

Board of Trustee Meeting Minutes of October 18, 2021

I. Chair Koler called the October 18, 2021 meeting to order at 6:02 p.m.

II. Pledge of Allegiance was led by VC Ed Barrett

Trustees: Mike Koler Chair, Ed Barrett Vice Chair,(VC), Kim DeClue, Dwane DeWeese, Michele Hamm, Stan Reimer, and Jeff Shumway

Trustee(s) Absent:

Administrative: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Lisa Perez Miller, VP of Students and Enrollment Management, Monette DePew, VP of Instruction, Tim Swartzendruber, Athletic Director, Jerry Sanko, Chief Information Officer, Diana Mitzner, Director of Nursing, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations, and Donna Meier Pfeifer, Admin. Asst. to President and Clerk of the Board

Administrative(s) Absent: Tim Swartzendruber

Media Representation: No media present

Agenda Action Item Addition: Trustee Reimer moved to add to the agenda an action item for approval of Nursing Memorandum of Understanding between Pratt Community College and Barton Community College to the Action Items of tonight's agenda. Motion was seconded by VC Barrett. With no further discussion motion carried unanimously.

III. **Introduction of Guest(s):**

Dean Fitzsimmons, Public
Daryl Lucas, Auto/Diesel Coordinator/Instructor
Nathan Buchmueller – Tech Support

IV. **Introduction of Awards of Excellence – Dr. Calvert**
Men's Soccer KJCCC, Division II Athletes of the Week

Ryan Jenkins – Player Week 5 and Week 6
Mark McDaid – Player Week 7
Rory O'Conner – Player Week 8

Women's Soccer KJCCC, Division II Athletes of the Week

Kassandra Ramos – Player Week 5
Jade Massing – Goalkeeper Week 5 and Week 8
Svenja Arnold – Player Week 6
Paige Strausberg – Goalkeeper Week 6
Quemberli Merida – Player Week 7
Jessi Ferneau - Goalkeeper Week 7
Natalie Richartz – Player Week 8

V. **COVID-19 Update – Dr. Calvert**

One student is in isolation for testing positive, 0 students in quarantine for close contact. 195 documented students who have turned in paperwork for the incentive.

Dr. Calvert has spoken with college council to look into legal implications for a variety of measures that could consider being put into place in the future. Due to the full agenda, discussion on this matter has been tabled to the November 15, 2021 Board meeting in an executive session with college council.

VI. **Discussion:**

MIS Report – Dr. Calvert

A. Career Preparation



Career Preparation

NCCBP Table - October 2021 MIS

KPI Reference:

This report supports the following Key Performance Indicators (KPI's):

Student Success KPI #5: Maintain high employment rates in Perkins approved technical programs.

PART A: Completers Pursuing Education or Employed

Follow-up Data for 2019-2020 Vocational Program Completers	Column 1	Column 2	Column 3	Column 4
	Total Completers	Total from Col 1 Employed	Total from Col 1 Pursuing Education	% Employed in Related Field or Pursuing Education (Col.2+Col.3)/Col.1
Number	94	59	16	
Percent		63%	17%	80%

For KBOR reporting purposes; data not benchmarked institutionally.

- BENCHMARKING COMPARISONS -

Comparison	Column 2	Column 3	Column 4
PCC 3-Year Average (2018, 2019, 2020)	78%	9%	87%
Prior Year PCC	82%	13%	94%

PART B: Employer Satisfaction

Follow-up Data for 2019-2020 Vocational Program Completers	Column 5	Column 6
	Total Responding Employers	Number of Employers Satisfied ¹ with Completers' Overall Preparation
Number	15	15
Percent		100%

PCC Benchmarks: 🟢 90%-100% 🟡 89%-80% 🔴 < 80%

- BENCHMARKING COMPARISONS -

Comparison	Column 6
PCC 3-Year Average (2018, 2019, 2020)	99%
Prior Year PCC	99%

¹ Column 6 represents employer satisfaction responses of Very Good & Good.

B. Residence Hall Occupancy Rate



October 2021 MIS

Residence Hall Occupancy Rate

ACADEMIC YEAR	Res Hall Capacity	# Res Hall Occupants ¹	Occupancy Rate
Fall 2021 - as of 20th Day	340	307.0	90%
Spring 2022			
2021-22 AY Average	340	307.0	90%

prior year stats:

Fall 2020	330	284.0	86%
Spring 2021	326	255.0	78%
2020-21 AY Average	328	269.5	82%
Fall 2019	348	314.5	90%
Spring 2020 ***	342	289.5	85%
2019-20 AY Average	345	302.0	88%
Fall 2018	348	314.0	90%
Spring 2019	344	285.0	83%
2018-19 AY Average	346	299.5	87%
Fall 2017	348	309.5	89%
Spring 2018	346	267.0	77%
2017-18 AY Average	347	288.3	83%
Fall 2016	354	351.0	99%
Spring 2017	354	306.0	86%
2016-17 AY Average	354	328.5	93%

Benchmarks: 🟢 ≥ 90% 🟡 89%-85% 🔴 < 85%

*** Due to the situation with COVID-19, the occupancy rate for Spring 2020 was locked in as of 03/13/2020.

¹Students assigned an 8-week dorm plan are counted as .5 (1/2).

Sources:

Kyle Jackson, Coordinator of Institutional Research & Effectiveness
Charles Keefer, Brad Luthe

C. PCC Key Point Indicators (KPI)



updated 9/2021

PCC KPI DASHBOARD

INSTITUTIONAL AIM: ENROLLMENT STABILITY

KPI #1: Increase annual credit hour production greater than the previous year.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	2020-2021 FINAL	Greater than 2019-2020 FINAL	+/-		
Credit Hour Production	25,520	25,998	-1.8%	↓	September 2021 Data Services

KPI #2: Increase student annual credit hour production from the designated core counties* greater than the previous three-year average.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	2020-2021 FINAL	Greater than PREVIOUS 3-YEAR AVG	+/-		
Credit Hour Production	11,122	12,185	-8.7%	↓	September 2021 Data Services

**Pratt, Kingman, Kiowa, Stafford, Barber, Harper, Comanche, Reno, Sedgwick*

KPI #3: Maintain or increase Fall-to-Fall student* persistence rates for the academic year in comparison to the previous three-year average.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	Fall 2019 to Fall 2020 Persistence	= or > PREVIOUS 3-YEAR AVG	+/-		
Persistence	55%	45%	+	↑	November 2020 Data Services

**Full-time, degree-seeking students*

INSTITUTIONAL AIM: STUDENT SUCCESS

KPI #4: Increase award counts in an academic year.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	2020-2021 FINAL	Greater than PREVIOUS 3-YEAR AVG	+/-		
Award Counts	352	339	3.8%	↑	September 2021 Data Services

**Includes degrees, certificates, and SAPP's.*

KPI #5: Maintain high employment rates in Perkins approved technical programs.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	2019-2020 (most recent available)	Maintain 90% or higher	+/-		
Perkins V 1P1-Placement	98%	90%	+	↑	August 2021 Data Services

KPI #6: Increase annual count of new transfers to selected Kansas Regent universities*.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	Fall 2019 (most recent available)	PREVIOUS 3-YEAR AVERAGE	+/-		
Headcount	64	71	-7	↓	April 2021 Data Services

**Fort Hays State University, Kansas State University, Wichita State University*

INSTITUTIONAL AIM: FINANCIAL VIABILITY

KPI #7: Maintain cash reserves of 1.5 years operating expenses.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	Months of Operating Expenses in Cash Reserves as of December 2020	1.5 Years Operating Expense Value	+/-		
\$	19 months	18 months	1 month	↑	December 2020 VP of Finance

KPI #8: CFI remains 6.0 or higher.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	as of 2019-2020	CFI of at least 6.0	+/-		
CFI	8.31	6 or higher	2.31	↑	Spring 2021 VP of Finance

KPI #9: Average cost per credit hour below the US DOE threshold.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	PCC Actual FY 2019	= or < US DOE public 2-year college avg	+/-		
Cost per Credit Hour	\$15,477	\$14,194	\$1,283	↓	January 2021 VP of Finance

KPI #10: Maintain deferred maintenance as reflected on the five-year capital plan at no more than \$2,000,000.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	PCC Actual FY 2021	< \$2,000,000 over next 5-year period	+/-		
Deferred Maint. Costs	\$2,074,000	\$2,000,000	\$74,000	↓	September 2021 VP of Finance

KPI #11: Student return on investment above \$4.00.

	Results	Target		Current Status Towards Target	Data Update Date / Data Contact
	PCC Actual FY 2020	Student ROI = or > \$4.00	+/-		
ROI	\$5.76	= or > \$4.00	\$1.76	↑	December 2020 VP of Finance

VII. Communication to the Board – Donna Meier Pfeifer

Thank You card from Sandy Koler and family for the memorial of Jim Koler.

VIII. Calendar of Events – Dr. Calvert

- December 3-4, 2021 – KACCT Quarterly meeting will be held in Pratt, virtual and in-person as of now.
- December 10, 2021 PCC Christmas Party, Park Hills Country Club. Board is leaving that decision up to Dr. Calvert.

IX. Consent Agenda – Mike Koler, Chair

Chair Koler asked for a motion to approve the consent agenda as presented. VC Barrett made the motion to accept the consent agenda as presented. Motion was seconded by Trustee Hamm.

Chair Koler asked if any information was to be pulled from the consent agenda or have questions. No information was requested to be pulled.

With no further discussion motion carried unanimously.

Minutes:

Minutes of the Board Trustee Meeting for September 20, 2021 were presented.

(Complete minutes are listed on <http://prattcc.edu/department/board-trustees>)

Personnel Report – Rita Pinkall, Director (Presented by Dr. Calvert)

Verbal Additions presented:

New Hire – Thomas Wilkinson – Computer Specialist (Server Ops)

Resignation – Susan Mayberry, Admin. Asst. to the VP of Students & Enrollment Mgmt.

Financial Report – Kent Adams, Finance and Operations

Revenue through September is running \$73K unfavorable. This compares to \$45K unfavorable in August. Tuition is \$88K under budget due to low enrollment. Ad Valorem tax is \$65K unfavorable due to budget time-phasing. Motor vehicle taxes are \$23K over budget. Miscellaneous income is over budget \$57K due to payment plan revenue.

Expenditures are running \$154K favorable in September. This compares to an underrun of \$154K in August. With enrollment under budget by 5.4%, expenditures will need to be monitored closely.

Analysis of Budget over Runs 10% Over Year-to-Date

Baseball – Budget time-phasing due to supplies encumbrances

Track and Field – Budget time-phasing due to travel encumbrances. However, over 50% of the annual travel budget has been expended through September so likely will have an annual overrun that will be covered with auxiliary funds.

Cheer – Travel over annual budget \$3K and supplies/equipment over annual budget \$13K. \$16K will be covered with auxiliary funds.

Finance Committee Minutes

Recommendation: The committee recommends the cash disbursements for the month of September 2021 be approved. No major trends were identified. The presidential and board travel expenses were reviewed.

Enrollment Update & Board Report – October 11, 2021 (Updates as of October 18 are noted in red below)

1. 2021-2022 Academic Year – Credit hour production for the academic year is 14,204 or -3.4% below the figure reported on October 12, 2020. **(16,467 or +0.8%)**

2. Fall 2021 Semester Enrollment

- Fall Semester credit hour production is 12,097 or -3% less than the same period last year. **(12,176 or -3%)**
 - Student headcount is 1,138 or -2% less than the same period last year. **(1,148 or -2%)**
 - EduKan credit hour production is 1,844 or -3% less than production for the same period in 2020. **(1,907 or 0%)**
 - Pratt Online credit hour production is 1,225, a -6% decrease for the same period in 2020. **(1,231 or -7%)**
 - Outreach credit hour production is 1,628 or -15% less than the same period last year. **(1,628 or -15%)**
 - College Start/High School enrollment is 1,743 credit hours, an 8% increase in production compared to the same period in 2020. **(1,748 or +8%)**
 - Credit hour production for the “Nine Core County Region” (*Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford*) is 5,899 credit hours or an 8% increase compared to the same period in Fall 2020. **(5,158 or -6%)**

3. EduKan Fall Term start dates:

- Fall Term 1 & Fall Term 2 Last Date to Enroll: August 13 (Complete)
- Fall Term 3 Last Date to Enroll: September 10 (Complete)
- Fall Term 4: Last Date to Enroll: October 8 (Complete)
- Fall Term 5: Last Date to Enroll: November 19

4. Fall 2021 Residence Hall Occupancy

Residence hall occupancy is 90% or 305 students compared to Fall 2020 for the same period. **(89% or 304 students)** *Note: Maximum occupancy is 356; currently 28 spots are being used by staff or set aside for COVID-19 quarantine/isolation rooms.*

5. Early Enrollment Spring 2022 Semester (one-week after enrollment opened)

- Spring Semester credit hour production is 2,184 or a 37% increase for the same period last year.
- Student headcount is 131 or a 47% increase for the same period last year.

X. Executive Session to Discuss Acquisition of Real Property

6:34 p.m. Trustee Hamm moved to have the Board go into Executive Session, not to exceed 30 minutes (7:05 p.m.) to discuss the potential acquisition of real property. Kent Adams, VP of Finance and Operations and Daryl Lucas, Auto/Diesel Coordinator/Instructor, were requested to be present. Motion was seconded by Trustee Reimer.

7:05 p.m. VC Barrett made the motion to adjourn the Executive Session and return to the general meeting. Motion was seconded by Trustee Hamm.

With no further discussion motion carried unanimously.

XI. Action Items

➤ **Welding Program Facility – Dr. Calvert**

Chair Koler asked for a motion to approve the administration request regarding the Welding Program Facility presented to the Board during the Executive Session.

VC Barrett moved to accept Option 3 – Purchase Existing Building and Equipment at Airport which was presented at the executive session. Motion was seconded by Trustee Hamm. No discussion was had.

A roll call vote was taken:

VC Trustee Ed Barrett – Aye

Trustee Jeff Shumway - Aye

Trustee Kim DeClue – Aye

Trustee Stan Reimer - Aye

Trustee Michele Hamm - Aye

Trustee Dwane DeWeese – Nay

Motion passed with a majority vote of 5 Ayes and 1 Nay to approve the administration request regarding the Welding Program Facility Option 3 presented to the Board during the Executive Session.

➤ **Ratify Waiver of Board Policy No. 3-07 – Kent Adams**

Chair Koler called for a motion to approve Ratify Waiver of Board Policy No. 3-07 administration recommendation for sole-source purchases in the total amount of \$10,727 for the following:

Graphic Edge - \$7,727.00 – Track and Field gear - \$6,351.00 and Athletic Director \$1,376.00. Sole-source due to the contract with Graphic Edge.

DeVaughn Hopkins - \$3,000 - choreography services for Cheer

Motion was made by VC Barrett to Ratify Waiver of Board Policy No. 3-07 in the total amount of \$10,727.00 for the purchases from Graphic Edge and DeVaughn Hopkins. Motion was seconded by Trustee Hamm.

With no further discussion motion carried unanimously.

➤ **Approval for Alcohol in the Hall of Fame Room - Dr. Calvert**

Chair Koler asked for a motion to approve the administration request to allow alcoholic beverages be served in the Hall of Fame room for the following dates:

- Saturday, December 11 vs Barton County 5:30/7:30 p.m.

- Wednesday, January 19 vs Cowley (wrestling) 7:00 p.m.

- Saturday, January 22 vs Hutchinson 5:30/7:30 p.m.

- Wednesday, February 16 vs Coffeyville 5:30/7:30 p.m.

Trustee Reimer made the motion to accept the administration request to allow alcoholic beverages be served in the Hall of Fame room for the listed designated dates. Motion was seconded by Trustee Shumway.

With no further discussion motion carried unanimously.

➤ **Approval of DRAFT Nursing Memorandum of Understanding between Pratt Community College {PCC} and Barton Community College {BCC}**

Chair Koler asked for a motion to approve the DRAFT Nursing Memorandum of Understanding between PCC and BCC. Trustee Hamm made the motion to approve the DRAFT Nursing Memorandum of Understanding between PCC and BCC. Motion was seconded by Trustee Reimer.

Dr. Calvert explained the Draft MOU to the Board.

DRAFT Memorandum of Understanding

BETWEEN

Pratt Community College {PCC}

AND

Barton Community College {BCC}

MEMORANDUM OF UNDERSTANDING {"MOU"} April 15, November 1, 2021 through June 30, 2024 2025 between Pratt Community college {hereinafter "PCC"} having its principal place of business at 348 NE SR-61, Pratt, KS 67124 and Barton Community College, 245 NE 30 RD, Great Bend, KS 67530, {hereinafter "BCC"}, all of whom may be referred to as the "Parties".

PURPOSE, the purpose of this MOU is that PCC and BCC agree to establish the scope of the Parties relationship including responsibilities of the Parties. It is the intent of both Parties to have BCC provide ADN (RN) Nursing Program on the Pratt Community College campus and On-line.

NOW THEREFORE, in consideration of the mutual promises herein contained, and good and valuable consideration, it is hereby agreed as follows:

PARTNERSHIP MANAGER. Parties shall designate an individual partnership manager who shall act as a liaison.

MEETINGS. PCC and BCC Partnership Managers shall hold semi-annual meetings as necessary and issue reports as the parties deem necessary to complete projects. This agreement shall be reviewed annually and with appropriate adjustments made through mutual agreement.

PCC Contribution

1. Office Space: PCC agrees to provide office space to BCC employees at PCC locations in Chandler Hall in Pratt. This will include desks, chairs, and other office furnishings. **BCC employees will also have access to a printer for small print jobs.**
2. Shared Clerical support with PCC Allied Health Program.
3. Classroom Space: PCC agrees to provide dedicated classrooms at PCC in Pratt. Tables and chairs will be provided as well as projector, screen, class room computer, and white board(s) for instructional materials including clinical simulation.
4. Storage Space: PCC agrees to provide to BCC appropriate and reasonable storage space on both campuses.
5. IT Support: PCC agrees to provide IT support for the office and the classrooms.
6. Maintenance: PCC agrees to provide daily custodial and maintenance of classrooms, offices, etc.
7. Recruiting: PCC agrees to in good faith to provide recruiting efforts for the Associate Degree Nursing Program (ADN). PCC would support program with website and information on program through marketing and admissions offices.

8. PCC would continue to teach the Licensed Practical Nursing Program (LPN) in Pratt and on-line (pending KSBN approval)-Via Zoom as approved by KSBN.
9. PCC LPN graduates who have successfully passed their NCLEX exam and meet the BCC Nursing admission criteria, would be given priority consideration into BCC ADN program at the Pratt location.
10. Payment to BCC : in year 1 - \$85,000; year 2 - \$65,000; year 3 - \$45,000
11. Payment would drop to zero if enrollment reaches 40 30 students.

BCC Contribution

1. BCC agrees to provide complete ADN Nursing Program Curriculum and Clinical Instruction and NCLEX test preparation for both Pratt on the Pratt campus and via Zoom students and online students.
2. BCC agrees to provide appropriately credentialed faculty and administrators to support the ADN program.
3. BCC agrees to keep assigned classroom and office spaces neat, clean, and tidy.
4. BCC would handle student financial aid and billing.
5. BCC will provide marketing and recruitment for this program.
6. BCC will provide Student Services and Student Health support in conjunction with PCC services.

Term and Termination. This MOU shall be effective as of July 1, November 1, 2021 and continue through June 30, 2024-2025. With the agreement of the Parties, this MOU will automatically renew for consecutive (1) one-year terms. Either party may terminate this MOU upon (90) ninety days' written notice to the other party.

Miscellaneous.

Any external or internal signage requested by BCC must be approved by PCC.

The employees or agents of each party who are engaged in the performance of this MOU shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

This MOU may be amended only in writing and signed by both parties.

THEREFORE, the parties, acting by and through their authorized representatives, have executed this MOU on the date first set forth above.

Pratt Community College

Barton Community College

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

With no further discussion motion carried unanimously.

- **Policy Review**
No policy was presented for review.

XII. Oral Reports

Nursing

2020-2021 Program Graduates & NCLEX Pass Rates:

Location	Number of Graduates	Number of 2020 Graduates who Tested in 2021	Number of 1 st Time Testers	Number Passed	Number Failed	Pass Rates of Tested Students	Number Not Tested
• PN Pratt	6	2	8	7	1	87.5%	0
• PN Winfield	4	0	4	3	1	75.0%	0
Total	10	2	12	10	2		
Total Pass Rate for PN Graduates tested to date						83.33%	
Cumulative Pass Rate of PN Program to date						83.33%	
• A.D.N. Pratt	6	N/A	6	6	0	100%	0
• A.D.N. Winfield	4	N/A	4	3	1	75%	0
• A.D.N. Online	14	N/A	13*	11	2	84.62%	0
Total Pass Rate for A.D.N. Graduates tested to date						86.69%	
Cumulative Pass Rate of A.D.N. Program to date						86.96%	

*1 student graduated from a BSN program and tested unsuccessfully in 2005. She later completed a PN program and entered PCC A.D.N. online program in fall 2020. Although she passed her NCLEX following PCC graduation, she was not counted in the number of first-time testers (as per KSBN)

Student Updates:

- Classes are doing well
- Initial skills lab completed
- Finishing the semester with 2 courses to go

Needs:

- Continue to look for Nursing/Allied Health secretary

NCLEX Updates:

- PN final results – 83.33%
- A.D.N. final results – 86.96%

Barton County Community College Updates:

- December 7, 2021 a group of PN and RN faculty will be coming to Chandler Hall to tour the lab, classrooms, meet PCC instructors, and discuss upcoming plans for their program on PCC campus.

➤ **Faculty** – *Carol Ricke, PHEA President*

Kansas Core Outcomes Group (KCOG) - Several faculties attended the virtual annual KCOG Meetings on October 8, 2021. Instructors from all the state Universities and Community Colleges meet together to discuss common outcomes for specific classes. Once the common outcomes are created, the group meets every five years to review them. This guarantees transferability to and from all state schools.

Med-Term Week was October 4-7 - Enrollment for Spring semester began on October 11th. October 20th is set aside this year for an Advising Day so students can get enrolled without having to work around classes. Enrollment for Spring 2022 is up 37% from prior year.

Jason Ratcliff – Jason was invited to speak at a military history conference this past week hosted by University of Potsdam in Germany. Unfortunately, he was not able to attend because of delayed flights. However, he was able to participate in the conference via ZOOM, and was able to present via ZOOM at 3:00 a.m. Friday, October 15th.

John Patton – Marketing class will be creating a marketing plan for the Pratt Area Humane Society. Students are going to visit on Monday, October 18, 2021 so the students can talk to the staff and view the site. The class is big enough to break into three groups. Each will pitch their plan to the Humane Society at the end of the semester. A prize will be awarded to the winners. Next semester, the Advertising class will pick up where the Marketing class left off and develop an ad campaign.

A few faculties will attend an Interactive Syllabus Technology online training session on October 21st hosted by WSU Tech.

The Business Department will host area high school students for a recruiting event on November 3rd.

Bill Keller – November 4, 2021 11:00 a.m., Room 23 will speak to Macroeconomics class and MDSM students about how the Free Market works.

Tech Day on-campus for high school students is being organized by Elizabeth Britton and our recruiting staff to be held on November 10th. Technical faculty will showcase their departments to encourage students to enroll at PCC.

➤ **Staff Senate** – *Charles Keefer, President*
No report was submitted.

➤ **Athletic Report** – *Tim Swartzendruber, Athletic Director*
AD Swartzendruber was in Iola, Kansas, Allen Community College for the men's soccer game competing for first place. Men won 3-2. Men's will be playing Central Community College in Pratt on Saturday. This is a conference game.

Women's soccer lost their first match of the year at Allen County. Women's record is 8-1-2 for the year.

News

- Eric Rodewald was hired as new head women's basketball coach
- Volleyball currently 1-9 in KJCCC, 8-16 overall
- Women's Soccer currently 6-0-2 overall, 3-0-2 in conference. Receiving votes in NJCAA Division II poll. Big games this week at home vs Hesston Wednesday and Central NE on Saturday
- Men's Soccer currently 5-4 overall, 3-1 conference
- Cross Country having good season. Region VI meet October 30 at Colby.

Social Media

- Gobeaversports.com – website
- Twitter: @PrattBeavers (1456 followers as of October 8; 1442 last month)
- Facebook: Pratt Community College Athletics
- Instagram: @PrattBeavers 556 followers as of October 8; 509 last month)

Other

- Men's and Women's Basketball participated in Jamborees over weekend. Men hosted 16 schools at PCC; women traveled to Kansas City.
- Charles Keefer started coaches' show last Thursday. Will air every two weeks.
- Baseball and Softball have been scrimmaging other schools.
- Fall tennis season has ended. Will resume in spring.
- Women's Flag Football job description completed. Job position has not been posted.

➤ **Chief Information Officer** – *Jerry Sanko, Chief Information Officer*

Information Technology Project Update:

Updating Media in Room 312:

Request for bids have been sent.

Computer Lab Upgrades: (no change to the project)

We plan on upgrading 69 computers in Room 438 and the EPT computer lab this summer. Estimated delivery date is December 21, 2021.

Main Campus ISP Change Over: (no change to the project)

We are switching our main campus ISP over to Ideatek per our contract. Will not decrease in overall bandwidth availability. Currently the cut over is scheduled for Christmas break timeframe. There will be some disruption in online services (24-48 hours) for DNS propagation.

Great Plains (Accounting/HR software) upgrade to 2018:

Completed

Comprehensive Leave Management and Time Matrix: (no change to the project)

Automated leave time management system (Comprehensive Leave Management) and integrated time clock system (Time Matrix) for Great Plains. Pilot group to start in October with an institution wide go live scheduled for January 2022.

Security Cameras Project:

12 cameras, 8 have been installed. 8 totals for Wojchiehowski Hall (6 have been installed), 2 installed in Porter, 1 (not installed) cafeteria, 1 (not installed) commons area in Benson. The NVR (network video recorder) is on backorder with no estimated ship date.

Data Services Department Update:

Thomas Wilkinson - Computer Specialist (Server Ops) has been hired.

IPEDS Fall Collection is due on October 13, 2021.

**Foundation Report – Barry Fisher, Executive Director
Campaign**

Close to completing the fundraising for the Skyline Track Initiative. There are two asks on the table with an additional prospect.

1982 Rodeo Alumni -

Saturday, October 23, 2021 a group of 1982 Rodeo Alumni will be on campus for a tour and will view the North property.

Auction**May 6, 2022 - 34th Annual PCC Scholarship Auction**

- Identify new auction sponsors.
- Promoting the Gold Sponsorship + Endowed Scholarship. To qualify a 5- year pledge of \$5,000 per year. The donor will receive a Gold Auction Sponsorship (\$3,000 regular cost). The Endowed Scholarship will be established once the 5 years of payments are received.
- Auction tickets will be \$50 due to increase cost in supplies, rental expense and food.
- Pre-registration through the auction site will avoid long lines at the event. A *Save the Date* notice will be included in an upcoming 1938 Memo.

KACCT – Michele Hamm, KACCT Past President

No information to report.

➤ ACCT/NLS – Dr. Calvert, President

Dr. Calvert attended the ACCT Leadership Congress, Oct. 13-16, 2021 in San Diego, CA.

➤ AACC (American Association of Community Colleges) – Dr. Calvert, President

Dr. Calvert will be attending conference in November 2-5, 2021 in Washington DC.

➤ Other:

Trustee Shumway - Hall of Fame Induction – Was a very well attended and the inductees felt very honored.

Trustee Barrett – Hall of Fame Induction - Expressed appreciation to AD Tim Swartzendruber and associates for how things were presented and very well received.

Chair Koler thanked Trustees Barrett and Shumway for attending and representing the Board of Trustees.

XIII. Wrap Up

Comments from the Public – No public was present

Comments from the President – *Dr. Calvert, President*

1. Participated in Taxing Entities meeting.
2. Participated in weekly Presidents meetings.
3. Participated in Campaign Leadership Council meeting.
4. Participated in KJCCC virtual meeting.
5. Participated in KBOR virtual meeting.
6. Participated in Technical Education Authority Virtual meeting.
7. Participated in AACC listening tour with Kansas & Missouri presidents.
8. Participate in NJCAA President's Advisory Council meeting. Was elected to NJCAA Board of Regents as a PAC representative.
9. Toured PCC Board members Airport Facility and Current/Proposed Welding space on campus.
10. Continued with fund-raising asks focusing on Skyline partnership.
11. Participated with President's Cabinet in virtual meeting with Student Leadership Council.
12. Participated as a co-presenter on ACCT Rural College Webinar focusing on the value of athletics in the community college.
13. Attended ACCT Leadership Congress in San Diego, where I co-presented on the value of athletics in the community college.

ACCT – Dr. Calvert attended and presented Value of Student Athletics for Community Colleges. (VSACC).

Comments from the Board Chair – *Mike Koler, Chair*

Chair Koler thanked Trustees Barrett and Shumway for attending and representing the Board of Trustees at the Hall of Fame induction.

XIV. Executive Session for Non-Elected Personnel Matters

XV. Meeting Adjourned

8:27 p.m. Chair Koler asked for a motion to adjourn the regular meeting. VC Barrett moved to adjourn the regular meeting. Trustee Hamm second the motion. With no further discussion the motion passed unanimously.

Minutes Recorded by:
Donna Meier Pfeifer, Board Clerk