



ADMINISTRATIVE POLICY

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Deletion	
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## RESIDENCE HALL OCCUPANCY - PRE/POST SEMESTER & HOLIDAY GUIDELINES

1. **August/Pre Semester:** In-season athletes (soccer, cross country, cheer, and volleyball) may check-in to the residence hall no earlier than August 1. The exception being cheer who is in July, with the date determined by the Athletic Director.
2. **Holiday Break Periods:** Residence halls are open for Thanksgiving and Spring Break holidays, but food services will not be available. Halls are closed over the Christmas holiday.
3. **Christmas Holiday:** The halls close at 5 pm the day following final exams for the Christmas holiday. This applies to all students with the exception of athletes participating in scheduled games or matches. Halls open at 9 am, the day of spring semester registration.
4. **Early Christmas Holiday Return Date:** In-season athletes (wrestling, indoor track, Cheer, and basketball) with official activities may return to the residence halls on December 28. If the 28<sup>th</sup> falls on a Saturday or Sunday halls will open on the preceding Friday or following Monday.
5. **Meeting with Business Office:** Currently enrolled athletes returning on December 28 must be authorized by the business office prior to leaving for the holiday break. Authorization is provided electronically to the Director of Residence Life. New incoming athletes and their respective coach are required to meet as a group with business office officials on the first working day following the 28<sup>th</sup>. The meeting will be arranged by the Athletic Director and the business office official for the purpose of reviewing financial obligations and authorizing residency in the halls. Documentation provided electronically from the business office verifies the student's clearance to live in the residence hall and is provided to the Director of Residence Life following the meeting.

6. **Spring Break Holiday:** The halls will be open over spring break, no food service available.
  
7. **December Post/Semester:** In-season athletes (wrestling, indoor track and basketball) with official activities may remain in the residence halls through post-season play, but no later than December 23 or the close of business for holiday break if prior to the 23<sup>rd</sup>.
  
8. **May Post/Semester:** In-season athletes (baseball, softball, and track) with official activities may remain in the residence halls through post-season play.

Revision Dates: 02-28-2023, 07-16-2019, 07-18-2017, 12-02-2014, 03-05-2013, 02-14-2011.