



BOARD POLICY

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Policy Type	Governance
Adoption	02-24-2011
Deletion	
Revision	
Review Date	06-17-2024

### POSITION DESCRIPTION FOR BOARD OF TRUSTEES

To ensure effective community college governance, the Pratt Community College Board of Trustees believes trustees shall:

- a. Provide continuing direction for planning, operation and evaluation of all educational programs, services and related college activities consistent with the Vision, Mission, Philosophy, Values and Mid-Range Plan goals. Actively participate and monitor goal setting and direction of the college through participation in strategic planning.
- b. Select, monitor, support, evaluate and compensate the CEO/President.
- c. Attend at least 75 percent of Board meetings; participate actively and thoughtfully at Board meetings; listen and solicit others' opinions; keep the organization's strategic direction in mind when making decisions and encourage the Board to focus on strategic priorities.
- d. Oversee effective governance, including trustee recruitment and orientation; participate in and promote Board education and self evaluation; and attends at least one outside educational program each year.
- e. Promote and maintain positive external relationships with the community, local business, government, funding sources and other related organizations.
- f. Ensure the college is adequately organized and staffed to support the goals and objectives' and promote positive relationships with the college administration, faculty and staff.
- g. Assure the college meets regulatory, accreditation, and legal requirements; approve Board policies and proposed revisions, and endorse administrative policies.
- h. Ensure that the college has in place mechanisms for monitoring and evaluating quality, identifying and resolving problems, and identifying opportunities to improve and promote student success.

- i. Promote financial viability via budget and financial oversight; annually approve operating, scholarship and capital budgets; and review and approve monthly financial statements.
- j. Respect Board confidentiality.
- k. Understand the Board's conflict of interest policy and does not violate it.
- l. Express dissenting opinions or votes but publicly support the Board's final decisions.

New Policy: 02-24-2011

Revision Dates: