

Board of Trustee Minutes of March 17, 2025, Meeting

Pratt Community College

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

I. **Call to Order:** 6:04 p.m. Trustee Mike Koler, Chair called the meeting to order.

II. **Pledge of Allegiance** – Pledge of Allegiance was led by Chair Koler

Trustees Present: Mike Koler (Chair), Dean Fitzsimmons (Vice Chair), Michele Hamm, Eric Scott Killough, Ryan Lunt, Mark Morgan and Suzan Patton. Quorum was met.

Trustee(s) Absent:

Administrative Present: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Dr. Kwanna King, VP of Student Services, Monette DePew, VP of Instruction, Jerry Sanko, Chief Information Officer, Larry Johnston, Director of Athletics, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations and Donna Meier Pfeifer, President's Assistant and Clerk of the Board of Trustees.

Administrative(s) Absent:

Media Representation: No representation

III. **Comment(s) from the Public:** *Mike Koler, Chair*

Public Represented: Morgan Trinkle, Spencer Siroky, Troy Detwiler, Terry Siroky, Carson Hopkins, Austin McClain, Dillon Ezell, Steven Kune, Tyler Richardson, Lindsay Richardson, Ron Prater, Barb Prater, Kristin Schutz, Tammy Killough, Angie Tatro, Renee Elpers

Comments:

1. Lower taxes.
2. Would appreciate the college watching this closer, it is a real problem – 16%, 19% a year. Prepared to get enough business in town to form a board and attend the trustee meetings each month.
3. The hospital is not doing good financially and needs tax assistance. That should be considered also for the Pratt community.

IV. **Introduction(s):** – *Dr. Michael Calvert, President*

Dr. Marcus Garstecki and Dr. Kacie Garstecki

V. **Introduction of Awards of Excellence** – *Dr. Michael Calvert, President*

Academic Olympics 2025 - Dr. Calvert recognized the PCC faculty, staff and students who participated and made this event a success and appreciation shared by the participants.

Addition to the Agenda – *Trustee Ryan Lunt*

Trustee Ryan Lunt – Mr. Chairman - in order to change authorized signers on corporate and bank accounts, we will need a letter and board minutes stating the removal of Kent Adams from the signatory list and the addition of Linda Austin-Lanterman. I am moving to add this to the action items for tonight's meeting. The motion was seconded by Trustee Suzan Patton.

With no further discussion the motion was carried out unanimously.

VI. Discussion:

A. MIS Report(s) (Management Information System) – *Lisa Kolm, Data Coordinator (DC)*

- Core Academic Skill Areas Course Section Retention & Success Rates
- Co-Requisite Course Section Retention & Success Rates
- Developmental/Remedial Student Retention & Success in First College-Level Course
- Student/Student Services Staff Ratio

B. IPEDS – The Integrated Postsecondary Education Data System (IPEDS) is a system of survey components that collects data from all institutions that provide postsecondary education and are eligible to receive Title IV funding across the United States and other U.S. jurisdictions.

VII. Communication to the Board – *Donna Meier Pfeifer, Clerk of the Board*

SCKSEC - “Thank you for the continued collaboration that PCC provides to SCKSEC for our Advocacy Day event. This event impacts on our students each year and I am grateful for the support”. Signed Tonya Applegarth, Transition Specialist.

VIII. Calendar of Events – *Dr. Michael Calvert, President*

Dates Mentioned:

April 11 – PTK Luncheon – Topeka – KACC meeting following the luncheon
May 16 – Commencement
May 19 – Service Awards

IX. Consent Agenda – *Mike Koler, Chair*

Chairman Koler asked for a motion to approve the consent agenda as presented. Trustee Hamm made the motion to accept the consent agenda as presented. The motion was seconded by Trustee Lunt.

Chair Koler asked if there was discussion topic(s) to be pulled.

No requests were made

With no further discussion or comments the motion was carried out unanimously.

Departments included in the consent agenda:

- **Minutes:** *Donna Meier Pfeifer, Clerk of the Board of Trustees*
Complete minutes are listed on <http://prattcc.edu/departments/board-trustees>

➤ **Human Resources – Dr. Michael Calvert, President**

March 2025

APPOINTMENTS

Kelly Streeter Registrar

CHANGE IN STATUS

Brittany Slief **from** Cashier/Bookkeeper **to** Online Student Enrollment Advisor

RESIGNATIONS/TERMINATIONS

Johnathan White Custodian

SPRING 2025 CONTRACTS

Tyler Dallis	ART139-O-1E Art Appreciation
Connie Meier	Course Development HOC176 EKG Technician
Julieta Rangel	HOC101-O-3E Nurse Aide I
Angie Tatro	BUS235-O1E Microcomputer Office Applications I

SUMMER 2025 CONTRACTS

SEARCHING

Adjunct Clinical Instructors, Allied Health
Adjunct EKG Technical Instructor
Adjunct Phlebotomy Instructor
Assistant Athletic Director
Assistant Registrar
Bus Drivers (Part Time)
Case Manager
Cashier/Bookkeeper
Custodian
Maintenance / Bus Driver
Pratt EDUKAN Online Adjunct Faculty
Social Media & Website Manager
Student Success Coach, Specialist
On Hold: Computer Specialist (Network Ops) (on hold)
Data Coordinator (on hold)
Data Services Assistant (on hold)
Faculty Assistant (on hold)

➤ **Financial Report – Kent Adams, VP of Finance and Operations**

Combined Financial Statement Analysis – February 2025

Combined General and Vocational Funds				
	YTD BUDGET	YTD ACTUAL	DIFFERENCE	
REVENUES:				
GENERAL FUND	\$8,110,986	\$8,861,980	\$750,994	Favorable
VOCATIONAL FUND	\$2,629,465	\$2,904,521	\$275,056	Favorable
TOTAL COMBINED	\$10,740,451	\$11,766,501	\$1,026,050	Favorable
EXPENDITURES:				
GENERAL FUND	\$7,652,984	\$7,028,665	\$624,319	Favorable
VOCATIONAL FUND	\$1,844,310	\$1,710,826	\$133,484	Favorable
TOTAL COMBINED	\$9,497,294	\$8,739,491	\$757,803	Favorable
NET REVENUE (LOSS)	\$1,243,157	\$3,027,010	\$1,783,853	Favorable
Revenue is \$1,026K favorable in February. This compares to \$1,022 favorable in January.				
Tuition is over budget \$151K due to EDUKAN enrollment. CTE funding was received and is				
\$256K over budget. Ad Valorem Taxes are \$19K over budget and Motor Vehicle taxes are \$27K				
over budget after the January payment. Miscellaneous revenue is over budget \$545K due to				
EDUKAN final payment of \$296K and payment plan charges of \$158K,				
Expenditures are \$757K through February. This compares to an underrun of \$1,039K in January.				

PRATT COMMUNITY COLLEGE BOARD OF TRUSTEES
March 17, 2025

Certificate of Deposit (CD) Investments

<u>Vendor</u>	<u>Term</u>	<u>Rate</u>	<u>Maturity Date</u>	<u>Amount</u>
The Peoples Bank	11 Months	5.00%	06-30-2025	\$4,000,000
The Peoples Bank	11 Months	4.19%	10-25-2025	\$1,000,000
The Peoples Bank	06 Months	4.50%	05-25-2025	\$3,000,000
The Peoples Bank	11 Months	4.09%	01-25-2026	\$1,046,164
The Peoples Bank	11 Months	4.09%	01-25-2026	\$1,046,164

PRATT COMMUNITY COLLEGE BOARD OF TRUSTEES
March 17, 2025

Cash Reserve Estimate by Fund – February 2025				
	General Fund	Post Secondary Fund	Housing Fund	Capital Outlay Fund
7-1-2024	\$11,703,366	\$3,881,650	\$7,785,416	\$1,017,682
YTD Revenue	\$8,861,980	\$2,904,521	\$2,293,313	\$386,166
YTD Expenditures	\$7,028,665	\$1,710,826	\$988,273	\$74,696
2-28-2025	\$13,536,681	\$5,075,345	\$9,090,456	\$1,329,152

PRATT COMMUNITY COLLEGE BOARD OF TRUSTEES
March 17, 2025

FOR THE MONTH ENDED February 28, 2025

ANALYSIS OF BUDGET OVER RUNS 10% OVER YEAR TO DATE

11-1112	(\$83,052)	OB-EDUKAN
	660 - \$98,792	Contractual Services

EXPLANATION: Contractual services \$99K over budget due to budget -phasing; working with EDUKAN staff to reduce duplicative services.

11-5520	(\$14,193)	OB-Men's Basketball
	700 - \$9,203	Supplies and Materials

EXPLANATION: Supplies and materials over budget \$9K. Expected to overrun at year-end \$8K. Auxiliary funds will be used as needed.

PRATT COMMUNITY COLLEGE BOARD OF TRUSTEES
March 17, 2025

FINANCE COMMITTEE MINUTES

No minutes were submitted.

Enrollment Update & Board Report-March 10, 2025 (March 17, 2025)

1. 2024-2025 Academic Year

- Credit hour production for the academic year is 28, 690, or a 0 percent increase/decrease for the same period in 2024. (Credit hour production for the academic year is 28, 814, or a .3 percent decrease for the same period in 2024).

2. Spring 2025 Semester Enrollment

- Spring 2025 semester credit hour production is 12, 178, an 8 percent **decrease** from the same period last year. (12, 302, a 9 percent **decrease** from the same period last year).
- Student headcount is 1, 241, a 5 percent **decrease** from the same period last year. (1, 253, a 6 percent **decrease** from the same period last year).
- EDUKAN credit hour production is 2, 410, a 21 percent **decrease** from the same period last year. (2,553, a 21 percent **decrease** from the same period last year).
- Pratt Online credit hour production is 2, 025, a 10 percent **increase** from the same period last year. (1, 997, an 8 percent **increase** from the same period last year).
- Outreach credit hour production is 1,110, an 8 percent **increase** from the same period last year. (1, 110, an 8 percent **increase** from the same period last year).
- College Start/High School Enrollment is 1,756, a 5 percent **increase** from the same period last year. (1, 736, a 4 percent **increase** from the same period last year).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford) is 4, 563, a 9 percent **decrease** from the same period last year. (4, 558, a 10 percent **decrease** from the same period last year).

3. Residence Hall Occupancy

- 281, a 1.3 percent **increase** from the same period last year. (no change in reporting)

4. Spring 2025 Registration Key Dates and Deadlines

- EDUKAN Sessions
 - Session Five (8 wks) Begin 3/17/2025- End 5/9/2025

5. Summer 2025 Enrollment - Open 3/17/2025

6. Fall 2025 Enrollment - Opens 3/24/2025

7. 2025 Beaver Building Days

- April 24th
- May 20th
- May 29th (EPT)
- June 11th
- June 25th
- July 8th (EPT)
- July 17th

X. Action Items

- **Letter to Remove Kent Adams from the Signatory List and to Add Linda Austin-Lantermann**
Trustee Ryan Lunt moved Dr. Michael Calvert, PCC President and Mike Koler, Trustee Chair compose and sign the letter authorizing the removal of Kent Adams from the signatory list of any corporate and bank accounts and to add Linda Austin-Lantermann. The motion was seconded by Trustee Mark Morgan.

With no further discussion the motion was carried out unanimously.

- **Ratify Waiver Board Policy No. 3-07 – *Kent Adams, VP Finance & Operations***

Chair Koler asked for a motion to Ratify Waiver Board Policy No. 3-07 for the sole-source purchases in the total amount of \$9,691.99 for the following:

Game One - \$2,842.10 for the purchase of gear for Women's Flag Football - contract with Game One

Game One - \$2,860.00 for the purchase of gear for Men's Basketball – contract with Game One

Game One - \$3,989.89 for the purchase of gear for Baseball – contract with Game One

The motion was made by Trustee Hamm to Ratify Waiver Board Policy 3-07 for the sole-source purchases of: Women's Flag Football - \$2,842.10 – Men's Basketball - \$2,860.00 – Baseball - \$3,989.89 for the total purchase of \$9,691.99 due to the contract with Game One. The motion was seconded by Trustee Patton.

With no further discussion the motion was carried unanimously.

➤ **Approve Room/Board/Tuition/Fee Rates for FY26 – Kent Adams, VP of Finance & Operations**

Chair Koler asked for a motion to approve Room/Board/Tuition/Fee Rates for FY26. The motion was made by Trustee Hamm to approve room/Board/Tuition/Fee rates for FY 26. The motion was seconded by Trustee Killough.

With no further discussion the motion was carried out unanimously.

TYPE OF COST	2024/2025	2025/2026	Dollar Change	Percentage Change
In State Tuition	\$73	\$76	\$3	4.11%
Out of State Tuition	\$88	\$92	\$4	4.55%
International Tuition	\$116	\$122	\$6	5.17%
Concurrent Tuition	\$66	\$67	\$1	1.52%
General Fees	\$60	\$63	\$3	5.00%
Concurrent Fees	\$30	\$31	\$1	3.33%
EDUKAN	\$150	\$150	\$0	0.00%
Pratt Online (In State)	\$133	\$139	\$6	4.51%
Pratt Online (Out of State)	\$148	\$155	\$7	4.73%
Pratt Online (International)	\$176	\$185	\$9	5.11%
Total Tuition and Fees In State Plus (\$50Per Semester if not Pratt County)	\$133	\$139	\$6	4.51%
			\$0	
Total Tuition and Fees Out of State Plus (\$100 Per Semester)	\$148	\$155	\$7	4.73%
			\$0	
Total Tuition and Fees Internation Plus (\$150 Per Semester)	\$176	\$185	\$9	5.11%
In State Tuition/Fees for Select Colleges Based on 2024/2025	Tuition/Fees			
Barton	\$126			

Butler	\$130			
Cowley	\$170			
Dodge City	\$145			
Garden City	\$125			
Hutchinson	\$128			
Seward	\$130			
WSU Tech	\$135			
Pratt	\$133			
Total Net Dollars Generated - Tuition \$70,000 + Fees \$54,000				
Dormitory Changes	2024/2025	2025/2026	Dollar Change	Percentage Change
Woj 19 Meal	\$7,649	\$7,878	\$229	3%
Woj 14 Meal	\$7,376	\$7,597	\$221	3%
Woj 10 Meal	\$7,099	\$7,312	\$213	3%
North/Scholarship 19 Meal	\$6,704	\$6,906	\$202	3%
North/Scholarship 14 Meal	\$6,429	\$6,622	\$193	3%
North/Scholarship 10 Meal	\$6,159	\$6,340	\$181	3%
Other Dorm 19 Meal	\$5,903	\$6,080	\$177	3%
Other Dorm 14 Meal	\$5,630	\$5,799	\$169	3%
Other Dorm 10 Meal	\$5,354	\$5,515	\$161	3%
Total Dollars Generated - Room and Board \$51,000				
Dormitory Charges for Select Colleges Based on 2024/2025	19 Meal			
Barton	\$6,204			
Butler	\$7,220			
Cowley	\$7,300			
Dodge City	\$7,850			
Garden City	\$6,900			
Hutchinson	\$7,050			
Seward	\$7,000			
Pratt	\$6,704			
*All Rates Subject to Change if Funding Outlook Changes/or Textbooks are Included				

Consumer Price Index (CPI)	FY26			
	FY25 2.9%			
	FY24 3.0%			
	FY23 3.0%			
	FY22 9.1%			
	FY21 5.4%			

➤ **Approve Nursing Partnership with Barton Community College – Dr. Michael Calvert , President**

Chair Koler asked for a motion to approve the Nursing Partnership with Barton Community College (BCC). The motion was made by Trustee Hamm to approve the Nursing Partnership with Barton Community College. The motion was seconded by Trustee Morgan.

Discussion:

Trustee Morgan – Who does the Advertising and Marketing?

Dr. Marcus Garstecki, President of Barton Community College (BCC)

- The partnership started 3 years ago, both parties could see the need for a partnership to help each other in rural communities to provide efficiencies.
- Marketing – numbers are increasing, and the incoming class shows this. It will be an effort between both institutions to continue to figure out the marketing and to pull resources.

What is Pratt doing for marketing? Dr. King, the institution utilizes several different media platforms. Most of the institution interest is driven by social media platforms, word of mouth and speaking to the public. Physical presence beyond the service area.

Trustee Patton -

- Younger generation do not watch regular TV, they screen everything. There needs to be strategic in their age group. Streaming.

Dr. Garstecki – both parties are committed to make this program work and progress. Keeping the talent here will assist in keeping students here and to grow. BCC foundation has received a gift to help PDN students by providing books to all the PDN students. BCC will honor that for the Pratt PDN students.

Trustee Patton would like to know how many of the students are employees in Pratt. The concern was regarding updating the equipment to instruct the classes. What is the cost going forward.

Dr. Calvert's recommendation is to continue the partnership for the 3-years that is written in the Memorandum of Understanding (MOU) with the dollar amount and not to exceed the amount in the MOU and varies by year and provide 3-years stability for the program faculty and staff of the students that may consider coming in or once they are in they have a better sense of the security the program will be here. Allows Dr. Garstecki and Dr. Calvert to continue negotiations with BCC request would be as well as being out into various

healthcare providers to get support to offset the dollar commitment here. Dr. Calvert has met with the Health Foundation and seems to be very interested.

The recommendation is to continue the three years to give Dr. Calvert the opportunity to negotiate prices down.

Dr. Garstecki stated he is willing to do his role also and gives him the opportunity to have discussions.

With no further discussion the motion was carried out unanimously.

➤ **Policy Review – First Reading – Dr. Michael Calvert, President**

Chair Koler asked for a motion to accept the administration recommendation of no changes to policies; *3-01 General Executives Limitations, 3-02 Budgeting; 3-06 Business Authorization; and 5-02 Monitoring Presidential Performance*. Trustee Hamm made the motion to waive the second readings *on 3-01 General Executive Limitations, 3-02 Budgeting, 3-06 Business Authorization and 5-02 Monitoring Presidential Performance* and to accept the administrative's recommendation of no change. The motion was seconded by Trustee Patton.

With no further discussion the motion was carried out unanimously.

XI. Written Reports

➤ **Faculty Report – Dave (Kip) Chambers, PHEA President**

Performing Arts Department - Pep Band finishing up Basketball season and Encore visiting community events and nursing homes. The department is currently preparing to produce *SpongeBob the Musical* on the first weekend in April. The cast includes college students as well as elementary, middle and high school and community members.

In April Encore will be performing at K-12s, nursing homes, churches and more.

➤ **Athletic Report – Larry Johnston, Director of Athletics**

The Pratt Community College women's basketball team traveled to Liberal, Kan. on Saturday, March 8 for the opening round of the NJCAA Region Six Women's Basketball Tournament against the Seward County Community College. The Beavers unfortunately lost the game 81-49 to end their season 8-23 overall and 3-21 in conference play.

Track and Field

The Pratt Community College Track and Field team had one athlete who traveled to Lubbock, Tex. for the NJCAA Indoor Track and Field Championships hosted at the Texas Tech University Sports Performance Center in Lubbock, TX. Sophomore Aiden Skiles qualified and competed in the men's heptathlon and placed twelfth overall.

Over two days, Skiles competed in seven events including the 60M dash which he finished 16 with a time of 7.61. In the long jump, Skiles finished 15 with a jump of 5.81 meters and in the high jump he finished 13 in the high jump with a jump of 1.76. In the shot put, Skiles finished fourth with a throw of 11.22 meters and in the pole vault he finished 13 with a

jump of 3.50 meters. In the 60-meter hurdles, Skiles finished 15 with a time of 9.51 and in the 1000M run he finished second with a time of 2:45.12.

The track and field program will now turn their eyes on outdoor season with their first meet being on March 13 at the Dean Pryor Invite held at Coffeyville Community College.

Wrestling

Pratt Wrestling finished up their season at the national tournament at the Mid-America Center in Council Bluffs, Iowa this past weekend. PCC placed 9th overall in the nation with Melton Powe becoming PCC's next National tournament winner in the 165lb division. PCC also had 3 All-Americans:

Johnny Cash Thomas-157lb, Melton Powe-165lb, and James Bankston 285lb. The No. six ranked Pratt Community College wrestling team was in action this past weekend March 7-8 at the NJCAA Men's Wrestling Championships held in Council Bluff, Iowa. The Beavers finished ninth overall for another top 10 performance with three all-Americans. The story of the weekend for Pratt was that the No. one ranked wrestler Melton Powe won the national championship at 165 pounds. The other two all-Americans included No. two pounds ranked James Bankston at 285 pounds, and No. seven ranked Johnny Cash Thomas at 157. Both finished in seventh place.

Other

The PCC Athletic Department Golf Tournament will be held on Friday, May 9th, 2025 at Park Hills. The Scholarship Auction will be held that same evening in the Lesh Gymnasium.

➤ **Information Technology Project Update – *Jerry Sanko, Chief Information Officer***

Moving Etrieve to the Cloud

Implementation

- Data upload (waiting on direction from SoftDocs) initial **Complete**
- Working on the hybrid server connection to cloud is **Complete**
- Building integrations complete
- Testing

Estimated Go-Live (March 2025 Spring Break)

Security Compliancy Program

- Creating the written information security program (WISP) (in Tandem review)
- Firewall policy audit (scheduled)
- Data Classification Policy (in Tandem review)
- Privacy policy (in Tandem review)
- Third Party Vendor Access Non-Disclosure Agreement (in Tandem review)
- Incident Response Plan (in Tandem review)
- Vendor Management workflow map (in Tandem review)
- Risk assessment (in process)

Alertus

- Full scale test (Spring Break)

New SIS Jenzabar (J1)

- Implementation (July 2024 – July 2026)
- Assign tasks (on going)
- J1 Financial Aid Manager Feb 10 -11 Complete
- Business process discovery HR/Payroll Feb 19-20 (part 1) Complete
- J1 Mini Basic Training Common Feb 27 Complete
- Business process discovery HR/Payroll Mar 4 (Part 2) Complete
- JICS System Administration Mar 10-11
- J1 Mini Basic Training Finance 13 Mar
- J1 Mini Basic Training GL/FX/BG 20 Mar
- Data Extraction PowerCampus Mar 28
- J1 Pre-Conversion Assessment Mar 31 Apr 1 and 3
- J1 Mini Basic Training HR/Payroll Apr 10
- J1 Mini Basic Training Financial Aid Apr 11

- J1 Mini Basic Training Registration and Advising Apr 16

Chatbot (deployment complete)

- On going updates of answers to the questions from ask a human.
- EDUKAN training (Complete)
- EDUKAN go-live

Data Lake House (Analytics, Data warehouse, and reporting)

- Hands on training 27 May

Replacing EDUKAN's Customer Relationship Management (CRM) with Jenzabar Campus Market Place.

- Implementation
- Configuration of document tasks
- Developing scripts for current CRM functionality (admissions, registration) to be used for Campus Marketplace integration (waiting on Ellucian's Project Manager)
- Contract payment provider (Authorize.net)
- Certificate Program setup and management Mar 5
- Mapping Constituents Mar 12
- Campus Reporting Mar 21
- Estimated Go-Live (May 2025)

New EPT building Complete

- Setting up lab and classrooms
- Installing teacher podiums Complete

Changing Security Camera network

- Camera network segmentation (in process)
- Getting quotes on a comprehensive video monitoring system

Building Access Control system (Replacing current system and adding all building's entries and possibly dorm rooms)

- Researching systems talking with vendors
- Getting quotes
- Selecting Vendor
- Contracting

Data Services Department Update:

- Jenzabar One implementation is currently in Phase 2 (of 4). Currently, mini basic trainings meetings are occurring with subject matter experts and the Jenzabar business consultant for each module.
- IPEDS Spring Collection is due April 2
- KBOR Follow-Up Collection has been submitted

- **Foundation Report** – *Barry Fisher, Executive Director*
May 9, 2025, Dennis Lesh Sports Arena - Scramble Golf Tournament in the morning and the Scholarship auction in the evening. A list of auction items for sponsorship was distributed.
- **KACC (Kansas Association of Community Colleges)** – *Eric Scott Killough, Trustee*
Trustee Killough has contact information for the legislators covering Pratt County if anyone is interested in contacting them.
- **ACCT/NLS (Association of Community College Trustees / National Legislative Summit)**
- **AACC – (American Association of Community Colleges)** – *Dr. Michael Calvert*
Nothing brought before the Board
- **Other** – Nothing brought before the Board

XII. Wrap Up

- **Comments from the President** – *Dr. Michael Calvert*
 1. Participated in Kansas Board of Regents meeting in person.
 2. Participated in Technical Education Authority meeting virtually.
 3. Facilitated Taxing Entities meeting.
 4. Participated in weekly president's calls.
 5. Met with several new employees in the orientation process.
 6. Began initial meetings with PHEA Faculty representatives.
 7. Participated in several J-1 Discovery meetings.
 8. Met along with Trustee Killough with Kansas legislators in Topeka to discuss community college funding.
 9. Participated in Department of Education webinar on the "Dear Colleague" letter.
 10. Welcomed over 600 high school students to the annual PCC Academic Olympics.

11. Participated in Pratt Area Economic Development Housing Study Focus group conversation.
12. Participated in NJCAA President's Advisory Committee meeting
13. Participated in NJCAA Finance Committee meeting.
14. Met along with Cabinet, Phi Theta Kappa, Kappa Beta Delta and Stem Club Student Leadership Group.
15. Attended several meetings with technical faculty program to discuss enrollment goals.
16. Attended *First 15* Committee meeting virtually.
17. Facilitated "Pizza with the President" student feedback sessions in the residence halls.
18. Invited multiple local and area health care providers to attend and participate in special board meeting to discuss Nursing partnership with Barton Community College.

House Bill No. 2402 – Blue Ribbon Commission to study higher education and anticipate this to pass. Community Colleges are in support of this.

Kent Adams, VP of Finance and Operations, is retiring after 32 years at PCC.

➤ **Comments from the Board Chairman – Mike Koler, Chairman**

Chair Koler reminded people that the Board of Trustee meetings are open meetings. The meeting's agenda is posted on the PCC's website prior to the meeting.

XIII. Executive Session for Non-Elected Personnel Matters (If needed)

Mr. Chair, Trustee Morgan moved that the board recess for an executive session not to exceed 30 minutes for the purpose of discussion of two instances on non-elected personnel. Those invited to attend are the board and Dr. Michael Calvert, President of PCC. The motion was seconded by Trustee Hamm. With no further discussion the motion was carried out unanimously.

7:15 p.m. Executive session convened.

7:45 p.m. Trustee Mark made the motion to end the executive session and was seconded by Trustee Killough.

7:46 p.m. Board returned to general session.

7:46 p.m. motion was made by Trustee Killough to extend the executive session 15 minutes. The motion was seconded by Trustee Patton. The motion carried.

7:47 p.m. Executive session resumed

8:01 p.m. Motion was made by VC Fitzsimmons to end the executive session. The motion was seconded by Trustee Killough. The motion was carried out unanimously.

8:01 p.m. Chair asked for a motion to go back into general session and to adjourn the general session. Motion was made by VC Fitzsimmons to go back into general session and to adjourn the meeting. The motion was seconded by Trustee Killough. The motion was carried out unanimously.

XIV. Meeting Adjourned – *Mike Koler, Chair*

8:01 p.m. - Chair Koler asked for a motion to adjourn the general session. The motion was made by VC Fitzsimmons and seconded by Trustee Killough.

With no further discussion the motion was carried out unanimously.

General Session Minutes Recorded by:

Donna Meier Pfeifer

Clerk of the Board of Trustees