

Board of Trustee Minutes of April 21, 2025, Meeting

Pratt Community College

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

- I. **Call to Order:** 6:02 p.m. Trustee Mike Koler, Chair, called the meeting to order.
- II. **Pledge of Allegiance** – Pledge of Allegiance was led by Chair Koler

Trustees Present: Mike Koler (Chair), Dean Fitzsimmons (Vice Chair), Eric Scott Killough, Ryan Lunt, Mark Morgan and Suzan Patton.
Quorum was met.

Trustee(s) Absent: Michele Hamm

Administrative Present: Dr. Michael Calvert, President, Linda Austin-Lantermann, VP Finance and Operations, Dr. Kwanna King, VP Student Services, Monette DePew, VP Instruction, Jerry Sanko, Chief Information Officer, Larry Johnston, Director of Athletics, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations and Donna Meier Pfeifer, President's Assistant and Clerk of the Board of Trustees.

Administrative(s) Absent:

Media Representation: No representation

- III. **Comment(s) from the Public:** *Mike Koler, Chair*
Morgan Trinkle, Pratt County Commissioner asked what insurance company PCC is using? PCC is using United Health Care
- IV. **Introduction(s):** – *Dr. Michael Calvert, President*
PCC: Linda Austin-Lantermann - VP Finance and Operations
Ashley Cook, Associate to VP of Finance and Operations
Dr. Tina Doggett, Dean of Technical Education / Accreditation Liaison Officer
Ralph Williams, AG Power instructor
Public: Spencer Siroky, Jake Siroky, Denise Morgan
- V. **Introduction of Awards of Excellence** – *Dr. Michael Calvert, President*
2025 NJCAA Men's Wrestling Championship National Qualifier:
Jameal Agnew, Zane Donley, Kolon Field, Raymond Gary Hernandez, and Trystian Juarez

2025 NJCAA Men's Wrestling All-American:
Johnny Cash Thomas, James Bankston, and Melton Powe. Mr. Powe has signed with Iowa State.

Addition to the Agenda – *Trustee Eric Scott Killough*

Trustee Killough – Mr. Chairman, I make a motion to add to the agenda's Action Items The two Tractor Lease /Purchases from BTI. The motion was seconded by Trustee Patton.

With no further discussion the motion was carried unanimously. With no further discussion the motion was carried out unanimously.

VI. Discussion:

A. MIS Report(s) (Management Information System) – Lisa Kolm, Data Coordinator (DC)

No reports were presented

B. PCC Budget Calendar 2025-2026 – Dr. Michael Calvert, President

**PRATT COMMUNITY COLLEGE
2025-2026
BUDGET CALENDAR**

April 30, 2025	Staff Administration Budget Planning Session
May 17, 2025	Board Administration Budget Planning Session
June 2, 2025	Budgets to Vice President of Finance
June 30, 2025	Tentative Budget Ready
July 11, 2025	Budget Document Completed
July 14, 2025	Notify County Clerk of Intent to exceed Revenue Neutral Rate
July 21, 2025 (Regular Board Meeting)	Office of the President/Athletic/Personnel/ Planning & Institutional Effectiveness, Development, & Student/Enrollment Mgt., Instructional Division, Finance & Operations & Budget wrap-up; agreement to publish budget
July 28, 2025	Advertise budget (Notice of Hearing)
August 15, 2025	Advertise Intent of Board to Consider Resolution to Exceed the Revenue Neutral Rate and Notice of Public Hearing of Final Legal Budget
August 25, 2025	Regular Board Meeting moved from August 18. Plus Public Hearing on Resolution to Exceed Revenue Neutral Tax Rate and Public Hearing of Final Legal Budget.
September 5, 2025	File budget with County Clerk & Kansas Board of Regents

May 17, 2025 was the consensus of the Board to meet and discuss Board Administration Budget Planning Session

C. State Funding Update - *Dr. Michael Calvert, President*

Dr. Calvert and Trustee Killough attended the session and explained the spreadsheet. The House session started with every agency should be expecting a 4% cut. PCC gets funding on non-tiered courses (gen ed courses). Now it goes to the Senate.

- 1) Independence and Coffeyville have agreed to begin conversation of consolidating.
- 2) Passed in the Senate – Community Colleges and tracking cash reserves and if a community college has over 6 months in reserves on hand at June 30, 2025, the institution is not eligible for the Work Force Development funding or any funds from Student Success. PCC estimate would be about \$504,000 combined. That is on top of the \$347,000 if PCC does not get to that original point.
- 3) FY 2024 KBOR showing all amounts of cash reserves for each of the two-year institutions. PCC has 21.4 months of cash reserves. PCC housing fund in anticipation of replacing Novotny Hall.
- 4) It takes over a million dollars per month to operate PCC
- 5) Dr. Michael Calvert, Linda Austin-Lanterman and Ashley Cook are looking at all the reserves, debts, and what would be feasible to reduce the reserve amount down to 6 months. But what is the appropriate amount?
- 6) If PCC does not comply with the 6 months requirement, PCC would forfeit \$504,000.

Trustee Killough – need to find a way to reduce the reserves and give a relief to the taxpayer and this are by reducing the reserves.

Trustee Morgan – expressed 6 months of reserve is enough to operate on and sustainable. Need to reduce the property tax.

VII. Communication to the Board – *Donna Meier Pfeifer, Clerk of the Board*
No additions

VIII. Calendar of Events – *Dr. Michael Calvert, President*
May 17, 2025 - Board Administration Budget Planning Session
Room 312 – 8:30 a.m. Breakfast – Meeting 9:00 a.m. - Lunch – 12:00 p.m.

IX. Consent Agenda – *Mike Koler, Chair*
Chairman Koler asked for a motion to approve the consent agenda as presented. VC Fitzsimmons made the motion to accept the consent agenda as presented. The motion was seconded by Trustee Lunt.

Chair Koler asked if there was discussion topic(s) to be pulled.

Dr. Calvert requested to pull the financials and explain the new look and if there were any questions.

The new format is easier to read and understand. This is the print of the operating and does not include the foundation.

Revenues and Expenditures are currently in separate systems. This will change when in the new system.

With no further discussion or comments the motion was carried out unanimously.

Departments included in the consent agenda:

- **Minutes:** *Donna Meier Pfeifer, Clerk of the Board of Trustees*
Complete minutes are listed on <http://prattcc.edu/departments/board-trustees>
- **Human Resources** – *Dr. Michael Calvert, President*

APRIL 2025

APPOINTMENTS

Linda Austin-Lanterman Vice President of Finance and Operations

CHANGE IN STATUS

RESIGNATIONS/TERMINATIONS

Kent Adams	Vice President of Finance and Operations
Ginnie Wright	Payroll Accountant
Ken Wright	Part-Time Evening Security

SPRING 2025 CONTRACTS

Ken Kopley	HPR224-R-1P Exercise Techniques
Jeremy Patterson	DRM125-B-1P Technical Workshop
Jeremy Patterson	DRM125-B-2P Technical Workshop
Frank Stahl	PHL123-R-1P Comparative Religions

SPRING ADJUNCT 2025 CONTRACTS

Linda Buchmueller	HOC103-O1E Home Health Aide
Nikki Schmitz	HOC102-O-4E Certified Medication Aide

SUMMER 2025 CONTRACTS

Taryn Rennaker	BUS178-O-1E Introduction to Business
Taryn Rennaker	BUS235-O-1E Microcomputer Office Application I
Taryn Rennaker	BUS237 Business Management Course Development
Taryn Rennaker	BUS237-O-1E Business Management
Stephanie Wiese	ENG176-O-1E English Composition I
Jacob Windholtz	EPD221-R-1U Occupational Work Experience

SEARCHING

Adjunct Clinical Instructors, Allied Health	Assistant Athletic Director (on hold)
Adjunct EKG Technical Instructor	Computer Specialist (Network Ops)
Adjunct Phlebotomy Instructor	(on hold)
Assistant Registrar	Data Coordinator (on hold)
Bus Drivers (Part Time)	Data Services Assistant (on hold)
Case Manager	Faculty Assistant (on hold)
Cashier/Bookkeeper	

Coordinator of High School / College Start Custodian
 Financial Aid Admin Assistant/ Library Clerk
 Maintenance / Bus Driver
 Mathematics Instructor
 Social Media & Website Manager
 Student Success Coach, Specialist
 TEMP Instructor: CDL Driving Instructor
 Welding Instructor

➤ **Financial Report – Linda Austin-Lanternman, VP of Finance and Operations**

PRATT COMMUNITY COLLEGE
 Current Operating Fund Revenue

For the Nine Months Ending Monday, March 31, 2025

		<i>YTD</i>		<i>YTD</i>		<i>March</i>	March
		Annual Budget	Budget			Budget	Actual
401	General Academic Tuition	\$482,255.00	\$454,255.00	\$672,180.13	\$0.00	(\$0.48)	\$10,000.00 (\$20,521.88)
402	Non-Credit class Fees	500,000.00	420,000.00	743,366.36	0.00	(0.77)	40,000.00 (24,533.77)
405	Academic Out of State Tuition	178,200.00	163,200.00	701,331.84	0.00	(3.30)	5,000.00 0.00
410	Misc Student Charges	20,000.04	15,000.03	72,819.60	0.00	(3.85)	1,666.67 (85,087.97)
421	State Operating Grant	1,454,752.00	1,454,752.00	727,376.00	0.00	0.50	0.00 0.00
437	Deferral Charge revenue	0.00	0.00	1,280.00	0.00	0.00	0.00 80.00
441	Ad Valorem Property Tax	7,854,626.00	5,621,903.00	5,302,628.74	0.00	0.06	326,903.00 404,350.49
443	Motor Vehicle Property Tax	392,097.00	291,000.00	366,657.27	0.00	(0.26)	45,000.00 44,028.52
444	Delinquent Tax	0.00	0.00	1,541.40	0.00	0.00	0.00 185.10
446	Recreational Vehicle Tax	0.00	0.00	4,595.12	0.00	0.00	0.00 462.78
447	Revitalization Tax Rebate	(100,000.00)	(80,000.00)	(184,585.38)	0.00	(1.31)	(20,000.00) (1,510.92)
464	Financial Aid Program Adm	1,945.00	1,945.00	0.00	0.00	1.00	0.00 0.00
479	Other Rental Payments	0.00	0.00	250.00	0.00	0.00	0.00 0.00
481	Interest Income - Health Ins	283,653.40	98,666.72	61,374.95	0.00	0.38	833.34 0.00
484	Miscellaneous Income	2,000,000.00	0.00	385,875.24	0.00	0.00	0.00 125.09
487	KSBE Technology Grant	12,401.00	12,401.00	599,660.00	0.00	(47.36)	0.00 0.00
745	Books	0.00	0.00	13.30	0.00	0.00	0.00 0.00
TOTAL		\$13,079,929.44	\$8,453,122.75	\$9,456,364.57	\$0.00	(\$0.12)	\$409,403.01 \$317,577.44

Expenditures of All Units

For the Nine Months Ending Monday, March 31, 2025

		<i>YTD</i>		<i>YTD</i>			<i>March</i>	March
		Annual Budget	Budget	Actual	Encumbrances	Variance	Budget	Actual
510	Administrative Salaries	742,978.44	557,233.83	536,721.18	(95.41)	0.04	61,914.87	66,789.90
520	Faculty Salaries	2,035,463.84	1,526,600.79	1,676,709.66	0.00	(0.10)	169,622.31	189,030.61
522	Faculty Salaries - Supple	100,424.25	71,142.00	38,283.25	0.00	0.46	7,904.66	5,049.99
524	Faculty Overload	45,000.12	33,750.09	0.00	0.00	1.00	3,750.01	0.00
526	Faculty Salaries-Adjunct	202,550.04	151,912.53	43,527.35	0.00	0.71	16,879.17	7,223.70
528	Faculty Salaries-Summer S	5,000.08	4,375.06	0.00	0.00	1.00	208.34	0.00
530	Professional Exempt	2,610,472.50	1,957,869.34	1,442,580.88	(460.00)	0.26	217,541.04	202,639.06
560	Classified Salaries-Hour1	1,822,737.63	1,367,161.08	943,901.01	0.00	0.31	151,954.12	111,034.58
575	Faculty Allowance	288,301.55	216,226.44	174,830.14	0.00	0.19	24,025.16	20,177.10
589	College Work Study	0.00	0.00	36,770.34	0.00	0.00	0.00	7,901.91
590	Company Match FICA	493,101.77	369,828.43	352,184.52	0.00	0.05	41,092.04	43,401.79
593	Unemployment Insurance	13,695.01	10,271.15	28,604.00	0.00	(1.78)	1,141.25	0.00
596	Employee Fringe Benefits	1,487,922.95	1,115,942.27	194,249.84	2,465.83	0.83	123,993.58	670.44
600	Reimbursable Expenses	0.00	0.00	108,885.81	1,953.40	0.00	0.00	14,876.59
601	Travel	392,160.36	310,348.99	224,012.68	81,692.18	0.28	50,527.66	10,702.26
607	Copy machine charges	23,527.34	19,136.33	8,664.05	1,350.45	0.55	1,111.67	1,317.43
608	Charge Card Expense	63,000.04	48,250.03	31,827.43	8,130.34	0.34	4,916.67	0.00
610	Repairs	20,800.04	16,100.03	76,943.57	36,839.04	(3.78)	1,566.67	1,848.08
611	Postage	15,485.18	12,715.15	12,246.65	879.71	0.04	1,193.35	(41.00)
613	Printing	26,999.16	19,036.12	6,683.88	698.00	0.65	2,294.68	0.00
615	Advertising	52,190.00	41,142.50	30,566.63	2,995.15	0.26	4,082.50	1,806.90
622	Insurance & Property & Plannin	499,750.44	499,750.44	439,548.79	(20,190.00)	0.12	0.00	0.00
625	Athletic Self-Insurance	88,025.00	88,025.00	85,372.00	75,372.00	0.03	5,000.00	0.00
626	Conference and Workshop Fee	5,910.00	3,500.00	641.00	10,550.00	0.82	100.00	0.00
631	Telephone	83,887.00	62,995.00	47,765.96	4,890.92	0.24	6,996.00	5,707.63
632	Water	17,800.00	13,347.00	12,151.33	702.46	0.09	1,483.00	1,863.83
633	Natural Gas and Oil	49,902.10	40,902.10	46,988.82	2,887.60	(0.15)	3,000.00	1,394.92

635	Electricity	293,681.12	211,681.12	263,289.57	(4,337.97)	(0.24)	23,113.52	24,055.51
636	Overflow Housing	30,000.00	30,000.00	159.84	0.00	0.99	0.00	0.00
637	Sewer	12,010.44	9,007.83	11,312.29	837.40	(0.26)	1,000.87	1,725.80
638	Trash Removal	21,618.72	16,214.04	15,876.96	77.47	0.02	1,801.56	1,818.65
641	Lease Costs	138,850.56	104,137.92	283,460.62	47,760.69	(1.72)	11,570.88	160,521.35
647	Vehicle Repairs	0.00	0.00	21,755.67	9,178.87	0.00	0.00	123.38
648	Equipment repairs	11,000.00	8,750.00	0.00	0.00	1.00	750.00	0.00
660	Contractual Services	774,041.35	612,779.88	591,737.83	71,255.71	0.03	53,253.95	34,536.87
663	Accounting and Auditing Servic	60,000.00	45,000.00	55,255.00	30,000.00	(0.23)	5,000.00	0.00
667	Plumbing Service	3,600.00	2,700.00	0.00	0.00	1.00	300.00	0.00
668	Electrician Services	3,600.00	2,700.00	0.00	0.00	1.00	300.00	0.00
669	Snow Removal/Grading	1,200.00	1,200.00	3,450.00	0.00	(1.88)	0.00	0.00
670	Metal Sales	(24,000.00)	(18,000.00)	0.00	0.00	1.00	(2,000.00)	0.00
679	Cable TV	70,000.00	52,497.00	127.47	113.35	1.00	5,833.00	14.16
681	Membership Dues	91,168.68	80,395.08	80,402.15	10,848.21	(0.00)	5,520.20	395.00
683	Suppliers and materials	14,166.00	12,900.00	2,753.07	2,764.56	0.79	700.00	0.00
685	Other Accreditation Agencies	2,945.00	2,945.00	11,565.52	(2,950.00)	(2.93)	0.00	0.00
687	Meal Plans	1,653,483.00	1,476,783.00	(277,648.69)	134,743.23	1.19	58,900.00	37,501.73
700	Supplies and materials	1,713,931.03	587,684.01	882,206.06	8,816.29	(0.50)	44,269.62	64,000.73
701	Office Supplies	3,125.00	2,195.00	(831.67)	1,459.66	1.38	310.00	0.00
702	Maint & Janitorial Supplies	0.00	0.00	667.97	1,192.80	0.00	0.00	0.00
703	Retention Program Supplies	1,740.00	1,305.00	111.80	291.80	0.91	145.00	0.00
708	Computer Supplies	500.00	375.00	0.00	1,657.94	1.00	0.00	0.00
710	Current Expense	6,343.20	4,757.40	1,743.97	9,634.94	0.63	528.60	89.78
721	Vehicle Fuels	0.00	0.00	23,824.23	7,703.32	0.00	0.00	0.00
730	Scholarships	190,000.00	0.00	34,883.81	0.00	0.00	0.00	0.00
735	Special Projects	14,210.04	10,682.52	5,227.55	8,348.88	0.51	1,175.84	0.00
745	Books	0.00	0.00	13.30	0.00	0.00	0.00	0.00
761	Interest Payments	0.00	0.00	328,487.39	0.00	0.00	0.00	0.00
821	Remodeling	0.00	0.00	50,890.52	(8,740.07)	0.00	0.00	38,755.00
850	Equipment	478,915.62	315,142.74	768,320.50	209,414.70	(1.44)	56,562.68	3,599.15
917	Transfer-CWS/NDSL Match	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00
953	Transfer - Bond & Interes	213,217.50	161,909.74	0.00	0.00	1.00	55,303.00	0.00
984	GEED/ABE Transfer	25,000.08	18,750.06	0.00	0.00	1.00	2,083.34	0.00
986	Transfer - ASEF	363,963.00	272,972.25	0.00	0.00	1.00	30,330.25	0.00
	TOTAL	\$17,380,395.18	\$12,585,026.29	\$9,759,703.50	\$750,733.45	(\$0.54)	\$1,259,051.06	\$1,060,532.83

Certificate of Deposit (CD) Investments

Vendor	Type of Investment	Term (months)	Rate	Maturity Date	Amount	Amount at Maturity
Peoples Bank	CD	11	5.00%	6/30/2025	\$ 4,000,000	\$ 4,182,958.11
Peoples Bank	CD	11	4.19%	10/25/2025	\$ 1,000,000	\$ 1,038,342.27
Peoples Bank	CD	6	4.50%	5/25/2025	\$ 3,000,000	\$ 3,011,024.43
Peoples Bank	CD	11	4.09%	1/25/2026	\$ 1,046,164	\$ 1,037,428.70
Peoples Bank	CD	11	4.09%	1/25/2026	\$ 1,046,164	\$ 1,037,428.70
Peoples Bank	CD	6	4.30%	9/20/2025	\$ 3,000,000	\$ 3,064,555.43
Peoples Bank	CD	6	4.30%	9/20/2025	\$ 2,000,000	\$ 2,043,036.96
					\$ 15,092,328	\$ 15,414,774.60

**PRATT COMMUNITY COLLEGE
BOARD OF TRUSTEES
April 21, 2025**

Cash Reserve Estimate by Fund – March 2025				
	General Fund	Post Secondary Fund	Housing Fund	Capital Outlay Fund
7-1-2024	\$11,703,366	\$3,881,650	\$7,785,416	\$1,017,682
YTD Revenue	\$9,455,719	\$2,015,537	\$1,837,864	\$386,166
YTD Expenditures	\$7,548,777	\$1,708,549	\$1,027,296	\$68,451
3-31-2025	\$13,610,308	\$4,188,638	\$8,595,984	\$1,335,397

**PRATT COMMUNITY COLLEGE BOARD OF TRUSTEES
April 21, 2025**

Analysis Budget Over Runs 10% Over Year-to- Date
For The Month Ended - March 31, 2025

No over runs were presented.

**PRATT COMMUNITY COLLEGE BOARD OF TRUSTEES
FINANCE COMMITTEE MINUTES
April 21, 2025**

No minutes were submitted

Enrollment Update & Board Report-April 21, 2025

1. 2024-2025 Academic Year

- Credit hour production for the academic year is 28, 683, or a 0.3 percent increase for the same period in 2024. (28,616, or a .2 percent decrease for the same period last year)

2. Spring 2025 Semester Enrollment

- Spring 2025 semester credit hour production is 12, 171, an 8 percent **decrease** from the same period last year. (12, 104, or a 9 percent **decrease** from the same period last year).
- Student headcount is 1, 224, a 5 percent **decrease** from the same period last year. (1, 222, or a 6 percent **decrease** from the same period last year).
- EDUKAN credit hour production is 2, 407, a 17 percent **decrease** from the same period last year. (2, 407, or a 17 percent **decrease** from the same period last year).
- Pratt Online credit hour production is 1, 987, a 5 percent **increase** from the same period last year. (1, 975, or a 2 percent **increase** from the same period last year).
- Outreach credit hour production is 1,113, an 8 percent **increase** from the same period last year. (1, 085, or a 4 percent **increase** from the same period last year).
- College Start/High School Enrollment is 1,741, a 5 percent **increase** from the same period last year. (1, 719, or a 1 percent **decrease** from the same period last year).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford) is 4, 563, a 10 percent **decrease** from the same period last year. (4, 491, or a 12 percent **decrease** from the same period last year).

3. Spring 2025 Residence Hall Occupancy

- 278, a .2 percent **increase** from the same period last year. (279.9, or a .5 percent **decrease** from the same period last year).

4. Summer 2025 Semester Enrollment (Registration opened on 3/17/2025)

- Summer 2025 semester credit hour production is 1,359, a 12 percent **decrease** after three weeks of enrollment. (1, 538, or a 20 percent **decrease** from the same period last year).
- Student Headcount is 281, a 0 percent **increase/decrease** after three weeks of enrollment. (312, or a 12 percent **decrease** from the same period last year).
- EDUKAN credit hour production is 891, a 27 percent **decrease** after three weeks of enrollment. (998, or a 32 percent **decrease** from the same period last year).
- Pratt Online credit hour production is 358, a 56 percent **increase** after three weeks of enrollment. (426, or a 45 percent **increase** from the same period last year).
- Outreach credit hour production is 46 credit hours, a 4 percent **decrease** after three weeks of enrollment. (46, or a 36 percent **decrease** from the same period last year).

- College Start/High School Enrollment is 141, a 3 percent **decrease** after three weeks of enrollment. (168, or a 5 percent **increase** from the same period last year).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford) is 296, a 12 percent **decrease** after three weeks of enrollment. (353, or a 17 percent **decrease** from the same period last year).

5. Fall 2025 Semester Enrollment (Registration opened on 3/24/2025)

- Fall 2025 semester credit hour production is 2,723, a 63 percent **increase** after three weeks of enrollment. (3,144, or a 10 percent **increase** from the same period last year).
- Student Headcount is 203, a 38 percent **increase** after three weeks of enrollment. (237, or a 3 percent **increase** from the same period last year).
- EDUKAN credit hour production is 0. (no change)
- Pratt Online credit hour production is 391, a 5 percent **increase** after three weeks of enrollment. (639, or a 7 percent **increase** from the same period last year).
- Outreach credit hour production is 33. (63, or a 163 percent **increase** from the same period last year).
- College Start/High School Enrollment is 361, a 13 percent **increase** after three weeks of enrollment. (562, or an 8 percent **increase** from the same period last year).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, and Stafford) is 1,008, a 29 percent **increase** after three weeks of enrollment. (1,305, or a 4 percent **decrease** from the same period last year).

6. 2025 Beaver Building Days

- April 24th
- May 20th
- May 29th (EPT)
- June 11th
- June 25th
- July 8th (EPT)
- July 17th

X. Action Items

- **Tractor Lease /Purchases from BTI – Linda Austin-Lanterman, VP Finance & Operations**
Chair Kolar asked for a motion to approve the lease / purchase of two tractors from BTI. Trustee Killough made the motion to approve lease / purchase of two tractors from BTI. The motion was seconded by VC Fitzsimmons.

Tractor – 160 Horsepower – BTI		
Tractor	Lease	Purchase
John Deere (2024)	\$7,882	\$194,000
(1yr Contract-Education Program)		

The administration proposed leasing John Deere for \$7,882 for one-year contract from BTI.

Tractor – 80 Horse with Loader – BTI		
Tractor	Lease	Purchase
John Deere	\$9,450	\$63,250
(1yr Contract-Education Program)		
		(2024)

The administration proposed to purchase the John Deere for \$63,250 and has a 2025 bucket on it.

With no further discussion the motion was carried unanimously.

- **Legacy Bank Credit Card Approval – Dr. Michael Calvert, President**
Chair Kolar asked for a motion to approve Linda Austin-Lanterman and Ashley Cook to be added to the Legacy Bank accounts 1003, 8464, 1808, and 0701 and all Legacy Bank credit cards for PCC and credit card accounts that are separate from the bank accounts and remove Kent Adams. The motion was made by VC Fitzsimmons to add Linda Austin-Lanterman and Ashley Cook to the Legacy Bank accounts; 1003, 8464, 1808, and 0701 including all Legacy Bank credit cards for PCC and credit card accounts that are separate from the bank accounts and remove Kent Adams. The motion was seconded by Trustee Morgan.

With no further discussion the motion was carried unanimously.

- **Approval of Closing the Ag Power Program – Dr. Michael Calvert, President**
Chair Kolar asked for a motion to approve the administration request to close the Ag Power Program. The motion was made by Trustee Patton to approve the administration request to close the Ag Power Program. The motion was seconded by Trustee Killough.

Discussion:

- The past 10 years the program has not marketed, the college was not supporting the program.
- Marketing and having that brand should have been pushed more, and a presence with the institutions money.

Chair Kolar asked for a roll call vote:

Trustee Killough	Yes	Trustee Morgan	No
Trustee Patton	Yes	VC Fitzsimmons	No
Trustee Lunt	Yes		

The vote was 3-yes and 2-no with the majority being yes to close the Ag Power Program. With no further discussion the motion was carried.

➤ **ARPA Grant Welding Equipment Bid Approval** -*Linda Austin-Lanterman, VP Finance & Operations*

Chair Koler asked for a motion contingent on the ones that were approved in the past. Trustee Morgan made the motion on the contingent on the ones that were approved in the past. The motion was seconded by VC Fitzsimmons.

**Lampton Welding Supply Co., Inc. –
Quotes**

	Quantity	Extended Price
MIL OPTX LASER PKG 2KW 240V	2	\$ 73,267.56
LIN SQUARE WAVE TIG 205	4	\$ 5,268.36
LIN POWER MIG 360MP MULTI PROCES	12	\$ 98,644.68
EXTREME DOWNDRAFT TABLE 5 PIECE	1	\$ 76,534.53
LASERVISION PORTABLE WELDING BOOTH		\$ 13,161.29
LASERVISION HEAVY DUTY WELDING BOOTH		<u>\$ 13,741.91</u>
	Total	<u>\$280,618.36</u>

Lincoln Electric – Hays, KS

4ft x 4ft Weld Booths - Qty. 12 Weld Booths

Weld Booth Accessories - Standard Weld Table Qty 12

Equipment Price Total \$ 39,066

ARPA Grant is to buy new innovative machinery to attract students. Students need to learn how to weld with a handheld machine is becoming popular.

With no further discussion the motion was carried unanimously.

➤ **inteGreen Welding Bid Approval** – *Linda Lanterman, VP Finance & Operations*

Chair Koler asked for a motion to approve inteGreen Welding Bid. Trustee Morgan made the motion to approve inteGreen Welding bid. The motion was seconded by Trustee Patton.

To Provide and Install

1 Cutler Hammer 600-amp – 250-volt
 1 Cutler Hammer 400-amp – 250-volt
 1 Cutler Hammer 600-amp – 250-volt
 1 Cutler Hammer 400-amp – 250-volt
 1 Acme 112.5KW277/480 volt X 120/208-volt
 1 Culter Hammer 100-amp
 1 Culter Hammer 30-amp 3-phase 600-volt
 1 500 MCM wire and 4 conduits from new transformer

Job total including all labor, mileage, material, and sales tax excluded: \$84,995.00

This cost is also covered under the ARPA Grant.

With no further discussion the motion was carried unanimously.

➤ **Policy Review – First Reading**

Chair Koler asked for a motion to approve and waive the second reading and approve the administration of no change to Policies *3-08 Communication and Counsel to the Board*, *3-09 Asset Protection* and *5-03 Senior Level Administrative Residency Policy*. Trustee Patton made the motion to waive the second reading and approve the administration of no change to policies *3-08 communication and Counsel to the Board*, *3-09 Asset Protection* and *5-03 Senior Level Administrative Residency Policy*. The motion was seconded by VC Fitzsimmons. With no further discussion the motion passed unanimously.

Chair Koler asked for a motion to approve the administrative recommendation as written to annual polices *6-01 Vision* and *7-01 Scholarship Policy for Pratt County High School Graduate Grant*. The motion was made by VC Fitzsimmons to approve the recommendation request as written to annual policies *6-01 Vision* and *7-01 Scholarship Policy for Pratt County High School Graduate Grant*. The motion was seconded by Trustee Ryan. With no further discussion the motion carried unanimously.

XI. Written Reports

➤ **Faculty** – *David (Kip) Chambers, PHEA President*
Nothing to report

➤ **Athletic Report** – *Larry Johnston, Director of Athletics*

NEWS

TENNIS

Beavers Knock off #2 team in nation

Huge Win for the Beavers! Pratt Community College's Men's Tennis Program knocked off Cowley County Community College, the number two ranked team in the country today! This is the first win against Cowley since the program was revived almost four years ago.

Beaver Wins:

- #1 Doubles Blinov/Khamrotau def Hosono/Garla 8-6
- #2 Doubles Kawada/Rabinad Vila def Greco/Rondon 8-4
- #1 Singles Khamrotau def Garla 6-4, 6-1
- #2 Singles Blinov def De La Riva 7-5, 7-5
- #3 Singles Rabinad Vila def Greco 6-4, 6-3

FLAG FOOTBALL

Beaver Flag Football Blasts Threshers on the Road

BIG WIN FOR THE BEAVERS! The PCC Flag Football team traveled to Newton, KS on April 9 and faced off with the Bethel College Threshers. As an added treat, Felicia Teeter, Bethel's head coach, was formerly at the helm of PCC's program.

The Beavers took care of business! The 48-6 victory was the largest of the season for Pratt. The game was a complete team effort. Standouts from the game include [Kamryn King](#) who scored three touchdowns and had an interception [Maricell Trioa](#) interception, [Maricell Trioa](#) and [Shamiya Singletary](#) who each recorded three sacks, and [Daeniya Smith](#) who also had an interception.

ESPORTS

Rocket League Set for Unified Collegiate League Championship Match

The team finished the regular season 8-1 and received the number one seed and first round bye in the postseason tournament and faced GVSU team blue in the second round and lost 3-1 which knocked the Beavers into the loser's bracket. Pratt defeated Winona State University (WSU) 3-0 and then GVSU team black 3-0 in the loser's final on April 7.

WRESTLING

Pratt Wrestling Named NWCA Scholar Team Champions

Pratt, Kan.- The National Wrestling Coaches Association (NWCA) has announced that the Pratt Community College (PCC) wrestling team as the National Junior College Athletic Association (NJCAA) men's team scholar champions with an overall grade point average of 3.727. The Beavers are one of three Kansas Jayhawk Community College Conference (KJCCC) schools included in the list of team scholar champions. Pratt has received this honor back-to-back years after finishing second in 2023.

NWCA Executive Director **Mike Moyer** congratulated Pratt Head Coach Ken Kepley and his team on their outstanding achievement, stating:"Coach Kepley and his team exemplify the true spirit of Scholar All-Americans by excelling both on the mat and in the classroom. Their dedication to academic success while competing at the highest level of NJCAA wrestling is remarkable, and we congratulate them on earning this well-deserved honor."

The Beavers had 16 student athletes recognized on this list for the 2024-25 academic Year.

The athletes include:

Jameal Agnew	Dustin Loughrie
Wyatt Bahm	Melton Powe
James Bankston	Alejandro Ramirez
Peyton Besco	Justin Rodriguez
Kolton Field	Keaton Rottinghaus
Raymond Gary-Hernandez	Alec Samuelson
Marcel Gonzalez	Gabriel Sherrell
Trystian Juarez	Johnny Cash Thomas

Other

The PCC Athletic Department Golf Tournament will be held on Friday, May 9th, 2025 at Park Hills. The Scholarship Auction will be held that same evening at the Dennis Lesh Sports Arena.

➤ **Information Technology Project Update** – *Jerry Sanko, Chief Information Officer*

Information Technology Project Update:

Moving Etrieve to the Cloud (Complete)

Etrieve has successfully transitioned from our on-premises servers to the cloud environment. There are still a few minor issues, however they have negligible impact and should be corrected quickly. On Friday April 11th we will transition from active support back to the standard support model.

Security Compliancy Program

- Creating the written information security program (WISP) (in Tandem review)
- Firewall policy audit (scheduled)
- Data Classification Policy (in Tandem review)
- Privacy policy (in Tandem review)
- Third Party Vendor Access Non-Disclosure Agreement (in Tandem review)
- Incident Response Plan (in Tandem review)
- Vendor Management workflow map (in Tandem review)
- Risk assessment (in process)
- GLBA Audit meeting 1 of 2 completed (04/08/2025) second meeting scheduled for (04/17/2025)

Alertus

- Full scale test (Spring Break) (completed)
- Completing user manual.
- Next phase connecting Integrated Public Alert Warning System (IPAWS)
 - Kick off meeting with Alertus (04/10/2025)

New SIS Jenzabar (J1) Implementation (July 2024 – July 2026)

- JICS System Administration Mar 10-11 (rescheduled)
- J1 Mini Basic Training Finance 13 Mar (completed)
- J1 Mini Basic Training GL/FX/BG 20 Mar (completed)
- Data Extraction PowerCampus Mar 28 (completed)
- J1 Pre-Conversion Assessment Mar 31 Apr 1 and 3 (completed)
- J1 Mini Basic Training HR/Payroll Apr 10
- J1 Mini Basic Training Financial Aid Apr 11
- J1 Mini Basic Training Registration and Advising Apr 16
- J1 Mini Basic Training Communications Apr 25
- Available for J1 Data mapping questions May 1 – May 12
- Common Configurations May 12
- Finance -General Ledger Configuration May 19
- Finance -Accounts Payable Configuration May 21
- Finance -Fixed Assets Configuration May 21
- Finance – Budget Configuration May 22
- Finance – Purchasing Configuration May 22

Data Lake House (Analytics, Data warehouse, and reporting)

- Hands on training 27 May

Replacing EDUKAN's Customer Relationship Management (CRM) with Jenzabar Campus Market Place.

- Implementation
- Configuration document tasks

- Developing scripts for current CRM functionality (admissions, registration) to be used for Campus Marketplace integration (waiting on Ellucian's Project Manager)
- Contract payment provider (Authorize.net)
- Certificate Program setup and management Mar 5
- Mapping Constituents Mar 12
- Campus Reporting Mar 21
- Estimated Go-Live (May 2025)

Changing Security Camera network

- Camera network segmentation (in process)
- Getting quotes on a comprehensive video monitoring system

Building Access Control system (Replacing current system and adding all building's entries and possibly dorm rooms)

- Researching systems talking with vendors
- Getting quotes
- Selecting Vendor
- Contracting

Data Services Department Update:

- IPEDS Spring collection has been locked

➤ **Foundation Report** – *Barry Fisher, Executive Director*

Patterson Foundation Application

Completing the grant application to the Patterson Foundation seeking support for the Nursing Program Partnership with Barton Community College.

Scholarship Auction – May 9, 2025 – Dennis Lesh Sports Arena

1. Sponsorship fundraising continued with dedicated sponsors and brought back sponsors from prior years.
2. There are a variety of items, both live and silent items that want a new home!
3. Emphasis this year was to bring a change regarding the floor plan, item locations, both silent and live.
4. Focusing on ticket sales and reserved tables

Tax Credit Application

Assisting with Pratt Health Foundation Kansas Community Service Tax Credits application. These credits will be used to raise funds to support PCC's costs related to the Nursing Program Partnership with Barton Community College.

➤ **KACC (Kansas Association of Community Colleges)** – *Eric Scott Killough, Trustee* Nothing brought before the Board.

➤ **ACCT/NLS (Association of Community College Trustees / National Legislative Summit)**

➤ **AACC – (American Association of Community Colleges)** – *Dr. Michael Calvert* Nothing brought before the Board

- **Other** – Nothing brought before the Board

XII. Wrap Up

- **Comments from the President – Dr. Michael Calvert**
- Participated in Kansas Board of Regents meeting virtually
- Participated in Technical Education Authority meeting virtually.
- Facilitated Taxing Entities meeting.
- participated in the weekly president's calls.
- Met with several new employees in the orientation process.
- Began negotiation meetings with PHEA Faculty representatives.
- Participated in several J-1 Discovery meetings.
- Met with Kansas legislators in Topeka to discuss community college funding.
- Participated in NJCAA President's Advisory Committee meeting
- Participated in NJCAA Finance Committee meeting.
- Participated in renewal signing ceremony to extend the Nursing Partnership with Barton Community College.
- Attended Higher Learning Commission annual conference in Chicago.
- Attended American Association of Community Colleges annual conference in Nashville.
- Attended and participated in NJCAA Annual meetings including Presidents Advisory Commission and NJCAA Board of Regents.
- Facilitated President's Advisory Council meeting on campus.
- Facilitated All-Employee meeting.

Addition: Thanked the Board for the good conversation around multiple items. Will keep the Board on the budget and the funding process.

- **Comments from the Board Chairman – Mike Koler, Chairman**
With working on the budget requested everyone due diligence and work through it.

XIII. Executive Session for Non-Elected Personnel Matters (If needed)

XIV. Meeting Adjourned – Mike Koler, Chair

7:52 p.m. - Chair Koler asked for a motion to adjourn the general session. The motion was made by VC Fitzsimmons and seconded by Trustee Morgan.

With no further discussion the motion was carried out unanimously.

General Session Minutes Recorded by:
Donna Meier Pfeifer
Clerk of the Board of Trustees