

Board of Trustee Meeting Minutes of November 15, 2021

I. Chair Koler called the November 15, 2021 meeting to order at 6:02 p.m.

II. Pledge of Allegiance was led by Chair Mike Koler

Trustees: Mike Koler Chair, Ed Barrett Vice Chair,(VC), Kim DeClue, Dwane DeWeese, Michele Hamm, Stan Reimer, and Jeff Shumway

Trustee(s) Absent:

Administrative: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Lisa Perez Miller, VP of Students and Enrollment Management, Monette DePew, VP of Instruction, Tim Swartzendruber, Athletic Director, Jerry Sanko, Chief Information Officer, Diana Mitzner, Director of Nursing, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations, and Donna Meier Pfeifer, Admin. Asst. to President and Clerk of the Board

Administrative(s) Absent: Tim Swartzendruber

Media Representation: No media present

Agenda Action Item Addition: No additions added

III. **Introduction of Guest(s):**

No guests present

IV. **Introduction of Awards of Excellence – Dr. Calvert**

None were presented

V. **COVID-19 Update – Dr. Calvert**

Currently 1 student is in isolation testing positive and 3 in quarantine. 210 students have been totally vaccinated. If the institution can maintain through the holidays with students returning in January and with a manageable condition on campus, face masks mandate may be lifted in February.

SPARKS Fund Surplus at the State Level. A committee of seven is reviewing requests for additional dollars. Mr. Adams is preparing a request to be submitted to the state and City of Pratt..

VI. Discussion:
A. MIS Report – Dr. Calvert

A Report Card of PCC Student Success

(KPI Dashboard to support Board Policy #4-08 – Role & Responsibility for Student Success)

FINAL 2020-2021 Reported Outcomes

≥ Peer Average	1-5% below Peer Average	6% or more below Peer Average	
Student Success Policy Key Performance Indicators	Benchmark	PCC 3-YR AVERAGE	% Change 2019-20 to 2020-21
Graduation and transfer rates by entering cohorts (May 2021 MIS)			
1. IPEDS ¹ Graduation Rate	3-YR AVG of all 19 KS CCs = 33%	39%	+2%
2. Completion plus Transfer Rates	3-YR AVG of all 19 KS CCs = 59%	63%	+1%
Course retention rates and success (March & September 2021 MIS)			
1. College-Level Course Enrollee Success Rate	NCCBP ² Peer ³ = 83%	86%	-1%
2. English Comp I Course Enrollee Success Rate	NCCBP ² Peer ³ = 81%	81%	-2%
3. English Comp II Course Enrollee Success Rate	NCCBP ² Peer ³ = 74%	66%	-10%
4. College Algebra Course Enrollee Success Rate	NCCBP ² Peer ³ = 75%	67%	-4%
5. Speech Course Enrollee Success Rate	NCCBP ² Peer ³ = 85%	79%	-6%
6. Developmental Math Course Enrollee Success Rate	NCCBP ² Peer ³ = 61%	45%	-4%
7. Developmental Writing Course Enrollee Success Rate	NCCBP ² Peer ³ = 77%	73%	-11%
8. Developmental Reading Course Enrollee Success Rate	NCCBP ² Peer ³ = 78%	79%	-10%
9. Developmental Student in First College-Level Course; College-Level Math Enrollee Success Rate	NCCBP ² Peer ³ = 79%	55%	-2%
10. Developmental Student in First College-Level Course; College-Level English Enrollee Success Rate	NCCBP ² Peer ³ = 76%	74%	-1%
Retention (November 2020 MIS)			
1. Fall to Spring Persistence (Full-time)	NCCBP ² Peer ³ = 79%	86%	+2%
2. Fall to Fall Persistence (Full-time)	NCCBP ² Peer ³ = 48%	49%	+4%

Average GPA's by Department/Program (Academic Year 2020-2021 GPA)			
1. Academic Departments (excludes developmental)	2.00 gpa	3.03	+0.01
2. Technical Departments	2.00 gpa	3.19	-0.09
3. Developmental Coursework	2.00 gpa	1.83	-0.13
Student Learning Outcomes Assessment (April 2020 BoT)			
<i>Due to COVID 19, the ETS and the Work Keys tests were not administered during the Spring 2020 semester, and very few students taking the tests during the Fall 2019 semester. Spring 2021 tests are currently in process of being reviewed, and will be reported at a later date.</i>			
Employment rates by major or related area of study (October 2020 MIS)			
1. Technical program completers employed in related field or pursuing further education	PCC Goal of >90%	94%	+1%
2. Employer Satisfaction Rate	PCC Goal of >90%	100%	+2%
Rates and success of student transfers (June 2021 MIS)			
While this item is not benchmarked, the performance of our students at the 6 Kansas state-universities is tracked and reported annually in June. Additional data can be found in the June 2021 MIS report.			
Student Satisfaction, e.g., Noel-Levitz survey results			
The Noel-Levitz survey was most recently given <u>January 2018</u> . Institutional Summary Items are provided below.			
Summary Items	Pratt Community College Average	National Community College Average	Mean Difference
So far, how has your college experience met your expectations?	4.26	4.92	-0.66
Rate your overall satisfaction with your experience here thus far.	4.76	5.55	-0.79
All in all, if you had to do it over, would you enroll here again?	4.69	5.78	-1.09

¹ IPEDS: Integrated Postsecondary Education Data System. Reporting as required by the National Center for Educational Statistics. □

² NCCBP = National Community College Benchmarking Project

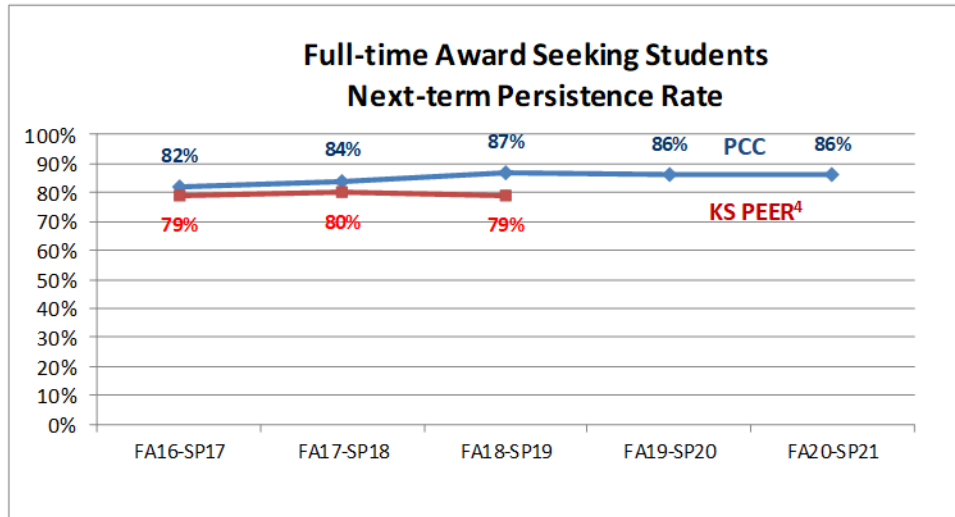
³ Kansas Peer Participants = 3 year average of selected Kansas Community Colleges peers participating in NCCBP includes: Barton, Cowley, Fort Scott, Garden City, Highland, Independence, Neosho & Seward

NCCBP Table - November 2021 MIS

Fall 2020 to Spring 2021

	Column 1	Column 2	Column 3	Column 4	Year Average ¹ Column 5
Populations ²	Award Seeking Students at End of Fall 2020	Total from Col 1 who Graduated before Spring 2021	Total from Col 1 who Enrolled Spring 2021	Fall to Spring Persistence Rate FA20 to SP21	Fall to Spring Persistence Rate
Full-time Award Seeking	513	10	433	86%	86%
Part-time Award Seeking	131	6	61	49%	52%

- PCC Trendline & NCCBP³ Benchmarking -



¹ Includes Cohorts: Fall 2018, Fall 2019 and Fall 2020

² Includes full- and part-time award seeking enrollees (non-degree seeking students are excluded).

³ NCCBP = National Community College Benchmarking Project

⁴ Kansas Peer Participants = Average of selected Kansas Community Colleges peers participating in NCCBP.

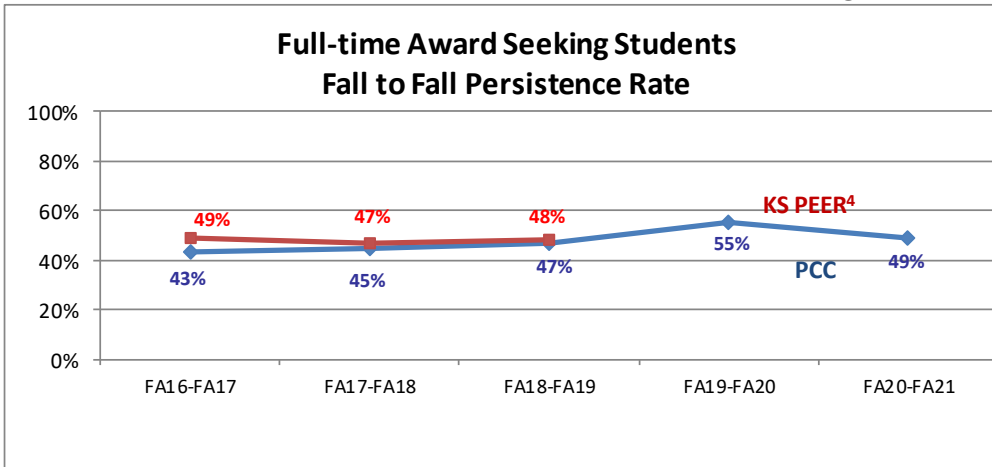
NCCBP Table - November 2021 MIS

KPI Reference:

Please note that this particular MIS Report ties directly to PCC's Enrollment Stability KPI #3: Maintain or increase Fall-to-Fall student persistence rates for the academic year in comparison to the previous three-year average. Below is the current status of the KPI.

Fall 2020 to Fall 2021				Year Average ¹
	Column 5	Column 6	Column 7	Column 8
Populations ²	Total from Col 1 who Graduated before Fall 2021	Total from Col 1 who Enrolled Fall 2021 20th day	Fall-Fall Persistence Rate FA20 to FA21	Fall to Fall Persistence Rate
Full-time Award Seeking	140	183	49%	50%
Part-time Award Seekin	21	24	22%	27%

- PCC Trendline & NCCBP³ Benchmarking -



¹ Includes Cohorts: Fall 2018, Fall 2019 and Fall 2020

² Includes full- and part-time award seeking enrollees (non-degree seeking students are excluded).

³ NCCBP = National Community College Benchmarking Project

⁴ Kansas Peer Participants = Average of selected Kansas Community Colleges peers participating in NCCBP.

B. Three Year Cohort Default Rate – Kent Adams

PRATT COMMUNITY COLLEGE – Three Year Cohort Default Rate

2018 – 17.0%

2017 – 17.4%

2016 - 14.3%

2015 – 14.4%

2014 – 13.0%

If default rate increases to 15.0% can no longer disburse loans in a single installment for the semester. Also, must delay first disbursement for 30 days for first time, first year undergraduate students.

What is the plan for reducing the Cohort Default rate to 10%?

- Financial Aid will call those borrows in default to try and get them back caught up.
- Financial Aid will email borrows in default to try and get them caught up.
- PCC holds will be placed on accounts of students that are in default.
- Additional counseling will be required for those with more than \$25,000 of loans.
- Working to utilize a financial literacy program with various banks and lenders.
- Will further analyze those in default to see if any data shows a trend of who is most likely to default.

- Investigate third party resources to assist with default reduction.

- Continue with entrance and exit counseling as required by Department of Education (DOE) regulations.

- Students that do not graduate tend to fall into default. Ordered and received a list from the Department of Education (DOE) who to make contact for payment and see if anything has changed from the prior year.

Three Year Cohort Default Rates - Kansas Community Colleges FY2018

<u>College</u>	<u>Default Rate</u>
Highland Community College	18.40%
Ft. Scott	17.70%
Pratt Community College	17.00%
Seward County Community College	15.00%
Allen County Community College	13.00%
WSU Tech	12.20%
Dodge City Community College	11.50%
Coffeyville Community College	11.10%
Barton County Community College	10.40%
Neosho County Community College	10.20%
Independence Community College	10.10%
Labette Community College	9.60%
Cloud County Community College	9.40%
Johnson County Community College	9.10%
Colby Community College	8.10%
Butler County Community College	6.40%
Cowley County Community College	6.30%
Kansas City Kansas Community College	5.70%
Garden City Community College	4.70%
Hutchinson Community College	4.60%

C. Economic Impact and Community Engagement Report 2020/2021-

Kent Adams

Mr. Adams expressed several areas are down which is contributed to COVID-19. The link to the Economic Impact and Community Engagement Report 2020-2021 is included.



Economic Impact
Report 2020 2021 ur

D. AACC Fall Meeting Update – *Dr. Michael Calvert*



Summary of Key Provisions of the Build Back Better Act

On October 28, Congressional Democrats released a pared-down version of the Build Back Better (BBB) Act, derived from the spending and offsetting tax increases proposed by President Biden in his American Jobs and Families Plans. Ongoing negotiations among Democrats have resulted in legislation costing approximately \$1.75 trillion, about half the amount contained in an earlier House version of the bill. In the process, many programs in the earlier version of the bill have been reduced or eliminated.

Negotiations over the bill are ongoing and it is likely to change before it is voted on. As of this writing the bill's passage is not assured.

The bill contains many highly positive features for community colleges and their students. Though the resources that would flow to community colleges are less than originally proposed, the BBB is nonetheless a watershed moment for the sector.

The final bill's most noteworthy exclusion was the free community college program approved by the House Education and Labor Committee. AACC will continue to strongly support the America's College Promise (ACP) initiative. A variety of factors contributed to ACP's exclusion from the final legislation, starting with the program's cost, given Democrats' need to dramatically trim the bill approved by House committees.

Modified BBB Items of Interest for Community Colleges

Committee on Education and Labor (overall): The Committee on Education and Labor's portion of the bill spends approximately \$40 billion on higher education and workforce training programs.

Pell Grants: The Pell Grant maximum is increased by \$550 for four years, from academic years 2022-23 through 2025-26. Students of for-profit institution will not receive the increase. FAFSA applicants who in the past 24 months have received or, in the case of dependent students, whose parents have received, a means-tested federal benefit automatically qualify for the maximum Pell Grant.

Title IV Eligibility for Some Undocumented Students: Undocumented students who are protected from deportation under the Deferred Action for Childhood Arrivals program, or who have temporary

protected or deferred enforced departure status, are made eligible for all Higher Education Act Title IV student aid programs.

Community College and Industry Partnership Grants: \$4.9 billion is provided for competitive grants to create and expand workforce training programs at community colleges and other postsecondary vocational institutions working with an industry sector partnership. The program will be administered by the Department of Education (ED) from FY 22 – FY 26. Grants shall be used to expand opportunities for workers to obtain recognized postsecondary credentials that are nationally portable and stackable.

Specific uses of funds include:

- Establishing, improving or scaling high-quality, evidence-based workforce education programs
- Providing services to help individuals with barriers to employment prepare for, complete, and transition out of these programs
- Carrying out one or more of the following:
 - Creating or expanding articulation agreements, credit transfer agreements, corequisite remediation and dual enrollment programs, and credit for prior learning.
 - Making information available on curricula, recognized credentials, related skills and employment outcomes.
 - Establishing or implementing plans to add funded programs to the WIOA eligible trainer provider list.
 - Obtaining specialized equipment necessary for funded programs.
 - Reducing participants’ cost of attending funded programs.
 - Establishing or expanding industry sector partnerships to carry out grant activities.

ED will receive \$100 million to administer the program and engage in targeted outreach to under- resourced, rural and other institutions.

Retention and Completion Grants: The compromise BBB provides \$500 million for ED to award grants to states, systems of institutions of higher education, and Tribal Colleges and Universities to improve student outcomes, including enrollment, retention, completion, transfer rates, and labor market outcomes. A similar program was included in the America’s College Promise Act. Grantees must use their funds to implement one or more of 5 delineated “evidence-based reforms or practices.” These include comprehensive support services, assistance in applying for means-based programs, accelerated learning opportunities such as dual enrollment, remedial education reform, and improving transfer pathways. At least \$142,500,000 is set aside to make supplementary awards to grantees implementing reforms meeting certain evidence standards. Grantees must demonstrate adequate progress in improving outcomes among underserved students, including low-income students, students of color, students with disabilities, first generation college students, student parents, and students in need of remediation. Institutions must provide matching funds amounting to 10% of the grant in year 2 up to 20% in year 4.

Institutional Aid: The modified BBB provides \$6 billion to increase mandatory appropriations to HBCUs, TCUs, and MSIs for the activities currently authorized by section 371 of the Higher Education Act and to award need-based financial aid to low-income students. It is unclear whether institutions will be required to allocate a portion of these funds to financial aid. The \$6 billion is a substantial increase from what was included in the original BBB, and is broken down as follows (annual amounts

for FY 2022 – 2026):

- \$470.6 million - HSI STEM and articulation programs
- \$470.6 million - HBCUs and Predominately Black Institutions (85% and 15%, respectively)
- \$141.1 million - Tribal Colleges and Universities
- \$70.5 million - Alaska Native-serving and Native Hawaiian-serving institutions
- \$23.5 million - Asian American and Native American Pacific Islander-serving institutions
- \$23.5 million - Native American-serving nontribal institutions

Department of Labor Programs: Additional funding is provided for programs authorized by the Workforce Innovation and Opportunity Act and other DOL programs. Following are select programs of interest particularly to community colleges (all funds are authorized over a five-year period until 2026):

- \$2 billion – WIOA Dislocated Workers
- \$1 billion – WIOA Adult
- \$1.5 billion – WIOA Youth
- \$1 billion – Registered, Youth, and Pre-Apprenticeship (\$500 million earmarked for grantees serving high numbers or percentages of workers with barriers to employment)
- \$4.6 billion – Industry or Sector Partnership Grants. This new competitive grant program would make awards to industry sector partnerships and state and local workforce development boards to create partnerships, provide training and supportive services, and other activities. Community colleges could be part of these partnerships. An additional \$400 million is appropriated to DOL to administer the program and provide support to state and local boards.

Adult Basic Education and Perkins CTE: \$700 million, available through FY 2026, is provided to the ED’s Adult Education and Family Literacy program. \$600 million is provided to Perkins CTE Basic State Grants and \$100 million would go to the Perkins Act innovation and modernization grant program. These amounts are in addition to funds provided through the annual appropriations process.

New Programs with Workforce Components: BBB creates several new multi-billion dollar programs that contain workforce education components. These include programs aimed at training youths and others to perform jobs related to climate change. Community colleges may be able to participate in some of these programs either as direct grantees or within partnerships.

Trade Adjustment Assistance Community College and Career Training Grants (TAACCCT): The DOL TAACCCT program would receive \$1.2 billion over four years, with \$300 million in grants made each year. Grants up to \$2.5 million for individual institutions and up to \$15 million for institutional consortia are available. The program would be very similar to the previous round of TAACCCT funding, but at least 15% of grant funds must be spent on student support services, including direct financial assistance to help students access supported programs. DOL and grantees must ensure that the grants effectively serve underserved communities.

Taxation of Pell Grants/American Opportunity Tax Credit (AOTC) Eligibility: The BBB eliminates the taxation of Pell Grants, a top AACC priority. Just as significantly, the legislation eliminates the provision that reduced a student’s AOTC eligibility by any Pell Grant amounts received. The latter

change would allow hundreds of thousands of community college students to qualify for the \$2,500 tax credit.

For more information, contact David Baime, dbaime@aacc.nche.edu, or Jim Hermes, jhermes@aacc.nche.edu.

AACC Legislative Priorities, November 2021

For the remainder of 2021, AACC's top legislative priorities include:

1) Fiscal Year 2022 Appropriations

The House-passed Fiscal Year (FY) 2022 Labor, Health and Human Services, Education and Related Agencies funding bill contains substantial increases for many community college priorities; overall, it would increase the Department of Education's (ED) budget by a whopping 41%. The bill's highlights include a \$6,895 maximum Pell Grant, \$400 more than FY 2021; a \$345 million increase, and the same as the President's budget request, for Minority Serving Institutions (MSIs); a \$100 million increase for the Strengthening Institutions program; and \$95 million for the Child Care Access Means Parents in School (CCAMPIS), an increase of \$40 million above the FY 2021 enacted level and the same as the President's budget request.

The Senate has yet to act on its version of the bill, which Senate Democrats released in late October. While not quite as generous as the House's bill, it nevertheless provides substantial increases to key community college priorities. The bill matches the House's \$400 increase in the Pell Grant maximum, exceeds its support for CCAMPIS, and robustly funds institutional aid programs. The Senate bill level-funds the Strengthening Community College Training Grant program at \$45 million, in contrast to the House's \$105 million; securing support for the House level will be a top AACC priority when House and Senate negotiations occur.

The spending levels described above were determined without any Republican input, and Senate Republicans are expected to use their leverage to rein in Democratic spending ambitions.

AACC strongly supports a doubling of the Pell Grant maximum, as part of a broader coalition, and supports significant increases in longstanding community college priorities such as the Perkins Act, institutional aid, TRIO and GEAR UP, job training, and other programs.

2) Short-Term Pell Eligibility

AACC strongly supports legislation to extend Pell Grant eligibility to short-term programs. The primary focus for doing so is the bipartisan "JOBS" Act. The JOBS Act was modified in bipartisan Senate negotiations this summer, with an aim towards including the provision in the Innovation and Competition Act, but it was ultimately not incorporated. (The legislation has not been enacted.) The altered version of the JOBS Act places more requirements on programs to qualify than AACC thinks are necessary to ensure program quality, at least for community colleges, but AACC nonetheless thinks that the legislation represents an essential step forward and supports

enactment. Efforts are ongoing to secure inclusion of the modified JOBS Act in pending legislation, most likely FY 2022 appropriations.

3) Dream Act

AACC has long supported legislation to establish a path to citizenship for qualifying undocumented students, as well as give them access to student financial aid. The American Dream and Promise Act of 2021 (H.R. 6), which passed the House in March with largely Democratic support, provides Dreamers and Temporary Protected Status holders with protection from deportation and an opportunity to obtain permanent legal status. House Democrats included a version of this legislation in the House Judiciary Committee's FY 2022 budget reconciliation bill. However, the Senate Parliamentarian ruled that the Dream Act did not meet that chamber's budget reconciliation rules (the so-called "Byrd Rule"), and it is not included in the "Build Back Better Act."

On a related note, the Biden Administration has published a Notice of Proposed Rulemaking establishing the DACA program. Part of the motivation for doing so is to place the policy on firmer legal ground. Comments on the regulation are due November 29, 2021, and AACC will join with the American Council on Education (ACE) in filing comments. Draft comments will be made available in advance of the deadline so that colleges can use them in crafting their own submissions.

For more information, please contact David Baime, dbaime@acc.nche.edu, or Jim Hermes, jhermes@acc.nche.edu.

VII. Communication to the Board – Donna Meier Pfeifer

Thank you card from the Lesh Family for the Kay Lesh Memorial
Thank you card from the Circles of Hope for the Kay Lesh Memorial
Thank you card from Griffin Wallace for purchasing his pig at the County Fair.

VIII. Calendar of Events – Dr. Calvert

December 13, 2021 – Legislative Luncheon, Riney Cafeteria

IX. Consent Agenda – Mike Koler, Chair

Chair Koler asked for a motion to approve the consent agenda as presented.
Trustee Shumway made the motion to accept the consent agenda as presented.
VC Barrett second the motion.

Chair Koler asked if any information was to be pulled from the consent agenda or have questions.

Personnel – Dr. Calvert explained why the Searching list is long and it was not because of lack of effort. This is the workforce challenge many businesses are facing. Cabinet has been meeting pertaining to staffing only and looking at ways to reallocate resources. Looking at reorganizing departments and moving workloads around. Spring semester, once the numbers are known, budget consideration will be looked into. Anticipating a shortfall of \$150,000 for the fiscal year if it maintains where we currently are at. VC Barrett suggested forming a Task Force similar to the COVID-19 Task Force.

With no further discussion motion carried unanimously.

Minutes:

Minutes of the Board Trustee Meeting for October 18, 2021 were presented.

(Complete minutes are listed on <http://prattcc.edu/departments/board-trustees>)

Personnel Report – Rita Pinkall, Director (Presented by Dr. Calvert)

Verbal Addition to the Agenda:

Laurie Akerman, Nursing & Allied Health Secretary – starts 11/29/21
Montana Kocher, Office Asst. Student Services – starts 12/06/21

Financial Report – Kent Adams, Finance and Operations

Revenue through October is running \$127K favorable. This compares to \$73K unfavorable in September. Tuition is \$25K under budget due to low enrollment. Ad Valorem tax is \$32K unfavorable due to budget time-phasing, Motor vehicle taxes are \$26K over budget.

Excel CTE is \$110K favorable due to increased high school CTYE courses.
Miscellaneous income is over budget \$57K due to payment plan revenue.

Expenditures are running \$594K favorable in October. This compares to an underrun of \$154K in September. Current enrollment is trending favorable but we will need to monitor expenditures in January when Spring enrollment can be better determined.

Analysis of Budget over Runs 10% Over Year-to-Date

Track and Field – Budget time-phasing due to travel and supplies encumbrances. Over 50% of the annual travel budget has been expended through October so it will have an annual overrun that will be covered with auxiliary funds.

Cheer – Travel over annual budget \$3K and supplies/equipment over annual budget \$13K. \$16K will be covered with auxiliary funds.

Wrestling – Budget time-phasing due to travel encumbrances. Supplies/equipment \$3K over annual budget. Auxiliary funds will cover annual overrun.

Finance Committee Minutes

The finance committee met with the Vice President of Finance and Operations, electronically. The committee reviewed the cash disbursements for the month of October 2021.

Recommendation: The committee recommends the cash disbursements for the month of October 2021 be approved. No major trends were identified.

The presidential and board travel expenses were reviewed.

Recommendation: No problems or exceptions noted.

Other Items: **No other items were discussed.**

Weekly Enrollment Report – Lisa Perez Miller

Enrollment Update & Board Report – November 8, 2021

(Updates as of November 15th are noted in red below)

1. **2021-2022 Academic Year** – Credit hour production for the academic year is 14,204 or -3.4% below the figure reported on October 12, 2020. **(16,467 or +0.8%)**
2. **Fall 2021 Semester Enrollment**
 - Fall Semester credit hour production is 12,097 or -3% less than the same period last year. **(12,176 or -3%)**
 - Student headcount is 1,138 or -2% less than the same period last year. **(1,148 or -2%)**
 - EduKan credit hour production is 1,844 or -3% less than production for the same period in 2020. **(1,907 or 0%)**
 - Pratt Online credit hour production is 1,225, a -6% decrease for the same period in 2020. **(1,231 or -7%)**
 - Outreach credit hour production is 1,628 or -15% less than the same period last year. **(1,628 or -15%)**
 - College Start/High School enrollment is 1,743 credit hours, an 8% increase in production compared to the same period in 2020. **(1,748 or +8%)**
 - Credit hour production for the “Nine Core County Region” (*Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford*) is 5,899 credit hours or an 8% increase compared to the same period in Fall 2020. **(5,158 or -6%)**

3. EduKan Fall Term start dates:

- Fall Term 1 & Fall Term 2 Last Date to Enroll: August 13 (Complete)
- Fall Term 3 Last Date to Enroll: September 10 (Complete)
- Fall Term 4: Last Date to Enroll: October 8 (Complete)
- Fall Term 5: Last Date to Enroll: November 19

4. Fall 2021 Residence Hall Occupancy

- Residence hall occupancy is 90% or 305 students compared to Fall 2020 for the same period. **(89% or 304 students)** *Note: Maximum occupancy is 356; currently 28 spots are being used by staff or set aside for COVID-19 quarantine/isolation rooms.*

5. Early Enrollment Spring 2022 Semester (one-week after enrollment opened)

- Spring Semester credit hour production is 2,184 or a 37% increase for the same period last year.
- Student headcount is 131 or a 47% increase for the same period last year.

X. Action Items

➤ **Ratify Waiver of Board Policy No. 3-07 – Kent Adams**

Chair Koler asked for a motion to approve Ratify Waiver of Board Policy No. 3-07 for the gear purchases from Graphic Edge, due to the contract, in the total amount of \$29,174.10 for the following:

Softball - \$2,503.65

Men's Basketball - \$3,623.77

Wrestling – 23,046.68 – Equipment, shoes, backpacks, clothing.

Approximately half of that is out of the Wrestling Auxiliary account. No travel.

Motion was made by Trustee Shumway to approve Ratify Waiver of Board Policy No. 3-07 in the total amount of \$29,174.10 for gear purchases for Softball, Men's Basketball, and Wrestling. Motion was seconded by VC Barrett. With no further discussion motion carried unanimously.

➤ **Chiller Bids – Kent Adams**

Chair Koler asked for a motion to approve the administrations recommendation to accept the Chiller bid from inteGreen, Pratt, KS in the total amount of \$173,448.00.

Motion was made by VC Barrett to accept the administrations recommendation to accept the bid from inteGreen in the amount of \$173,448.00. Motion was seconded by Trustee DeWeese. With no further discussion motion passed unanimously.

The bids for the chiller replacement in The Benson Education Center were received as follows:

Five Star Mechanical Inc.	Wichita, KS	\$213,628.00
*inteGreen	Pratt, KS	\$173,448.00
Eck Services	Pratt, KS	\$154,236.20

(Bid Received After Bid Opening)

➤ **Electronic Classroom Bid – Kent Adams**

Chair Koler asked for a motion to approve the administrations recommendation to accept the Electronic Classroom bid from Solutionz, Inc. in the amount of \$101,540.19.

Motion was made by Trustee Hamm to approve the administrations recommendation to accept the bid from Solutionz, Inc in the amount of \$101,540.19. Motion was seconded by Trustee DeClue.


Kent Audio Visual	Wichita, KS	No Response
Ford AV	Oklahoma City, OK	No Response
KCAV	Kansas City, MO	No Response
*Solutionz, Inc.	Los Angeles, CA	\$101,540.19

The Administration recommends the bid from Solutionz, Inc. be accepted.

Room 312 will become a media friendly environment, screens will be on each wall, interactive microphones. This will be done with HEERF funds.

With no further discussion motion passed unanimously.

➤ **Policy(s) First Reading – Dr. Calvert**

 BOARD POLICY	Number	5-10
	Policy Type	Personnel
	Adoption	09-15-2003
	Deletion	
	Revision	10-21-2019
	Review Date	10-21-2019

AGREEMENT BETWEEN PRATT COMMUNITY COLLEGE AND PRATT HIGHER EDUCATION ASSOCIATION

<I:\Personnel\PHEA\2019-2022 Master Agreement.pdf>

This replaces Agreement of:

10-21-2019, 06-20-2016, 09-13-13, 02-18-08, 12-11-06, 05-19-03, 08-1700

**MOU 04/09/2021 ARTICLE XXVII – EVALUATION
B-Student Evaluation of Teaching Professional Employees**

MEMORANDUM OF AGREEMENT

Between

PRATT COMMUNITY COLLEGE

And

PRATT HIGHER EDUCATION ASSOCIATION

The following exception to the contract between Pratt Higher Education Association and Pratt Community College is agreed to by the parties to the contract.

To be attached to the 2019-2022 Agreement

RE: ARTICLE XXVII, B
Student Evaluation of Teaching Professional Employee


The following exception to the contract between Pratt Higher Education Association and Pratt Community College is agreed to by the parties to the contract. All other terms and conditions of the agreement effective July 1, 2019 through June 30, 2022 continue as set-out in the agreement.

Working together, the administration and PHEA faculty representatives have agreed to move the Student Evaluation of Instruction to an online format for the Spring 2021 semester. This allows all courses (with Pratt online courses as the exception) to be evaluated using the same format.

The change to an online review format for all classes is effective for Spring 2021 only. Only the format of the Student Evaluation of Instruction will change for Spring 2021; the evaluation tool will not change from the tool located in the negotiated agreement.

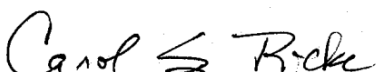
The online process of Student Evaluation of Instruction will be reviewed and re-evaluated in Fall 2021 to determine its possible future use.

PRATT COMMUNITY COLLEGE

By: 
Vice President of Instruction

Date: 4-9-2021

PRATT HIGHER EDUCATION ASSOCIATION

by: 
President

Date: 4/14/21

**MOU 10/25/2021 ARTICLE XXVII – EVALUATION
B-Student Evaluation of Teaching Professional Employees**

MEMORANDUM OF UNDERSTANDING

Between

PRATT COMMUNITY COLLEGE
and
PRATT HIGHER EDUCATION ASSOCIATION

To be attached to the 2019-2022 Agreement

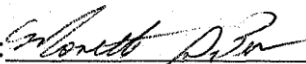
RE: ARTICLE XXVII, B
Student Evaluation of Teaching Professional Employee

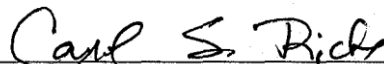
The following exception to the contract between Pratt Higher Education Association and Pratt Community College is agreed to by the parties to the contract. All other terms and conditions of the agreement effective July 1, 2019 through June 30, 2022 continue as set-out in the agreement.

The Administration and PHEA faculty representatives have agreed to extend the Student Evaluation of Teaching Professional Employees as an online format to include Fall 2021 and Spring 2022 semesters. Only the format of the Student Evaluation of Teaching Professional Employees will be changed. The evaluation tool will not change from the tool located in the negotiated agreement.

PRATT COMMUNITY COLLEGE

PRATT HIGHER EDUCATION ASSOCIATION

By: 
Vice-President of Instruction

By: 
President

Date: 10-25-2021

Date: 10/25/21

VC Barrett made the motion to accept Policy 5-10 and to waive the first reading and approve the changes. Motion was seconded by Trustee Hamm. With no further discussion the motion carried unanimously.

XI. Oral Reports

Nursing

2020-2021 Program Graduates & NCLEX Pass Rates:

Location	Number of Graduates	Number of 2020 Graduates who Tested in 2021	Number of 1 st Time Testers	Number Passed	Number Failed	Pass Rates of Tested Students	Number Not Tested
• PN Pratt	6	2	8	7	1	87.5%	0
• PN Winfield	4	0	4	3	1	75.0%	0
Total	10	2	12	10	2		
Total Pass Rate for PN Graduates tested to date						83.33%	
Cumulative Pass Rate of PN Program to date						83.33%	
• A.D.N. Pratt	6	N/A	6	6	0	100%	0
• A.D.N. Winfield	4	N/A	4	3	1	75%	0
• A.D.N. Online	14	N/A	13*	11	2	84.62%	0
Total Pass Rate for A.D.N. Graduates tested to date						86.69%	
Cumulative Pass Rate of A.D.N. Program to date						86.96%	

*1 student graduated from a BSN program and tested unsuccessfully in 2005. She later completed a PN program and entered PCC A.D.N. online program in fall 2020. Although she passed her NCLEX following PCC graduation, she was not counted in the number of first-time testers (as per KSBN)

➤ **Nursing Report Cont'd.**

PRMC Clinicals:

1. PCC students will be allowed to do their Spring clinicals at PRMC. PRMC is requiring students to be vaccinated for clinicals starting spring 2022. This is mandatory.
2. Weekly nasal swabs will be done prior to participating in clinicals.
3. No required vaccinations at this time.
4. Faculty will be sending forms on specific instructions on how the process will work.

Nursing/Allied Health Secretary – Laurie Akerman starting November 29, 2021

➤ **Faculty** – Carol Ricke, PHEA President

Kip Chambers – On September 23, 2021, Mr. Chambers' Environmental Science class, in collaboration with biologists from Kansas Department of Wildlife Parks (KDWP), participated in a field trip to Lemon Park to evaluate the ecological interiority of a short stretch of the South Fork Ninnescah River.

The project is part of an ecology unit in the Environmental Science curriculum that allows students to work with KDWP biologists. In addition to this year's field trip, KDWP has been instrumental in helping PCC students for nearly 20 years in association with this project.

Recognizing how organisms interact with one another and their environment is a fundamental principle in ecology. Knowing how people interact with their environment and how they impact natural systems is what environmental science is all about. Thanks to KDWP for their continuing support of this project.

Daniel Meng – On the morning of October 18th, the Attica automotive class traveled to the Kingman High School auto shop for a presentation from Mel Hambelton Ford about their facilities and employment opportunities. Daryl Lucas through Pratt Community College purchased a new state of the art Hunter Hawkeye Elite alignment machine for the Attica auto shop. The alignment machine is a HUGE improvement over our other antiquated machine!

Valarie Dellrocco - Attended the Adobe Max conference the week of October 25. Obtaining new updates and learning new skills to take to the classroom.

Paul Primrose and Jason Ghumm performed a “Mad Scientist” demonstration for some Skyline Middle School students on Oct. 28.

Accounting & Business department faculty, Angie Tatro, John Patton, Jenny Egging, and Carol Ricke, hosted a recruiting event for area high school students on Wednesday, November 3. Organized interactive activities to help students learn about different career options, higher education choices, and living expenses.

Sarah Binford provided information about PCC during lunch, and Angie and Carol provided them with CTE information and PCC degree information sheets.

Mark Freeman – The Art Department has purchased a used but new clay mixing machine that will allow to recycle scrap clay at a much faster rate. This will save the Art dept. on clay costs and make use of all scrap of clay with zero-waste. The machine mixes about 100 pounds in 30 minutes. Also acquired a new pottery wheel in the lineup. Better equipment has made a huge difference in class morale.

Angie Tatro – Will be taking students on a tour of the Underground Vaults and Storage facility in Hutchinson – this is a behind the scenes tour to see how they manage their storage and records.

Kenneth Kepley - Technological advances installed in the weight room and cardio room with tablets mounted to the walls to virtually enhance the Sport Performance and Wellness program. One at each TV/Monitor so that we can have tutorials as I show and upload videos and content.

Performing Arts - *Misty Beck and Brad Herndon*
Christmas season activities!

- Christmas in the Park on November 20th
- Caroling downtown on November 21st.
- Our Christmas show is December 3 and 4 at 7:30pm and December 5 at 2:30pm
- Auditions for the spring production of The Wizard of Oz will be December 7 & 8 at 7pm
- Pep Band is playing at several home basketball games in December as well.
- December 3-5 - 7:30pm, 7:30pm, 2:30pm Christmas To Remember

Misty Beck and Brad Herndon:

- Brad has been to Medicine Lodge to work with their choir.
- Misty has met with and loaned costumes to Pratt, St. John, Ellsworth and Chaparral high schools and the Greensburg Community Theatre.
- 14 members of the Department were the guests of Sterling College to see Newsies recently. Alumnus Kedric Spurgi was a member of the cast.

➤ **Staff Senate** – *Charles Keefer, President*

No report was submitted.

➤ **Athletic Report** – *Tim Swartzendruber, Athletic Director*

NEWS

- Kenny Eddy hired as interim head men's basketball coach
- Joshua Boland hired as new assistant women's basketball coach
- Men's Soccer won first ever Region Championship
- Volleyball finished season 2-14 in conference (8th place) 11-23 overall
- Women's Soccer finished 11-2-2 overall. Set numerous records. Finished runner-up in Region VI
- Cross Country participating in NJCAA National Meet in Richmond, VA today
- Women's and Men's Basketball started season November 1. Conference play begins November 17. The men finished 20th out of 36 teams. Will be running the Half Marathon Nationals.
- Wrestling is ranked #2 in the first NJCAA national poll. Seven wrestlers ranked in top 10 in their weight class. Opened season at Baker Open November 7.
- November 20th is PCC is doing a promotion with the Pratt Area Humanin Society (PAHS) opportunity to adopt a pet. First home conference game
- Coach Shae is doing a Cheer Clinic and they will be performing in both games.
- Cheer Dance Team performed in Wichita., and PCC was the only community college invited.

Social Media

- Gobeaversports.com – website
- Twitter: @PrattBeavers (1487 followers as of November 4; 1456 last month)
- Facebook: Pratt Community College Athletics
- Instagram: @PrattBeavers 607 followers as of November 4; 556 last month)

Other

- BTI will provide a new Gator after January 1, 2022 for track/soccer complex
- 55 businesses have confirmed sponsorships with PCC Athletics
- Special promotions for upcoming basketball games:
 - November 13-Military Appreciation Day,
 - November 20-P.A.H.S. day

➤ **Chief Information Officer** – *Jerry Sanko, Chief Information Officer*

Information Technology Project Update:

Updating media in room 312:

Waiting on the selection of the vendor. – (Solutionz, Inc, was selected)

Computer Lab Upgrades: (no change to the project)

We plan on upgrading 69 computers in Room 438 and the EPT computer lab this summer. Estimated delivery date is December 21st.

Main Campus ISP change over: (no change to the project)

Switching our main campus ISP over to Ideatek per our contract. Will not decrease in overall bandwidth availability. Currently the cut over is scheduled for Christmas break timeframe. There will be some disruption in online services (24-48 hours) for DNS propagation.

Comprehensive Leave Management and Time Matrix: (no change to the project)

Automated leave time management system (Comprehensive Leave Management) and integrated time clock system (Time Matrix) for Great Plains. Pilot group started in October with an institution wide go live scheduled for January.

Security Cameras Project:

Out of 12 cameras 9 have been installed. 8 totals for [Wojchiehowski Hall](#) (7 have been installed), 2 installed in Porter, 1 (not installed) cafeteria, 1 (not installed) common area in Benson. It was determined that instead of installing cameras in the cafeteria and Benson common area, install those two cameras in the Beaver Dome. It is our plan to have those two cameras installed by the end of November. The NVR is in place and operating.

Data Services Department Update:

KBOR Promise Scholarship Student Data Collection - due November 30, 2021
KBOR Fall Census Day Collection - due December 3, 2021

➤ **Foundation Report** – *Barry Fisher, Executive Director*

Campaign

Fundraising for the Skyline Track Initiative is now completed. PCC has been in contact with Skyline officials and they are working to schedule a track meet for this school year. An official announcement will be made regarding Skyline membership in the Community Partnership.

Auction

“Save the Date” flyer will be included in the November 1938 Memo.

Alumni Relations

A group of Rodeo Alumni held a reunion in Pratt on October 30, 2021. They were all members of the original 1980's PCC Rodeo Team. Kenton Baughman was their coach, was a former PCC Automotive Instructor, and was part of the reunion. While in Pratt, Lori Montgomery, PCC Agriculture Instructor, provided a tour of the campus and PCC property north of campus. Ms. Montgomery was able to provide a thorough historical account of PCC's Ag and Rodeo Programs. The alumni group was very appreciative of the tours and plan to make the reunion a regular occurrence and anticipate expanding the number of attendees.

Year-End Appeal

The first mailing for our 2021 Year-End Appeal has been sent. Expanding this appeal to benefit even more areas of need at the college. Donors still have the option of making a gift to the General Scholarship Fund, or they can designate their gift to benefit a specific program at PCC. Gifts for specific programs will be used to address areas of greatest need including equipment, scholarships or other costs. We hope this tailored approach will inspire more people to make gifts.

Donor Marquee

The new Donor Marquee is nearing completion. Waiting on vinyl graphics to come in from Taylor Printing. Working on content for the video screens. Stan Reimer has taken the Wall of Fame photos and is creating digital versions. Changing the name of that distinction from Wall of Fame to *Wall of Honor* to help distinguish it from the Athletic Hall of Fame. If the vinyl graphics come in on time, looking at having it installed in December.

➤ **KACCT** – *Michele Hamm, KACCT Past President*

At upcoming KACCT meetings, Nancy would like to be sure there is recognition of new trustees and those not running/returning.

Monthly contact with liaisons; Nancy wants trustees to feel welcome and wondered what else we can do to reach out and be welcoming and encouraging.

Vax mandate will continue to be an issue; Heather is working to clarify and keep us updated since the issue is so divisive.

December KBOR meeting could be interesting with topics like CRT, merger and consolidation bill.

Heather wondered if there are ways to improve enrollment at community colleges. There was discussion about having community colleges go through the enrollment process online to determine the ease and function that is being used.

Election outcomes could be interesting with particular interest at both Butler and Johnson County.

➤ **ACCT/NLS** – *Dr. Calvert, President*

Dr. Calvert – Attended the AACC Commission Meeting – Nov. 1-4, 2021 – Washington,

Dr. Calvert inquired about a Board Retreat at the request of the PCC with a facilitator from ACCT. Approximate cost: 1 person \$4,000 plus travel, two people \$5,000 plus travel and this would depend on what the focus of the retreat is. February 19, 2022 is the date suggested.

➤ **AACC (American Association of Community Colleges)** – *Dr. Calvert, President*

➤ **Other:**

XII. Wrap Up

Comments from the Public – No public was present

Comments from the President – Dr. Calvert, President

1. Participated in Taxing Entities meeting.
2. Participated in weekly Presidents meetings.
3. Participated in Campaign Leadership Council meeting.
4. Participated in KJCCC virtual meeting.
5. Participated in KBOR virtual meeting.
6. Participated in Technical Education Authority Virtual meeting.
7. Participated in AACC Fall and Commission Meetings in DC.
8. Participate in NJCAA President’s Advisory Council meeting and Board of Regents meeting.
9. Participated with President’s Cabinet in virtual meeting with Student Leadership Council.
10. Met with Track/Soccer Field Management Committee

Comments from the Board Chair – Mike Koler, Chair

Had no additional comments.

XIII. Executive Session for Non-Elected Personnel Matters

7: 45 p.m. Trustee Shumway moved the Board to go into Executive Session not to exceed 30 minutes to consult with the college attorney for legal advice on requiring the Covid- 19 vaccination as a condition of employment. Motion was seconded by Trustee Hamm. With no further discussion motion passed unanimously.

8:19 p.m. Chair Koler asked for a motion to adjourn the executive session. VC Barrett moved to adjourn the executive session. Trustee Shumway second the motion. With no further discussion the motion passed unanimously.

XIV. Meeting Adjourned

8:20 p.m. Chair Koler asked for a motion to adjourn the general Board session. VC Barrett moved to adjourn the general Board session. Trustee DeClue second the motion. With no further discussion the motion passed unanimously.

Minutes Recorded by:

Donna Meier Pfeifer, Board Clerk