

100% of students responding will report satisfactory transfer to the four-year college or university.	Student Follow-up Survey will be sent to AOS and AGS business graduates transferring to a four-year college or university.	2015-2016	We send these surveys out spring of 2017. We will include 2014-15 and 2015-16 years in this survey.		
		2014-2015	2 Survey mailings were sent out to 9 total graduates with no responses.	The instructor responsible for the survey retired May 2016. She stated that she mailed the surveys out, and received no responses.	We will plan to mail out surveys to both our 2014-15 and 2015-16 graduates spring of 2017 with hopes of getting responses from both years.
		2013-2014	2 Survey mailings were sent out to 6 total graduates with 3 responding.	All three students responded with Agree or Strongly Agree on all eight questions. One student made comments that she really enjoyed PCC and her business instructors and wished that she still had us, and thanked us for all PCC did for her.	I feel really good about the responses. I just wish we could get more responses from our students. Our graduate numbers aren't very high either as many students transfer without graduating.
		2012-2013	2 Survey mailings were sent out to 19 total graduates with 3 responding.	Three students responded with Agree or Strongly Agree that they were prepared to attend the four-year school. Only one student made a comment, and that was to offer our Accounting courses in the proper order.	I honestly don't know what the comment is referring to. Our Accounting courses are offered in the correct order. I just looked at her transcript and two of her Accounting classes were transferred in from Cowley CC.
		2011-2012	2 Survey mailings were sent out to 19 total graduates with 4 responding.	Two students made comments that were pretty positive. They both felt prepared for the four-year school. One student mentioned that the transition to her Accounting classes was less stressful since she could remember much of what she learned. Both students thought more scenarios and real-life situations would be helpful.	The problems in the Accounting textbook are pretty real, but I may need to discuss them a little more with students so they can see that.
		2010-2011	2 Survey mailings were sent out to 7 total graduates with 3 responding.	Comments made were "Things I learned in class I have utilized in my job." and "Harder classes."	We aren't making any changes to our classes at this point in time. We will always have students who want harder classes and some that think they are too hard. We will monitor comments to see if we end up with a trend with students wanting harder classes.
		2009-2010	3 students responded to surveys that were sent out to 13 students two different times. Two stated "strongly agree" and the third stated "agree".	Two students made comments that were very helpful including: "Some business classes at PCC should consider making harder exams", and "encourage students to read books related to their majors, and provide more current events in all classes". (These are not direct quotes)	We upped the level of difficulty of our tests in some of the classes – some were already pretty difficult. We also implemented a one-credit hour Business Ethics course, which discusses lots of current events. This was not necessarily because of this student's comment, but because of the need of ethics in our world, but it does help to satisfy this concern. We don't have control of all classes a student takes, only the business classes.
		2008-2009	We had 7 students respond out of 19 surveys that were mailed to business graduates. Six out of the seven stated they agreed or strongly agreed that PCC prepared them for the four-year university. The other student did not enclose her survey. All six of the responders stated they would recommend PCC to future students.	We had really good responses this year as we have had in past years. One student made the following comment, "PCC has done an excellent job in preparing their business students for their next endeavors. PCC should open a four year business program directly through PCC!" Another student made a comment that all classes transferred fine, but he had to take two language classes. We don't require language classes at PCC and the Business Department can't require them either. We feel we are doing a good job educating our students, and we need to strive to continue that quality of education.	

100% of AAS business graduates desiring employment will attain employment or continue their education.	VEIS (state) report will be reviewed to determine employment status of AAS business graduates.  We are now using the Follow-Up Summary Basic count report (last report received 2/8/2017)	2015-2016	We had one graduate with 4 concentrators listed by the state. Our data shows six concentrators. Two students are continuing their education and two are unknown.	I don't get specific names of students from the state report, but of the six students we identified as concentrators, four were enrolled at PCC this year, one graduated and went back to Mexico to get her green card, and one didn't finish her last class to graduate.	We still want to improve our numbers. This is very hard to accomplish. With two new business instructors, I'm hoping this can help build our program for the future.
		2014-2015	We had two graduates and three concentrators. Two students were employed in related fields and one is unknown.	We reported nine concentrators this year, but the state said that six of the students did not reach concentrator status.	We updated brochures, sent out mouse pads to all area high schools, and are working toward promoting our AAS degree. We have been approved to hire two new full-time instructors for next year, which is one more full-time instructor than we've had.
		2013-2014	We had three students graduate with the AAS degree and seven concentrators. One was employed in a related field, one employed in an unrelated field, three continuing their education, one continuing their education and employed, and one unknown.	They recently changed how they declare concentrator status, and our reports we receive are a little different. Numbers in my chart may reflect a little different data beginning with this year.	We collect the data at PCC, then submit it to the state, then the state uses a tracking database to locate students. One student was not able to be located.
		2012-2013	We had two students employed in a related field and 3 students continue their education.	All five students are meeting the benchmark of either being employed or continuing their education.	We are slowly building our graduate numbers. I would like to still have more graduates, possibly in the 8-10 range. We are putting more money into recruiting specifically for our business programs for next year, so hopefully this will help.
		2011-2012	We had 1 student employed in the field and two continue their education. We achieved the benchmark at 100%	All three students either are working or are furthering their education.	
		2010-2011	Due to the temporary discontinuation of our program, we still had no graduates.	N/A	N/A
		2009-2010	At this point, we had 17 majors and eight concentrators (according to the state), of which we had no graduates.	At this point in time, we are still trying to build our program.	We are still trying to improve our student numbers in this program. We have been successful with student's finding employment when they desire employment.
		2008-2009	The program was discontinued so we have no graduates.	No action plan needed.	
100% Employers will rank our students at the Good or Very Good levels.	Employer Follow-up Evaluations will be reviewed.  Follow-up data is sent out the following year. Example: 2014-15 follow-up forms are sent our fall 2015 and compiled spring 2016.	2015-2016	Follow-Up data for this year has not been compiled yet. Follow-up forms are not sent out fall 2016, and compiled spring 2017.	N/A	N/A
		2014-2015	There was no employer follow-up forms returned this year.	The business department does not collect this data. The Dean of Technical Education's office collected this data, but that position has been eliminated and combined with the VP of Instruction. The administrative assistant that collected the data is still here though.	I will visit with the VP of Instruction to make sure this is still being done.
		2013-2014	We had two employer follow-up forms returned this year. Both students were reported as excellent or good in all but one category.	Good comments were made about both employees, and the one comment that received an "Average" ranking stated that there wasn't advancement opportunities where the student was working, not that she wasn't capable of advancing.	We are pleased with our results. Whenever we get results back, they seem to be good. No action necessary at this time.
		2012-2013	We had five graduates this year with two of them employed in the field. The other three are continuing their education.	We had no responses from employers. The business department does not collect Follow-Up data so we have no control over whether data is collected or not. Information about our students is requested from our Data Coordinator, and the Tech Dept. Administrative Assistant collects the data. I usually have a pretty good idea where students are working, but there obviously is no guarantee that they will provide information about our students. Hopefully, no news is good news.	Since we have always had good responses about our students and due to lack of data, there is no changes at this time. Hopefully, we can get more employers to return follow-up forms in the future.
		2011-2012	We had three graduates this year; two continuing their education and one working in the field.	The employer responded with a "Very Good" rating on our student.	Obviously, we want to keep growing our number of graduates and completers, but we are successful when the student decided to continue their education.
		2010-2011	Due to the temporary discontinuation of our program, we had no completers this year.	N/A	N/A
		2009-2010	The program was discontinued, so we had no graduates.	The program was discontinued, so we had no graduates.	We have been very successful in this area, but currently we don't have data since our program was discontinued for two years.
		2008-2009	The program was discontinued, so we had no graduates.	No action plan needed.	We have been very successful in this area, but currently we don't have data since our program was discontinued for two years.
		2007-2008	Three employers responded to the survey with all three ranked at the Very Good level.	We continue to strive for our students to be successful in the workplace, and we are pleased that all three employers that responded ranked our students Very Good. As of right now, the program is discontinued, but plans are being made to start the program back. We will make curriculum changes to improve the program based on today's needs in the workforce.	



