

Board of Trustee Minutes of May 19, 2025, Meeting

Pratt Community College

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

I. **Call to Order:** 6:02 p.m. Trustee Mike Koler, Chair, called the meeting to order.

II. **Pledge of Allegiance** – Pledge of Allegiance was led by Chair Koler

Trustees Present: Mike Koler (Chair), Dean Fitzsimmons (Vice Chair), Michele Hamm, Ric Scott Killough, Ryan Lunt, Mark Morgan and Suzan Patton. Quorum was met.

Trustee(s) Absent:

Administrative Present: Dr. Michael Calvert, President, Linda Austin-Lantermann, VP Finance and Operations, Dr. Kwanna King, VP Student Services, Monette DePew, VP Instruction, Jerry Sanko, Chief Information Officer, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations and Donna Meier Pfeifer, President's Assistant and Clerk of the Board of Trustees.

Administrative(s) Absent:

Media Representation: No representation

Executive Session

6:04 p.m. Trustee Killough motioned to move to go into executive session for non-elected personnel not to exceed 30 minutes. Motion was seconded by Trustee Morgan. With no further discussion motion was carried unanimously.

III. **Comment(s) from the Public:** *Mike Koler, Chair*

Kristin Schultz –

- 1.) I acknowledge and thank the new women's head soccer coach and assistant coach. The Schultz family is currently hosting an international women's soccer player and the positive change in the student since the new soccer coaches have started. Her attitude is positive, confidence is up, grades are up. Ms. Schultz wanted to express her gratitude to the coaches athletic the staff.
- 2.) Independent Financial Analysis (Action Item) – she is all for this and encourages the Board to approve the request.

6:43 p.m. Trustee Patton motioned to go into executive session for non-elected personnel not to exceed 30 minutes with Dr. Michael Calvert, President attending. The Motion was seconded by Trustee Morgan. Motion was amended.

Trustee Lunt made the motioned to go into an executive session for non-elected personnel with Dr. Michael Calvert, President attending and not to exceed 30 minutes. Motion was seconded by VP Fitzsimmons.

With no further discussion motion was carried unanimously.

7:14 p.m. Trustee Patton made the motion to go into executive session for non-elected personnel with Dr. Michael Calvert, President attending and not to exceed 15 minutes. The motion was seconded by Trustee Killough. With no discussion motion carried unanimously.

IV. Introduction(s): – Dr. Michael Calvert, President

Lisa Kolm, Coordinator of Institutional Research & Effectiveness
Mike Miller and Steve Parsons

V. Introduction of Awards of Excellence – Dr. Michael Calvert, President

Late Night Breakfast Volunteers:

Great Western Dining Staff – Brandon Zimmerman, Carol Schmidt, Ashton Lewis, Jay Ward and Shelly Domann

PCC Staff – Dr. Michael Calvert, Dr. Kwanna King, Monette DePew, Linda Austin-Lanterman, Jerry Sanko, Laurisa Eck, Renee Elpers, Aaron Grant, Abbi Munson, Hayden McBride, Quintin Powell, and Brad Luthe

Addition to the Agenda – Trustee Michele Hamm

Trustee Hamm – Mr. Chairman, I make a motion to add to the agenda's Action Items to ratify the administration decision to terminate Larry Johnston as Director of Athletics effective June 30, 2025. His last date of employment was May 12, 2025. The motion was seconded by VC Fitzsimmons. With no discussion the motion was carried unanimously.

VI. Discussion:

A. MIS Report(s) (Management Information System) – Lisa Kolm, Coordinator of Institutional Research & Effectiveness

B. PCC KPIs – Lisa Kolm, Coordinator of Institutional Research & Effectiveness

Completion / Transfer Rates - Completed in 3 years (IPEDS /Grad Rate)

Average Section Size, Student/Faculty Ratio, & Faculty Load –

Part A: Average Class Size

Part B: FTE Student/FTE Faculty Ratio (Full Time Employee)

Part C: Instructional Faculty Load

C. Clay Target Shooting Facility Collaboration Concept – Dr. Tina Doggett, Dean of Technical Education/Accreditation, Liaison Officer, Linda Austin-Lanterman, VP Finance & Operations, and Dr. Michael Calvert, President

The presentation was given by Mike Miller, Steve Parsons and Rocky Robinson, Wildlife Operations and Outfitting Instructor (WOO)

Project Overview

The Pratt Gun Club, in partnership with Pratt Community College, is proposing the development of a new clay target shooting facility located in the southwest corner of the 120-acre grass pasture owned by the college along Highway 61. This facility will serve as a home for both collegiate and local shooters, offering a valuable practice environment and a recruitment tool for the Pratt Community College Shooting Team.

Key Features of the Proposal:

- **Location:** Southwest corner of the college-owned pasture on Highway 61.

- **Benefits:** Serving as a practice facility for collegiate athletes and local shooters, as well as hosting educational programs like hunter education field days.
 - **Safety Measures:** Rigorous safety protocols, limited access, and trained supervision to ensure safe operation.
 - **Noise Control:** Situated away from neighboring properties, with a terrace to block noise and shot fallout.
-

Funding:

The project will be funded through the sale of the old Pratt Gun Club property, grants, and local fundraising efforts. This ensures no additional tax burden on the local community.

- **NRA Public Range Fund:** build or improve existing public ranges at the city, county, state, or federal level by providing assistance for construction, labor, materials, and equipment costs.
- **Range Development Grants:** provide funds to allow existing ranges to make improvements and expand.
- **Kansas Wildscape Foundation:** Wildscape is a “Kansas Only” non-profit organization with all funds raised staying in the state. The organization has a collegiate shooting sports mentor program.

Range Safety & Usage:

- Only authorized shooters from the Pratt Community College Shooting Team and the Pratt Gun Club will have access, with strict safety protocols in place for all events and practices.
- Facility would include a locked gate, and trap/skeet houses would be locked after being used.
- Students would only be able to enter the facility during regularly scheduled shooting practices and only allowed to shoot under the supervision of a coach and designated range safety officer.
- Parties who have access to the facility will be representatives from the Pratt Community College Shooting Team and the Pratt Gun Club
- Designees will open the facility for public shooting must be present, provide oversight for the duration of the shooting event.
- Designees will be responsible for collecting fees and enforcing all facility rules.

Shot Fallout and Noise Pollution

- Only shotguns using shotshell ammunition would be allowed on the range.
- National Rifle Association (NRA) clay target range requirements, a 300-yard zone past the shooting line must be designated shot fallout.

It was the consensus from the Board for Dr. Calvert to continue going forward looking into the clay target shooting facility collaboration concept.

D. KJCCC Bylaw Change – Dr. Michael Calvert, President

Article VI: Grants-In-Aid, Recruitment and Booster Clubs

Section 2. Letters-Of-Intent

- C. Maximums: Limits on the total number of Letters of Intent allowed for each NJCAA Sport are found in the NJCAA Sports Procedures Chart.

1. Non-Kansas High School Letter of Intent Limits: KJCCC members are limited to a maximum number of Non-Kansas High School Graduates who may be signed to an NJCAA Letter of Intent found on the chart below.

Non-Kansas High School Letter of Intent Limit		
Sport	NJCAA Maximum	Out Of State Limit
Baseball	24	18
Basketball (M & W)	15	12
Beach VB	14	11
Bowling (M & W)	12	9
Competitive Cheer	40	30
Clay Target Shooting	16	12
Cross Country (M & W)	10	8
Football	85	55
Flag Football	15	12
Golf (M & W)	18	14
Soccer (M & W)	24	18
Softball	24	18
Swimming M & W)	15	12
Tennis (M & W)	9	7
Track & Field (M & W)	20	15
Volleyball	14	11
Wrestling (M & W)	20	15

- i. When determining the status of an NJCAA Letter of Intent signee, a student is considered In-State if they have graduated from a Kansas high school, Kansas based homeschool or have been awarded a GED or high school equivalency by the State of Kansas. The residency status of the student shall be determined at the time of high school graduation from a Kansas high school or homeschool or awarding of the high school equivalency or GED and may not change for the duration of their time as a student at a KJCCC member institution.
 1. Any student that graduated from a Non-Kansas High School, non-Kansas homeschool or has been awarded a high school equivalency or GED outside of the State of Kansas shall be considered Out of State for the duration of their time at a KJCCC member institution.
 2. Any non-US Citizen shall be considered Out of State/International for the duration of their time at a KJCCC member institution regardless of High School Graduation.
- ii. A student who legally resided in the state of Kansas at the time of graduation and graduated from high school in an adjacent state or at a high school away from Kansas due to the military service of their parents who maintained legal Kansas residency but for their military service may be considered In-State for Letter of Intent maximums. Proper documentation must be provided to the conference office to verify the status.
- iii. In instances where a student's status is unclear, or may require additional review, schools may request approval for an exception prior to signing the student to an NJCAA Letter of Intent by filing an appeal with the KJCCC Executive Committee.

Section 3. Enforcement:

C. Non-Kansas High School Graduate Limit Violations

1. Student-athletes signed to an NJCAA Letter of Intent in excess of the Non-Kansas High School Graduate limit shall be declared ineligible for participation within the KJCCC for the academic year. Any participation by a student-athlete that is in excess of the limit shall result in a forfeiture of games by the member institution.
2. Member colleges that exceed the Non-Kansas High School Graduate limit shall have their maximum Non-Kansas High School Graduate limit reduced by an equal number for the following academic year in that sport.

E. State Funding Update – *Dr. Michael Calvert, President*

The House Budget was approved, the Senate approved with a proviso limited if you had more than 6 months of cash in reserves will forfeit certain level of eligibility funding under the Workforce Development Plan and Student Success. Heather Morgan, KACC Director along with others to clarify the content of the law with the proviso. Through encumbrances and investments, restricted funds would not be considered as part of the cash reserves and can reduce down the six-month threshold to qualify for the state funding.

VII. Communication to the Board – *Donna Meier Pfeifer, Clerk of the Board* Nothin to add

VIII. Calendar of Events – *Dr. Michael Calvert, President* June 18, 2025 Board Administration Budget Planning Session – 5:30 p.m. dinner in the Art Gallery, 6:00 p.m. meeting in Room 312

IX. Consent Agenda – *Mike Koler, Chair* Chairman Koler asked for a motion to approve the consent agenda as presented. Trustee Hamm made the motion to accept the consent agenda as presented. The motion was seconded by VC Fitzsimmon.

Chair Koler asked if there was discussion topic(s) to be pulled. No requests were made.

With no discussion or comments the motion was carried out unanimously.

Departments included in the consent agenda:

➤ Minutes: *Donna Meier Pfeifer, Clerk of the Board of Trustees*

Complete minutes are listed on <http://prattcc.edu/departments/board-trustees>

➤ Human Resources – *Dr. Michael Calvert, President*

MAY 2025

APPOINTMENTS

John Lemon

Mathematic Instructor

CHANGE IN STATUS

None

RESIGNATIONS/TERMINATIONS

Karen Adams	Mathematic Instructor
Juanita Kepka	Controller
Bobby Waldschmidt	Welding Instructor
Ralph Williams	Ag Power Instructor
Alan Ziegler	Automotive Technology Instructor

STAFF CONTRACT APPOINTMENTS for 2025-2026***EXECUTIVE MANAGEMENT***

Ashley Bertram	Director of Human Resources (1.0 FTE)
Krystal Eck	Asst. to the Director of Human Resources (1.0 FTE)
Barry Fisher	Exec. Dir. of Institutional Advancement & Alumni Relations (1.0 FTE)
Donna Meier Pfeifer	Admin Asst. to the President /Assistant to Institutional Advancement & Alumni Relations (1.0 FTE)
Esther Lahargoue	Chief Executive Officer, EDUKAN (1.0 FTE)

EDUKAN

April Durnell	Manager of Strategic Alignment and Operations (1.0 FTE)
Johnie Brooks	Academic Technology (1.0 FTE)
Brittany Slief	Online Student Enrollment Advisor (1.0 FTE)

FINANCE & OPERATIONS

Kim Albright	Accounts Payable Clerk (1.0 FTE)
Ashley Cook	Associate VP of Finance and Operations (1.0 FTE)
Bruce DeClue	Director of Financial Aid (1.0 FTE)
Madison Eddy	Financial Aid Counselor (1.0 FTE)
Michael Emmott	Evening Custodian (1.0 FTE)
Gillig, Ethan	Custodian (1.0 FTE)
Kathy Grapper	Painter/Carpenter (1.0 FTE)
Cher Gruver	Student Accounts Coord. (1.0 FTE)
Heather Guess	Admin. Asst. to VP, Finance & Operations (1.0 FTE)
Jan Hayes	Switchboard Operator (.61 FTE)
Jack Kuehnelt	Maintenance/Carpenter (.30 FTE)
James Lemon	Snack Bar Supervisor (.60 FTE)
Sharon Lukens	Custodian (1.0 FTE)
Mary Marquardt	Custodian (1.0 FTE)
Cheryl McCollum	Switchboard Operator (.62 FTE)
Billy McReynolds	Head Custodian (1.0 FTE)
Daniel McReynolds	Groundskeeper/Custodian (1.0 FTE)
Brad Richardson	Custodian/Maintenance (1.0 FTE)
Ron Richardson	Maintenance/HVAC/Plumbing & Electric (1.0 FTE)
Julie Shriver	Assistant Director of Financial Aid (1.0 FTE)
Toby Tobias	Custodian (1.0 FTE)
Al Wiese	Director of Facilities (1.0 FTE)
Glenn Wright	Evening Security Officer (1.0 FTE)
Tom Wright	Daytime Security Officer (1.0 FTE)

STUDENT SERVICES

Madison Ackerman
Shelbie Bennett
Laurisa Eck

Kim Evert
Aaron Grant
Leigh Ann Hall
Shelly Herd
Kim Lee
Hayden McBride
Kenny McCartney
Sean McElwee
Courtney McKinney
Kendra Morgan

Abbi Munson
Leah Patterson
Quintin Powell
Tammie Sanko
Farrah Schmidt
Kelly Streeter
Brittany VanRoyen

Admin Assistant - Office of Admissions (1.0 FTE)
Admissions Representative/Recruiter (.33 FTE)
Coordinator of Student Engagement and Residence Life (1.0 FTE)
Director of Student Success Center (1.0 FTE)
Residential Supervisor (.49 FTE)
College Health Nurse I (.50 FTE)
Admissions Representative/Recruiter Herd(1.0 FTE)
Director of Admissions (1.0 FTE)
Residential Supervisor (.49 FTE)
Residential Supervisor (.49 FTE)
Residential Supervisor (.49 FTE)
Student Success Coach, Sr. (1.0 FTE)
Career and Technical Education Admissions Rep (1.0 FTE)
Residential Supervisor (.33 FTE)
Admin Assistant to VP of Student Services (1.0 FTE)
Residential Supervisor (.33 FTE)
Staff Assistant, Student Success Center (1.0 FTE)
Coordinator of Special Program Admissions (1.0 FTE)
Registrar (1.0 FTE)
Student Success Coach, Specialist (.33 FTE)

INFORMATIONAL TECHNOLOGY

Nathan Buchmueller
Francisco Cenicerros
Lisa Kolm

Philip Leimbach
Anders Lindanger
Jeremy Patterson
Haden Smith

Document Management Specialist (1.0 FTE)
Computer Specialist (Support) (1.0 FTE)
Coordinator of Institutional Research & Effectiveness (1.0 FTE)
Coordinator of Instructional Technology (1.0 FTE)
Director of Information Technology (1.0 FTE)
Computer Specialist (Software Support) (1.0 FTE)
Computer Specialist (Server Ops) (1.0 FTE)

FACULTY CONTRACT APPOINTMENTS for 2025-2026***FACULTY***

Misty Beck (1.0 FTE)
Jason Birkenbaugh (1.0 FTE)
David Blair (1.0 FTE)
Max Caldwell (1.0 FTE)
Dave Campbell (1.0 FTE)
Kip Chambers (1.0 FTE)
Brandon Cummins (1.0 FTE)
Tyler Dallis (1.0 FTE)
Meagan Etheridge (.45 FTE)
Carmen Forest (.67)
Jason Ghummm (1.0 FTE)
Amber Graves (1.0 FTE)
Jerry Haskell (1.0 FTE)
Jeff Hoffman (1.0 FTE)
Michael Jackson (1.0 FTE)

Jeff Hoffman (1.0 FTE)
Jerry Thompson (1.0 FTE)
Sarah Jackson (1.0 FTE)
Salem Lowe (1.0 FTE)
Justin Maughan (1.0 FTE)
Daniel Meng (1.0 FTE)
Lori Montgomery (1.0 FTE)
Chris Nelson (1.0 FTE)
Otto Orosco (1.0 FTE)
Paul Primrose (1.0 FTE)
Jason Ratcliffe (1.0 FTE)
Taryn Rennaker (1.0 FTE)
Carol Ricke
Rocky Robinson (1.0 FTE)
JJ Rupe (1.0 FTE)

Nathan Skinner (1.0 FTE)	Stephanie Wiese (1.0 FTE)
Barrett Smith (1.0 FTE)	Jacob Windholtz (1.0 FTE)
Angie Tatro (1.0 FTE)	Heather Wilson (.80 FTE)

SEARCHING

Adjunct Clinical Instructors, Allied Health
Adjunct EKG Technical Instructor
Adjunct Phlebotomy Instructor
Assistant Registrar
Automotive Technology Instructor – Pratt, KS
Bus Drivers (Part Time)
Case Manager
Cashier/Bookkeeper
Coordinator of High School / College Start
Custodian
Financial Aid Admin Assistant/ Library Clerk
Maintenance / Bus Driver
Social Media & Website Manager
Student Success Coach, Specialist
TEMP Instructor: CDL Driving Instructor
Welding Instructor – Pratt, KS

Assistant Athletic Director (on hold)
Computer Specialist (Network Ops) (on hold)
Data Coordinator (on hold)
Faculty Assistant (on hold)

➤ **Financial Report – Linda Austin-Lantermann, VP of Finance and Operations**

PRATT COMMUNITY COLLEGE
Summary of All Units - Revenue
For the Ten Months Ending Wednesday, April 30, 2025

	Annual Budget	YTD Budget	YTD Actual	Encumbrances	Variance	April Budget	April Actual
400 Dorm Activity Fee	\$0.00	\$0.00	\$26,182.74	\$13,084.00	\$0.00	\$0.00	\$8,241.50
401 General Academic Tuition	482,255.00	464,255.00	690,035.89	0.00	0.49	10,000.00	27,212.73
402 Non-Credit class Fees	112.00	29,888.00	1,066,356.54	0.00	36.68	35,000.00	220,568.74
405 Academic Out of State Tuition	178,200.00	168,200.00	728,271.43	0.00	3.33	5,000.00	19,139.59
406 Vo Tech Out-of-State Tuition	187,458.00	184,500.00	26,112.54	0.00	0.86	1,000.00	0.00
409 Student Fees - Late	0.00	0.00	899,564.49	0.00	0.00	0.00	30,313.00
410 Misc Student Charges	20,000.04	16,666.70	89,028.82	3,193.06	4.34	1,666.67	4,153.42
411 Fed. Grants & Cont. Recei	0.00	0.00	1,630,409.03	0.00	0.00	0.00	186,255.00
421 State Operating Grant	1,454,752.00	1,454,752.00	727,376.00	0.00	0.50	0.00	0.00
422 State Operating Grant - Vocat.	976,289.00	976,289.00	538,144.50	0.00	1.55	0.00	0.00
424 Tuition	300,000.00	300,000.00	555,592.00	0.00	2.85	0.00	0.00
428 Technical Innov Internship	0.00	0.00	235,370.00	0.00	0.00	0.00	82,995.00
437 Deferral Charge revenue	0.00	0.00	1,365.00	0.00	0.00	0.00	5.00
441 Ad Valorem Property Tax	7,854,626.00	5,621,903.00	5,301,464.18	0.00	0.06	0.00	0.00
443 Motor Vehicle Property Tax	392,097.00	291,000.00	366,657.27	0.00	0.26	0.00	0.00
444 Delinquent Tax	0.00	0.00	1,553.19	0.00	0.00	0.00	0.00
446 Recreational Vehicle Tax	0.00	0.00	4,595.12	0.00	0.00	0.00	0.00
447 Revitalization Tax Rebate	(100,000.00)	(80,000.00)	(184,585.38)	0.00	(1.31)	0.00	0.00
462 Perkins-Core Indicators Proj.	67,953.00	45,000.00	1,831,812.14	0.00	41.71	0.00	2.00
463 Vocational Capital Outlay	633,057.00	633,057.00	360,173.00	0.00	1.57	0.00	545.00
464 Financial Aid Program Adm	1,945.00	1,945.00	498,508.86	0.00	255.30	0.00	5,703.00
465 Senior Citizen Card Recei	0.00	0.00	3,709.71	0.00	0.00	0.00	0.00
471 Dorm Rental	975,950.00	975,950.00	0.00	0.00	1.00	0.00	0.00
472 Room Rental Charges	0.00	0.00	864,314.91	0.00	0.00	0.00	1,829.79
474 Vending Machine Revenue	25,000.00	25,000.00	12,925.00	0.00	1.52	0.00	100.00
479 Other Rental Payments	0.00	0.00	250.00	0.00	0.00	0.00	0.00
480 Miscellaneous Income	0.00	0.00	63,033.75	0.00	0.00	0.00	3,452.50
481 Interest Income - Health Ins	259,653.40	81,500.06	230,914.29	5,449.13	1.83	1,166.66	0.00
483 Reimbursements	0.00	0.00	93,457.31	0.00	0.00	0.00	1,710.00
484 Miscellaneous Income	500,000.00	0.00	558,786.13	16,335.46	0.00	0.00	17,547.15
487 KSBE Technology Grant	12,401.00	12,401.00	599,660.00	0.00	47.36	0.00	0.00
488 Snack Bar Revenue	25,000.00	25,000.00	71,719.83	0.00	3.87	0.00	7,268.60
TOTAL	\$14,246,748.44	\$11,227,306.76	\$17,892,758.29	\$38,061.65	\$403.76	\$53,833.33	\$617,042.02

PRATT COMMUNITY COLLEGE
Summary of All Units - Expenses
For the Ten Months Ending Wednesday, April 30, 2025

	Annual Budget	<i>YTD</i> Budget	<i>YTD</i> Actual	Encumbrances	Variance	<i>April</i> Budget	April Actual
510 Administrative Salaries	742,978.44	619,148.70	603,511.08	(95.41)	0.03	61,914.87	66,789.90
520 Faculty Salaries	2,035,463.84	1,696,223.10	1,857,706.28	0.00	(0.10)	169,622.31	180,996.62
522 Faculty Salaries - Supple	100,424.25	79,046.66	43,933.24	0.00	0.44	7,904.66	5,649.99
524 Faculty Overload	45,000.12	37,500.10	0.00	0.00	1.00	3,750.01	0.00
526 Faculty Salaries-Adjunct	202,550.04	168,791.70	51,531.05	0.00	0.69	16,879.17	8,003.70
528 Faculty Salaries-Summer S	5,000.08	4,583.40	0.00	0.00	1.00	208.34	0.00
530 Professional Exempt	2,610,472.50	2,175,410.38	1,647,814.56	(460.00)	0.24	217,541.04	205,233.68
560 Classified Salaries-Hour1	1,822,737.63	1,519,115.45	1,036,163.53	0.00	0.32	151,954.37	92,262.52
575 Faculty Allowance	288,301.55	240,251.60	195,007.24	0.00	0.19	24,025.16	20,177.10
589 College Work Study	0.00	0.00	44,930.55	0.00	0.00	0.00	8,160.21
590 Company Match FICA	493,101.77	410,920.48	396,188.43	0.00	0.04	41,092.05	44,177.56
593 Unemployment Insurance	13,695.01	11,412.40	28,604.00	0.00	(1.51)	1,141.25	0.00
596 Employee Fringe Benefits	1,487,922.95	1,239,935.85	867,026.38	2,133.11	0.30	123,993.58	83,446.66
600 Reimbursable Expenses	0.00	0.00	136,837.41	(16,172.53)	0.00	0.00	17,964.98
601 Travel	392,160.36	350,399.78	331,982.03	88,660.08	0.05	40,050.79	11,484.89
607 Copy machine charges	23,527.34	20,723.00	9,786.35	1,350.45	0.53	1,586.67	1,180.79
608 Charge Card Expense	63,000.04	53,166.70	57,224.40	8,480.86	(0.08)	4,916.67	4,530.50
610 Repairs	20,800.04	17,666.70	90,572.18	34,463.31	(4.13)	1,566.67	12,128.06
611 Postage	15,485.18	13,478.50	13,151.67	947.13	0.02	763.35	266.70
613 Printing	26,999.16	21,330.80	9,069.48	(294.00)	0.57	2,294.68	820.00
615 Advertising	52,190.00	45,025.00	38,573.88	4,838.53	0.14	3,882.50	7,255.55
622 Insurance & Property & Pla	499,750.44	499,750.44	440,793.12	(19,712.67)	0.12	0.00	1,144.33
625 Athletic Self-Insurance	88,025.00	88,025.00	95,372.00	75,372.00	(0.08)	0.00	10,000.00
626 Conference and Workshop	5,910.00	3,600.00	2,915.42	6,053.00	0.19	100.00	0.00
631 Telephone	83,887.00	69,841.00	62,152.54	5,041.50	0.11	6,846.00	11,958.34
632 Water	17,800.00	14,830.00	15,357.93	702.46	(0.04)	1,483.00	3,206.60
633 Natural Gas and Oil	49,902.10	43,902.10	70,959.47	5,534.64	(0.62)	3,000.00	18,857.97
635 Electricity	293,681.12	238,181.12	308,283.06	(4,915.61)	(0.29)	26,500.00	44,415.85
636 Overflow Housing	30,000.00	30,000.00	159.84	0.00	0.99	0.00	0.00
637 Sewer	12,010.44	10,008.70	14,166.25	837.40	(0.42)	1,000.87	2,853.96
638 Trash Removal	21,618.72	18,015.60	19,554.52	77.47	(0.09)	1,801.56	3,677.56
641 Lease Costs	138,850.56	115,708.80	310,261.50	47,760.69	(1.68)	11,570.88	7,685.83
647 Vehicle Repairs	0.00	0.00	26,912.46	7,472.02	0.00	0.00	1,613.18
648 Equipment repairs	11,000.00	9,500.00	0.00	0.00	1.00	750.00	0.00

660 Contractual Services	774,041.35	666,033.83	706,708.85	(4,306.58)	(0.06)	53,253.95	22,649.22
663 Accounting and Auditing Se	60,000.00	50,000.00	55,255.00	30,000.00	(0.11)	5,000.00	0.00
667 Plumbing Service	3,600.00	3,000.00	0.00	0.00	1.00	300.00	0.00
668 Electrician Services	3,600.00	3,000.00	0.00	0.00	1.00	300.00	0.00
669 Snow Removal/Grading	1,200.00	1,200.00	6,300.00	0.00	(4.25)	0.00	2,850.00
670 Metal Sales	(24,000.00)	(20,000.00)	0.00	0.00	1.00	(2,000.00)	0.00
679 Cable TV	70,000.00	58,330.00	141.64	113.35	1.00	5,833.00	14.17
681 Membership Dues	91,168.68	84,035.28	92,294.51	4,804.39	(0.10)	3,640.20	4,386.00
683 Suppliers and materials	14,166.00	13,800.00	4,271.02	1,410.78	0.69	900.00	0.00
685 Other Accreditation Agenci	2,945.00	2,945.00	14,800.12	(2,950.00)	(4.03)	0.00	0.00
687 Meal Plans	1,653,483.00	1,535,683.00	(137,044.30)	116,407.93	1.09	58,900.00	93,387.99
700 Supplies and materials	1,713,931.03	633,211.63	1,171,944.31	31,157.11	(0.85)	45,527.62	150,426.56
701 Office Supplies	3,125.00	2,555.00	3,591.67	945.05	(0.41)	360.00	1,079.83
702 Maint & Janitorial Supplies	0.00	0.00	667.97	1,192.80	0.00	0.00	0.00
703 Retention Program Supplie:	1,740.00	1,450.00	283.20	156.80	0.80	145.00	0.00
708 Computer Supplies	500.00	500.00	1,657.94	1,104.34	(2.32)	125.00	0.00
710 Current Expense	6,343.20	5,286.00	6,675.43	1,742.32	(0.26)	528.60	1,174.14
719 Supplies for internal res	0.00	0.00	(24.00)	0.00	0.00	0.00	0.00
721 Vehicle Fuels	0.00	0.00	34,112.17	13,758.36	0.00	0.00	6,112.04
730 Scholarships	190,000.00	0.00	53,951.84	0.00	0.00	0.00	19,068.03
735 Special Projects	14,210.04	11,858.36	7,705.28	6,066.96	0.35	1,175.84	2,052.77
742 Miscellaneous Expense	0.00	0.00	61.68	0.00	0.00	0.00	0.00
745 Books	0.00	0.00	13.30	0.00	0.00	0.00	0.00
761 Interest Payments	0.00	0.00	538,415.45	0.00	0.00	0.00	209,928.06
821 Remodeling	0.00	0.00	50,890.52	(8,740.07)	0.00	0.00	0.00
850 Equipment	478,915.62	396,365.42	921,768.19	447,676.98	(1.33)	81,222.68	97,820.17
917 Transfer-CWS/NDSL Match	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00
953 Transfer - Bond & Interes	213,217.50	161,909.74	0.00	0.00	1.00	0.00	0.00
984 GEED/ABE Transfer	25,000.08	20,833.40	0.00	0.00	1.00	2,083.34	0.00
986 Transfer - ASEF	363,963.00	303,302.50	0.00	0.00	1.00	30,330.25	0.00
TOTAL	\$17,380,395.18	\$13,800,792.22	\$12,360,943.64	\$888,614.95	(\$4.80)	\$1,215,765.93	\$1,486,892.01

Certificate of Deposit (CD) Investments

Vendor	Type of Investment	Term (months)	Rate	Maturity Date	Amount	Amount at Maturity
Peoples Bank	CD	11	5.00%	6/30/2025	\$ 4,000,000	\$ 4,182,958.11
Peoples Bank	CD	11	4.19%	10/25/2025	\$ 1,000,000	\$ 1,038,342.27
Peoples Bank	CD	6	4.50%	5/25/2025	\$ 3,000,000	\$ 3,011,024.43
Peoples Bank	CD	11	4.09%	1/25/2026	\$ 1,046,164	\$ 1,037,428.70
Peoples Bank	CD	11	4.09%	1/25/2026	\$ 1,046,164	\$ 1,037,428.70
Peoples Bank	CD	6	4.30%	9/20/2025	\$ 3,000,000	\$ 3,064,555.43
Peoples Bank	CD	6	4.30%	9/20/2025	\$ 2,000,000	\$ 2,043,036.96
					\$ 15,092,328	\$ 15,414,774.60

➤ **Weekly Enrollment Report – Dr. Kwanna King, VP Student Services**

Enrollment Update & Board Report-May 12, 2025 (May 19, 2025)

1. 2024-2025 Academic Year

- Credit hour production for the academic year is 28,601, or a 0.3 percent decrease for the same period in 2024. (28,612, or a .2 percent decrease for the same period in 2024).

2. Spring 2025 Semester Enrollment

- Spring 2025 semester credit hour production is 12,089, an 9 percent **decrease** from the same period last year. (12,100, or a .9 percent **decrease** from the same period last year).

3. Spring 2025 Residence Hall Occupancy

- 275, a .5 percent **decrease** from the same period last year.

4. Summer 2025 Semester Enrollment

- Summer 2025 semester credit hour production is 2,679, an 8 percent **decrease** from the same period last year. (3,103, or an 8 percent **decrease** from the same period last year).
- Student Headcount is 515, a 7 percent **decrease** from the same period last year. (586, or a 7 percent **decrease** from the same period last year).
- EDUKAN credit hour production is 1,777, an 18 percent **decrease** from the same period last year. (2,039, or a 17 percent **decrease** from the same period last year).
- Pratt Online credit hour production is 753, a 47 percent **increase** from the same period last year. (876, or a 40 percent **increase** from the same period last year).
- Outreach credit hour production is 72 credit hours, a 33 percent **decrease** from the same period last year. (84, or a 28 percent **decrease** from the same period last year).
- College Start/High School Enrollment is 216, a 3 percent **increase** from the same period last year. (229, or a 3 percent **increase** from the same period last year).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford) is 624, a 1 percent **increase** from the same period last year. (718, or a 0 percent **increase/decrease** from the same period last year).

5. Fall 2025 Semester Enrollment

- Fall 2025 semester credit hour production is 4,055, a 15 percent **decrease** after seven weeks of enrollment. (4,246, or a 16 percent **decrease** from the same period last year).
- Student Headcount is 335, an 8 percent **decrease** after seven weeks of enrollment. (364, or a 6 percent **decrease** from the same period last year).
- EDUKAN credit hour production is 65, a 110 percent **increase** from the same period last year. (70, or a 79 percent **increase** from the same period last year).
- Pratt Online credit hour production is 881, a 4 percent **increase** after seven weeks of enrollment. (935, or a 2 percent **increase** from the same period last year).
- Outreach credit hour production is 148, a 58 percent **decrease** after seven weeks of enrollment. (183, or a 49 percent **decrease** from the same period last year).
- College Start/High School Enrollment is 860, a 4 percent **increase** after seven weeks of enrollment. (929, or an 8 percent **increase** from the same period last year).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, and Stafford) is 1,873, a 19 percent **decrease** after seven weeks of enrollment. (1965, or a 19 percent **decrease** from the same period last year).

6. Fall 2025 Residence Hall Contracts

- 281 housing contracts received, a 23 percent **increase** from the same period + one week last year. (294 housing contracts received, a 26 percent **increase** from the same period last year).

7. 2025 Beaver Building Days

- ~~April 24th~~
- May 20th
- May 29th (EPT)
- June 11th
- June 25th
- July 8th (EPT)
- July 17th

X. Action Items

Trustee Hamm made the motion to ratify the administration's decision to terminate Larry Johnston as Director of Athletics effective June 30, 2025. Mr. Johnston's last date of employment was May 12, 2025. The motion was seconded by VC Fitzsimmons.

Those in Favor:

Michele Hamm
Dean Fitzsimmons, VC
Suzan Patton
Mike Koler, Chair

Those Apposed

Eric Scott Killough
Ryan Lunt
Mark Morgan

Those in Favor(4-3) were the majority, the motion was carried.

- **Ratify Waiver Board Policy No. 3-07 - *Dr. Michael Calvert, President***
No sole-source purchase(s) was made.
- **Vehicle Purchase – *Linda Austin-Lantermann, VP Finance and Operations***
Chair Koler asked for a motion to approve the administration recommendation to accept the bid from Doug Reh Chevrolet for \$25,000.00. The motion was made by VC Fitzsimmons to approve the administration recommendation to accept the bid from Doug Reh Chevrolet for \$25,000. The motion was seconded by Trustee Hamm.

Bids were requested for one a 2023 or 2024 Chevrolet Equinox, Chevrolet Traverse, or Ford Edge. The results were received as follows:

Vendor

Doug Reh Chevrolet, Pratt, KS
(2023 Chevrolet Equinox, LS)

Bid

\$25,000

Bids were also sent to the following vendor(s) with no response:
Willie Johnson Ford, Pratt, KS

With no further discussion the motion was carried unanimously.

- **Approval of 2025-2026 Health Insurance Rates** – *Ashley Bertram, Director of Human Resources, Linda Austin-Lanterman, VP Finance and Operations, Ashley Cook, Associate VP to Finance and Operations*

Chair Koler asked for a motion to accept the 2025-2026 Health Insurance Rates recommended by the administration. The motion was made by Trustee Patton to accept the administration recommendation to accept the 2025-2026 Health Insurance Rates. The motion was seconded by Trustee Lunt.

Linda Austin-Lanterman, VP of Finance and Operations

- Conrade was the PCC's broker for health care. United Health Care current provider rates increased and Blue Cross Blue Shield.
- The Kansas State Plan does require the employees to pay into it.
- The State of Kansas will either be Blue Cross Blue Shield or Aetna
- Aetna – if a provider from Pratt goes to Hutch it would still pay the cost
- The State of Kansas plan requires 70% of employees enrolled and a 3-year requirement
- Preexisting conditions would be covered.

With no further discussion the motion was carried unanimously.

- **Independent Financial Analysis** – *Dr. Michael Calvert and Linda Austin-Lanterman, VP Finance and Operations*

Chair Koler asked for a motion to accept the administration recommendation to engage Meara Welch Brown, PC, to conduct an Independent Financial Analysis of Pratt Community College finances. This analysis will not exceed \$20,000. The motion was made by VC Fitzsimmons to accept the administration to conduct an Independent Financial Analysis of Pratt Community College finances and not to exceed \$20,000. The motion was seconded by Trustee Morgan.

- Dr. Calvert – independent company out of Kansas City, has no association with Pratt.
- Asking for seven years of banking, financials,
 - Looking at the institution's assets, employees' salaries, vendors and will present a preliminary review of the analysis and give a financial report.

With no further discussion the motion was carried unanimously.

- **Ratify the Administration Decisions to Terminate Larry Johnston as Director of Athletics effective June 30, 2025 with his last day of employment was May 12, 2025.**
Trustee Hamm made the motion to ratify the administration's decisions to terminate Larry Johnston as Director of Athletics effective June 30, 2025 with his last day of employment was May 12, 2025. *The motion died with a lack of a second.*

- **Policy Review – First Reading** – *Dr. Michael Calvert, President*
Chair Koler asked for a motion to approve the administration's recommendation for Policy 4-11 *Trustee / Board Development & Travel Policy*. Trustee Hamm made the motion to accept the administration's recommendation and waive the second reading. The motion as seconded by Trustee Morgan.
Dr. Calvert stated there was a correction to update the policy. Paragraph 2 – line 5 should be Colleges – remove Trustees - remove "T" from (KACCT).

Should read *Association of Community Colleges (KACC)*

With no further discussion the motion carried unanimously.

XI. Written Reports

- **Faculty** – *David (Kip) Chambers, PHEA President*
No report submitted
- **Athletic Report** – *Larry Johnston, Director of Athletic*
No addition or change to the reports
- **Information Technology Project Update** – *Jerry Sanko, Chief Information Officer*
No addition or changes to the reports.
- **Foundation Report** – *Barry Fisher, Executive Director*

37th PCC Foundation Scholarship Auction 2025			
	2025	2024	
Income			
Sponsors	\$ 53,750.00	\$ 54,475.00	
Fund the Need Donations	\$ 39,145.00	\$ 20,206.00	
Tickets	\$ 1,260.00	\$ 1,694.00	
Reserved Tables	\$ 1,800.00	\$ 1,875.00	
Silent Auction Sales	\$ 9,320.00	\$ 10,909.00	
Live Auction Sales	\$ 25,400.00	\$ 25,147.00	
Employee Raffle	\$ 70.00	\$ 510.00	
Total Income	\$ 130,675.00	\$ 114,816.00	
Expense			
Meal	\$ 12,375.00	\$ 13,650.00	
Bar	\$ 1,224.95	\$ 2,125.00	
Supplies and Decorations	\$ 2,857.56	\$ 5,374.00	
Table Rent	\$ 1,480.00	\$ 1,494.00	
Auction Item Expense	\$ 5,485.26	\$ 4,030.00	
Auction Software	\$ 375.00	\$ 350.00	
Total Expenses	\$ 23,797.77	\$ 27,023.00	
Net Income	\$ 106,877.23	\$ 87,793.00	

- **KACC (Kansas Association of Community Colleges)** – *Eric Scott Killough, Trustee*
KACC is working with KBOR on how the 6-month cash on hand calculation will need to be done. The answer will be forthcoming shortly. KACC is also preparing a report on how various federal proposals will negatively impact eligibility for federal Pell Grants.
- **ACCT/NLS (Association of Community College Trustees / National Legislative Summit)**
- **AACC – (American Association of Community Colleges)** – *Dr. Michael Calvert*
Nothing brought before the Board
- **Other** – Nothing brought before the Board

XII. Wrap Up

- **Comments from the President** – *Dr. Michael Calvert, President*
 1. Participated in Kansas Board of Regents meeting in person
 2. Participated in Technical Education Authority meeting virtually.
 3. Facilitated Taxing Entities meeting.
 4. Participated in the weekly president's calls.
 5. Continued negotiation meetings with PHEA Faculty representatives.
 6. Participated in several J-1 meetings.
 7. Participated in NJCAA President's Advisory Committee meeting
 8. Participated in NJCAA Finance Committee meeting.
 9. Attended a KJCCC meeting in Arkansas City.
 10. Met along with Cabinet Student Leadership group from Technical Programs.
 11. Met with representatives from ITC who were presenting scholarships to two EPT students.
 12. Provided welcome at the annual Student Awards and Recognition Ceremony.
 13. Facilitated annual Faculty and Staff Budget Planning Session.
 14. Participated in several budget discussions.
 15. Participated in the Health Advisory Board Spring meeting.
 16. Participated in Athletic Department Fundraising Golf Tournament.
 17. Attended the annual PCC Scholarship Auction.
 18. Facilitated 2024-2025 Commencement Exercises.
 19. Facilitated All-Employee meeting honoring Employees Years of Service.
- **Comments from the Board Chairman** – *Mike Koler, Chairman*

XIII. Executive Session for Non-Elected Personnel Matters (If needed)

8:42 p.m. Trustee Patton made the motion to go into executive session to discuss non-elected personnel and not to exceed 15 and to include Dr. Michael Calvert. The motion was seconded by Trustee Lunt.

8:57 p.m. went back into general session.

8:59 p.m. VC Fitzsimmons made the motion to go into an executive session to discuss non-elected personnel and not to exceed 20 minutes and to include Dr. Michael Calvert, President. The motion was seconded by Trustee Morgan.

9:20 p.m. went back into general session

9:28 p.m. Trustee Hamm made the motion to ratify the administration's decisions to terminate Larry Johnston as Director of Athletics effective June 30, 2025 with his last day of employment was May 12, 2025. The motion was seconded by VC Fitzsimmons.

Vote was taken – Michele Hamm – Yes	Mark Morgan - No
Suzan Patton - Yes	Eric Scott Killough - No
Ryan Lunt – Yes	
Mike Koler - Yes	
Dean Fitzsimmons – Yes	

The motion passed with a majority vote of 5 – 2, to terminate Larry Johnston as Director of Athletics.

XIV. Meeting Adjourned – *Mike Koler, Chair*

9:30 p.m. - Chair Koler asked for a motion to adjourn the general session. The motion was made by VC Fitzsimmons and seconded by Trustee Hamm.

With no discussion the motion was carried out unanimously.

General Session Minutes Recorded by:
Donna Meier Pfeifer
Clerk of the Board of Trustees