



ADMINISTRATIVE POLICY

Number	<u>700-22</u>
Adoption	<u>05-20-1996</u>
Deletion	
Revision	<u>07-30-2024</u>
Review Date	<u>07-30-2024</u>

Scholarship Award Policy FINANCIAL AID AND SCHOLARSHIP REVIEW

This policy governs the administration of the financial aid and scholarship programs.

1. All letters of intent will contain the statement:
“Violations of college policies and violations of state/local laws are grounds for termination of this scholarship.”
2. Scholarships will be limited to 18 credit hours per semester with an allowance of 4 credit hours per semester for corequisite courses.
3. The 18 credit hour per semester limit will not apply to performance courses required for scholarship eligibility. Examples of performance courses include varsity athletics, show choir, applied ag. techniques, etc. (See PCC catalog for complete list.) Students should not enroll in more than 6 credit hours of performance classes per semester without approval by the Vice President of Finance and Operations.
4. The loan of books scholarship will be limited to 18 credit hours per semester. Workbooks and other materials are not included in this scholarship.
5. The Financial Aid Director will announce a deadline date for scholarship renewals.
6. The GPA requirements for retention of PCC scholarships are 2.0 with the following exceptions:
 - a. Above and Beyond, Awards of Excellence remain as published in the college catalog.
 - b. Scholarship GPAs may be established by the donor of a particular scholarship.
7. GPA requirements apply at the end of the each semester. The Financial Aid Office will review GPA requirements at the end of each semester and inform the students, their advisors, and their coaches of each student’s scholarship status. For those students who do not meet GPA requirements at the end of a semester, the scholarship will be suspended. Students have the right to appeal

the decision to the Vice President of Finance and Operations.

8. Students receiving scholarship awards in the amount of \$500 or greater will be required to enroll in a minimum of 16 credit hours per semester, with a minimum of 32 credit hours per academic year, to retain their scholarship award. Exceptions to this requirement can be authorized by the Vice President of Finance and Operations in isolated cases of just cause.
9. Students must stay enrolled in 16 credit hours until the 20th day of the semester to meet the scholarship requirement. Students who drop courses prior to the 20th day and then fall below the 16 credit hour requirement must enroll in courses to reach the 16 credit hour requirement or the scholarship will be revoked.

Students initially enrolled in 16 credit hours who withdraw from courses after the 20th day are not required to enroll in additional classes to maintain eligibility for the scholarship. The grade received for these courses will be a “W” which could negatively impact financial aid eligibility as the students’ progress through the program due to the “Pace of Completion” regulation.

10. Students who attend a class one time during the first week of the course and do not drop the course during the refund period are responsible for tuition and fee payment.
11. EDUKAN courses count in meeting the credit hour requirement but are not eligible for scholarship aid.

Revision Dates: 07-30-2024, 10-15-2019, 08-15-2017, 03-05-2013, 03-01-2011, 03-22-2004,
12-15-2003.