



ADMINISTRATIVE POLICY

Number	<u>400-18</u>
Adoption	<u>07-17-2024</u>
Deletion	
Revision	
Review Date	<u>07-24-2024</u>

CDL Equipment Policy

CDL Tractor and Trailer Usage Policy

1. The tractor and/or trailer may be used for CDL class purposes only with the following exception:
 - a. Use in service of PCC owned or leased business
 - The request to use the tractor/trailer must be made through the Vice President of Finance and Operations' office prior to use.
 - CDL class driving takes priority over other use.
2. The tractor and/or trailer may not be used in service of personal property, including transporting livestock.
3. Drivers of the tractor/trailer may include:
 - a. CDL instructors(s)
 - b. CDL students only when accompanied by a PCC CDL instructor. (Students may only drive the tractor when the trailer has an empty load.)
 - c. PCC employees whose current CDL Class A license has been valid a minimum of two (2) years. The license must be on file in the office of the Vice President of Finance and
 - d. Operations prior to vehicle use.

*At no time may PCC students not currently enrolled in a CDL class operate the tractor/trailer.

New Policy: 07-17-2024