

Board of Trustee Minutes of August 25, 2025, Meeting

Pratt Community College

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

- I. **Call to Order:** 6:14 p.m. Trustee Mark Morgan, Chair, called the meeting to order.
- II. **Pledge of Allegiance** – Pledge of Allegiance carried over from the Budget Hearing meeting

Trustees Present: Mark Morgan (Chair), Dean Fitzsimmons (Vice Chair), Michele Hamm, Eric Scott Killough, Mike Koler, Ryan Lunt, and Suzan Patton.
Quorum was met.

Trustee(s) Absent:

Administrative Present: Dr. Michael Calvert, President, Linda Austin-Lanterman, VP Finance and Operations, Dr. Kwanna King, VP Student Services, Monette DePew, VP Instruction, Jerry Sanko, Chief Information Officer, Kurt McAfee, Interim Athletic Director, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations and Donna Meier Pfeifer, President's Assistant and Clerk of the Board of Trustees.

Administrative(s) Absent:

Media Representation: No media present

- III. **Comment(s) from the Public:** *Mark Morgan, Chair*
Kristin Schultz, no comments from the public
- IV. **Introduction(s):** – *Dr. Michael Calvert, President*
Anders Lindanger, Director of Information Technology
- V. **Introduction of Awards of Excellence** – *Dr. Michael Calvert, President*
The Carnegie Foundation and the *American Council on Education (ACE)* designates Pratt Community College as a 2025 “Opportunity College” for achieving both higher access and higher earnings rankings
- VI. **Discussion:**
**** Addition:** Trustee Koler made the motion to add to the agenda discussion item Parking Lot Repair and or Resurface and Discussion slot for **Other**. VC Fitzsimmons made a motion to adding Parking Lot Repair and Resurface and Other as a discussion item to the agenda. The motion was seconded by Trustee Hamm. With no further discussion, motion was carried out unanimously.
 - A. **MIS Report(s) (Management Information System)** – *Lisa Kolm, Coordinator of Institutional Research & Effectiveness*

No report(s) was presented for discussion.

B. Welding Building Updated - Linda Austin-Lantermann, VP Finance & Operations (VPF/O) / Dr. Michael Calvert, President

- Drain system needs to be covered
- Metal storage on the south wall is needed
- Steel sales needed to be moved and covered
- Concerned about electrical
- A local construction has looked at it
- Landscaping – cut the ground down and water flow away from the building and move around to the east side of the building

Priorities: 1) – remove the water through the drain system around it or
2) – put a lean-to over it or
3) – drainage and add on

Chair Morgan - Consensus was given to VPF/O to seek price quotes and/or bids with options.

C. Campus Roofs - Linda Austin-Lantermann, (VPF/O) / Dr. Michael Calvert, President VPF/O

- 2 companies have looked at the campus roofs, both stated there are significant issues on each roof; they could do all of it or parts of it. Roofs have numerous overlays (slides of the roofs were shown)
- modifications to the roof to drain
- Chandler roof has 15 air conditioner units which is causing humidity in the classrooms. The return air is causing mold in the classrooms

Chair Morgan: Consensus was to have an engineer look at Chandler Hall and Benson.

Dr. Calvert

- if nothing is done with the way the roof is structured it will end to be a flat roof.
- Gravity Works, Vince Haines from El Dorado, Dr. Calvert has worked with him in the past. Mr. Haines would be willing to come out and look at the roofs. Dr. Calvert did not know what the cost would be for Chandler Hall and Benson.
- EBH would be a local engineering company that is local.
- \$35,000 to access it will need a bid set for approval
- Dr. Calvert is to proceed to find out what the cost would be, if it was over \$35,000 a special meeting would need to be called.

Chair Morgan: Consensus from the Board is to allow VPF/O to vet EBH and any other local engineers vendor who will give specifications repairing the roofs on Benson and Chandler Hall and update the Board at the October Board meeting. Dr. Calvert is to continue conversations with Gravity Works as a backup.

D. CDL Semi Tractor Trailer – Linda Austin-Lantermann, (VPF/O) / Dr. Michael Calvert, President

Monette DePew, VP Instruction – CDL driving is a one-on-one with the instructor, requires a lot of driving time and the increase in student growth.

VPF/O - will get with the instructor regarding what is needed, look for a good used unit, and put it out for bids, and present it to the Board at the October board meeting.

Chair Morgan: Consensus from the Board is to allow VPF/O to get bids for new vehicles and present it to the Board at the October Board meeting.

E. Additional Fleet Vehicle Needs - *Linda Austin-Lanternman, VP Finance & Operations / Dr. Michael Calvert, President*
VPF/O

- 7 vehicles have been sold to AAA through Purple Wave
- Need 2 transit vans with a towing package
- 2 new SUVs - Chevy and Ford local dealers
- 2 vehicles, i.e. Explore etc. - a Equinox was purchased earlier
- vehicles would be put out for bids

Chair Morgan: Consensus from the Board is to allow VPF/O to get bids for new vehicles and bring the bids to the October Board meeting.

F. Parking Lot Repair / Resurface - *Linda Austin-Lanternman, VP Finance & Operations / Dr. Michael Calvert, President*
VPF/O

- Obtained estimates
- South Side of West Parking lot - overlays will not work, will need a new base put in
- North Side of West Parking lot – Remove two inches and put a 2 inch overly
- Chandler – north side come all the way down and do a whole new overlay.
- South side can be ground down and do a overlay all the way around

Chair Morgan: Consensus from the Board is to allow VPF/O to get bids/price quotes for the parking lot and done in sections and bring the bids to the October Board meeting.

G. Other – *Mark Morgan, Chair*

Chair Morgan expressed this is the area to bring before the Board items to be discussed at the meetings.

Eric Scott Killough, Trustee – Regarding purchasing requested to increase the bid quote of 7.5% to 10%. Trustee Lunt suggested 15%.

- Policy is up for review August 2026.
- VPF/O) will look into this and decide what numbers can be adjusted.

Policy 3-07 Purchasing *Purchases of \$5,000 or more require written or electronically submitted bids as specified under purchase requirements. Pratt County vendors will have the opportunity to bid if they offer the item to be purchased. Where a local vendor does not have the lowest price quote and the local price quote is not more than 7.5% above the lowest quote, the College will accept the price quote from the local vendor. Unless there is just cause for other actions, such as quality, availability and/or service after sale, the low bid will be accepted.*

VII. Communication to the Board – *Donna Meier Pfeifer, Clerk of the Board*
Kate Jackson, 4-H Member – sent PCC a thank you card for supporting the fair.

VIII. Calendar of Events – *Dr. Michael Calvert, President*

Ryan Lunt, Trustee will be attending the ACCT Leadership Congress, October 22 – 25, 2025 in New Orleans, LA.

IX. Consent Agenda – *Mark Morgan, Chair*

Chairman Moran asked for a motion to approve the consent agenda as presented.

Trustee Hamm made the motion to accept the consent agenda as presented.

The motion was seconded by Trustee Patton.

Chair Morgan asked if there was discussion topic(s) to be pulled.

Dr. Calvert - 5% Wage Increase to the Staff – At the July 21st meeting the wage 5% increase to staff was not added to the agenda items by a motion. It was not added to the agenda under Action Items which made it nonvoid. The budget approved at this meeting includes the 5% raise to staff is in it.

With no further discussion or comments the motion was carried out unanimously.

Departments included in the consent agenda:

➤ **Minutes:** *Donna Meier Pfeifer, Clerk of the Board of Trustees*

Complete minutes are listed on <http://prattcc.edu/departments/board-trustees>

➤ **Human Resources – Dr. Michael Calvert, President**

August 2025

APPOINTMENTS

Bryce Casper	Automotive Technology Instructor – Pratt, KS Location
Joshua Doerr	Assistant Baseball Coach (.51FTE)
John Lemon	Mathematic Instructor
Robin Lemon	Library Clerk (.40FTE)
Casey Moses	Assistant Baseball Coach (.51FTE)/Residential Supervisor (.49FTE)
Aidan Proctor	Assistant Baseball Coach (.51FTE)
Kelbi Richter	Assistant Women's Volleyball Coach (.51FTE)/Co-Director of Students & Residence Life, Deputy (.49FTE)
Sade' Roberts	Assistant Women's Flag Football Coach (.51FTE)/Residential Supervisor (.49FTE)
Chisom Watson	Assistant Men's Basketball Coach (.51FTE)/Residential Supervisor (.49FTE)

CHANGE IN STATUS

Abbi Munson **FROM** Women's Flag Football Coach (1.0 FTE) **TO** Head Women's Flag Football Coach (.67FTE)/Co-Director of Students & Residence Life, SR. (.33FTE)

Leah Patterson **FROM** Admin Assistant to VP of Student Services **TO** Registrar

Christopher Jefferson **FROM** Head Women's Basketball Coach (1.0FTE) **TO** Head Women's Basketball Coach (.67FTE)/Residential Supervisor (.33 FTE)

Charles Keefer **FROM** Esports Coach (.51FTE)/Sports Information Director (.49FTE) **TO** Esports Coach (1.0FTE)

RESIGNATIONS/TERMINATIONS'

Conor Chadwell	Athletic Trainer
Hayden McBride	Assistant Men's Basketball Coach/Residential Supervisor
Thomas Wheeler	Assistant Baseball Coach/Residential Supervisor

SEARCHING

Adjunct Clinical Instructors, Allied Health
Assistant Registrar
Athletic Trainer
Bus Drivers (Part Time)
Custodian
Director of Athletics
Evening Security Officer
Faculty Assistant (.40FTE)
Maintenance / Bus Driver
Social Media & Website Manager
Welding Instructor – Pratt, KS

On Hold

Adjunct EKG Technical Instructor
Adjunct Phlebotomy Instructor
Assistant Athletic Director
Case Manager
Cashier/Bookkeeper
Computer Specialist (Network Ops)
Data Coordinator
Director of Marketing Communications & College Relations
Financial Aid Admin Assistant .60FTE
Student Success Coach, Specialist

➤ **Financial Report** – *Linda Austin-Lanternman, VP of Finance and Operations*

July Revenue Received

Current Operating Fund
For the One Month Ending Thursday, July 31, 2025

		<i>YTD</i>	<i>YTD</i>	<i>July</i>	July
		Budget	Actual	Budget	Actual
401	General Academic Tuition	\$0.00	\$66,084.06	\$0.00	\$66,084.06
402	Non-Credit class Fees	0.00	119,837.44	0.00	119,837.44
405	Academic Out of State Tuition	0.00	117,714.00	0.00	117,714.00
410	Misc Student Charges	0.00	19,310.32	0.00	19,310.32
437	Deferral Charge revenue	0.00	140.00	0.00	140.00
479	Other Rental Payments	0.00	3,370.00	0.00	3,370.00
484	Miscellaneous Income	0.00	600.85	0.00	600.85
			327,056.67		327,056.67

July Expenditures

PRATT COMMUNITY COLLEGE
Current Operating Fund
For the One Month Ending Thursday, July 31, 2025

	<i>YTD</i>	<i>YTD</i>	<i>July</i>	July
	Budget	Actual	Budget	Actual
510 Administrative Salaries	0.00	65,679.97	0.00	65,679.97
520 Faculty Salaries	0.00	122,873.39	0.00	122,873.39
526 Faculty Salaries-Adjunct	0.00	1,800.00	0.00	1,800.00
530 Professional Exempt	0.00	176,325.37	0.00	176,325.37
560 Classified Salaries-Hour1	0.00	98,653.75	0.00	98,653.75
575 Faculty Allowance	0.00	5,583.60	0.00	5,583.60
590 Company Match FICA	0.00	38,912.80	0.00	38,912.80
596 Employee Fringe Benefits	0.00	(228.65)	0.00	(228.65)
601 Travel	0.00	8,229.43	0.00	8,229.43
607 Copy machine charges	0.00	161.81	0.00	161.81
608 Charge Card Expense	0.00	4,596.09	0.00	4,596.09
610 Repairs	0.00	1,098.13	0.00	1,098.13
611 Postage	0.00	571.79	0.00	571.79
615 Advertising	0.00	475.00	0.00	475.00
622 Insurance & Property & Plannin	0.00	201,061.01	0.00	201,061.01
631 Telephone	0.00	6,691.61	0.00	6,691.61
632 Water	0.00	577.09	0.00	577.09
633 Natural Gas and Oil	0.00	1,265.81	0.00	1,265.81
635 Electricity	0.00	26,583.67	0.00	26,583.67
637 Sewer	0.00	347.30	0.00	347.30
638 Trash Removal	0.00	1,920.72	0.00	1,920.72
641 Lease Costs	0.00	7,685.83	0.00	7,685.83
660 Contractual Services	0.00	21,256.91	0.00	21,256.91
663 Accounting and Auditing Servic	0.00	7,737.00	0.00	7,737.00
679 Cable TV	0.00	239.12	0.00	239.12
681 Membership Dues	0.00	7,036.70	0.00	7,036.70
700 Supplies and materials	0.00	28,116.86	0.00	28,116.86
701 Office Supplies	0.00	176.56	0.00	176.56
710 Current Expense	0.00	2,807.50	0.00	2,807.50
850 Equipment	0.00	98,168.86	0.00	98,168.86
TOTAL	\$0.00	\$936,405.03	\$0.00	\$936,405.03

Investment Type

People's Bank	Acct #	Rate	Amount	Maturity Amount	Term	Maturity Date
CD	6559	4.21%	\$ 300,000.00	\$ 306,249.90	6 months	12/27/2025
CD	1113	4.09%	\$ 1,046,164.38	\$ 1,085,320.56	11 months	1/25/2026
CD	1606	4.09%	\$ 1,046,164.38	\$ 1,085,320.56	11 months	1/26/2026
CD	6337	4.30%	\$ 2,000,000.00	\$ 2,042,547.43	6 months	9/20/2025
CD	6602	4.21%	\$ 3,066,945.21	\$ 3,130,838.64	6 months	11/25/2025
CD	1205	4.19%	\$ 1,000,000.00	\$ 1,038,342.27	11 months	10/25/2025
CD	6657	4.30%	\$ 3,000,000.00	\$ 3,063,821.14	6 months	9/20/2025
CD	6908	4.21%	\$ 6,000,000.00	\$ 6,124,997.96	6 months	12/27/2025
CD	6542	4.21%	\$ 2,150,000.00	\$ 2,194,790.94	6 months	12/27/2025

Legacy Bank	Acct #	Rate	Amount	Maturity Amount	Term	Maturity Date
CD	1469	4.18%	\$ 950,000.00	\$ 972,966.33	7 months	1/27/2026

Totals			\$ 20,559,273.97	\$ 21,045,195.73		
Interest Earned				\$ 485,921.76		

Enrollment Update & Board Report-August 18, 2025 (August 25, 2025)

1. Summer 2025 Semester Enrollment

- Summer 2025 semester credit hour production is 3,588, a 5 percent increase from the same period last year. (3,583, a 5 percent increase from the same period last year).
- Student Headcount is 691, a 6 percent increase from the same period last year.
- EDUKAN credit hour production is 2,363, a 1 percent increase from the same period last year.
- Pratt Online credit hour production is 1, 007, a 37 percent increase from the same period last year.
- Outreach credit hour production is 76, a 27 percent decrease from the same period last year.
- College Start/High School Enrollment is 240, a 15 percent increase from the same period last year.
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, and Stafford) is 849, a 6 percent increase from the same period last year.

2. Fall 2025 Semester Enrollment

- Fall 2025 semester credit hour production is 12, 419, a 6 percent **increase** from the same period last year. (13,995, a 13 percent increase from the same period last year).
- Student Headcount is 1,052, a 0 percent **increase/decrease** from the same period last year. (1,234, a 10 percent increase from the same period last year).
- EDUKAN credit hour production is 1, 581, a 27 percent **decrease** from the same period last year. (2,095, a 6 percent increase from the same period last year).
- Pratt Online credit hour production is 1,883, a 0 percent **increase/decrease** from the same period last year. (2,207, a 7 percent increase from the same period last year).
- Outreach credit hour production is 922, a 22 percent **increase** from the same period last year. (1,066, a 13 percent increase from the same period last year).
- College Start/High School Enrollment is 1,309, a 1 percent **decrease** from the same period last year. (1,709, a 9 percent increase from the same period last year).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, and Stafford) is 4, 103 a 4 percent **decrease** from the same period last year. (4,777, a 3 percent increase from the same period last year).

3. Fall 2025 Dorm/Overflow Occupancy

- 382 occupants, 23.1 percent increase (299 occupants) from the same period last year.

X. Action Items

- **Ratify Waiver Board Policy No. 3-07** - *Dr. Michael Calvert, President*
No Ratify Waiver Board Policy No. 3-07 was presented
- **Approval of 5% Raise for All Staff for the Fiscal Year 2025-2026**
Chair Morgan asked for a motion to approve the 5% Raise for All Staff for the Fiscal Year 2025-2026. Motion was made by VC Fitzsimmons to approve the 5% Raise for All Staff for the Fiscal Year 2025-2026. Motion was seconded by Trustee Killough.
- **Policy Review – First Reading** – *Dr. Michael Calvert, President*
No policies were brought before the Board for review.

XI. Written Reports

- **Faculty** – *Jason Ghumm, PHEA President Incoming*

Performing Arts: *Misty Beck*

The performing Arts Department is already busy for the Fall semester!

Encore Camp was last week, and students are back and hard at work.

First concert will be for Play Music on the Porch Day on August 30 at the Farmer's Market at 10:30 am. Will sing at the Filley Art Museum Art Walk on September 4 as well. Stay tuned for additional schedules which will be sent to Board members soon!

Kids' Choir for ages PK-3 through 5th Grade starts Tuesday September 2 at 4pm. This will take place every Tuesday from 4-5pm and is free to the public.

Community Choir August 25 the public are invited to join Community Choir (6pm) or Pep Band (8pm)! The public is invited to join Jazz Band on Thursdays at 5pm starting August 28. Flyer is on page 12 for more information.

DR. Jason Ratcliff: PCC History Instructor

Dr. Jason Ratcliff is hosting a Pacific War Lecture and Discussion Series this September. It will be Tuesday evenings starting September 2 through September 23rd. The event will start at 7:00 p.m. in the Riney Center, Room 312. Flyer is on page 13 for more information.

English Instructors Amber Graves and Brandon Cummins spoke with Dept. Chair Stephanie Wiese about the possibility of offering summer writing workshops. With the support of Vice President Monette DePew, two writing workshops were provided at no cost to community members. On eight meeting dates in June, Ms. Graves led Non-Fiction Writing Workshop with seven participants. With eight meeting dates in July, Mr. Cummins led Fiction Writing Workshop with nine participants. Participants in both workshops expressed their appreciation and their hope that the workshops will continue in the future.

Art Instructor Tyler Dallis offered Community Ceramics Workshop again this summer. This workshop is offered on Tuesday and Thursday evenings each semester and summer at a minimal cost to cover supplies. Tyler had fifteen participants this summer. Because of the success of ceramics workshops, maximum class size has been raised from 15 to 20.

Monette DePew, VP Instruction – Dr. Tina Doggett and Barrett Smith applied for and was awarded the Perkins Integrating Academics into CTE Grant – A new grant offered by Perkins. This is a collaborative project between the math, biology, chemistry, and agriculture departments to examine soil biology chemistry, and agriculture departments to examine soil biology and soil health based on climate data and differing practices (till and no-till). PCC was awarded \$7,500 to purchase two weather stations, a large screen TV, and provide training for instructors.

Trustee Suzan Patton – All the community outreach how build relationships within the community.

Trustee Eric Scott Killough –Dr. Jason Ratcliffe lecture series. Trustee Killough offered the library's room for other upcoming events. Take PCC to the community.

Dr. Jason Ratcliffe, lecture series:

September 2nd: Pearl Harbor

September 9th: The Battle of Midway

September 16th: MacArthur & Nimitz

September 23rd: Strategic and Atomic Bombing

Pratt Community College Performing Arts

2025-26





"The War in the Pacific: A World War II Lecture and Discussion Series"

FREE TO THE PUBLIC, NO REGISTRATION REQUIRED

Come listen and discuss the Pacific War with us!



Time: 7p-8:30p (Tuesdays in September)

Location: Riney Student Center, Rooms 312-314

The Riney Student Center is across from the PCC baseball field

TOPIC SCHEDULE

- September 2nd: Pearl Harbor
- September 9th: The Battle of Midway
- September 16th: MacArthur & Nimitz
- September 23rd: Strategic and Atomic Bombing

Dr. Jason Ratcliffe



Dr. Ratcliffe earned his PhD from Florida State University. His areas of expertise include American, Philippine, and military history. Dr. Ratcliffe has researched World War II extensively on both sides of the Pacific.

➤ **Athletic Report** – *Kurt McAfee, Interim Director of Athletics*

Soccer held a free county wide clinic for the young people of Pratt County. Turnout was low but it was a fun day of instruction and playing on the turf at Keller Sports Complex. City Manager, Regina Goff, who has spent time in Italy connected with one of our students from Italy and has developed a bond with Laura Bordiga.

Men and Women Soccer have been dodging the extreme temperature by practicing early in the morning and early evening. The women's team has a scrimmage with Dodge City on Saturday, August 16. We are keeping an eye on the temperature and will probably move the time on the day of the competition to ensure that we safeguard the health of our students. Thursday, August 21 the women kick off the season at Redlands Community College. The men start the season on Friday, August 22 as PCC host Rose State College at 3:00 PM. Again, we will keep a close eye on the temperature and adjust game times accordingly.

Volleyball Head Coach Brittan VanRoyen and new Assistant Kelbi Richter welcomed twenty volleyball players to campus at the end of July and kickoff the season on August 21 at Cowley. I think you will enjoy watching this group. They are very athletic and play hard.

Cross Country, fall baseball and fall softball, tennis, Esports and flag football will soon be arriving on campus and start gearing up for the fall. All schedules should be on the website. Eli Truhe, who is the assistant tennis coach, has taken on the task as Sports Information Director and has hit the ground running.

The All-Academic teams have been announced for the NJCAA and there are 63 Beavers included! The All-Academic Teams are a direct result of the dedication that students have for their classwork. For a student to be considered for any of the All-Academic Teams, they must maintain a minimum GPA of 3.60. To earn 1st team All-Academic, they must maintain a 4.00 GPA, which is a tremendous feat at any school.

The Pratt Community College Athletics Department takes the academic success of their students seriously and that is shown through the students' successes. Baseball and Wrestling programs led the way. Baseball accumulated 16 total selections with 5 of those being 1st team. Wrestling had 15 selections including 3 on the 1st team.

➤ **Information Technology Project Update** – *Jerry Sanko, Chief Information Officer*

Security Compliancy Program

- Creating the written information security program (WISP) (in Tandem review)
- Firewall policy audit (scheduled)
- Data Classification Policy (in Tandem review)
- Privacy policy (in Tandem review)
- Third Party Vendor Access Non-Disclosure Agreement (in Tandem review)
- Incident Response Plan (in Tandem review)
- Vendor Management workflow map (in Tandem review)
- Risk assessment (in process)
- GLBA Audit meeting 1 of 2 completed (04/08/2025) second meeting scheduled for (04/17/2025) (complete)
- Security update to Board September.

New SIS Jenzabar (J1)

- Implementation (July 2024 – July 2026)
 - Field Mapping Review June 3 (Rescheduled)
 - HR/Payroll Configuration July 9-10 (completed)
 - Jenzabar Recruitment Demo and business process discovery July 28 (completed)
 - J1 Admissions Configuration July 29 (completed)
 - J1 Advancement business process discovery July 30-31 (completed)
 - J1 Financial Aid go live readiness Aug 4-5 (completed)
 - J1 Registration Configuration Aug 4-5 (completed)
 - J1 Advancement Pre-Configuration Assessment Aug 4 (completed)
 - J1 Advising Configuration Aug 6 (completed)
 - Sept 9-12 – Mapping Review with Sue Sierszyn & Module Consultant
 - Sept 10 – Student Life Config
 - Sept 10 – JRM Config/Set up
 - Sept 15 – GL & FX Config Check-in
 - Sept 16 – JFA meeting
 - Sept 17 – JRM Config/Set up
 - Sept 17-26 – Be available for Data Mapping Questions (Sue Sierszyn)
 - Sept 22 – AR/AP Config Check-in
 - Sept 23 – RE/AV Config Check-in
 - Sept 23 – JFA Config Check-in
 - Sept 23-27 – Advising Tree Set-up—be available for questions
 - Sept 25 – AD Config Check-in
 - Sept 25 – SA Config Check-in
 - Sept 26 – DATA EXTRACT
 - Sept 29-30 – Review Translation Tables
 - Sept 30 – Common Config check-in

Go Live

- JFA October 2025
 - J1 June 12 2026 (minus HR)
 - Advancement June 24th and 25th
 - JRM June 29th and 30th
 - J1 HR January 2027
- Transition from implementation team
 - Meetings with Hypercare team
 - Cut over

Changing Security Camera System

- Creating RFP (Complete)
- Selecting Vendor (State Contract)
- Contracting (Complete)
- Project Manager site visit July 14 (Complete)
- Project overview and set the priority of work August 26

Building Access Control system (Replacing current system (dorm entrances only) and adding all doors in dorms and classroom buildings)

- Creating RFP (Complete)
- Selecting Vendor (State Contract)
- Contracting (Complete)
- Project Manager site visit July 14
- Project overview and set the priority of work August 26

Data Services Department Update:

- KSPSD Data Collection

➤ **Foundation Report** – *Barry Fisher, Executive Director*

The Point Project

The information event for the Point Pavilion, originally planned for August 23, has been postponed. Additional time is needed to receive complete details of project costs and features from the architect.

Patterson Family Foundation Grant Application

PCC was not selected to move forward with submitting a full grant application to Patterson Family Foundation.

Outstanding Alumni Award

Nominations for the annual Outstanding Alumni Award were due August 15. Packets for each nominee will be provided to the PCC Foundation Board will review the candidates and submit their vote. The award will be presented during the Fall semester.

Letter Establishing the Maurice White Minority Scholarship

Dear Mr. Fisher,

My time at Pratt was extremely meaningful. Back in Detroit, I knew Bill Hunter, who asked about my post high school plans. I had hoped for a basketball scholarship, but with so many talented players graduating that year, none were forthcoming. Bill reached out to his friend, Bennie Frantz, saying, "I've got a world beater for you." Bennie accepted me without seeing me play. As a young man from Detroit, the cultural differences were significant, but I found the people of Pratt to be very welcoming.

It is with great pleasure and a deep commitment to fostering diversity and inclusion that I write to endow the Maurice White Minority Scholarship at Pratt Community College. Through this scholarship, I hope to support and empower students from minority backgrounds as they pursue their academic and professional goals.

In furtherance of this mission, I am honored to enclose a donation in the amount of \$25,000, to be used as an endowment for the scholarship fund. This endowment is intended to provide financial support for students who demonstrate academic promise, leadership, and commitment to their communities.

Beginning with the next academic year, the scholarship will award \$500 annually to selected recipients from minority groups, as defined by the college's scholarship and financial aid guidelines. The funds may be applied toward tuition, fees, books, or

other education-related expenses, and the scholarship will be administered in coordination with the college's Financial Aid Office.

I kindly request that the scholarship selection committee develop an application and evaluation process that ensures transparency, fairness, and equal opportunity for all eligible candidates. It is my hope that this scholarship will not only alleviate some financial burdens but also inspire recipients to excel in their studies and give back to their communities.

Thank you for your assistance in administering this scholarship and for your ongoing dedication to supporting all students at Pratt Community College. Please let me know if there are any additional steps I need to complete, or if further information is required.

I look forward to seeing the positive impact that this scholarship will have in the years to come.

Sincerely,

A handwritten signature in black ink that reads "Maurice White". The signature is written in a cursive, flowing style with a small mark above the 'i' in White.

Maurice White
Pratt Alumnus 1963/64

- **KACC (Kansas Association of Community Colleges)** – *Eric Scott Killough, Trustee*
KACC meeting locations and dates:

- December 5 – 6, 2025 – Garden City Community College, Garden City
- April 2026 – meeting will be held via zoom – date TBD
- June 2026 – meeting at Allen Community College, Lola
- August 2026 – meeting in Barton Community College, Great Bend
- December 2026 – meeting in Neosho Community College, Chanute

ACCT/NLS (Association of Community College Trustees / National Legislative Summit)
Leadership Congress – Oct. 22 – 25, 2025 – New Orleans, LA

- Trustees attending:
- Eric Scott Killough – Trustee Killough also serves on the Western Regional Awards Committee and the Western Regional Nominating Committee
- Mark Morgan
- Ryan Lunt.
- Dr. Michael Calvert, President

- **AACC – (American Association of Community Colleges)** – *Dr. Michael Calvert*
Nothing brought before the Board

- **Other** – Nothing brought before the Board

XII. Wrap Up

- **Comments from the President** – *Dr. Michael Calvert, President*
 1. Participated in the Kansas Board of Regents meeting virtually.
 2. Participated in Technical Education Authority meeting virtually.
 3. Facilitated Taxing Entities meeting.
 4. Participated in weekly president's calls.
 5. Participated in several J-1 meetings.
 6. Participated in NJCAA Board of Regents meeting virtually.
 7. Participated in NJCAA President's Advisory Committee meeting.
 8. Attended KACC meeting in Arkansas City.
 9. Facilitated President's Advisory Committee meeting.
 10. Facilitated the Fall Kickoff All-Employee meeting.
 11. Participated in students Move in Day.
 12. Provided welcome to students at College Welcome Night.
 13. Participated in SPuR yearly kick off meeting.

- **Comments from the Board Chairman** – *Mark Morgan, Chair*

Thanked the administration and staff for their time and effort putting the budget together and for lowering the mill levy. With the help of the Board, assistance from Cabinet, the Foundation and faculty, a million dollars is sustainable. Relying on the State or Federal government to chart our way forward is questionable. Working as a team is what will make it work.

- Chair Morgan announced there will be an executive session.

VC Fitzsimmons moved into executive session for the purpose of discussion of non-elected personnel for a period not to exceed 10 minutes. The motion was seconded by Trustee Hamm. With no further discussion motion carried unanimously.

XIII. Executive Session for Non-Elected Personnel Matters (If needed)

7:46 p.m. Chair Morgan opened the executive session, present were Board of Trustees and Dr. Michael Calvert, PCC President. Trustee Michele Hamm took notes in executive session.

7:53 Motion was made by Trustee Eric Scott Killough to adjourn the executive session. Motion was seconded by Trustee Suzan Patton. Motion was unanimously approved.

7:53 back to general session.

Add to the agenda to grant an exception to policy 5-06 Nepotism to hire Robin Lemon. The motion was made by VC Fitzsimmons to grant an exception to board policy 5-06. Motion seconded by Trustee Koler. With no further discussion the motion was carried unanimously.

VC Fitzsimmons made the motion to accept the exception of policy 5-06 Nepotism to hire Robin Lemon. The motion was seconded by Trustee Lunt. With no further discussion the motion was carried unanimously.

XIV. Meeting Adjourned – *Mark Morgan, Chair*

7:55 p.m. Chair Morgan asked for a motion to adjourn the meeting. The motion was made by Trustee Koler and was seconded by Trustee Lunt. With no further discussion the motion was carried unanimously.

General Session Minutes Recorded by:
Donna Meier Pfeifer
Clerk of the Board of Trustees / Admin. Asst. President