This gives quality candidates some time to apply. Vetting process will increase in the individuals.

D. June 8, 2026, have an executive session zoom meeting and recommendations of semifinalists. Along with the names of others who have applied and give full disclosure to the Board.

E. Approved Board candidates would go into the one-way interviews.

F. Questions: Mr. Proffitt needs to know the type of questions the Board wants asked.

Mr. Proffitt met with the following: Cabinet, Faculty and Staff. Common things did come out. The profile will be built from the survey results begin building the questions.

Interview Process

Morning – one candidate during the day, Interview in front of Cabinet, faculty representatives and staff representatives. Public reception. This is done with a moderator. Each group will have feedback sheets sent to the Trustees by the end of the day.

V. **Action Item(s) – *Mark Morgan, Chair***

6:23 p.m. Chair Morgan asked for a motion to go into executive session. VC Fitzsimmons made the motion to go into executive session for no longer than 30 minutes. Motion was seconded by Trustee Lunt. Motion carried unanimously.

6:24 p.m. Executive Session was attended by Board of Trustees and Mr. Richard Proffitt.

6:54 p.m. motion was made to adjourn from the executive session. Motion was made by VC Fitzsimmons to adjourn from executive session. The motion was seconded by Trustee Melvin. Motion carried unanimously.

6:55 p.m. Resumed general session.

Mr. Richard Proffitt – spoke to the Board with questions about what qualities and characteristics to proceed in the next president. Answers will be included to what other remarks were expressed and include the surveys. From this a candidate profile will be built. All stakeholder groups will be part of the interview process and will have input. There will be a community forum portion. All the information will come before the Board, and they will be making the decision.

VI. 6:58 p.m. Chair Morgan asked for a motion to adjourn the meeting. Trustee Hamm made the motion to adjourn the meeting. Seconded by VC Fitzsimmon. Motion carried unanimously.

Donna Meier Pfeifer
General Session Recorded by
Clerk of the Board