

2024-2025

## INTERNATIONAL STUDENT ADMISSIONS: REQUIREMENTS/CHECKLIST

**STEP ONE:** Apply to Pratt Community College using the online application [CLICK HERE TO APPLY](#)

**STEP TWO:** Submit the admissions requirements listed below via email. All required documents must be **scanned (pdf only)** and emailed to [pccinternational@prattcc.edu](mailto:pccinternational@prattcc.edu). The subject line of the email must include the student's full name and anticipated semester and year of attendance. **Failure to submit all documents in this manner may result in a delay or denial of acceptance.**

- Copy of passport
- Secondary School (High School) transcript \*see additional transcript information below for official requirements
- College Transcripts (if any)
- [Completed Housing Contract](#)
- Completed "Certificate of Financial Support"
- Completed "TB Questionnaire" \* must provide a negative skin test and/or chest scan if you answer yes to any question
- English Proficiency- Students whose first language is not English are required to document their English proficiency in one of the following ways:
  - TOEFL Scores of: 58 (Writing: 14; Speaking: 14; Reading: 14; Literature: 16)
  - Duolingo English Test Score of 85 or higher
  - Completion of the ELS 109
  - Completion of [KAPLAN INTERNATIONAL Intensive English](#).
  - Successful completion of the [ESL](#) (English as a Second Language) level 9 at the [Hays Language Institute](#).
  - Academic Credit of 12 hours or more from a U.S. Post-Secondary Institution.
  - One year from a U.S. High school with a minimum of a 2.5 grade point average.
  - Transcript which shows that all instruction was taught in English with a 2.0 grade point average on a 4.0 scale.

**STEP THREE:** **REQUIRED PREPAYMENT** \*Due prior to I-20 being sent\*

- Estimated cost statement will be provided and will identify:
  - First Semester cost. The prepayment is the adjusted first semester costs and will be identified on the "Estimated Cost Statement"
- Payment instructions are identified on the Estimated Cost Statement
- Prepayment does not include \$200 housing deposit

### **DEADLINES FOR ABOVE REQUIREMENTS:**

- June 1 for Fall Semester
- November 1 for Spring Semester
- April 1 for Summer Semester

**STEP FOUR:** Contact [mindys@prattcc.edu](mailto:mindys@prattcc.edu) to confirm steps 1-3 above are complete and request the issuance of an I-20.

I-20 Details:

- Required to obtain your F-1 VISA
- Provided as soon as prepayment and above requirements are met
- If you currently hold an I-20 please request transfer to Pratt CC
- PCC cannot issue a new I-20 until the former school's I-20 is released in SEVIS

- PCC does not accept SEVIS records transferred in terminated status. The transfer record must be in active status as PCC does not assist with reinstatement.

**STEP FIVE:** **Pay the SEVIS Fee.** \$350 non-refundable fee paid to U.S. Department of Homeland Security with Form I-901. Your receipt can be printed upon payment and is necessary for scheduling a visa interview appointment. [www.fmjfee.com](http://www.fmjfee.com)

**STEP SIX:** **Visa Interview.** Students must schedule the visa appointment after paying the SEVIS fee. For information on interview requirements, contact the U.S. Embassy or Consulate.

**STEP SEVEN: Make Travel Arrangements.** Schedule flights to Wichita's Dwight D. Eisenhower National Airport (ICT). Pratt Community College Admissions does not provide airport pickup/transportation.

**STEP EIGHT: ARRIVAL - CHECK IN / CHECK OUT WITH PDSO**

- Check In with PDSO (Primary Designated School Official)
  - Required within 24 hours of start of classes
- Testing - completed here at PCC after arrival
  - Take ACCUPLACER test to determine class level placement
- Enrollment – completed here at PCC after arrival
  - Enroll in the classes recommended through placement testing / required for major / degree
- Check Out with PDSO
  - Required prior to leaving immediate Pratt area for greater than 72 hours except on college business / sports activities

**ADDITIONAL INFORMATION REGARDING OFFICIAL SECONDARY/ HIGH SCHOOL TRANSCRIPTS  
INTERNATIONAL HIGH SCHOOL/SECONDARY TRANSCRIPT POLICY**

- Official Secondary School transcripts are required to be:
  - Provided in English
    - Student is responsible to utilize a transcript evaluation/translation service to ensure that they are submitting a transcript that is acceptable for use in a US College
- Official transcripts MUST
  - Be sent directly from the institution
  - Be signed by school official
  - Have a full graduation date (Day / Month / Year)
  - If the transcript is not signed and/or have a graduation date, you MUST provide a letter on the school's letterhead, that states the day, month and year of graduation, and be signed by school official

**MEDICAL INSURANCE**

**\*Student athletes must consult with their coaches prior to purchasing an insurance plan\***

- ALL International Students are required to have Medical Insurance.
  - Medical Insurance may be obtained prior to coming to the US
  - Or, May be purchased in the US
  - PCC does NOT offer Medical Insurance, or recommend medical insurance providers
- ALL International Students MUST provide a medical insurance card (proof of insurance)
  - Provide to PDSO (Primary Designated School Official)
  - Within 30 days of check in

**IT IS HIGHLY RECOMMENDED THAT YOU VISIT AND REVIEW “[STUDY IN THE STATES](https://studyinthestates.dhs.gov/)” PRIOR TO TRAVELING TO THE UNITED STATES TO ATTEND COLLEGE. <https://studyinthestates.dhs.gov/>**

Admissions requirements and procedures for international students are subject to change according to the recognized needs of students and the college.

PRATT COMMUNITY COLLEGE does not discriminate on the basis of race, color, national origin, sex, disability, age or veteran status in its programs and activities. Complete notice can be found at: <http://prattcc.edu/notice>