

Board of Trustee Minutes of July 21, 2025, Meeting

Pratt Community College

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

I. **Call to Order:** 6:00 p.m. Trustee Mike Koler, Chair, called the meeting to order.

II. **Pledge of Allegiance** – Pledge of Allegiance was led by everyone

Trustees Present: Mike Koler (Chair), Dean Fitzsimmons (Vice Chair), Michele Hamm, Eric Scott Killough, Ryan Lunt, Mark Morgan and Suzan Patton. Quorum was met.

Trustee(s) Absent:

Administrative Present: Dr. Michael Calvert, President, Linda Austin-Lanterman, VP Finance and Operations, Dr. Kwanna King, VP Student Services, Monette DePew, VP Instruction, Jerry Sanko, Chief Information Officer, Kurt McAfee, Interim Athletic Director, and Donna Meier Pfeifer, President’s Assistant and Clerk of the Board of Trustees.

Administrative(s) Absent: Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations

Media Representation: No representation

III. **Comment(s) from the Public:** *Mike Koler, Chair*
Kristin Schultz - no comments from the public

IV. **Introduction(s):** – *Dr. Michael Calvert, President*
Kurt McAfee, Interim Athletic Director

V. **Introduction of Awards of Excellence** – *Dr. Michael Calvert, President*
No awards were presented

VI. **Adjourn Sine die 2024-2025 Session of the Board of Trustees** – *Mike Koler, Chair*
6:02 p.m. Chair Koler asked for a motion to adjourn Sine die 2024-2025 session of the Board of Trustees. Motion was made by VC Fitzsimmons to adjourn sine die 2024-2025 session of the Board of Trustees. The motion was seconded by Trustee Patton. With no further discussion the motion carried unanimously.

VII. **6.03 p.m. Call to Order 2025-2026 Session of the Board of Trustees** – *Mike Koler, Chair*

VIII. **Election of 2025-2026 Board Officers** - *Mike Koler, Chair*

a. Chair – Trustee Killough nominated Mark Morgan
VC Fitzsimmons nominated Michele Hamm

With no other nominations from the floor. Nominations ceased.

Vote was taken; Mark Morgan – 4 Michele Hamm – 2

By majority rule, Mark Mogan was voted as Chair

Chair Morgan took office and conducted the meeting.

- b. Vice Chair – Chair Morgan asked for nomination for vice chair.
Michele Hamm nominated Dean Fitzsimmons. Trustee Patton requested nominations cease.
With no further nominations Dean Fitzsimmons was voted as Vice Chair

- IX. **Special Action for Board Approval: Appointments and Designations** – *Chair Morgan*
Trustee Fitzsimmons made the motion to approve the appointments and designations for the following:
- a. Treasurer – Linda Austin-Lanterman
 - b. Clerk of the Board - Donna Meier Pfeifer
 - c. Attorney – Tom Black
 - d. Auditor – Loyd Group
 - e. Designate Depositories – all banks and Savings and Loans with an office in Pratt County

The motion was seconded by Trustee Lunt. With no further discussion the motion was carried unanimously.

- X. **Other Appointments at the Discretion of the Board** – *Mark Morgan, Chair*
- a. KACC Delegate and Alternate – VC Fitzsimmons made the motion to nominate Trustee Eric Scott Killough to continue to serve in this capacity. The nomination was seconded by Trustee Hamm. With no further discussion the motion was carried unanimously.
 - b. Representative of PCC Foundation Board – Motion was made by Trustee Patton to nominate Chair Mark Morgan be the Board of Trustee Ex .Officio. Nomination was seconded by Trustee Hamm. With no further discussion the motion was carried unanimously.

XI. **Discussion:**

A. **MIS Report(s) (Management Information System)**

PCC KPI Dashboard Reports– (KPI - Key Performance Indicators) -
Lisa Kolm, Coordinator of Institutional Research & Effectiveness

Institutional Aim: Enrollment Stability:

KPI #1: Increase annual credit hour production greater than the previous year

KPI #2: Increase student annual credit hour production from the designated core counties* greater than the previous three-year average

(*Pratt, Kingman, Kiowa, Stafford, Barber, Harper, Comanche, Reno, Sedgwick)

KPI #3: Maintain or increase Fall-to-Fall student *persistence rates for the academic year in comparison to the previous three-year average.

(*Full-time degree-seeking students)

Institutional Aim: Student Success

KPI #4: Increase awards in an academic year

(*Includes degrees, certificates, and SAPP's)

KPI #5: Maintain high employment rates in Perkins approved technical programs

KPI #6: Achieve at least a 60% Student Success Index Rate annually on the Kansas Community College Student Success Index which measures student retention and completion

Institutional Aim: Financial Viability

KPI #7: Maintain cash reserves of 9 months operating expenses in general fund, postsecondary education fund, and capital outlay fund.

**As of June 2025, one month of operating expenses = \$1,488,073*

KPI #8: CFI remains 5.0 or higher – (CFI) - Composite Financial Index

KPI #9: Average cost per FTE below the US DOE threshold

KPI #10: Maintain deferred maintenance as reflected on the five-year capital plan at no more than \$2,000,000

KPI #11: Student return on investment above \$4.00

B. ACCT Summary of H.R.1 – Reconciliation Act – Dr. Michael Calvert, President
Education Provisions of H.R. 1 – An Act to provide for Reconciliation Pursuant to Title II of - Con. Res. 14 (“One Big Beautiful Bill Act”)

Summary of the higher education provisions that are included in H.R. 1

- Subtitle A – Exemption of Certain Assets – Sec. 80001. Exemption of Certain Assets
- Subtitle B – Loan Limits – Sec. 81001. Establishment of Loan Limits for Graduate and Professional Students and Parent Borrowers; Termination of Graduate and Professional Plus Loans
- Subtitle C – Loan Repayment –
Sec. 82001. Loan Repayment; Sec. 82002 Deferment; Forbearance;
Sec. 82003 Loan Rehabilitation; Sec. 82004 Public Service Loan Forgiveness,
Sec. 82005 Student Loan Servicing
- Subtitle D – Pell Grants –
Sec. 83001 – Eligibility; Sec. 83002 Workforce Pell; Sec. 83003 Pell Shortfall;
Sec. 83004 Pell Grant Exclusion as Related to Other Aid – *Starting on July 1, 2026, revokes Pell eligibility for students who are receiving “full cost of attendance”, scholarships from other non-federal sources.*
- Subtitle E – Accountability –
Sec. 84001 – Ineligibility Based on Low Earnings Outcomes
- Subtitle F – Regulatory Relief -
Sec. 85001 Repeal of Rule Relating to Borrower Defense to Repayment
Sec. 85002 Repeal of Rule Relating to Closed School Discharges

C. KBOR Certification of Cash on Hand – Dr. Michael Calvet, President

Acknowledgement – It is hereby acknowledged that pursuant to 2025 Senate Bill No. 125, Section 118(a), community colleges are eligible to receive specified amounts from the Two-Year College Business Industry and Apprenticeship Act and from the Two-Year College Student Success Initiatives Account during the fiscal year ending June 30, 2026, if the cash on hand of the community college is equal to or less than six months for the fiscal year ending June 30, 2025. Alternatively, if a community college is found to have cash on hand greater than six months using the methodology outlined herein for the fiscal year ending June 30, 2025, the board of trustees of the community college may adopt a timely resolution that either reduces the current year-tax levy on the taxable tangible property of the community college district or may provide a property tax rebate to the taxpayers within the community college district that is equal to the amount required for the community college to be eligible to receive the specified amounts from the Two-Year College Business Industry and Apprenticeship Act and from the Two-Year College Student Success Initiatives Account during the fiscal year ending June 30, 2026.

D. Review 2025-2026 Budget and Reach Consensus to Support Published Budget –
Dr. Michael Calvert, President and Linda Austin-Lanterman, VP Finance & Operations

NORTHERN NATURAL CORRECTONS

\$995,908

39.68 MIL/ 5% WAGE INCREASE

Scenario #3

2025-2026 Starting Cash Flow \$50,000.00

Revenue Changes

Credit Hour Growth Flat*	\$0.00
Tuition/Fees Increase \$3 PCH	\$60,330.00
Valuation MIL Decrease 2.1 (39.68)	(\$654,626.00)
State Funding (Tiered)	(\$15,221.00)
State Funding (Non-Tiered)	\$46,832.00
B&I Funds	\$15,532.00
Student Success	(\$123,499.00)
Cyber Security	(\$250,000.00)
Capital Outlay Increase	\$154,147.00
Deferred Maintenance	\$92,350.00
Perkins Grant Increase	\$13,198.00
Revenue Change	(\$660,957.00)

* (1% Enrollment Change = \$13,240)

Expenditure Changes

Staff Salary & Benefits Increase (5%)	\$285,012.20
Faculty Salary & Benefits Increase	\$279,680.52
Increase Cost of Insurance	\$50,000.00
Increase Utilities (7%)	\$22,750.00
Departmental Budget Inflation Increase (3%)	\$42,250.00
Barton Nursing Program	\$20,000.00
Unfilled Positions	(\$320,000.00)
Expenditure Change	\$379,692.72

FY 2025/2026 Estimated Cash Flow **(\$990,649.72)**

Cash Reserves Usage TBD

Estimated Expenses

Roof	\$1,000,000.00
Parking	\$1,500,000.00
Jenzabar Implementation Payoff	\$3,166,900.00
	\$5,666,900.00

E Martin Luther King Jr. Holiday – January 26, 2026 – Dr. Michael Calvert, President

It was the consensus of the Board to reschedule the January 19, 2026 Board meeting to January 26th due to Martin Luther King Jr. Holiday on the 19th of January.

XII. Communication to the Board – Donna Meier Pfeifer, Clerk of the Board
Nothing to report

XIII. Calendar of Events – Dr. Michael Calvert, President

- August 11, 2025 – All Employee Meeting
- August 17, 2025 - Move in Day
- August 25, 2025 - Public Budget Hearing
- August 25, 2025 – Board of Trustees Meeting
- *January 26, 2026 - Board of Trustees meeting due to Dr. Martin Luther King Jr. Holiday on January 19, 2026.

XIV. Consent Agenda – Mike Koler, Chair

Chairman Morgan asked for a motion to approve the consent agenda as presented. Trustee Hamm made the motion to accept the consent agenda as presented. The motion was seconded by VC Fitzsimmons.

Chair Morgan asked if there was discussion topic(s) to be pulled. No requests were made. With no discussion or comments the motion was carried unanimously.

Departments included in the consent agenda:

- **Minutes:** *Donna Meier Pfeifer, Clerk of the Board of Trustees*
Complete minutes are listed on <http://prattcc.edu/departement/board-trustees>
- **Human Resources – Dr. Michael Calvert, President**

APPOINTMENTS

CHANGE IN STATUS

Thomas Wheeler Assistant Baseball Coach (.51FTE) To Assistant Baseball Coach/Residential Supervisor

RESIGNATIONS/TERMINATIONS

Sean McElwee	Assistant Baseball Coach/ Residential Supervisor
Kelly Streeter	Registrar

Board Authorization to President

The Board authorizes the President to enter into a Severance Agreement with Larry Johnston, through which Pratt Community College will retroactively accept the resignation tendered by Mr. Johnston on May 12, 2025, with a final date of employment of June 30, 2025, among other provisions set forth in such Agreement.

FALL 2025 CONTRACTS

Ira Hart	HPR292-R-1P Care and Prevention of Sports Injuries
Ken Kepley	HPR125-O-1E Psychology of Sport
Ken Kepley	HPR123-O-1E Concepts/Apps of Exercise Science
Jason Ratcliffe	HST176-O-1E American History to 1865
Taryn Rennaker	BUS162-O1E Introduction to Word Processing

ADJUNCT FALL 2025 CONTRACTS

SEARCHING

Adjunct Clinical Instructors, Allied Health
Automotive Technology Instructor – Pratt, KS
Bus Drivers (Part Time)
Custodian
Director of Students & Residence Life/ Residential Supervisor
Director of Marketing Communications & College Relations
Maintenance / Bus Driver
Registrar
TEMP Instructor: CDL Driving Instructor
Welding Instructor – Pratt, KS

ON HOLD

Adjunct EKG Technical Instructor (on hold)
Adjunct Phlebotomy Instructor (on hold)
Assistant Athletic Director (on hold)
Assistant Registrar (on hold)
Case Manager (on hold)
Cashier/Bookkeeper (on hold)
Computer Specialist (Network Ops) (on hold)
Data Coordinator (on hold)
Faculty Assistant (on hold)
Financial Aid Admin Assistant/ Library Clerk (on hold)
Social Media & Website Manager (on hold)
Student Success Coach, Specialist (on hold)

➤ **Financial Report – Linda Austin-Lanterman, VP of Finance and Operations**

Current Operating Fund

For the Twelve Months Ending Monday, June 30, 2025

		<i>YTD</i>	<i>YTD</i>		<i>June</i>	June	
	Annual Budget	Budget	Actual	Encumbrances	Budget	Actual	
510	Administrative Salaries	742,978.44	742,978.44	751,731.15	0.00	61,914.87	81,525.58
520	Faculty Salaries	1,042,223.96	1,042,223.96	1,262,770.63	0.00	86,848.44	75,674.67
522	Faculty Salaries - Supple	13,960.17	13,960.17	5,500.00	0.00	3,487.51	0.00
524	Faculty Overload	10,000.08	10,000.08	0.00	0.00	833.34	0.00
526	Faculty Salaries-Adjunct	120,000.00	120,000.00	7,298.75	0.00	10,000.00	0.00
528	Faculty Salaries-Summer S	2,500.08	2,500.08	0.00	0.00	208.34	0.00
530	Professional Exempt	2,476,086.18	2,476,086.18	1,924,474.45	1,400.00	206,332.22	182,499.61
560	Classified Salaries-Hour1	1,479,207.28	1,479,207.28	1,182,784.52	0.00	123,266.69	111,570.33
575	Faculty Allowance	169,741.04	169,741.04	119,247.94	0.00	14,145.16	8,121.60
589	College Work Study	0.00	0.00	13,744.98	0.00	0.00	0.00
590	Company Match FICA	446,720.96	446,720.96	384,816.50	0.00	37,227.84	41,110.53
593	Unemployment Insurance	13,342.10	13,342.10	24,124.00	0.00	1,111.96	0.00
596	Employee Fringe Benefits	1,321,322.99	1,321,322.99	791,588.11	2,133.11	110,110.18	7,523.73
601	Travel	368,430.36	368,430.36	405,514.87	(20,788.03)	19,584.12	10,998.60
607	Copy machine charges	20,852.34	20,852.34	14,004.97	1,252.04	1,349.67	2,270.23
608	Charge Card Expense	63,000.04	63,000.04	63,197.45	8,480.86	4,916.67	5,973.05
610	Repairs	18,800.04	18,800.04	97,383.87	29,810.36	1,566.67	2,861.36
611	Postage	13,615.18	13,615.18	13,789.13	887.63	1,003.34	967.77
613	Printing	26,999.16	26,999.16	9,212.48	(615.00)	2,340.68	0.00
615	Advertising	52,190.00	52,190.00	44,160.38	2,939.61	3,582.50	1,437.50
622	Insurance & Property & Plannin	491,750.44	491,750.44	440,793.12	181,348.34	0.00	0.00
625	Athletic Self-Insurance	88,025.00	88,025.00	95,372.00	75,372.00	0.00	0.00
626	Conference and Workshop Fee	5,910.00	5,910.00	2,915.42	6,053.00	10.00	0.00
631	Telephone	81,307.00	81,307.00	69,161.06	6,146.10	6,882.00	5,974.61
632	Water	12,000.00	12,000.00	7,922.69	177.21	1,000.00	701.70
633	Natural Gas and Oil	24,902.10	24,902.10	62,512.41	5,221.96	2,500.00	2,496.99
635	Electricity	209,681.12	209,681.12	263,798.77	(5,236.81)	20,000.00	21,680.61
637	Sewer	12,010.44	12,010.44	5,708.75	203.52	1,000.87	461.03
638	Trash Removal	21,618.72	21,618.72	21,373.17	77.47	1,801.56	1,818.65
641	Lease Costs	138,850.56	138,850.56	363,085.84	47,760.69	11,570.88	27,824.34
648	Equipment repairs	9,000.00	9,000.00	0.00	0.00	750.00	0.00
660	Contractual Services	677,675.35	677,675.35	589,800.25	5,170.69	54,503.61	38,931.67
663	Accounting and Auditing Servic	60,000.00	60,000.00	55,255.00	30,000.00	5,000.00	0.00
667	Plumbing Service	3,600.00	3,600.00	0.00	0.00	300.00	0.00
668	Electrician Services	3,600.00	3,600.00	0.00	0.00	300.00	0.00
669	Snow Removal/Grading	1,200.00	1,200.00	6,300.00	0.00	0.00	0.00

681	Membership Dues	91,168.68	91,168.68	106,977.08	3,429.95	3,554.20	13,459.20
683	Supplies and materials	14,166.00	14,166.00	4,867.91	1,640.96	0.00	0.00
700	Supplies and materials	316,312.78	316,312.78	514,110.00	32,157.12	19,759.25	43,871.62
701	Office Supplies Maint & Janitorial	3,125.00	3,125.00	3,530.11	403.59	310.00	1,120.60
702	Supplies Retention Program	0.00	0.00	667.97	838.54	0.00	0.00
703	Supplies	1,740.00	1,740.00	328.20	111.80	145.00	0.00
708	Computer Supplies	500.00	500.00	2,762.28	378.80	0.00	0.00
710	Current Expense	6,343.20	6,343.20	(15.16)	6,220.45	528.60	0.00
719	Supplies for internal res	0.00	0.00	(24.00)	0.00	0.00	0.00
730	Scholarships	190,000.00	190,000.00	11,313.03	0.00	0.00	0.00
735	Special Projects	14,210.04	14,210.04	7,824.68	5,397.56	1,175.84	0.00
742	Miscellaneous Expense	0.00	0.00	61.68	0.00	0.00	0.00
745	Books	0.00	0.00	13.30	0.00	0.00	0.00
850	Equipment Transfer-CWS/NDSL	96,773.12	96,773.12	651,617.12	(6,555.99)	5,813.35	101,429.73
917	Match	25,000.00	25,000.00	0.00	0.00	0.00	0.00
984	GEED/ABE Transfer	25,000.08	25,000.08	0.00	0.00	2,083.34	0.00
986	Transfer - ASEF	363,963.00	363,963.00	0.00	0.00	30,330.25	0.00
	TOTAL	\$11,391,403.03	\$11,391,403.03	\$10,403,376.86	\$421,817.53	\$859,148.95	\$792,305.31

PRATT COMMUNITY COLLEGE
Current Operating Fund Revenue
For the Twelve Months Ending Monday, June 30, 2025

		<u>YTD</u>	<u>YTD</u>		<u>June</u>	<u>June</u>
	Annual Budget	Budget	Actual	Encumbrances	Budget	Actual
401	General Academic Tuition	\$482,255.00	\$482,255.00	\$718,872.11	\$0.00	(\$4,939.62)
402	Non-Credit class Fees	500,000.00	500,000.00	1,123,016.84	0.00	(18,764.64)
405	Academic Out of State Tuition	178,200.00	178,200.00	713,977.43	0.00	0.00
410	Misc Student Charges	20,000.04	20,000.04	88,399.42	0.00	(6,339.92)
421	State Operating Grant	1,454,752.00	1,454,752.00	727,376.00	0.00	0.00
437	Deferral Charge revenue	0.00	0.00	1,285.00	0.00	(80.00)
441	Ad Valorem Property Tax	7,854,626.00	7,854,626.00	7,765,549.07	0.00	2,462,920.33
443	Motor Vehicle Property Tax	392,097.00	392,097.00	495,424.05	0.00	128,766.78
444	Delinquent Tax	0.00	0.00	1,751.84	0.00	210.44
446	Recreational Vehicle Tax	0.00	0.00	6,695.20	0.00	2,100.08
447	Revitalization Tax Rebate	100,000.00	100,000.00	293,956.14	0.00	109,370.76
464	Financial Aid Program Adm	1,945.00	1,945.00	0.00	0.00	0.00
479	Other Rental Payments	0.00	0.00	250.00	0.00	0.00
481	Interest Income - Health Ins	283,653.40	283,653.40	224,372.28	0.00	0.00
484	Miscellaneous Income	2,000,000.00	2,000,000.00	389,043.37	0.00	(19,200.00)
487	KSBE Technology Grant	12,401.00	12,401.00	599,660.00	0.00	0.00
745	Books	0.00	0.00	13.30	0.00	0.00
	TOTAL	<u>\$13,279,929.44</u>	<u>\$13,279,929.44</u>	<u>\$13,149,642.05</u>	<u>\$0.00</u>	<u>\$4,572,806.67</u> <u>1</u>

Investment Type

People's Bank	Acct #	Rate	Amount	Maturity Amount	Term	Maturity Date
CD	1113	4.09%	\$ 1,046,164.38	\$ 1,085,320.56	11 months	1/25/2026
CD	1606	4.09%	\$ 1,046,164.38	\$ 1,085,320.56	11 months	1/26/2026
CD	1219	5.00%	\$ 4,000,000.00	\$ 4,182,958.11	6 months	12/30/2025
CD	6602	4.21%	\$ 3,066,945.21	\$ 3,130,838.64	6 months	11/25/2025
CD	1205	4.19%	\$ 1,000,000.00	\$ 1,038,342.27	11 months	10/25/2025
CD	6337	4.30%	\$ 2,000,000.00	\$ 2,042,547.43	6 months	9/20/2025
CD	6657	4.30%	\$ 3,000,000.00	\$ 3,063,821.14	6 months	9/20/2025
CD	6559	4.21%	\$ 300,000.00	\$ 306,249.90	6 months	12/27/2025
CD	6542	4.21%	\$ 2,150,000.00	\$ 2,194,790.94	6 months	12/27/2025
CD	6908	4.21%	\$ 6,000,000.00	\$ 6,124,997.96	6 months	12/27/2025
<hr/>						
Legacy Bank	Acct #	Rate	Amount	Maturity Amount	Term	Maturity Date
CD	1469	4.18%	\$ 950,000.00	\$ 972,966.33	7 months	1/27/2026
<hr/>						
Totals			\$ 24,559,273.97	\$ 25,228,153.84		
Interest Gain				\$ 668,879.87		

➤ **Weekly Enrollment Report – Dr. Kwanna King, VP Student Services**

1. Summer 2025 Semester Enrollment

- Summer 2025 semester credit hour production is 3,594, a 6 percent **increase** from the same period last year. (3,593, or a 5 percent **increase** from the same period last year).
- Student Headcount is 692, a 6 percent **increase** from the same period last year. (No change in reporting).
- EDUKAN credit hour production is 2,366, a 2 percent **increase** from the same period last year. (2,363, or a 1 percent **increase** from the same period last year).
- Pratt Online credit hour production is 1,008, a 38 percent **increase** from the same period last year. (1,010, or a 38 percent **increase** from the same period last year).
- Outreach credit hour production is 76 credit hours, a 27 percent **decrease** from the same period last year. (No change in reporting).
- College Start/High School Enrollment is 240, a 15 percent **increase** from the same period last year. (No change in reporting).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford) is 852, a 5 percent **increase** from the same period last year. (852, or a 6 percent **increase** from the same period last year).

2. Fall 2025 Semester Enrollment

- Fall 2025 semester credit hour production is 8,347, a 4 percent **increase** from the same period last year. (9,676, or a 6 percent **increase** from the same period last year).
- Student Headcount is 613, a 10 percent **decrease** from the same period last year. (770, or a 2 percent **decrease** from the same period last year).
- EDUKAN credit hour production is 95, a 90 percent **decrease** from the same period last year. (756, or a 41 percent **decrease** from the same period last year).
- Pratt Online credit hour production is 1,417, a 13 percent **increase** from the same period last year. (1,484, or an 11 percent **increase** from the same period last year).
- Outreach credit hour production is 935, a 65 percent **increase** from the same period last year. (901, or a 47 percent **increase** from the same period last year).
- College Start/High School Enrollment is 1,137, a 6 percent **increase** from the same period last year. (1,162, or an 8 percent **increase** from the same period last year).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, and Stafford) is 3,381, a 3 percent **increase** from the same period last year. (3,654, or a 2 percent **increase** from the same period last year).

3. Fall 2025 Residence Hall Contracts

- 349 housing contracts received, or a 27 percent **increase** from the same period last year. (353 housing contracts received, or a 23 percent **increase** from the same period last year).

XV. Action Items

- **Ratify Waiver Board Policy No. 3-07 - *Dr. Michael Calvert, President***
No sole-source purchase(s) was made.

- **Approval of PHEA Faculty Contract – *Dr. Michael Calvert, President***
Chair Morgan asked for a motion to approve the PHEA Faculty Contract for years: 2024-2025 - .5% (\$225.00) – 2025-2026 – 2026-2027 and 2027-2028. The motion was made by Trustee Hamm to approve the PHEA Faculty Contract for the afore-stated years. The motion was seconded by VC Fitzsimmons.

- 2024-2025 - 5% (\$225.00) Page 13
- 2025-2026 Page 14
- 2026-2027 Page 15
- 2027-2028 page 16

With no further discussion, the motion carried unanimously.

PHEA SALARY SCHEDULE

2024-2025 - .5% (\$225.00)

	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V
BACHELOR	MASTER	MASTER+15	MASTER+30	MASTER+45	PhD/EDD
35,125	35,725	36,325	36,925	37,525	38,125
35,725	36,325	36,925	37,525	38,125	38,725
36,325	36,925	37,525	38,125	38,725	39,325
36,925	37,525	38,125	38,725	39,325	39,925
37,525	38,125	38,725	39,325	39,925	40,525
38,125	38,725	39,325	39,925	40,525	41,125
38,725	39,325	39,925	40,525	41,125	41,725
39,325	39,925	40,525	41,125	41,725	42,325
39,925	40,525	41,125	41,725	42,325	42,925
40,525	41,125	41,725	42,325	42,925	43,525
41,125	41,725	42,325	42,925	43,525	44,125
41,725	42,325	42,925	43,525	44,125	44,725
42,325	42,925	43,525	44,125	44,725	45,325
42,925	43,525	44,125	44,725	45,325	45,925
43,525	44,125	44,725	45,325	45,925	46,525
44,125	44,725	45,325	45,925	46,525	47,125
44,725	45,325	45,925	46,525	47,125	47,725
45,325	45,925	46,525	47,125	47,725	48,325
45,925	46,525	47,125	47,725	48,325	48,925
46,525	47,125	47,725	48,325	48,925	49,525
47,125	47,725	48,325	48,925	49,525	50,125
47,725	48,325	48,925	49,525	50,125	50,725
48,325	48,925	49,525	50,125	50,725	51,325
48,925	49,525	50,125	50,725	51,325	51,925
49,525	50,125	50,725	51,325	51,925	52,525
50,125	50,725	51,325	51,925	52,525	53,125
50,725	51,325	51,925	52,525	53,125	53,725
51,325	51,925	52,525	53,125	53,725	54,325
51,925	52,525	53,125	53,725	54,325	54,925
52,525	53,125	53,725	54,325	54,925	55,525
53,125	53,725	54,325	54,925	55,525	56,125
53,725	54,325	54,925	55,525	56,125	56,725
54,325	54,925	55,525	56,125	56,725	57,325
54,925	55,525	56,125	56,725	57,325	57,925
55,525	56,125	56,725	57,325	57,925	58,525
56,125	56,725	57,325	57,925	58,525	59,125

PHEA SALARY SCHEDULE						
2025-2026						
		CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V
STEP	BACHELOR	MASTER	MASTER+15	MASTER+30	MASTER+45	PhD/EDD
1	38,625	39,225	39,825	40,425	41,025	41,625
2	39,225	39,825	40,425	41,025	41,625	42,225
3	39,825	40,425	41,025	41,625	42,225	42,825
4	40,425	41,025	41,625	42,225	42,825	43,425
5	41,025	41,625	42,225	42,825	43,425	44,025
6	41,625	42,225	42,825	43,425	44,025	44,625
7	42,225	42,825	43,425	44,025	44,625	45,225
8	42,825	43,425	44,025	44,625	45,225	45,825
9	43,425	44,025	44,625	45,225	45,825	46,425
10	44,025	44,625	45,225	45,825	46,425	47,025
11	44,625	45,225	45,825	46,425	47,025	47,625
12	45,225	45,825	46,425	47,025	47,625	48,225
13	45,825	46,425	47,025	47,625	48,225	48,825
14	46,425	47,025	47,625	48,225	48,825	49,425
15	47,025	47,625	48,225	48,825	49,425	50,025
16	47,625	48,225	48,825	49,425	50,025	50,625
17	48,225	48,825	49,425	50,025	50,625	51,225
18	48,825	49,425	50,025	50,625	51,225	51,825
19	49,425	50,025	50,625	51,225	51,825	52,425
20	50,025	50,625	51,225	51,825	52,425	53,025
21	50,625	51,225	51,825	52,425	53,025	53,625
22	51,225	51,825	52,425	53,025	53,625	54,225
23	51,825	52,425	53,025	53,625	54,225	54,825
24	52,425	53,025	53,625	54,225	54,825	55,425
25	53,025	53,625	54,225	54,825	55,425	56,025
26	53,625	54,225	54,825	55,425	56,025	56,625
27	54,225	54,825	55,425	56,025	56,625	57,225
28	54,825	55,425	56,025	56,625	57,225	57,825
29	55,425	56,025	56,625	57,225	57,825	58,425
30	56,025	56,625	57,225	57,825	58,425	59,025
31	56,625	57,225	57,825	58,425	59,025	59,625
32	57,225	57,825	58,425	59,025	59,625	60,225
33	57,825	58,425	59,025	59,625	60,225	60,825
34	58,425	59,025	59,625	60,225	60,825	61,425
35	59,025	59,625	60,225	60,825	61,425	62,025
36	59,625	60,225	60,825	61,425	62,025	62,625

PHEA SALARY SCHEDULE						
2026-2027						
		CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V
STEP	BACHELOR	MASTER	MASTER+15	MASTER+30	MASTER+45	PhD/EDD
1	40,625	41,225	41,825	42,425	43,025	43,625
2	41,225	41,825	42,425	43,025	43,625	44,225
3	41,825	42,425	43,025	43,625	44,225	44,825
4	42,425	43,025	43,625	44,225	44,825	45,425
5	43,025	43,625	44,225	44,825	45,425	46,025
6	43,625	44,225	44,825	45,425	46,025	46,625
7	44,225	44,825	45,425	46,025	46,625	47,225
8	44,825	45,425	46,025	46,625	47,225	47,825
9	45,425	46,025	46,625	47,225	47,825	48,425
10	46,025	46,625	47,225	47,825	48,425	49,025
11	46,625	47,225	47,825	48,425	49,025	49,625
12	47,225	47,825	48,425	49,025	49,625	50,225
13	47,825	48,425	49,025	49,625	50,225	50,825
14	48,425	49,025	49,625	50,225	50,825	51,425
15	49,025	49,625	50,225	50,825	51,425	52,025
16	49,625	50,225	50,825	51,425	52,025	52,625
17	50,225	50,825	51,425	52,025	52,625	53,225
18	50,825	51,425	52,025	52,625	53,225	53,825
19	51,425	52,025	52,625	53,225	53,825	54,425
20	52,025	52,625	53,225	53,825	54,425	55,025
21	52,625	53,225	53,825	54,425	55,025	55,625
22	53,225	53,825	54,425	55,025	55,625	56,225
23	53,825	54,425	55,025	55,625	56,225	56,825
24	54,425	55,025	55,625	56,225	56,825	57,425
25	55,025	55,625	56,225	56,825	57,425	58,025
26	55,625	56,225	56,825	57,425	58,025	58,625
27	56,225	56,825	57,425	58,025	58,625	59,225
28	56,825	57,425	58,025	58,625	59,225	59,825
29	57,425	58,025	58,625	59,225	59,825	60,425
30	58,025	58,625	59,225	59,825	60,425	61,025
31	58,625	59,225	59,825	60,425	61,025	61,625
32	59,225	59,825	60,425	61,025	61,625	62,225
33	59,825	60,425	61,025	61,625	62,225	62,825
34	60,425	61,025	61,625	62,225	62,825	63,425
35	61,025	61,625	62,225	62,825	63,425	64,025
36	61,625	62,225	62,825	63,425	64,025	64,625

PHEA SALARY SCHEDULE						
2027-2028						
		CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V
STEP	BACHELOR	MASTER	MASTER+15	MASTER+30	MASTER+45	PhD/EDD
1	42,625	43,225	43,825	44,425	45,025	45,625
2	42,625	43,225	43,825	44,425	45,025	45,625
3	43,225	43,825	44,425	45,025	45,625	46,225
4	43,825	44,425	45,025	45,625	46,225	46,825
5	44,425	45,025	45,625	46,225	46,825	47,425
6	45,025	45,625	46,225	46,825	47,425	48,025
7	45,625	46,225	46,825	47,425	48,025	48,625
8	46,225	46,825	47,425	48,025	48,625	49,225
9	46,825	47,425	48,025	48,625	49,225	49,825
10	47,425	48,025	48,625	49,225	49,825	50,425
11	48,025	48,625	49,225	49,825	50,425	51,025
12	48,625	49,225	49,825	50,425	51,025	51,625
13	49,225	49,825	50,425	51,025	51,625	52,225
14	49,825	50,425	51,025	51,625	52,225	52,825
15	50,425	51,025	51,625	52,225	52,825	53,425
16	51,025	51,625	52,225	52,825	53,425	54,025
17	51,625	52,225	52,825	53,425	54,025	54,625
18	52,225	52,825	53,425	54,025	54,625	55,225
19	52,825	53,425	54,025	54,625	55,225	55,825
20	53,425	54,025	54,625	55,225	55,825	56,425
21	54,025	54,625	55,225	55,825	56,425	57,025
22	54,625	55,225	55,825	56,425	57,025	57,625
23	55,225	55,825	56,425	57,025	57,625	58,225
24	55,825	56,425	57,025	57,625	58,225	58,825
25	56,425	57,025	57,625	58,225	58,825	59,425
26	57,025	57,625	58,225	58,825	59,425	60,025
27	57,625	58,225	58,825	59,425	60,025	60,625
28	58,225	58,825	59,425	60,025	60,625	61,225
29	58,825	59,425	60,025	60,625	61,225	61,825
30	59,425	60,025	60,625	61,225	61,825	62,425
31	60,025	60,625	61,225	61,825	62,425	63,025
32	60,625	61,225	61,825	62,425	63,025	63,625
33	61,225	61,825	62,425	63,025	63,625	64,225
34	61,825	62,425	63,025	63,625	64,225	64,825
35	62,425	63,025	63,625	64,225	64,825	65,425
36	63,025	63,625	64,225	64,825	65,425	66,025

- **Athletic Insurance – Linda Austin-Lanterman, VP Finance & Operations**
 Chair Morgan asked for a motion to accept the Administration’s request to purchase HUB Option #1 Athletic Insurance Plan for the 2025-2026 season. No other bids were received. VC Fitzsimmons made the motion to accept HUB Option #1 Athletic insurance plan for 2025-2026 season. Motion was seconded by Trustee Ryan.
 With no further discussion the motion was carried out unanimously.

2025-26 Premium Quotation

Option #1

2025-26 Policy Year - Pratt Community College	
Deductible	\$1,000 per specific injury
Plan Maximum	\$25,000 medical benefit per injury
Policy classification	Excess/secondary to all other valid and collectible insurance
Coinsurance	100% of URC after the deductible
Initial Treatment/Expense	Medical treatment must be received within 180 days of injury
Benefit Period	104 weeks (2 years) from the original date of injury
Accidental Death and Dismemberment (AD&D)	\$10,000 per specific injury, \$500,000 aggregate maximum
Accidental Dental	Coverage included up to plan maximum (*Natural/Sound Tooth)
Outpatient Physical Therapy	Coverage included up to plan maximum
Durable Medical Equipment	Covered if medically necessary & prescribed by physician
Expanded Medical (Overuse)	Included
Re-aggravation/Reinjury of Pre-Existing Condition	Included
Heart & Circulatory caused by overexertion	Included
HMO/PPO denial coverage	Included
Off-season conditioning	Included if school sponsored and supervised activity
Guest Recruit Coverage (including PSA tryouts)	Available
Proposed Effective Date of Coverage	August 1, 2025
Who is covered?	
Men's:	Baseball, Basketball, Cheer, Cross Country, Rodeo, Soccer, Student Managers, Tennis, Track & Field, Wrestling,
Women's:	Basketball, Cheer, Cross Country, Flag Football, Rodeo, Soccer, Softball, Student Managers, Tennis, Track & Field, Volleyball,
When are they covered?	
A covered person is insured while participating in sponsored and supervised activities of the Policyholder such as games, practice, conditioning, and travel to and from such events.	
Premium Quotation	
Insurance Carrier	Wellfleet Insurance Company
Claims Payor	Bob McCloskey Insurance (BMI)
Program Coordinator/Broker	Dissinger Reed
Annual Premium	\$61,692
Notice of Acceptance	
By completing this Notice of Acceptance section with an authorized signature, you are confirming your intention to accept the above proposed insurance policy terms and conditions. Binding of coverage not finalized until received by the carrier.	
_____	_____
Name	Title
_____	_____
Signature	Date



- **Policy Review – First Reading – *Dr. Michael Calvert, President***
No policy was presented for review.
- **5% Wage Increase to the Staff – *Dr. Michael Calvert, President***
 - Dr. Calvert stated that within the budget there is a 5% staff wage increase.
 - The fiscal year 2025-2026 started on July 1, 2025, pay day is July 22nd,
 - Question: is the Board in agreement with the 5% staff wage increase, make the announcement to the campus community and prepare for the August paycheck?
The paycheck would be before the Public Budget Hearing on August 25, 2025.,

Chair Morgan asked for a motion to approve the 5% staff wage increase starting with the August 22nd paycheck. VC Fitzsimmons made the motion and seconded by Trustee Hamm. With no further discussion the motion was carried out unanimously.

*After the July 21st trustees meeting had adjourned, a trustee returned and pointed out that the above action could not be taken because the item was not added to the board agenda as an action item, therefore the above action taken is null and void. It was determined that this item would be added to the August 25th Board of Trustees meeting as an action item.

XVI. Written Reports

- **Faculty – *Jason Ghumm, PHEA President incoming***
No report was presented
- **Athletic Report – *Kurt McAfee, Interim Director of Athletics***
Mr. McAfee met Zach Deeds, Porter Loomis, Casey Garten, Regina Goff, and Kristian Kaufman to discuss progress on *The Point Visitors Center and Recreation Facility*. Blueprints and renderings were presented and the vision for the project was shared. Input was solicited to help guide the facility to completion. No property tax or sales tax dollars are being pledged for this project.

Sport Updates

Soccer

The soccer program is preparing for the early arrival of student-athletes in late July. Coaches Brandon Jackson and Kevin Kewley are organizing a free community-wide soccer clinic scheduled for Saturday, August 3, 2025.

Esports

Due to significant growth, Esports will be expanding their gaming room. Coach Charles Keefer will transition into a full-time coaching role, reflecting the increased demand and participation. Esports continue to thrive, particularly as more high schools are integrating programs into their curriculum.

Volleyball

Coach Brittany Urenda has been actively involved in running local camps and working out with promising young athletes in the area. Her team is expected to arrive at the end of July to begin preparations for the upcoming season.

Cheer

Shelbie Bennett has acquired a new Beaver mascot suit, replacing the previous one that was over 15 years old and lacked cooling features. The old suit was sold to help offset the cost of the upgraded version.

Additional Notes

Apparel Contract

Discussion is ongoing regarding the current *Under Armor* contract. Preliminary conversations have taken place with **BSN Sporting Goods** as a potential new partner. Committed to finding the best fit and having the agreement finalized in time for the upcoming winter sports.

International Student-Athletes

Continue to monitor developments affecting international students, particularly regarding visa appointments and travel restrictions. Some constraints have been listed. Coaches stay informed and maintain regular contact with their student athletes.

➤ **Information Technology Project Update – Jerry Sanko, Chief Information Officer**

Security Compliancy Program

- Creating the written information security program (WISP) (in Tandem review)
- Firewall policy audit (scheduled)
- Data Classification Policy (in Tandem review)
- Privacy policy (in Tandem review)
- Third Party Vendor Access Non-Disclosure Agreement (in Tandem review)
- Vendor Management workflow map (in Tandem review)
- Risk assessment (in process)
- GLBA Audit meeting 1 of 2 completed (04/08/2025) second meeting scheduled for (04/17/2025) (complete)

New SIS Jenzabar (J1)

- Implementation (July 2024 – July 2026)
 - Field Mapping Review June 3 (Rescheduled)
 - HR/Payroll Configuration July 9-10
 - Jenzabar Recruitment Demo and business process discovery July 28
 - J1 Admissions Configuration July 29
 - J1 Advancement business process discovery July 30-31
 - J1 Financial Aid go live readiness Aug 4-5
 - J1 Registration Configuration Aug 4-5
 - J1 Advancement Pre-Configuration Assessment Aug 4
 - J1 Advising Configuration Aug 6

Changing Security Camera System

- Creating RFP (Complete)
- Selecting Vendor (State Contract)
- Contracting (Complete)
- Project Manager site visit July 14

Building Access Control system (Replacing current system (dorm entrances only)

and adding all doors in dorms and classroom buildings)

- Creating RFP (Complete)
- Selecting Vendor (State Contract)
- Contracting (Complete)
- Project Manager site visit July 14

Data Services Department Update:

*Work is underway to compile the dataset for the KBOR KSPSD collection. This collection, in part, is used to determine state aid funding.

- **Foundation Report** – *Barry Fisher, Executive Director*

The Point Project

The *Point Project Committee* consists of representatives from the City of Pratt, Rec Department, PCC Foundation and community leaders. The goal is to build an indoor multi-purpose athletic facility adjacent to the *Bill Keller Family Sports Complex*. Working with an architect to finalize the facility design and costs.

Patterson Family Foundation Grant Application

A Letter of Intent (LOI) has been submitted for the *Patterson Family Foundation Grant*. Patterson expects to complete all LOI reviews by late July 2025. If the LOI is approved the next step will be to submit a full grant application.

- **KACC (Kansas Association of Community Colleges)** – *Eric Scott Killough, Trustee*
No report was presented
- **ACCT/NLS (Association of Community College Trustees / National Legislative Summit) Leadership Congress** – Oct. 22 – 25, 2025 – New Orleans, LA
- Trustee Eric Scott Killough will be attending.
- **AACC – (American Association of Community Colleges)** – *Dr. Michael Calvert*
Nothing brought before the Board
- **Other** – Nothing brought before the Board

XVII. Wrap Up

- **Comments from the President** – *Dr. Michael Calvert, President*
 1. Participated in the Kansas Board of Regents meeting virtually.
 2. Participated in Technical Education Authority meeting virtually.
 3. Facilitated Taxing Entities meeting.
 4. Participated in the weekly president's calls.
 5. Continued negotiation meetings with PHEA Faculty representatives.
 6. Participated in several J-1 meetings.
 7. Participated in NJCAA Board of Regents meeting virtually.
 8. Participated in NJCAA President's Advisory Committee meeting.
 9. Participated in ACCT Webinar of H.R.
 10. Attended KJCCC meeting in El Dorado.
 11. Facilitated trustees' campus tour.

12. Enjoyed vacation time.

Dr. Calvert thanked Mike Koler, Past Chair for his years of service to PCC as an institution and for his years of service on the Board of Trustees as vice chair and chair.

➤ **Comments from the Board Chair – *Mark Morgan, Chair***

Chair Morgan thanked the Trustees for their trust in him and will due diligence in this position. Include in the agenda - *Thinking About the Future*. It is the job and responsibilities of the Trustees to think outside the box.

XVIII. Executive Session for Non-Elected Personnel Matters (If needed)

XIX. Meeting Adjourned – *Mike Koler, Chair*

7:13 p.m. Chair Morgan asked for a motion to adjourn the meeting. The motion was made by VC Fitzsimmons and was seconded by Trustee Hamm. With no further discussion the motion was carried unanimously.

General Session Minutes Recorded by:

Donna Meier Pfeifer

Clerk of the Board of Trustees / Admin. Asst. President