

Board of Trustee Minutes of October 21, 2024 Meeting

Pratt Community College

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

I. **Call to Order:** 6:01 p.m. Trustee Chair Mike Koler, called the meeting to order.

II. **Pledge of Allegiance** – Pledge of Allegiance was led by Trustee Dean Fitzsimmons

Trustees Present: Mike Koler (Chair), Dean Fitzsimmons Vice Chair (VC), Michele Hamm, Eric Scott Killough, Mark Morgan, and Suzan Patton.

Trustee(s) Absent: Ed Barrett

Administrative Present: Dr. Michael Calvert, President, Kent Adams, VP Finance and Operations, Monette DePew, VP Instruction, Dr. Kwanna King, VP Student Services, Larry Johnston, Director of Athletics, Jerry Sanko, Chief Information Officer, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations and Donna Meier Pfeifer, President's Assistant and Clerk of the Board of Trustees.

Administrative(s) Absent:

Media Representation: No representation

III. **Comment(s) from the Public:**
No one from the public was present

IV. **Introduction(s) of Guests:** – *Dr. Michael Calvert, President*
Angie Tatro – PCC Business Instructor
Renee Elpers – Director of Marketing Communications and College Relations
Dr. Kathy Kottas - Barton Community College, Dean of Workforce Training & Community Education
Rena Skelton – Barton Community College Director of Nursing Education for Great Bend and Pratt location

V. **Introduction of Award(s) of Excellence** – *Dr. Michael Calvert, President*
2024 KJCCC Division I Volleyball Players of the Week – Week 6
Rylie Hallman - Setter - Pratt
Natalie Martinez – Defensive Player - Pratt

VI. **Discussion:**
A. Barton CC/Pratt CC Nursing Partnership Update – *Dr. Kathy Kottas, Rena Skelton, Dr. Calvert, Monette DePew*

PCC has two separate nursing Memorandum of Understanding agreements with Barton Community College. PCC is in year 3 of the 3-year agreement for the Associate Degree Nursing (ADN) Program and year 2 of the License Practical Nurse for the LPN program. The two

institutions meet each semester. The partnership is working and appreciation to Pratt IT Team for their support both in Great Bend and Pratt.

BARTON NURSING UPDATE – October 2024

Program Success

Pass Rates: 2023-2024 NCLEX-RN – 100%
NCLEX-PN – 100%

5-year Pass Rate Average: NCLEX-RN - 92.4%
National Average: 84.9%

5-year Pass Rate Average: NCLEX-PN – 99.36%
National Average: 83.74%

Program Success – Pratt Campus

2022-2023

Associate Degree in Nursing *only*

- 12 Students
- Pratt Campus – 100% NCLEX-RN pass rate
- Overall, Barton NCLEX-RN pass rate – 91%

2023-2024

Associate Degree in Nursing

- Started with 11 students
- 3 withdrew (1 Personal; 2 Academic)
- Graduated 8 students
- Pratt campus – 100% NCLEX-RN pass rate
- Overall, Barton NCLEX-RN pass rate – 100%

Practical Nursing

- Students started in Great Bend as we were hiring an instructor
- 7 students started
- Attrition – 2 Personal; 1 Academic
- Pratt Campus – 100% NCLEX-PN pass rate
- Overall, Barton NCLEX-PN pass rate – 100%

2024-2025

Associate Degree in Nursing (ADN)

- Accepted 19 students to Pratt Location
- 15 students started in Pratt (multiple rationale for change
- Personal, Family/Daycare, Illness, etc.)

Practical Nursing (PN)

- Accepted 19 students to the Pratt location
- 9 students started in Pratt (multiple rationale for change – did not complete admission requirements, Health, Pregnancy, relocation, changed major, etc.)

Pratt Overview

- Recruitment for Nursing - Working with the PCC admissions office and the application process
- Student Reach - Sharon, Isabel, Pratt, Wichita, Bucklin, Hutchinson, Medicine Lodge and Oklahoma
- Partnership with health care facilities in the Pratt area for clinical sites
- Variety of clinical experiences – small town critical access hospitals, i.e. Greensburg, Stafford, Medicine Lodge and Wichita medical centers
-

Courses – Hybrid format

- instructors in Great Bend and Pratt lectures can be generated in either and broadcasted in each location.
- Clinical group is larger in Great Bend, makeups can be done in each location
- Majority of the content is delivered by zoom, all the testing is done with a proctor at the location.
- Work life balance for students – exploring putting more nonclinical courses online for flexibility. This will be presented to the Board of Nursing for their approval.

B. MIS Report

Residence Hall Occupancy Rate – Dr. Michael Calvert, President

October 2024 MIS

ACADEMIC YEAR	Res Hall Capacity	# Res Hall Occupants ¹	Occupancy Rate
Fall 2024 (20th Day)	344	302.0	87.8%
Spring 2025			
2024-25 AY Average	344	302.0	87.8%

prior year stats:

Fall 2023	344	331.0	96%
Spring 2024	344	276.5	80%
2023-24 AY Average	344	303.8	88%
Fall 2022	344	335.0	97%
Spring 2023	344	291.0	85%
2022-23 AY Average	344	313.0	91%
Fall 2021	340	299.0	88%
Spring 2022	340	267.0	79%
2021-22 AY Average	340	283.0	83%
Fall 2020	330	284.0	86%
Spring 2021	326	255.0	78%
2020-21 AY Average	328	269.5	82%
Fall 2019	348	314.5	90%
Spring 2020 ***	342	289.5	85%
2019-20 AY Average	345	302.0	88%
Fall 2018	348	314.0	90%
Spring 2019	344	285.0	83%
2018-19 AY Average	346	299.5	87%

Benchmarks:

😊 **≥ 90%**

😐 **89%-85%**

😞 **< 85%**

C. KBOR Enrollment Report – Dr. Michael Calvert, President

Kansas Board of Regents Fall Preliminary (20th Day) Enrollment Summary for: Headcount Fall Calendar Years 2019 - 2024 Systemwide

Sector and Institution	Fall Calendar Year						1-Year Chg	5-Year Chg
	2019	2020	2021	2022	2023	2024		
State Universities								
Emporia State University	5,877	5,828	5,615	5,324	4,658	4,557	-2.2%	-22.5%
Fort Hays State University	15,908	15,033	14,104	12,951	12,843	12,878	0.3%	-19.0%
Kansas State University	21,252	20,377	19,753	19,242	19,269	19,802	2.8%	-6.8%
Kansas State University-Veterinary Medicine	467	477	476	480	476	493	3.6%	5.6%
Pittsburg State University	6,645	6,398	6,017	5,858	5,732	5,774	0.7%	-13.1%
University of Kansas	24,629	23,964	23,958	23,872	25,469	26,887	5.6%	9.2%
University of Kansas Medical Center	3,794	3,655	3,727	3,766	3,886	3,883	-0.1%	2.3%
Wichita State University	16,058	15,550	16,097	16,921	17,548	17,700	0.9%	10.2%
State University Total	94,630	91,282	89,747	88,414	89,881	91,974	2.3%	-2.8%
Municipal University								
Washburn University	6,285	5,880	5,657	5,460	5,663	6,033	6.5%	-4.0%
Washburn Institute of Technology	1,480	1,107	1,233	1,147	1,187	1,341	13.0%	-9.4%
Municipal University Total	7,765	6,987	6,890	6,607	6,850	7,374	7.6%	-5.0%
Community Colleges								
Allen Community College	2,407	2,113	2,086	1,982	1,817	1,855	2.1%	-22.9%
Barton Community College	5,034	4,285	3,865	4,269	4,393	5,092	15.9%	1.2%
Butler Community College	8,028	7,182	7,019	6,711	6,574	6,858	4.3%	-14.6%
Cloud County Community College	1,803	1,589	1,531	1,651	1,686	1,716	1.8%	-4.8%
Coffeyville Community College	1,760	1,381	1,402	1,474	1,428	1,466	2.7%	-16.7%
Colby Community College	1,407	1,327	1,318	1,380	1,375	1,409	2.5%	0.1%
Cowley Community College	2,463	2,475	2,421	2,237	2,166	2,248	3.8%	-8.7%
Dodge City Community College	1,493	1,459	1,732	1,696	1,737	1,655	-4.7%	10.9%
Fort Scott Community College	1,827	1,509	1,644	1,499	1,464	1,376	-6.0%	-24.7%
Garden City Community College	1,914	1,873	1,972	1,915	1,919	2,087	8.8%	9.0%
Highland Community College	2,486	2,312	2,350	2,339	2,182	2,190	0.4%	-11.9%
Hutchinson Community College	5,321	4,907	5,114	5,064	5,070	5,198	2.5%	-2.3%
Independence Community College	882	798	901	809	821	764	-6.9%	-13.4%
Johnson County Community College	18,311	13,899	16,651	16,499	17,134	18,768	9.5%	2.5%
Kansas City Kansas Community College	6,003	5,149	4,886	4,676	4,807	5,015	4.3%	-16.5%
Labette Community College	1,636	1,419	1,410	1,398	1,446	1,420	-1.8%	-13.2%
Neosho County Community College	1,907	1,727	1,646	1,643	1,791	1,822	1.7%	-4.5%
Pratt Community College	1,181	1,164	1,125	1,202	1,153	1,322	14.7%	11.9%
Seward County Community College	1,838	1,580	1,664	1,663	1,787	2,091	17.0%	13.8%
Community College Total	67,701	58,148	60,737	60,107	60,750	64,352	5.9%	-4.9%
Technical Colleges								
Flint Hills Technical College	1,514	1,222	1,365	1,610	1,639	1,794	9.5%	18.5%
Fort Hays Tech North Central	885	835	886	999	957	987	3.1%	11.5%
Fort Hays Tech Northwest	735	676	688	666	725	752	3.7%	2.3%
Manhattan Area Technical College	906	797	876	917	958	870	-9.2%	-4.0%
Salina Area Technical College	791	697	852	857	1,007	1,008	0.1%	27.4%
Wichita State University Campus of Applied Sciences and Technology	4,920	4,607	4,834	5,021	5,655	6,106	8.0%	24.1%
Technical College Total	9,751	8,834	9,501	10,070	10,941	11,517	5.3%	18.1%
System Total		179,847	165,251	166,875	166,875	165,198		

Source: Fall Preliminary Collection



Kansas Board of Regents
Fall Preliminary (20th Day) Enrollment Summary for: Full-time Equivalency
Fall Calendar Years 2019 - 2024
Systemwide

Sector and Institution	Fall Calendar Year						1-Year Chg	5-Year Chg
	2019	2020	2021	2022	2023	2024		
State Universities								
Emporia State University	4,416	4,314	4,066	3,943	3,431	3,325	-3.1%	-24.7%
Fort Hays State University	9,562	9,291	8,488	7,973	7,884	7,983	1.3%	-16.5%
Kansas State University*	17,528	16,629	16,057	15,639	15,735	16,176	2.8%	-7.7%
Kansas State University-Veterinary Medicine*	732	730	778	771	765	795	3.9%	8.6%
Pittsburg State University	5,844	5,501	5,141	4,999	5,025	5,010	-0.3%	-14.3%
University of Kansas	21,329	20,614	20,552	20,642	22,187	23,465	5.8%	10.0%
University of Kansas Medical Center	2,774	2,785	2,801	2,802	2,804	2,786	-0.6%	0.4%
Wichita State University	11,397	11,042	11,288	11,784	11,728	11,530	-1.7%	1.2%
State University Total	73,582	70,905	69,170	68,553	69,558	71,070	2.2%	-3.4%
Municipal University								
Washburn University	4,710	4,394	4,212	4,068	4,318	4,669	8.1%	-0.9%
Washburn Institute of Technology*	1,232	932	1,036	959	987	1,100	11.4%	-10.7%
Municipal University Total	5,942	5,326	5,248	5,027	5,304	5,769	8.8%	-2.9%
Community Colleges								
Allen Community College	1,389	1,283	1,288	1,151	997	990	-0.7%	-28.7%
Barton Community College	2,608	2,293	2,046	2,217	2,234	2,625	17.5%	0.7%
Butler Community College	4,942	4,524	4,348	4,177	4,064	4,334	6.6%	-12.3%
Cloud County Community College	1,114	953	889	937	934	940	0.6%	-15.6%
Coffeyville Community College	1,316	1,165	1,076	1,124	1,063	1,070	0.7%	-18.7%
Colby Community College	920	856	857	882	891	899	0.9%	-2.3%
Cowley Community College	1,750	1,771	1,723	1,603	1,535	1,628	6.1%	-7.0%
Dodge City Community College	1,049	1,034	1,197	1,183	1,202	1,187	-1.2%	13.2%
Fort Scott Community College	1,224	1,030	1,114	1,004	913	819	-10.3%	-33.1%
Garden City Community College	1,402	1,220	1,200	1,228	1,203	1,339	11.3%	-4.5%
Highland Community College*	1,452	1,317	1,324	1,275	1,240	1,217	-1.9%	-16.2%
Hutchinson Community College	3,114	3,002	3,022	2,952	2,928	3,011	2.8%	-3.3%
Independence Community College*	613	556	590	562	567	543	-4.2%	-11.4%
Johnson County Community College	9,903	8,054	8,987	8,950	9,319	9,932	6.6%	0.3%
Kansas City Kansas Community College	3,540	3,003	2,880	2,877	2,929	3,021	3.1%	-14.7%
Labette Community College	1,008	851	817	767	848	840	-0.9%	-16.7%
Neosho County Community College	1,166	1,055	1,000	975	1,068	1,072	0.4%	-8.1%
Pratt Community College	861	842	798	864	875	889	1.6%	3.3%
Seward County Community College	1,175	999	1,023	992	1,163	1,267	8.9%	7.8%
Community College Total	40,545	35,808	36,176	35,720	35,971	37,625	4.6%	-7.2%
Technical Colleges								
Flint Hills Technical College	699	585	596	671	674	716	6.2%	2.4%
Fort Hays Tech North Central	651	607	622	639	632	649	2.7%	-0.3%
Fort Hays Tech Northwest	744	595	612	611	648	663	2.3%	-10.9%
Manhattan Area Technical College	516	466	472	488	482	426	-11.6%	-17.4%
Salina Area Technical College	436	397	462	465	568	568	0.0%	30.3%
Wichita State University Campus of Applied Sciences and Technology	2,902	2,780	2,723	2,858	3,225	3,678	14.0%	26.7%
Technical College Total	5,947	5,429	5,486	5,733	6,230	6,701	7.6%	12.7%
System Total	126,016	117,468	116,080	115,033	117,063	121,165	3.5%	-3.8%

Source: Fall Preliminary Collection

Due to rounding, a zero represents less than half of an FTE, and the numbers may not add up to the totals.

D. DOE Raise the Bar Recognition Program – *Dr. Michael Calvert, President*

The direction of the new Postsecondary Success Recognition Program from the U.S. Department of Education (ED) is to uplift schools that embrace this new vision of college excellence and to inspire similar efforts by other institutions given the urgent need to increase completion rates and close completion gaps in this country.

Schools must meet the definition of an institution of higher education in the Higher Education Act. Institutions are classified by their predominant undergraduate credential awarded in the eligibility universe using a variable derived from IPEDS in the College Scorecard dataset rather than as two-year or four-year institutions.

Institutions must be current participants in Federal Title IV programs. Some institutions are excluded due to data availability. Institutions must be accredited and in good standing with their accrediting agency. Criteria was applied to ensure the eligibility universe reflected the goals of the program to focus on inclusive institutions.

Pratt Community College has been named by the U.S. Department of Education as one of the 100 community college nation-wide recipients of the Raise the Bar award. This is a result of the quality work and student focus demonstrated by everyone at PCC. Next step is to complete the application questions and submitted by November 1, 2024.

Application Questions

1. Why is Student Success a Priority for Your Institution?
2. How Does Your Institution Execute its Success Strategy?
3. What is the Impact of Your Institution's Student Success Strategy?

VII. Communication to the Board – *Donna Meier Pfeifer, Board Clerk*

Thank You card from the Dick Cramer Family for the Dick Cramer Memorial
Thank You card from The Pratt Area Humane Society for Dick Cramer Memorial
Thank You card from South Central Community Foundation (SCCF) for PCC being a sponsor for their 30th Anniversary Gala.

VIII. Calendar of Events – *Dr. Michael Calvert, President*

- 2024 Pratt Community College Outstanding Alumni Award Ceremony for Scott Megaffin was well attended.
- Addition: Board Retreat – February 15, 2025 – location and time to be determined

IX. Consent Agenda – *Mike Koler, Chair*

Chair Koler asked for a motion to accept the consent agenda. Trustee Hamm made the motion to accept the consent agenda. The motion was seconded by VC Fitzsimmons.

Chair Koler asked if there was a topic(s) to be pulled for further discussion.
No topics were asked to be pulled for further discussion.

With no further discussion the motion was unanimously approved.

- **Minutes:** *Donna Meier Pfeifer, Clerk of the Board of Trustees*
Complete minutes are listed on <http://prattcc.edu/department/board-trustees>

➤ **Human Resources - Dr. Michael Calvert, President**

October 2024

APPOINTMENTS

Shea Sinclair Online Student Enrollment Advisor
Glenn Wright Evening Security Officer

CHANGE IN STATUS

Cher Gruver **from** Assistant Registrar **to** Student Accounts Coordinator

RESIGNATIONS/TERMINATIONS

Danielle Crumpler Admin Assistant to Director of Athletics
Robin Lemon Student Accounts Coordinator
Chase Ward CDL Instructor

SUMMER 2024 CONTRACTS

Amanda Wade PSY176-O-2E General Psychology

FALL 2024 CONTRACTS

Max Caldwell WLD110-O-1E Materials Handling & Plant Layout
Max Caldwell WLD110-O-2E Materials Handling & Plant Layout

ADJUNCT FALL 2024 CONTRACTS

SEARCHING

Adjunct Clinical Instructors, Allied Health
Adjunct EKG Technical Instructor
Adjunct Phlebotomy Instructor
Adjunct CDL Instructor
Assistant Athletic Director
Assistant Athletic Trainer
Assistant Registrar
Bus Drivers (Part Time)
Case Manager
CDL Instructor
Faculty Assistant
Maintenance / Bus Driver
Social Media & Website Manager
Student Success Coach, Sr.
On Hold: Computer Specialist (Network Ops) (on hold)
 Data Coordinator (on hold)
 Data Services Assistant (on hold)

➤ **Financial Report – Kent Adams, VP Finance and Operations**

Revenue is \$726K favorable in September. This compares to \$673 favorable in August. Tuition is over budget \$145K due to EDUKAN enrollment. The first half of the state operating grant was received as budgeted. Miscellaneous revenue is over budget \$548K due to EDUKAN final payout of \$296K and payment plan charges of \$162K

Expenditures are \$110K under budget in September. This compares to \$177K under budget in August.

Analysis of Budget Over Runs – September 30, 2024

ANALYSIS OF BUDGET OVER RUNS 10% OVER YEAR TO DATE

11-1112	(\$41,956)	OB-EDUKAN
	660 - \$39,636	Contractual Services

EXPLANATION: Contractual services \$39K over budget due to budget time-phasing and working with EDUKAN staff to reduce duplicative services.

FINANCE COMMITTEE MINUTES

Finance Committee Minutes October 17, 2024

The finance committee comprised of Board members Eric Scott Killough and Mike Koler met with the Vice President of Finance and Operations, on Thursday October 17. The committee reviewed the cash disbursements, for the month of September 2024. In addition, the committee reviewed the most current bank statements, budget versus actual revenue and expense by source/department.

Recommendation: The committee recommends the cash disbursements for the month of September 2024 be approved. No major trends were identified.

The presidential and board travel expenses were reviewed.

Bank statements as of 9/30/24 were reviewed.

Recommendation: No problems or exceptions noted.

Other Items: None

➤ **Weekly Enrollment Report – Dr. Kwanna King, VP Student Services**

Enrollment Update & Board Report-October 21, 2024

1. Summer 2024 Semester Enrollment

- Summer 2024 semester credit hour production is 3,411, a 50 percent **increase** compared to the same period last year.

- Student headcount is 653, a 44 percent **increase** for the same period last year.
- EDUKAN credit hour production is 2,339, an 81 percent **increase** for the same period last year.
- Pratt Online credit hour production is 733, a 10 percent **increase** for the same period last year.
- Outreach credit hour production is 104, a 16 percent **decrease** for the same period last year.
- College Start/High School enrollment is 208, an 84 percent **increase** for the same period last year.
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford) is 801, a 28 percent **increase** for the same period last year.

2. Fall 2024 Semester Enrollment

- Fall 2024 semester credit hour production is 13,271, a 0 percent **increase/decrease** for the same period last year. (credit hour production is 13,053, a 2 percent decrease for the same period last year).
- Student headcount is 1,333, a 13 percent **increase** for the same period last year.
- EDUKAN credit hour production is 2,486, a 50 percent **increase** for the same period last year. (credit hour production is 2,284, a 35 percent increase for the same period last year).
- Pratt Online credit hour production is 2,211, a 45 percent **increase** for the same period last year. (credit hour production is 2,209, a 44 percent increase for the same period last year).
- Outreach credit hour production is 1,383, a 15 percent **decrease** for the same period last year. (credit hour production is 1,383, a 15 percent decrease for the same period last year).
- College Start/High School enrollment is 2,161, a 6 percent **increase** for the same period last year. (credit hour production is 2,157, a 6 percent increase for the same period last year).
- Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford) is 5,141, a 16 percent **decrease** from the same period last year. (credit hour production is 5,107, a 7 percent decrease from the same period last year).

3. Spring 2025 Semester Enrollment

- Spring 2025 semester credit hour production is 1,797, a 46 percent decrease from the same period last year.
- Student headcount is 122, a 50 percent decrease from the same period last year.
- EDUKAN credit hour production is 9, a 90 percent decrease from the same period last year.
- Pratt Online credit hour production is 272, a 37 percent decrease from the same period last year.
- Outreach credit hour production is 365, a 40 percent decrease from the same period last year.
- College Start/High School Enrollment is 170, a 66 percent decrease from the same period last year.
- Credit hour production for the “Nine Core County Region” (Barber, Comanche,

Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford) is 569, a 57 percent decrease from the same period last year.

■

X. Action Items

- **Ratify Waiver Board Policy No. 3-07 – Kent Adams, VP Finance and Operations**
Chair Koler asked for a motion to Ratify Waiver No, 307 for the sole source purchase requests for the following in the total amount of \$110,423.61:

Pantheon Inc. - \$9,590.00 – hosting service utilized at Pratt Community College

ZJ Cattle - \$3,750.00 – roping cattle – limited availability of providers

Jake Ritz - \$2,925.00 - roping cattle – limited availability of providers

Game One - \$7,708.61 – baseball practice gear – agreement with Game One

Softdocs / Etrive - \$83,500.00 – one-year license – PCC uses Softdocs and Etrive for document management

United Power and Battery –\$2,950.00 - replacement for the servers – battery pack being a United Battery

The motion was made by Trustee Patton to approve Ratify Waiver Board Policy No. 3-07, the requested sole source purchases as stated in the total amount of \$110,423.61. The motion was seconded by VC Fitzsimmons.

With no further discussion the motion was unanimously approved.

- **Policy Review – First Reading**
Chair Koler asked for a motion to accept the administration’s recommendation of no change to policies *1-01 Governance*, *5-01 Delegation to the President*, and *5-06 Nepotism*. Trustee Hamm made the motion to waive the second reading and approve the first reading and administration of no change to polices *1-01 Governance*, *5-01 Delegation to the President*, and *5-06 Nepotism* as written. The motion was seconded by VC Fitzsimmons.

With no discussion the motion was unanimously approved.

XI. Written Reports

- **Faculty Report – Dave (Kip) Chambers, PHEA President**
Pre-enrollment has started.
Misty Beck - Performing Arts had the Broadway Show, performed at the Big Rig Truck Show sponsored by Southwest Truck Parts. October 18-20 was the Alumni Weekend and Concert. Pep Band will start playing at home during conference games for basketball season.

Dave (Kip) Chambers- Environmental Science Class and collaboration with biologists from Kansas Department of Wildlife Parks (KDWP) participated in a field trip to Lemon Park to evaluate the ecological interiority of a short stretch of the South Fork Ninnescah River. Students assessed the biological communities of the river by sampling fish using electroshocking techniques and collecting macroinvertebrates with dip nets. Also conducted a habitat survey and performed basic water chemistry tests to assess the overall condition of the river.

- **Athletic Report - Larry Johnston, Director of Athletics**
PCC Athletic Department - wrestling, baseball, softball and tennis teams volunteered to help at the Southwest Elementary Annual Fun Night festivities on October 11th. Taryn Rennaker, PCC Business Instructor, orchestrated PCC Athletics involvement.

Women's Soccer – Season has been cancelled due to the number of injuries.
PCC Flag Football will be assisting the City of Pratt with the Lemon Park Holiday Lights.
PCC Men's Basketball will help on Halloween afternoon downtown with Bucky Beaver handing out candy on Main Street.

Social Media

Follow Pratt Athletics on the following social media accounts:					
GENERAL ACCOUNTS	TWITTER	FACEBOOK	INSTAGRAM	TIKTOK	HASHTAG
PRATT ATHLETICS	@PrattBeavers	Pratt Community College Athletics	@prattbeavers	@prattbeavers	#DefendtheDam

- **Information Technology Project Update – Jerry Sanko, Chief Information Officer**

Information Technology Project Update:

Moving Etrieve to the Cloud

- Board Approval (Complete 26 August)
- Contract (Complete)
- Implementation Kick off meeting (Complete 19 September)
- Project plan
- Implementation
- Estimated Go-Live (March 2025)

Security Compliancy Program

- Changing companies for Cybersecurity operations from OculusIT to Tandem Cyber Ops. (Complete)
 - Server, firewall, and end point protection logs are being sent to the Security Information Event Management System (SIEM)
 - Slack Communication is set up with Tandem Cyber
- Creating the written information security program (WISP) (in Tandem review)
- Active Directory audit (completed)
- Firewall policy audit (scheduled)
- Data Classification Policy (in Tandem review)
- New Password policy is in effect.
- Privacy policy (in Tandem review)
- Third Party Vendor Access Non-Disclosure Agreement (in Tandem review)
- Incident Response Plan (in Tandem review)
- Vendor Management workflow map (in Tandem review)
- Monthly Tandem Cyber Posture Briefing (Complete)

- GLBA and GDPR audit (complete)
- Risk assessment (in process)

Alertus

- Installation complete on server. (complete)
- Completed the first meeting with selected members of the Crises Intervention Team and Alertus to better understand the integration between the College Crises Plan and Alertus. (Complete)
- Developing and testing Panic button and Active Harmer activation, confirmation and sending alert notifications. (Complete)
- Testing user configuration (Complete)
- Testing dispatcher configurations (Complete)
- Training (user and dispatcher) (in development)
- Rolling out user configurations (in progress)
- Rolling out dispatcher configurations (was delayed with the Windows 11 roll out, but now is Complete)
- Training and department level test (planning)
- Full scale test (planning)

New SIS Jenzabar (J1)

- Research Different SIS platforms (complete)
- Demos (February 2024)
 - Jenzabar Discovery and Demo (25 January, Demo 7–8 February 2024) (Complete)
 - Ellucian Discover and Demo (24 January, Demo 20-21 February) (Complete)
- Recommendation to Cabinet (Complete)
- Board approval (18 March 2024) (Complete)
- Contracting Reviewed and to be signed after (18 March 2024) (Complete)
- Implementation (July 2024 – July 2026)
 - Transition to Implementation Meeting (Complete)
 - Starter pack July 1 (Complete)
 - Project plan
 - Access to Cloud Premier (Complete)
 - Access to Chatbot (Complete)
 - Bi-Weekly meeting with Core team (Complete)
 - Created the Module Manager Team (Complete)
 - Schedule Module Managers introduction meeting with implantation Module Manager experts (17 September) (Complete)
 - Assign tasks (on going)
 - Creating VPN access (complete)
 - Strategic planning 21-22 October

Chatbot

- Gained Access (Complete July 1)
- Collecting base line questions and answers (preliminary question complete by 4 October)
- Deploying to website (Scheduled for 7 October)

Data Lake House (Analytics, Data warehouse, and reporting)

- Gained Access (Complete July 1)

- Received entry level admin training (Complete)
- Setup Hybrid connectors (in progress)
- Advance level training

Replacing EDUKAN’s Customer Relationship Management (CRM) with Jenzabar Campus Market Place.

- Demonstration January 2024 (Complete)
- Recommendation to Cabinet (Complete)
- Board Approval (16 September Complete)
- Contracting (Complete)
- Implementation
- Project Kick off (16 September Complete)
- Project plan

- Estimated Go-Live (March 2025)

New EPT building

- Biweekly meeting participation (ongoing until completion)
- Planning building network (complete)
- Planning security camera infrastructure (complete)
- Connecting EPT to main campus network
- Fiber connectivity (complete)
- Installing network to core switches (Tuesday 8 October)
- Setting up lab and classrooms
 - Installing viewsonics
 - Installing teacher podiums
 - Installing computers

Changing Security Camera network

- Planning (complete)
- Server installation (complete)
- Camera network segmentation (in process)

Data Services Department Update:

- KBOR Fall Preliminary Collection has been submitted
- IPEDS Fall Collection is now open

➤ **Foundation Report – Barry Fisher, Executive Director**

Rodeo Project

- Received a generous \$30,000 contribution toward the renovation project,
- \$78,000 needed to purchase the remaining arena components.
- Currently in discussions with 3 prospective donors

Lynda Beck and Susan Ratnoff Gifts - Update

\$4,232,114 Current value of original gift from Lynda Beck Trust
 \$ 300,000 Additional funds to be received from Susan Ratnoff Trust
\$ 500,000 Additional funds to be received from Lynda Beck and Susan Ratnoff Trust
 \$5,032,114 Total

- The funds will be added to the *Clarence and Hazel Beck Endowment*.

- Projected Annual Scholarship Funds generated by the total Beck Endowment will be over \$230,000.
- Susan Ratnoff is donating to the college a piece of art. Unknown what it is at this time.

- **KACC (Kansas Association of Community Colleges) – *Eric Scott Killough, Trustee***
 - Governor Kelly appointed Kathy Wolfe Moore to the Kansas Board of Regents.
 - Trustee Killough will be attending the 2024 ACCT Leadership Conference in Seattle. Conference dates are October 23 - October 26.
 - The next KACC meeting is at Labette Community College in Parsons, Kansas, December 6th and 7th.
- **ACCT/NLS (Association of Community College Trustees / National Legislative Summit)**
ACCT Leadership Congress – Oct. 23-26, 2024 – Seattle, WA – Trustee Eric Scott Killough and Dr. Michael Calvert, President will be attending.
- **AACC – (American Association of Community Colleges) – *Dr. Michael Calvert***
- **Other**

XII. Wrap Up

- **Comments from the President – *Dr. Michael Calvert***
 1. Participated in weekly President’s meetings.
 2. Participated in Technical Education Authority meeting virtually.
 3. Participated in Taxing Entities meeting.
 4. Attended Kansas Board of Regents Meeting in person.
 5. Participate in NJCAA Board of Regents meeting.
 6. Participated in NJCAA President’s Advisory Commission meeting.
 7. Conducted numerous new employee orientation meetings.
 8. Met along with cabinet, RA’s as first student leadership luncheon.
 9. Participated in PCC Marketing analysis meeting with Dr. King, Renee Elpers and KACC lobbyist Jessica Lucas.
 10. Participated in Barton Nursing Partnership meeting with members of cabinet and Barton CC administrators.
 11. Facilitated All-Employee meeting.
 12. Attended Alumnus of the Year Recognition and Reception.
 13. Attended the funeral service of Valerie Dellrocco

Pratt Community College Outstanding Alumni Award was presented to Mr. Scott Megaffin, Chief Executive Officer of ADISO Therapeutics, graduated from Pratt Community College in 1982.

Mr. Megaffin previously served as the CEO of Adastral Pharmaceuticals Inc., where he spearheaded the advancement of groundbreaking clinical programs aimed at addressing the high unmet needs in cancer treatment. Board member of Adastral and service on the Board of Directors for BioNJ, the leading biotechnology and life sciences organization in New Jersey.

EPT Building Dedication – October 30th at 10:30 a.m. – Senator Jerry Moran is planning on being here.

➤ **Comments from the Board Chair – *Mike Koler***

The Outstanding Alumni Award Ceremony was well received and informative.

XIII. Executive Session for Non-Elected Personnel Matters (If needed) – *Chair Mike Koler*

XIV. Adjourn Meeting – *Chair Mike Koler*

7:29 p.m. Chair Koler asked for a motion to adjourn the meeting. Motion was made by VC Fitzsimmons to adjourn the meeting. Motion was seconded by Trustee Hamm.

With no further discussion the motion was unanimously approved.

Recorder for the Open Session:

Donna Meier Pfeifer,

Clerk of the Board