PRATT

Community College

348 NE SR 61 Pratt, KS 67124   (620) 672-5641   www.prattcc.edu

BOARD OF TRUSTEE MEETING

Riney Student Center Art Gallery

Monday, December 20, 2021

NO Trustees Dinner

Trustees Only in Room 312
at 6:00 p.m.

Zoom Meeting ID: 92722945961

The mission of Pratt Community College
is maximum student learning,
individual and workforce development,
high quality instruction and service,
and community enrichment.

1

Pratt Community College

Mission

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

Vision

Pratt Community College will be recognized as a center of excellence for higher education.

Institutional Aims

Student Success

To foster a community of well-prepared learners who can successfully meet the demands of advanced academic study or entry-level employment.

Enrollment Stability

Enrollment stability is fundamental to Pratt Community College remaining a dynamic, student-centered institution.

Financial Viability

To maintain financial responsibility with all resources entrusted to Pratt Community College.

Agenda
Board of Trustees Meeting December 20, 2021 Meeting 1

I.   **Call to Order**

II.   **Pledge of Allegiance**

III.   **Introduction of Guests**

IV.   **Introduction of Awards of Excellence**

V.   **A. Discussion - Allen, Gibbs, and Houlik LLC** – *Kent Adams / Dr. Calvert*

      B. Action Item – Approve AGH LLC Audit Report – *Kent Adams / Dr. Mike Calvert*

VI.   **Discussion:**

      A. COVID-19 – *Dr. Calvert*

      B. MIS Report – *Dr. Calvert*

PRATT Community College

Instruction & Development/Training Costs

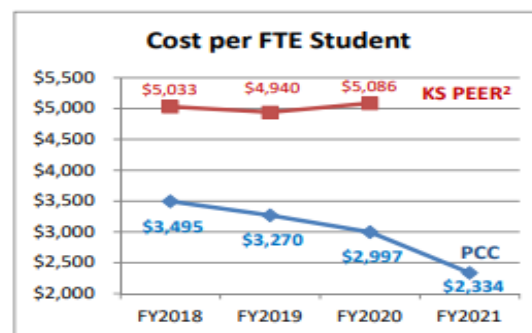**NCCBP Table - December 2021 MIS**

KPI Reference:
Please note that this MIS Report item relates to PCC's Financial Viability KPI #9: Average cost per credit hour below the US DOE threshold.

PART A: Cost per Credit Hour and FTE Student

		Column 1 Total Direct Credit Instructional Expenditures	Column 2 Total FY Credit Hours	Column 3 Total FY FTE Students (Column 2/30)	Column 4 Cost Per Credit Hour (Col. 1/Col. 2)	Column 5 Cost Per FTE Student (Col. 1/Col. 3)
FY 2021 (2020-21)	OVERALL	$ 1,994,180	25,520	850.67	$ 78	$ 2,344

- PCC Trendline & NCCBP[1] Benchmarking -
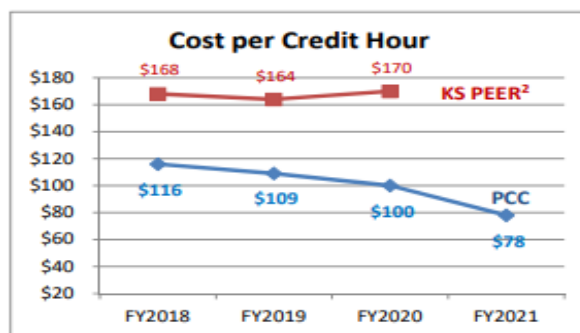
Cost per Credit Hour

KS PEER[2]: $168 (FY2018), $164 (FY2019), $170 (FY2020)
PCC: $116 (FY2018), $109 (FY2019), $100 (FY2020), $78 (FY2021)

Cost per FTE Student

KS PEER[2]: $5,033 (FY2018), $4,940 (FY2019), $5,086 (FY2020)
PCC: $3,495 (FY2018), $3,270 (FY2019), $2,997 (FY2020), $2,334 (FY2021)

[1] NCCBP = National Community College Benchmarking Project

[2] Kansas Peer Participants = Average of selected Kansas Community Colleges peers participating in NCCBP.

Compiled by: Data Coordinator, Finance & Operations, Personnel

PRATT Community College

NCCBP Table - December 2021 MIS

Instruction &
Development/Training
Costs
(cont.)

PART B: Development/Training Expenditures per FTE Employee

FY 2021 (2020-21)	Column 1 Total Developmental/ Training Expenditures	Column 2 Total FTE Faculty (credit hours taught/30)	Column 3 Total FTE Staff	Column 4 Total FTE Employees	Column 5 Expenditures per FTE Employee
	$ 38,975	115	85	200	$ 195

- PCC Trendline -

Training Expenditures per FTE Employee

$319 (FY2018), $264 (FY2019), $345 (FY2020), $195 (FY2021) PCC

[1] NCCBP = National Community College Benchmarking Project

[2] Kansas Peer Participants = Average of selected Kansas Community Colleges peers participating in NCCBP.

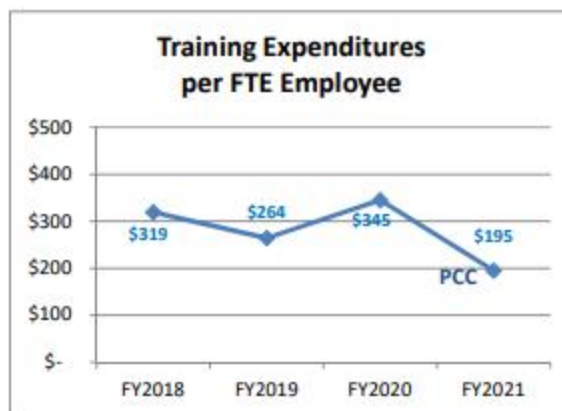*Compiled by: Data Coordinator, Finance & Operations, Personnel*

VII. **Communication to the Board** – *Donna Meier Pfeifer*

Thank you card from Nancy Ingram, Trustee, JCC – Good KACCT experience

VIII. **Calendar of Events**

PRATT COMMUNITY COLLEGE CALENDAR OF EVENTS:

December 2021
December 20 - Board Meeting, **NO DINNER** Meeting 6:00 p.m.
  Zoom Meeting ID: 92722945961
December 23 – December 31 - Christmas Break (Office and Campuses Closed)

January 2022
January 03 – Staff returns to campus
January 05 – All Employee Mtg, Continental Breakfast 8:30 a.m. Mtg 9:00 a.m.
*<mark>**January 10**</mark> – Board Meeting; Dinner 5:30 p.m., Meeting at 6:00 p.m.
  (One Week Earlier) Zoom Meeting ID: 92722945961
January 12 – Classes Begin
January 17 – **Dr. Martin Luther King Jr. Day (**Office Closed, No Classes**)**

February 2022
February 6 – 9 – ACCT National Legislative Summit, Washington, DC
February 21 - Board Meeting; Dinner 5:30 p.m., Meeting at 6:00 p.m.
  Zoom Meeting ID: 92722945961
February 28 - Academic Olympics – No Classes (faculty workday)

March 2022
March 14-18 – Spring Break
March 21 - Board Meeting; Dinner 5:30 p.m., Meeting at 6:00 p.m.
  Zoom Meeting ID: 92722945961

April 2022
April 01 – PTK in Junction City
April 15 – Good Friday (Office Closed, No Classes)
April 18 - All Employee Meeting, Continental Breakfast 8:30 a.m. Meeting 9:00 a.m.
April 18 - Board Meeting; Dinner 5:30 p.m., Meeting at 6:00 p.m.
  Zoom Meeting ID: 92722945961
April 30 – May 3 – AACC Annual 2022 – New York, NY

May 2022
May 02 – Awards & Recognitions Ceremony 7:00 p.m., Carpenter Auditorium
May 13 – Commencement and Nursing Pinning Ceremony 2:00 p.m.
May 16 – Recognition Years of Service / All Employee Day
May 16 - Board Meeting; Dinner 5:30 p.m., Meeting at 6:00 p.m.
  Zoom Meeting ID: 92722945961

June 2022
June 3-4 – KACCT Quarterly Meeting – Ft. Scott
June 20 – Board Meeting; NO DINNER; Meeting at 6:00 p.m.
  Zoom Meeting ID: 92722945961

6

CONFERENCES/LEADERSHIP INSTITUTE/TRAINING

Year 2022

ACCT National Legislative Summit	Feb. 6-9	Washington, DC
AACC Annual 2022	Apr. 30 - May 3	New York, NY
ACCT Leadership Congress	Oct. 26-29	New York, NY

Year 2023

ACCT National Legislative Summit	Feb. 5-8	Washington, DC

IX. **Consent Agenda:**

Minutes: **Board of Trustee Meeting Minutes of November 15, 2021**

I. Chair Koler called the November 15, 2021 meeting to order at 6:02 p.m.

II. Pledge of Allegiance was led by Chair Mike Koler

Trustees: Mike Koler Chair, Ed Barrett Vice Chair,(VC), Kim DeClue, Dwane DeWeese, Michele Hamm, Stan Reimer, and Jeff Shumway

Trustee(s) Absent:

Administrative: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Lisa Perez Miller, VP of Students and Enrollment Management, Monette DePew, VP of Instruction, Tim Swartzendruber, Athletic Director, Jerry Sanko, Chief Information Officer, Diana Mitzner, Director of Nursing, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations, and Donna Meier Pfeifer, Admin. Asst. to President and Clerk of the Board

Administrative(s) Absent: Tim Swartzendruber

Media Representation: No media present

Agenda Action Item Addition: No additions added

III. **Introduction of Guest(s):**
No guests present

IV. **Introduction of Awards of Excellence** – *Dr. Calvert*
None was presented

V. **COVID-19 Update** – *Dr. Calvert*
Currently 1 student is in isolation testing positive and 3 in quarantine. 210 students have been totally vaccinated. If the institution can maintain through the holidays with students returning in January and with a manageable condition on campus, face masks mandate may be lifted in February.

7

SPARKS Fund Surplus at the State Level. A committee of seven is reviewing requests for additional dollars. Mr. Adams is preparing a request to be submitted to the state and City of Pratt..

VI.   **Discussion:**
       A. MIS Report – *Dr. Calvert*

A Report Card of PCC Student Success
(KPI Dashboard to support Board Policy #4-08 – Role & Responsibility for Student Success)

FINAL 2020-2021 Reported Outcomes

≥ Peer Average	1-5% below Peer Average	6% or more below Peer Average	
Student Success Policy Key Performance Indicators	**Benchmark**	**PCC 3-YR AVERAGE**	**% Change 2019-20 to 2020-21**
Graduation and transfer rates by entering cohorts (May 2021 MIS)			
1. IPEDS[1] Graduation Rate	3-YR AVG of all 19 KS CCs = 33%	39%	+2%
2. Completion plus Transfer Rates	3-YR AVG of all 19 KS CCs = 59%	63%	+1%
Course retention rates and success (March & September 2021 MIS)			
1. College-Level Course Enrollee Success Rate	NCCBP[2] Peer[3] = 83%	86%	-1%
2. English Comp I Course Enrollee Success Rate	NCCBP[2] Peer[3] = 81%	81%	-2%
3. English Comp II Course Enrollee Success Rate	NCCBP[2] Peer[3] = 74%	66%	-10%
4. College Algebra Course Enrollee Success Rate	NCCBP[2] Peer[3] = 75%	67%	-4%
5. Speech Course Enrollee Success Rate	NCCBP[2] Peer[3] = 85%	79%	-6%
6. Developmental Math Course Enrollee Success Rate	NCCBP[2] Peer[3] = 61%	45%	-4%
7. Developmental Writing Course Enrollee Success Rate	NCCBP[2] Peer[3] = 77%	73%	-11%
8. Developmental Reading Course Enrollee Success Rate	NCCBP[2] Peer[3] =78%	79%	-10%
9. Developmental Student in First College-Level Course; College-Level Math Enrollee Success Rate	NCCBP[2] Peer[3] =79%	55%	-2%
10. Developmental Student in First College-Level Course; College-Level English Enrollee Success Rate	NCCBP[2] Peer[3] =76%	74%	-1%
Retention (November 2020 MIS)			
1. Fall to Spring Persistence (Full-time)	NCCBP[2] Peer[3] = 79%	86%	+2%
2. Fall to Fall Persistence (Full-time)	NCCBP[2] Peer[3] = 48%	49%	+4%

Average GPA's by Department/Program (Academic Year 2020-2021 GPA)			
1. Academic Departments (excludes developmental)	2.00 gpa	**3.03**	**+0.01**
2. Technical Departments	2.00 gpa	**3.19**	**-0.09**
3. Developmental Coursework	2.00 gpa	**1.83**	**-0.13**

Student Learning Outcomes Assessment (April 2020 BoT)

Due to COVID 19, the ETS and the Work Keys tests were not administered during the Spring 2020 semester, and very few students taking the tests during the Fall 2019 semester. Spring 2021 tests are currently in process of being reviewed, and will be reported at a later date.

Employment rates by major or related area of study (October 2020 MIS)			
1. Technical program completers employed in related field or pursuing further education	PCC Goal of >90%	**94%**	**+1%**
2. Employer Satisfaction Rate	PCC Goal of >90%	**100%**	**+2%**

Rates and success of student transfers (June 2021 MIS)

While this item is not benchmarked, the performance of our students at the 6 Kansas state-universities is tracked and reported annually in June. Additional data can be found in the June 2021 MIS report.

Student Satisfaction, e.g., Noel-Levitz survey results
The Noel-Levitz survey was most recently given January 2018. Institutional Summary Items are provided below.

Summary Items	Pratt Community College Average	National Community College Average	Mean Difference
So far, how has your college experience met your expectations?	**4.26**	**4.92**	**-0.66**
Rate your overall satisfaction with your experience here thus far.	**4.76**	**5.55**	**-0.79**
All in all, if you had to do it over, would you enroll here again?	**4.69**	**5.78**	**-1.09**

[1] IPEDS: Integrated Postsecondary Education Data System. Reporting as required by the National Center for Educational Statistics. ☐

[2] NCCBP = National Community College Benchmarking Project

[3] Kansas Peer Participants = 3 year average of selected Kansas Community Colleges peers participating in NCCBP includes:
Barton, Cowley, Fort Scott, Garden City, Highland, Independence, Neosho & Seward

PRATT Community College

Persistence Rates

NCCBP Table - November 2021 MIS

Fall 2020 to Spring 2021

Populations[2]	Column 1 Award Seeking Students at End of Fall 2020	Column 2 Total from Col 1 who Graduated before Spring 2021	Column 3 Total from Col 1 who Enrolled Spring 2021	Column 4 **Fall to Spring Persistence Rate** FA20 to SP21	Year Average[1] Column 5 Fall to Spring Persistence Rate
Full-time Award Seeking	513	10	433	**86%**	86%
Part-time Award Seeking	131	6	61	**49%**	52%

- PCC Trendline & NCCBP[3] Benchmarking -
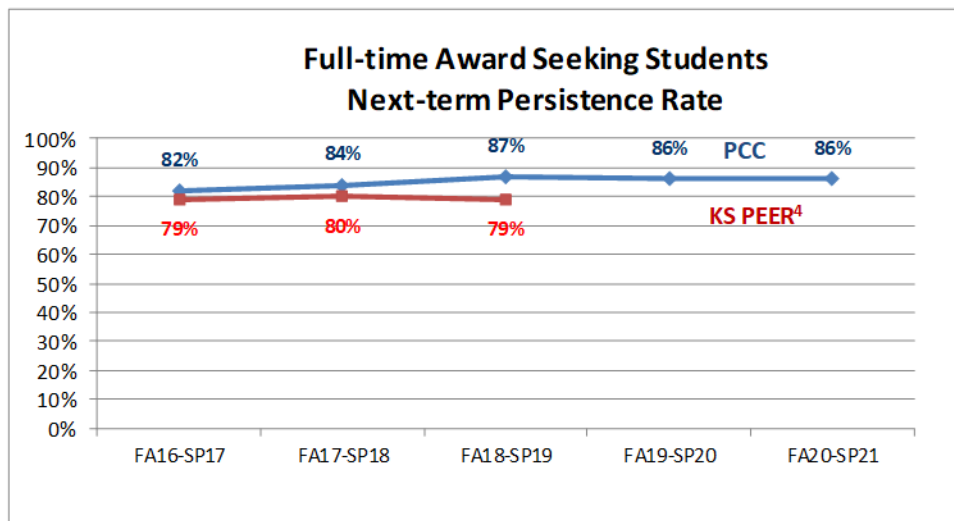
Full-time Award Seeking Students
Next-term Persistence Rate

Values shown: PCC — 82% (FA16-SP17), 84% (FA17-SP18), 87% (FA18-SP19), 86% (FA19-SP20), 86% (FA20-SP21). KS PEER[4] — 79% (FA16-SP17), 80% (FA17-SP18), 79% (FA18-SP19).

[1] Includes Cohorts: Fall 2018, Fall 2019 and Fall 2020
[2] Includes full- and part-time award seeking enrollees (non-degree seeking students are excluded).
[3] NCCBP = National Community College Benchmarking Project
[4] Kansas Peer Participants = Average of selected Kansas Community Colleges peers participating in NCCBP.

Compiled by: Lisa Kolm, Data Coordinator

Persistence Rates
(cont.)

NCCBP Table - November 2021 MIS

KPI Reference:

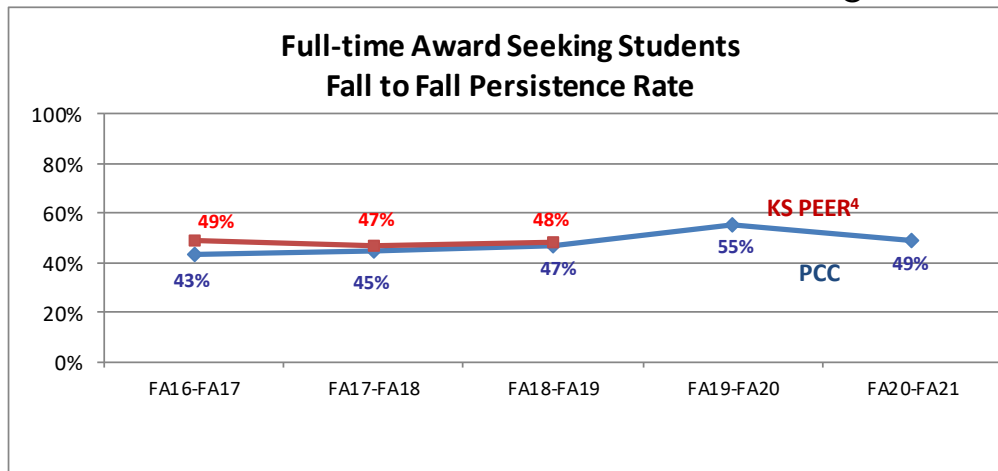Please note that this particular MIS Report ties directly to PCC's Enrollment Stability KPI #3: Maintain or increase Fall-to-Fall student persistence rates for the academic year in comparison to the previous three-year average. Below is the current status of the KPI.

Fall 2020 to Fall 2021

Populations[2]	Column 5 Total from Col 1 who Graduated before Fall 2021	Column 6 Total from Col 1 who Enrolled Fall 2021 20th day	Column 7 **Fall-Fall Persistence Rate FA20 to FA21**	Year Average[1] Column 8 Fall to Fall Persistence Rate
Full-time Award Seeking	140	183	**49%**	50%
Part-time Award Seeking	21	24	**22%**	27%

- PCC Trendline & NCCBP[3] Benchmarking -

Full-time Award Seeking Students
Fall to Fall Persistence Rate

	FA16-FA17	FA17-FA18	FA18-FA19	FA19-FA20	FA20-FA21
KS PEER[4]	49%	47%	48%		
PCC	43%	45%	47%	55%	49%

[1] Includes Cohorts: Fall 2018, Fall 2019 and Fall 2020

[2] Includes full- and part-time award seeking enrollees (non-degree seeking students are excluded).

[3] NCCBP = National Community College Benchmarking Project

[4] Kansas Peer Participants = Average of selected Kansas Community Colleges peers participating in NCCBP.

Compiled by: Lisa Kolm, Data Coordinator

B. Three Year Cohort Default Rate – *Kent Adams*

PRATT COMMUNITY COLLEGE – Three Year Cohort Default Rate

2018 – 17.0%

2017 – 17.4%

2016 - 14.3%

2015 – 14.4%

2014 – 13.0%

If default rate increases to 15.0% can no longer disburse loans in a single installment for the semester. Also, must delay first disbursement for 30 days for first time, first year undergraduate students.

What is the plan for reducing the Cohort Default rate to 10%?

- Financial Aid will call those borrows in default to try and get them back caught up.

 - Financial Aid will email borrows in default to try and get them caught up.

- PCC holds will be placed on accounts of students that are in default.

- Additional counseling will be required for those with more than $25,000 of loans.

- Working to utilize a financial literacy program with various banks and lenders.

- Will further analyze those in default to see if any data shows a trend of who is most likely to default.

- Investigate third party resources to assist with default reduction.

- Continue with entrance and exit counseling as required by Department of Education (DOE) regulations.

- Students that do not graduate tend to fall into default. Ordered and received a list from the Department of Education (DOE) who to make contact for payment and see if anything has changed from the prior year.

Three Year Cohort Default Rates - Kansas Community Colleges FY2018

College	Default Rate
Highland Community College	18.40%
Ft. Scott	17.70%
Pratt Community College	17.00%
Seward County Community College	15.00%
Allen County Community College	13.00%
WSU Tech	12.20%
Dodge City Community College	11.50%
Coffeyville Community College	11.10%
Barton County Community College	10.40%
Neosho County Community College	10.20%
Independence Community College	10.10%
Labette Community College	9.60%
Cloud County Community College	9.40%
Johnson County Community College	9.10%
Colby Community College	8.10%
Butler County Community College	6.40%
Cowley County Community College	6.30%
Kansas City Kansas Community College	5.70%
Garden City Community College	4.70%
Hutchinson Community College	4.60%

C. Economic Impact and Community Engagement Report 2020/2021-
Kent Adams

Mr. Adams expressed several areas are down which is contributed to COVID-19. The link to the Economic Impact and Community Engagement Report 2020-2021 is included.

Economic Impact
Report 2020 2021 up

D. AACC Fall Meeting Update – *Dr. Michael Calvert*

Summary of Key Provisions of the Build Back Better Act

On October 28, Congressional Democrats released a pared-down version of the Build Back Better (BBB) Act, derived from the spending and offsetting tax increases proposed by President Biden in his American Jobs and Families Plans. Ongoing negotiations among Democrats have resulted in legislation costing approximately $1.75 trillion, about half the amount contained in an earlier House version of the bill. In the process, many programs in the earlier version of the bill have been reduced or eliminated.

Negotiations over the bill are ongoing and it is likely to change before it is voted on. As of this writing the bill's passage is not assured.

The bill contains many highly positive features for community colleges and their students. Though the resources that would flow to community colleges are less than originally proposed, the BBB is nonetheless a watershed moment for the sector.

The final bill's most noteworthy exclusion was the free community college program approved by the House Education and Labor Committee. AACC will continue to strongly support the America's College Promise (ACP) initiative. A variety of factors contributed to ACP's exclusion from the final legislation, starting with the program's cost, given Democrats' need to dramatically trim the bill approved by House committees.

Modified BBB Items of Interest for Community Colleges

Committee on Education and Labor (overall): The Committee on Education and Labor's portion of the bill spends approximately $40 billion on higher education and workforce training programs.

Pell Grants: The Pell Grant maximum is increased by $550 for four years, from academic years 2022-23 through 2025-26. Students of for-profit institution will not receive the increase. FAFSA applicants who in the past 24 months have received or, in the case of dependent students, whose parents have received, a means-tested federal benefit automatically qualify for the maximum Pell Grant.

Title IV Eligibility for Some Undocumented Students: Undocumented students who are protected from deportation under the Deferred Action for Childhood Arrivals program, or who have temporary protected or deferred enforced departure status, are made eligible for all Higher Education Act Title IV student aid programs.

Community College and Industry Partnership Grants: $4.9 billion is provided for competitive grants to create and expand workforce training programs at community colleges and other postsecondary vocational institutions working with an industry sector partnership. The program will be administered by the Department of Education (ED) from FY 22 – FY 26. Grants shall be used to expand opportunities for workers to obtain recognized postsecondary credentials that are nationally portable and stackable. Specific uses of funds include:

- Establishing, improving or scaling high-quality, evidence-based workforce education programs

- Providing services to help individuals with barriers to employment prepare for, complete, and transition out of these programs
- Carrying out one or more of the following:
    - Creating or expanding articulation agreements, credit transfer agreements, corequisite remediation and dual enrollment programs, and credit for prior learning.
    - Making information available on curricula, recognized credentials, related skills and employment outcomes.
    - Establishing or implementing plans to add funded programs to the WIOA eligible trainer provider list.
    - Obtaining specialized equipment necessary for funded programs.
    - Reducing participants' cost of attending funded programs.
    - Establishing or expanding industry sector partnerships to carry out grant activities.

ED will receive $100 million to administer the program and engage in targeted outreach to under- resourced, rural and other institutions.

Retention and Completion Grants: The compromise BBB provides $500 million for ED to award grants to states, systems of institutions of higher education, and Tribal Colleges and Universities to improve student outcomes, including enrollment, retention, completion, transfer rates, and labor market outcomes. A similar program was included in the America's College Promise Act. Grantees must use
their funds to implement one or more of 5 delineated "evidence-based reforms or practices." These include comprehensive support services, assistance in applying for means-based programs, accelerated learning opportunities such as dual enrollment, remedial education reform, and improving transfer pathways. At least $142,500,000 is set aside to make supplementary awards to grantees implementing reforms meeting certain evidence standards. Grantees must demonstrate adequate progress in improving outcomes among underserved students, including low-income students, students of color, students with disabilities, first generation college students, student parents, and students in need of remediation. Institutions must provide matching funds amounting to 10% of the grant in year 2 up to 20% in year 4.

Institutional Aid: The modified BBB provides $6 billion to increase mandatory appropriations to HBCUs, TCUs, and MSIs for the activities currently authorized by section 371 of the Higher Education Act and to award need-based financial aid to low-income students. It is unclear whether institutions will be required to allocate a portion of these funds to financial aid. The $6 billion is a substantial

increase from what was included in the original BBB, and is broken down as follows (annual amounts for FY 2022 – 2026):

- $470.6 million - HSI STEM and articulation programs
- $470.6 million - HBCUs and Predominately Black Institutions (85% and 15%, respectively)
- $141.1 million - Tribal Colleges and Universities
- $70.5 million - Alaska Native-serving and Native Hawaiian-serving institutions
- $23.5 million - Asian American and Native American Pacific Islander-serving institutions
- $23.5 million - Native American-serving nontribal institutions

Department of Labor Programs: Additional funding is provided for programs authorized by the Workforce Innovation and Opportunity Act and other DOL programs. Following are select programs of interest particularly to community colleges (all funds are authorized over a five-year period until 2026):

- $2 billion – WIOA Dislocated Workers
- $1 billion – WIOA Adult
- $1.5 billion – WIOA Youth
- $1 billion – Registered, Youth, and Pre-Apprenticeship ($500 million earmarked for grantees serving high numbers or percentages of workers with barriers to employment)
- $4.6 billion – Industry or Sector Partnership Grants. This new competitive grant program would make awards to industry sector partnerships and state and local workforce development boards to create partnerships, provide training and supportive services, and other activities. Community colleges could be part of these partnerships. An additional $400 million is appropriated to DOL to administer the program and provide support to state and local boards.

Adult Basic Education and Perkins CTE: $700 million, available through FY 2026, is provided to the ED's Adult Education and Family Literacy program. $600 million is provided to Perkins CTE Basic State Grants and $100 million would go to the Perkins Act innovation and modernization grant program. These amounts are in addition to funds provided through the annual appropriations process.

New Programs with Workforce Components: BBB creates several new multi-billion dollar programs that contain workforce education components. These include programs aimed at training youths and others to perform jobs related to climate change. Community colleges may be able to participate in some of these programs either as direct grantees or within partnerships.

Trade Adjustment Assistance Community College and Career Training Grants (TAACCCT): The DOL TAACCCT program would receive $1.2 billion over four years, with $300 million in grants made each year. Grants up to $2.5 million for individual institutions and up to $15 million for institutional consortia are available. The program would be very similar to the previous round of TAACCCT funding, but at least 15% of grant funds must be spent on student support services, including direct financial assistance to help students access supported programs. DOL and grantees must ensure that the grants effectively serve underserved communities.

Taxation of Pell Grants/American Opportunity Tax Credit (AOTC) Eligibility: The BBB eliminates the taxation of Pell Grants, a top AACC priority. Just as significantly, the legislation eliminates the provision that reduced a student's AOTC eligibility by any Pell Grant amounts received. The latter change would allow hundreds of thousands of community college students to qualify for the $2,500

tax credit.

For more information, contact David Baime, dbaime@aacc.nche.edu, or Jim Hermes, jhermes@aacc.nche.edu.

AACC Legislative Priorities, November 2021

For the remainder of 2021, AACC's top legislative priorities include:

1) Fiscal Year 2022 Appropriations

The House-passed Fiscal Year (FY) 2022 Labor, Health and Human Services, Education and Related Agencies funding bill contains substantial increases for many community college priorities; overall, it would increase the Department of Education's (ED) budget by a whopping 41%. The bill's highlights include a $6,895 maximum Pell Grant, $400 more than FY 2021; a $345 million increase, and the same as the President's budget request, for Minority Serving Institutions (MSIs); a $100 million increase for the Strengthening Institutions program; and $95 million for the Child Care Access Means Parents in School (CCAMPIS), an increase of $40 million above the FY 2021 enacted level and the same as the President's budget request.

The Senate has yet to act on its version of the bill, which Senate Democrats released in late October. While not quite as generous as the House's bill, it nevertheless provides substantial increases to key community college priorities. The bill matches the House's $400 increase in the Pell Grant maximum, exceeds its support for CCAMPIS, and robustly funds institutional aid programs. The Senate bill level-funds the Strengthening Community College Training Grant program at $45 million, in contrast to the House's $105 million; securing support for the House level will be a top AACC priority when House and Senate negotiations occur.

The spending levels described above were determined without any Republican input, and Senate Republicans are expected to use their leverage to rein in Democratic spending ambitions.

AACC strongly supports a doubling of the Pell Grant maximum, as part of a broader coalition, and supports significant increases in longstanding community college priorities such as the Perkins Act, institutional aid, TRIO and GEAR UP, job training, and other programs.

2) Short-Term Pell Eligibility

AACC strongly supports legislation to extend Pell Grant eligibility to short-term programs. The primary focus for doing so is the bipartisan "JOBS" Act. The JOBS Act was modified in bipartisan Senate negotiations this summer, with an aim towards including the provision in the Innovation and Competition Act, but it was ultimately not incorporated. (The legislation has not been enacted.) The altered version of the JOBS Act places more requirements on programs to qualify than AACC thinks are necessary to ensure program quality, at least for community colleges, but AACC nonetheless thinks that the legislation represents an essential step forward and supports

enactment. Efforts are ongoing to secure inclusion of the modified JOBS Act in pending legislation, most likely FY 2022 appropriations.

3) Dream Act

AACC has long supported legislation to establish a path to citizenship for qualifying undocumented students, as well as give them access to student financial aid.
The American Dream and Promise Act of 2021 (H.R. 6), which passed the House in March with largely Democratic support, provides Dreamers and Temporary Protected Status holders with protection from deportation and an opportunity to obtain permanent legal status. House Democrats included a version of this legislation in the House Judiciary Committee's FY 2022 budget reconciliation bill. However, the Senate Parliamentarian ruled that the Dream Act did not meet that chamber's budget reconciliation rules (the so-called "Byrd Rule"), and it is not included in the "Build Back Better Act."

On a related note, the Biden Administration has published a Notice of Proposed Rulemaking establishing the DACA program. Part of the motivation for doing so is to place the policy on firmer legal ground. Comments on the regulation are due November 29, 2021, and AACC will join with the American Council on Education (ACE) in filing comments. Draft comments will be made available in advance of the deadline so that colleges can use them in crafting their own submissions.

For more information, please contact David Baime, dbaime@aacc.nche.edu, or Jim Hermes, jhermes@aacc.nche.edu.

VII. **Communication to the Board** – *Donna Meier Pfeifer*
Thank you card from the Lesh Family for the Kay Lesh Memorial
Thank you card from the Circles of Hope for the Kay Lesh Memorial
Thank you card from Griffin Wallace for purchasing his pig at the County Fair.

VIII. **Calendar of Events** – *Dr. Calvert*
December 13, 2021 – Legislative Luncheon, Riney Cafeteria

IX. **Consent Agenda** – *Mike Koler, Chair*
Chair Koler asked for a motion to approve the consent agenda as presented.
Trustee Shumway made the motion to accept the consent agenda as presented.
VC Barrett second the motion.

Chair Koler asked if any information was to be pulled from the consent agenda or have questions.

Personnel – Dr. Calvert explained why the Searching list is long and it was not because of lack of effort. This is the workforce challenge many businesses a facing. Cabinet has been meeting pertaining to staffing only and looking at ways to reallocate resources. Looking at reorganizing departments and moving workloads around. Spring semester, once the numbers are known, budget consideration will be looked into. Anticipating a shortfall of $150,000 for the fiscal year if it maintains where we currently are at. VC Barrett suggested forming a Task Force similar to the COVID-19 Task Force.

With no further discussion motion carried unanimously.

Minutes:
Minutes of the Board Trustee Meeting for October 18, 2021 were presented.

(Complete minutes are listed on **http://prattcc.edu/department/board-trustees**)

Personnel Report – *Rita Pinkall, Director (Presented by Dr. Calvert)*
Verbal Addition to the Agenda:
Laurie Akerman, Nursing & Allied Health Secretary – starts 11/29/21
Montana Kocher, Office Asst. Student Services – starts 12/06//21

Financial Report – *Kent Adams, Finance and Operations*
Revenue through October is running $127K favorable. This compares to $73K unfavorable in September. Tuition is $25K under budget due to low enrollment. Ad Valorem tax is $32K unfavorable due to budget time-phasing, Motor vehicle taxes are $26K over budget.

Excel CTE is $110K favorable due to increased high school CTYE courses.
Miscellaneous income is over budget $57K due to payment plan revenue.

Expenditures are running $594K favorable in October. This compares to an underrun of $154K in September. Current enrollment is trending favorable but we will need to monitor expenditures in January when Spring enrollment can be better determined.

Analysis of Budget over Runs 10% Over Year-to-Date

Track and Field – Budget time-phasing due to travel and supplies encumbrances. Over 50% of the annual travel budget has been expended through October so it will have an annual overrun that will be covered with auxiliary funds.

Cheer – Travel over annual budget $3K and supplies/equipment over annual budget $13K. $16K will be covered with auxiliary funds.

Wrestling – Budget time-phasing due to travel encumbrances. Supplies/equipment $3K over annual budget. Auxiliary funds will cover annual overrun.

Finance Committee Minutes
The finance committee met with the Vice President of Finance and Operations, electronically. The committee reviewed the cash disbursements for the month of October 2021.

Recommendation: The committee recommends the cash disbursements for the month of October 2021 be approved. No major trends were identified.

The presidential and board travel expenses were reviewed.

Recommendation: No problems or exceptions noted.

Other Items: **No other items were discussed**.

Weekly Enrollment Report – *Lisa Perez Miller*

Enrollment Update & Board Report – November 8, 2021
(Updates as of November 15th are noted in red below)

1. **2021-2022 Academic Year** – Credit hour production for the academic year is 14,204 or   -3.4% below the figure reported on October 12, 2020. **(16,467 or +0.8%)**

2. **Fall 2021 Semester Enrollment**
   - Fall Semester credit hour production is 12,097 or -3% less than the same period last year. **(12,176 or -3%)**
   - Student headcount is 1,138 or -2% less than the same period last year. **(1,148 or -2%)**
   - EduKan credit hour production is 1,844 or -3% less than production for the same period in 2020. **(1,907 or 0%)**
   - Pratt Online credit hour production is 1,225, a -6% decrease for the same period in 2020. **(1,231 or -7%)**
   - Outreach credit hour production is 1,628 or -15% less than the same period last year. **(1,628 or -15%)**
   - College Start/High School enrollment is 1,743 credit hours, an 8% increase in production compared to the same period in 2020. **(1,748 or +8%)**

20

- Credit hour production for the "Nine Core County Region" *(Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford)* is 5,899 credit hours or an 8% increase compared to the same period in Fall 2020. **(5,158 or -6%)**

3. **EduKan Fall Term start dates:**
   - Fall Term 1 & Fall Term 2 Last Date to Enroll: August 13 (Complete)
   - Fall Term 3 Last Date to Enroll: September 10 (Complete)
   - Fall Term 4: Last Date to Enroll: October 8 (Complete)
   - Fall Term 5: Last Date to Enroll: November 19

4. **Fall 2021 Residence Hall Occupancy**
   - Residence hall occupancy is 90% or 305 students compared to Fall 2020 for the same period. **(89% or 304 students)** *Note: Maximum occupancy is 356; currently 28 spots are being used by staff or set aside for COVID-19 quarantine/isolation rooms.*

5. **Early Enrollment Spring 2022 Semester** (one-week after enrollment opened)
   - Spring Semester credit hour production is 2,184 or a 37% increase for the same period last year.
   - Student headcount is 131 or a 47% increase for the same period last year.

X. **Action Items**

- **Ratify Waiver of Board Policy No. 3-07 –** *Kent Adams*
  Chair Koler asked for a motion to approve Ratify Waiver of Board Policy No. 3-07 for the gear purchases from Graphic Edge, due to the contract, in the total amount of $29,174.10 for the following:

  Softball - $2,503.65
  Men's Basketball - $3,623.77
  Wrestling – 23,046.68 – Equipment, shoes, backpacks, clothing.
  Approximately half of that is out of the Wrestling Auxiliary account. No travel.

  Motion was made by Trustee Shumway to approve Ratify Waiver of Board Policy No. 3-07 in the total amount of $29,174.10 for gear purchases for Softball, Men's Basketball, and Wrestling. Motion was seconded by VC Barrett. With no further discussion motion carried unanimously.

- **Chiller Bids –** *Kent Adams*
  Chair Koler asked for a motion to approve the administrations recommendation to accept the Chiller bid from inteGreen, Pratt, KS in the total amount of $173,448.00.

  Motion was made by VC Barrett to accept the administrations recommendation to accept the bid from inteGreen in the amount of $173,448.00. Motion was seconded by Trustee DeWeese. With no further discussion motion passed unanimously.

  The bids for the chiller replacement in The Benson Education Center were received as follows:

Five Star Mechanical Inc.	Wichita, KS	$213,628.00
*inteGreen	Pratt, KS	$173,448.00
Eck Services	Pratt, KS	$154,236.20

(Bid Received After Bid Opening)

- ➢ **Electronic Classroom Bid –** *Kent Adams*
  Chair Koler asked for a motion to approve the administrations recommendation to accept the Electronic Classroom bid from Solutionz, Inc. in the amount of $101,540.19.

  Motion was made by Trustee Hamm to approve the administrations recommendation to accept the bid from Solutionz, Inc in the amount of $101,540.19. Motion was seconded by Trustee DeClue.

Kent Audio Visual	Wichita, KS	No Response
Ford AV	Oklahoma City, OK	No Response
KCAV	Kansas City, MO	No Response
*Solutionz, Inc.	Los Angeles, CA	$101,540.19

  The Administration recommends the bid from Solutionz, Inc. be accepted.

  Room 312 will become a media friendly environment, screens will be on each wall, interactive microphones. This will be done with HEERF funds.

  With no further discussion motion passed unanimously.

- ➢ **Policy(s) First Reading** – *Dr. Calvert*

PRATT Community College		Number	5-10
		Policy Type	Personnel
		Adoption	09-15-2003
		Deletion	
		Revision	10-21-2019
BOARD POLICY		Review Date	10-21-2019

AGREEMENT BETWEEN PRATT COMMUNITY COLLEGE AND PRATT HIGHER EDUCATION ASSOCIATION

I:\Personnel\PHEA\2019-2022 Master Agreement.pdf

This replaces Agreement of:
10-21-2019, 06-20-2016, 09-13-13, 02-18-08, 12-11-06, 05-19-03, 08-1700

MEMORANDUM OF AGREEMENT

Between

PRATT COMMUNITY COLLEGE
And
PRATT HIGHER EDUCATION ASSOCIATION

The following exception to the contract between Pratt Higher Education Association and Pratt Community College is agreed to by the parties to the contract.

To be attached to the 2019-2022 Agreement

RE: ARTICLE XXVII, B
            Student Evaluation of Teaching Professional Employee

The following exception to the contract between Pratt Higher Education Association and Pratt Community College is agreed to by the parties to the contract. All other terms and conditions of the agreement effective July 1, 2019 through June 30, 2022 continue as set-out in the agreement.

Working together, the administration and PHEA faculty representatives have agreed to move the Student Evaluation of Instruction to an online format for the Spring 2021 semester. This allows all courses (with Pratt online courses as the exception) to be evaluated using the same format.

The change to an online review format for all classes is effective for Spring 2021 only. Only the format of the Student Evaluation of Instruction will change for Spring 2021; the evaluation tool will not change from the tool located in the negotiated agreement.

The online process of Student Evaluation of Instruction will be reviewed and re-evaluated in Fall 2021 to determine its possible future use.

PRATT COMMUNITY COLLEGE   **PRATT HIGHER EDUCATION ASSOCIATION**

By: _____   by: _____
        Vice President of Instruction   President

Date: ___4-9-2021___   Date: __4/14/21__

MEMORANDUM OF UNDERSTANDING

Between

PRATT COMMUNITY COLLEGE
and
PRATT HIGHER EDUCATION ASSOCIATION

To be attached to the 2019-2022 Agreement

RE: ARTICLE XXVII, B
            Student Evaluation of Teaching Professional Employee

The following exception to the contract between Pratt Higher Education Association and Pratt Community College is agreed to by the parties to the contract. All other terms and conditions of the agreement effective July 1, 2019 through June 30, 2022 continue as set-out in the agreement.

The Administration and PHEA faculty representatives have agreed to extend the Student Evaluation of Teaching Professional Employees as an online format to include Fall 2021 and Spring 2022 semesters. Only the format of the Student Evaluation of Teaching Professional Employees will be changed. The evaluation tool will not change from the tool located in the negotiated agreement.

PRATT COMMUNITY COLLEGE   PRATT HIGHER EDUCATION ASSOCIATION

By: _____   By: _____
Vice-President of Instruction   President

Date: _10-25-2021_____   Date: _10 25 2 1____

VC Barrett made the motion to accept Policy 5-10 and to waive the first reading and approve the changes. Motion was seconded by Trustee Hamm. With no further discussion the motion carried unanimously.

XI.   Oral Reports

Nursing

2020-2021 Program Graduates & NCLEX Pass Rates:

Location	Number of Graduates	Number of 2020 Graduates who Tested in 2021	Number of 1st Time Testers	Number Passed	Number Failed	Pass Rates of Tested Students	Number Not Tested
• PN Pratt	6	2	8	7	1	87.5%	0
• PN Winfield	4	0	4	3	1	75.0%	0
Total	**10**	**2**	**12**	**10**	**2**		
			Total Pass Rate for PN Graduates tested to date			83.33%	
			Cumulative Pass Rate of PN Program to date			**83.33%**	
• A.D.N. Pratt	6	N/A	6	6	0	100%	0
• A.D.N. Winfield	4	N/A	4	3	1	75%	0
• A.D.N. Online	14	N/A	13*	11	2	84.62%	0
			Total Pass Rate for A.D.N. Graduates tested to date			86.69%	
			Cumulative Pass Rate of A.D.N. Program to date			**86.96%**	

*1 student graduated from a BSN program and tested unsuccessfully in 2005. She later completed a PN program and entered PCC A.D.N. online program in fall 2020. Although she passed her NCLEX following PCC graduation, she was not counted in the number of first-time testers (as per KSBN)

> **Nursing Report Cont'd.**
> PRMC Clinicals:
> 1. PCC students will be allowed to do their Spring clinicals at PRMC. PRMC is requiring students to be vaccinated for clinicals staring spring 2022. This is mandatory.
> 2. Weekly nasal swabs will be done prior to participating in clinicals.
> 3. No required vaccinations at this time.
> 4. Faculty will be sending forms on specific instructions on how the process will work.
>
> Nursing/Allied Health Secretary – Laurie Akerman starting November 29, 2021
>
> **Faculty** – *Carol Ricke, PHEA President*
> **Kip Chambers** – On September 23, 2021, Mr. Chambers' Environmental Science class, in collaboration with biologists from Kansas Department of Wildlife Parks (KDWP), participated in a field trip to Lemon Park to evaluate the ecological interiority of a short stretch of the South Fork Ninnescah River.
>
> The project is part of an ecology unit in the Environmental Science curriculum that allows students to work with KDWP biologists. In addition to this year's field trip,

KDWP has been instrumental in helping PCC students for nearly 20 years in association with this project.

Recognizing how organisms interact with one another and their environment is a fundamental principle in ecology. Knowing how people interact with their environment and how they impact natural systems is what environmental science is all about. Thanks to KDWP for their continuing support of this project.

Daniel Meng – On the morning of October 18th, the Attica automotive class traveled to the Kingman High School auto shop for a presentation from Mel Hambelton Ford about their facilities and employment opportunities. Daryl Lucas through Pratt Community College purchased a new state of the art Hunter Hawkeye Elite alignment machine for the Attica auto shop. The alignment machine is a HUGE improvement over our other antiquated machine!

Valarie Dellrocco - Attended the Adobe Max conference the week of October 25. Obtaining new updates and learning new skills to take to the classroom.

Paul Primrose and Jason Ghumm performed a "Mad Scientist" demonstration for some Skyline Middle School students on Oct. 28.

Accounting & Business department faculty, Angie Tatro, John Patton, Jenny Egging, and Carol Ricke, hosted a recruiting event for area high school students on Wednesday, November 3. Organized interactive activities to help students learn about different career options, higher education choices, and living expenses.

Sarah Binford provided information about PCC during lunch, and Angie and Carol provided them with CTE information and PCC degree information sheets.

Mark Freeman – The Art Department has purchased a used but new clay mixing machine that will allow to recycle scrap clay at a much faster rate. This will save the Art dept. on clay costs and make use of all scrap of clay with zero-waste. The machine mixes about 100 pounds in 30 minutes. Also acquired a new pottery wheel in the lineup. Better equipment has made a huge difference in class morale.

Angie Tatro – Will be taking students on a tour of the Underground Vaults and Storage facility in Hutchinson – this is a behind the scenes tour to see how they manage their storage and records.

Kenneth Kepley - Technological advances installed in the weight room and   cardio room with tablets mounted to the walls to virtually enhance the Sport   Performance and Wellness program. One at each TV/Monitor so that we can have tutorials as I show and upload videos and content.

Performing Arts - *Misty Beck and Brad Herndon*
Christmas season activities!
- Christmas in the Park on November 20th
- Caroling downtown on November 21st.
- Our Christmas show is December 3 and 4 at 7:30pm and December 5 at 2:30pm

- Auditions for the spring production of The Wizard of Oz will be December 7 & 8 at 7pm
- Pep Band is playing at several home basketball games in December as well.
- December 3-5 - 7:30pm, 7:30pm, 2:30pm Christmas To Remember

Misty Beck and Brad Herndon:
- Brad has been to Medicine Lodge to work with their choir.
- Misty has met with and loaned costumes to Pratt, St. John, Ellsworth and Chaparral high schools and the Greensburg Community Theatre.
- 14 members of the Department were the guests of Sterling College to see Newsies recently. Alumnus Kedric Spurgi was a member of the cast.

➢ **Staff Senate** – *Charles Keefer, President*
   No report was submitted.

➢ **Athletic Report** – *Tim Swartzendruber, Athletic Director*

   NEWS
- Kenny Eddy hired as interim head men's basketball coach
- Joshua Boland hired as new assistant women's basketball coach
- Men's Soccer won first ever Region Championship
- Volleyball finished season 2-14 in conference (8th place) 11-23 overall
- Women's Soccer finished 11-2-2 overall. Set numerous records. Finished runner-up in Region VI
- Cross Country participating in NJCAA National Meet in Richmond, VA today
- Women's and Men's Basketball started season November 1. Conference play begins November 17. The men finished 20th out of 36 teams. Will be running the Half Marathon Nationals.
- Wrestling is ranked #2 in the first NJCAA national poll. Seven wrestlers ranked in top 10 in their weight class. Opened season at Baker Open November 7.
- November 20th is PCC is doing a promotion with the Pratt Area Humanin Society (PAHS) opportunity to adopt a pet. First home conference game
- Coach Shae is doing a Cheer Clinic and they will be performing in both games.
- Cheer Dance Team performed in Wichita., and PCC was the only community college invited.

   Social Media
- Gobeaversports.com – website
- Twitter: @PrattBeavers (1487 followers as of November 4; 1456 last month)
- Facebook: Pratt Community College Athletics
- Instagram: @PrattBeavers 607 followers as of November 4; 556 last month)
   Other
- BTI will provide a new Gator after January 1, 2022 for track/soccer complex
- 55 businesses have confirmed sponsorships with PCC Athletics
- Special promotions for upcoming basketball games:
   - November 13-Military Appreciation Day,
   - November 20-P.A.H.S. day

➢ **Chief Information Officer** *– Jerry Sanko, Chief Information Officer*

Information Technology Project Update:

Updating media in room 312:
Waiting on the selection of the vendor. – (Solutionz, Inc, was selected)

Computer Lab Upgrades: (no change to the project)
We plan on upgrading 69 computers in Room 438 and the EPT computer lab this summer. Estimated delivery date is December 21st.

Main Campus ISP change over: (no change to the project)
Switching our main campus ISP over to Ideatek per our contract. Will not decrease in overall bandwidth availability. Currently the cut over is scheduled for Christmas break timeframe. There will be some disruption in online services (24-48 hours) for DNS propagation.

Comprehensive Leave Management and Time Matrix: (no change to the project)
Automated leave time management system (Comprehensive Leave Management) and integrated time clock system (Time Matrix) for Great Plains. Pilot group started in October with an institution wide go live scheduled for January.

Security Cameras Project:
Out of 12 cameras 9 have been installed. 8 totals for Wojchiehowski Hall (7 have been installed), 2 installed in Porter, 1 (not installed) cafeteria, 1 (not installed) common area in Benson. It was determined that instead of installing cameras in the cafeteria and Benson common area, install those two cameras in the Beaver Dome. It is our plan to have those two cameras installed by the end of November. The NVR is in place and operating.

Data Services Department Update:
KBOR Promise Scholarship Student Data Collection - due November 30, 2021
KBOR Fall Census Day Collection - due December 3, 2021

➢ **Foundation Report** *– Barry Fisher, Executive Director*
Campaign
Fundraising for the Skyline Track Initiative is now completed. PCC has been in contact with Skyline officials and they are working to schedule a track meet for this school year. An official announcement will be made regarding Skyline membership in the Community Partnership.

Auction
"Save the Date" flyer will be included in the November 1938 Memo.

Alumni Relations
A group of Rodeo Alumni held a reunion in Pratt on October 30, 2021. They were all members of the original 1980's PCC Rodeo Team. Kenton Baughman was their coach, was a former PCC Automotive Instructor, and was part of the reunion. While in Pratt, Lori Montgomery, PCC Agriculture Instructor, provided a tour of the

campus and PCC property north of campus. Ms. Montgomery was able to provide a thorough historical account of PCC's Ag and Rodeo Programs. The alumni group was very appreciative of the tours and plan to make the reunion a regular occurrence and anticipate expanding the number of attendees.

Year-End Appeal

The first mailing for our 2021 Year-End Appeal has been sent. Expanding this appeal to benefit even more areas of need at the college. Donors still have the option of making a gift to the General Scholarship Fund, or they can designate their gift to benefit a specific program at PCC. Gifts for specific programs will be used to address areas of greatest need including equipment, scholarships or other costs. We hope this tailored approach will inspire more people to make gifts.

Donor Marquee

The new Donor Marquee in nearing completion. Waiting on vinyl graphics to come in from Taylor Printing. Working on content for the video screens. Stan Reimer has taken the Wall of Fame photos and is creating digital versions. Changing the name of that distinction from Wall of Fame to *Wall of Honor* to help distinguish it from the Athletic Hall of Fame. If the vinyl graphics come in on time, looking at having it installed in December.

➢ **KACCT** – *Michele Hamm, KACCT Past President*
At upcoming KACCT meetings, Nancy would like to be sure there is recognition of new trustees and those not running/returning.

Monthly contact with liaisons; Nancy wants trustees to feel welcome and wondered what else we can do to reach out and be welcoming and encouraging.

Vax mandate will continue to be an issue; Heather is working to clarify and keep us updated since the issue is so divisive.

December KBOR meeting could be interesting with topics like CRT, merger and consolidation bill.
Heather wondered if there are ways to improve enrollment at community colleges. There was discussion about having community colleges go through the enrollment process online to determine the ease and function that is being used.

Election outcomes could be interesting with particular interest at both Butler and Johnson County.

➢ **ACCT/NLS** – *Dr. Calvert, President*
Dr. Calvert – Attended the AACC Commission Meeting – Nov. 1-4, 2021 – Washington,

Dr. Calvert inquired about a Board Retreat at the request of the PCC with a facilitator from ACCT. Approximate cost: 1 person $4,000 plus travel, two people $5,000 plus travel and this would depend on what the focus of the retreat is. February 19, 2022 is the date suggested.

> **AACC (American Association of Community Colleges***) – Dr. Calvert, President***

> **Other:**

XII. **Wrap Up**
Comments from the Public – No public was present

Comments from the President – *Dr. Calvert, President*
1. Participated in Taxing Entities meeting.
2. Participated in weekly Presidents meetings.
3. Participated in Campaign Leadership Council meeting.
4. Participated in KJCCC virtual meeting.
5. Participated in KBOR virtual meeting.
6. Participated in Technical Education Authority Virtual meeting.
7. Participated in AACC Fall and Commission Meetings in DC.
8. Participate in NJCAA President's Advisory Council meeting and Board of Regents meeting.
9. Participated with President's Cabinet in virtual meeting with Student Leadership Council.
10. Met with Track/Soccer Field Management Committee

Comments from the Board Chair – *Mike Koler, Chair*
Had no additional comments.

XIII. **Executive Session for Non-Elected Personnel Matters**
7: 45 p.m. Trustee Shumway moved the Board to go into Executive Session not to exceed 30 minutes to consult with the college attorney for legal advice on requiring the Covid- 19 vaccination as a condition of employment. Motion was seconded by Trustee Hamm. With no further discussion motion passed unanimously.

8:19 p.m. Chair Koler asked for a motion to adjourn the executive session. VC Barrett moved to adjourn the executive session. Trustee Shumway second the motion. With no further discussion the motion passed unanimously.

XIV. **Meeting Adjourned**
8:20 p.m. Chair Koler asked for a motion to adjourn the general Board session. VC Barrett moved to adjourn the general Board session. Trustee DeClue second the motion. With no further discussion the motion passed unanimously.

Minutes Recorded by:
Donna Meier Pfeifer, Board Clerk

➢ **Personnel** – *Rita Pinkall, Director* (*report given by Dr. Calvert*)

APPOINTMENTS

Shelby Wager	Assistant Director of Admissions
Tammie Sanko	Staff Assistant – Student Success Center
Megan Brown	Admin Asst to VP of Students & EM
Ashlyn Hatley	Associate Director of Special Program Admissions

RESIGNATIONS/TERMINATIONS

Joel Pearson	Head Track/Asst. Cross Country Coach & Residential Supervisor
Elyse Birdsong	Associate Director of Special Program Admission
Joshua Boland	Assistant Women's Basketball Coach / Residential Supervisor
Celeste Chavez	Temporary Snack Bar Asst.

RETIREMENT

Lorraine Prosser	Receptionist/Switchboard Operator, Part-time

CHANGE IN STATUS

Zachary Rambo – **From:** Women's VB Coach/Student Success Specialist,
 To: Women's Volleyball Coach/Head Women's Flag Football Coach

SPRING 2022 CONTRACTS

Mark Freeman	ART139-O-1E Art Appreciation
Bradley Herndon	MUS176-O-1E Music Appreciation
Sarah Jackson	MTH178-O-1E College Algebra
Chris Nelson	INT107-O-1E Comp TIA A+ Essential
Chris Nelson	INT109-O-1E Introduction to Network Technology
Paul Primrose	PSC175-O-1E Introduction to Geology Theory
Carol Ricke	BUS276-O-1E Principles of Macroeconomics
Frank Stahl	PHL123-R-1P Comparative Religion
Frank Stahl	PHL276-O-1E Introduction to Ethics
Amanda Wade	PSY176-R-3P General Psychology
Amanda Wade	PSY132-O-2E Developmental Psychology

SUMMER 2022 CONTRACTS

Mark Freeman	ART139-O-1E Art Appreciation
Sarah Jackson	MTH178-O-1E College Algebra
Paul Primrose	PSC175-O-1E Introduction to Geology Theory
Amanda Wade	PSY176-O-1E General Psychology

SEARCHING

Adjunct Clinical Instructors, Allied Health
Asst. Athletic Trainer
Asst. Director of Residence Life
Asst. Women's Basketball Coach / Residential Supervisor
Asst. Women's Volleyball Coach / Residential Supervisor
Associate Director Admissions
Cashier/Bookkeeper
Computer Specialist (Software Support)
Coordinator of Enrollment Services
Custodian (part-time)
Daytime Security Officer
Director of Track & Cross Country, Head Track/ Asst. Cross Country Coach &
Residential Supervisor
Document Management Coordinator
Evening Security Officer (part time)
Evening Security Officer (full time)
Maintenance/ Bus Driver
Mathematics Instructor (Fall 2022)
Receptionist/Switchboard Operator, Part-time
Data Services Assistant (on hold)
Director of IT (on hold)
eSports Coach (.25 FTE) *(new position)* – (on hold)
Maintenance (full time / on hold)
Head Men's Basketball Coach (on hold)
Office Assistant – Student Services (On Hold)

➤ **Financial Report** – *Kent Adams*

Combined General and Vocational Funds

	YTD BUDGET	YTD ACTUAL	DIFFERENCE	
REVENUES:				
GENERAL FUND	$1,661,579	$1,617,110	($44,469)	Unfavorable
VOCATIONAL FUND	$1,665,162	$1,729,663	$64,501	Favorable
TOTAL COMBINED	$3,326,740	$3,346,772	$20,032	Favorable
EXPENDITURES:				
GENERAL FUND	$4,116,981	$3,663,660	$453,321	Favorable
VOCATIONAL FUND	$1,208,423	$995,630	$212,794	Favorable
TOTAL COMBINED	$5,325,404	$4,659,290	$666,115	Favorable
NET REVENUE (LOSS)	-$1,998,664	-$1,312,517	$686,147	Favorable

Revenue through November is running $20K favorable. This compares to $127K favorable in October. Tuition is $111K under budget due to low enrollment. Ad Valorem tax is $55K unfavorable due to budget time-phasing. Motor vehicle taxes are $26K over budget. Excel CTE is $110K favorable due to increased high school CTE courses. Miscellaneous income is over budget $51K due to payment plan revenue.

Expenditures are running $666K favorable in November. This compares to an underrun of $594K in October. Current trend is favorable but we will need to monitor expenditures in January when spring enrollment can be better determined.

Budget Performance Nov YTD

Legend:
- Annual Budget
- Budget YTD
- Actual YTD

Categories: Athletics, Office of the President, Student Services, Finance and Operations, Academic Instruction, Vocational Instruction, CIO

Y-axis: $0, $500,000, $1,000,000, $1,500,000, $2,000,000, $2,500,000, $3,000,000
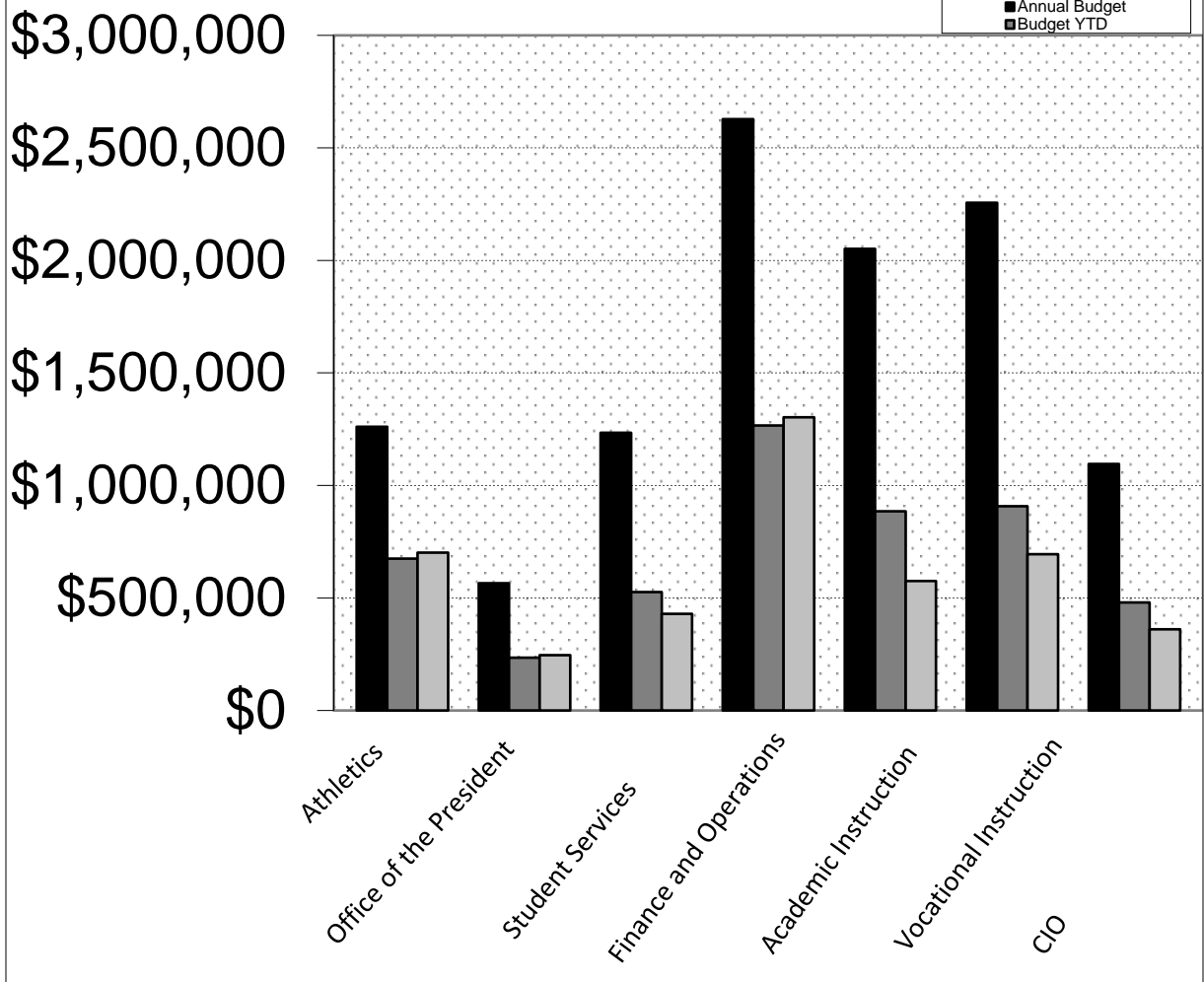
Net Revenue & Expenditures Budget/Actual

Legend:
- Budgeted cash flow
- Actual cash flow
- Prior Year Cash Flow

For the Month November 30, 2021

ANALYSIS OF BUDGET OVER RUNS 10% OVER YEAR TO DATE

11-5573   ($ 7,415)   OB – Soccer - Men

          601 – ($ 3,437)   Travel
          700 – ($ 3,804)   Supplies

EXPLANATION: Travel is $3K over annual budget and supplies are over the annual budget $4K. Auxiliary funds will cover annual overrun.

11-5576   ($15,030)   OB – Cheer

          601 – ($ 3,732)   Travel
          700 -   ($12,613)   Supplies/Equipment

EXPLANATION: Travel over annual budget $4K and supplies/equipment over annual budget $13K. $17K will be covered with auxiliary funds.

PRATT COMMUNITY COLLEGE
BOARD OF TRUSTEES
December 20, 2021

FINANCE COMMITTEE MINUTES

The finance committee met with the Vice President of Finance and Operations, electronically. The committee reviewed the cash disbursements for the month of November 2021.

Recommendation: The committee recommends the cash disbursements for the month of November 2021 be approved. No major trends were identified.

The presidential and board travel expenses were reviewed.

Recommendation: No problems or exceptions noted.

Other Items: No other items were discussed.

➤ **Weekly Enrollment Report** – *Lisa Perez Miller, VP of Student Enrollment Mgmt.*

Enrollment Update & Board Report – December 13, 2021

1. **2021-2022 Academic Year** – Credit hour production for the academic year is 23,335 or -1.2%% less than the figure reported on December 14, 2020.

2. **Fall 2021 Semester Enrollment**
   • Fall Semester credit hour production is 12,110 or -2% less than the same period last year.
   • Student headcount is 1,143 or equal to the headcount reported for the same period last year.
   • EduKan credit hour production is 1,788 or 6% more than production for the same period in 2020.
   • Pratt Online credit hour production is 1,286, an -8% decrease for the same period in 2020.
   • Outreach credit hour production is 1,635 or -15% less than the same period last year.
   • College Start/High School enrollment is 1,751 credit hours, an 8% increase in production compared to the same period in 2020.
   • Credit hour production for the "Nine Core County Region" *(Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford)* is 5,160 credit hours or a -5% decrease compared to the same period in Fall 2020.

3. **EduKan Fall Term start dates:**
   ➤ Fall Term 1 & Fall Term 2 Last Date to Enroll: August 13 (Complete)
   ➤ Fall Term 3 Last Date to Enroll: September 10 (Complete)
   ➤ Fall Term 4: Last Date to Enroll: October 8 (Complete)
   ➤ Fall Term 5: Last Date to Enroll: November 19 (Complete)

4. **Fall 2021 Residence Hall Occupancy**
   • Residence hall occupancy is 88% or 299 students compared to Fall 2020 for the same period. *Note: Maximum occupancy is 356; currently 28 spots are being used by staff or set aside for COVID-19 quarantine/isolation rooms.*

5. **Early Enrollment Spring 2022 Semester**
   • Spring Semester credit hour production is 9,118 or an 1% increase for the same period last year.
   • Student headcount is 740 or equal to the same period last year.

Upcoming 2022 Dates
   • January 10   Residence Halls Open
   • January 10-11   Registration & Enrollment
   • January 12   Classes Begin

PRATT Community College

Weekly Enrollment Report
FALL

Academic Year Comparisons

Credit Hours by Term	AY 2021-22	% Change from	AY 2020-21		AY 2019-20	
	YTD 12/13/2021	2020-21 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
Summer	2,107	-5%	2,207	2,207	2,022	2,022
Fall	12,110	-2%	12,346	12,412	12,621	12,711
Spring	9,118	1%	9,056	10,901	10,155	11,265
Total AY Credit Hours	**23,335**	**-1.2%**	**23,609**	**25,520**	**24,798**	**25,998**

Credit Hours by Tuition Plan	AY 2021-22	% Change from	AY 2020-21		AY 2019-20	
	YTD 12/13/2021	2020-21 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
Kansas Rate	15,823	-5%	16,641	17,881	16,553	17,387
Non-Kansas Rate	6,152	-2%	6,307	6,887	7,206	7,513
International Rate	1,360	106%	661	752	1,039	1,098
Total AY Credit Hours	**23,335**	**-1.2%**	**23,609**	**25,520**	**24,798**	**25,998**

Fall Semester Comparisons

	Fall 2021	% Change from	Fall 2020		Fall 2019	
	YTD 12/13/2021	FA20 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
Overall						
Total Credit Hours	12,110	-2%	12,346	12,412	12,621	12,711
F.T.E.	807	-2%	823	827	841	847
Headcount	1,143	0%	1,142	1,154	1,162	1,180
Pratt Campus/Outreach						
Pratt Campus	7,401	1%	7,350	7,350	8,317	8,313
eLearning (all on-line, not video)	3,074	0%	3,082	3,143	2,262	2,356
Outreach (not on-line)	1,635	-15%	1,914	1,919	2,042	2,042
By Division						
Arts & Sciences	8,103	1%	8,030	8,096	8,254	8,346
Technical Education	4,007	-7%	4,316	4,316	4,367	4,365

PRATT Community College

Weekly Enrollment Report
FALL

eLearning: Pratt On-Line & EDUKAN

	Fall 2021	% Change from	Fall 2020		Fall 2019	
	YTD 12/13/2021	FA20 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
EDUKAN	1,788	6%	1,679	1,673	1,574	1,574
Pratt On-Line	1,286	-8%	1,403	1,470	688	782
Total PCC eLearning	3,074	0%	3,082	3,143	2,262	2,356

Outreach

Ground courses that are not on the Pratt Campus	Fall 2021	% Change from	Fall 2020		Fall 2019	
	YTD 12/13/2021	FA20 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
Outreach by Location						
Concurrent Ground*	617	-12%	700	700	1,091	1,091
Anthony/Harper	0		0	5	0	0
Attica	94	-19%	116	116	84	84
Coffeyville	406	22%	333	333	407	407
Dodge City	142	-45%	256	256	115	115
Kingman	127	202%	42	42	0	0
Medicine Lodge	0		8	8	0	0
Wichita - WSU Tech	249	-19%	306	306	251	251
Winfield	0	-100%	153	153	94	94
Total Outreach by Location	1,635	-15%	1,914	1,919	2,042	2,042

*Concurrent Ground = Concurrent Enrollment Partnership (subtype of NP - classes taught at the hs, during the hs day, by a hs instructor)
AND Concurrent (subtype of N [ex: automotive at Kingman] - classes taught at the hs, during the hs day, by a college instructor)

College Start / High School Enrollment by High School

This breaks out credit hour productions by High School enrollees in any course (to include CEP, EDUKAN, Pratt Campus, Online, etc.) by the High School in which the student is enrolled	Fall 2021	% Change from	Fall 2020		Fall 2019	
	YTD 12/13/2021	FA20 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
High School						
Attica High School	8	-33%	12	12	15	15
Chaparral High School	105	5%	100	99	141	141
Cunningham High School	94	3%	91	91	75	72
Home School	49	104%	24	24	27	27
Kingman High School	278	62%	172	172	151	154
Kiowa County High School	38	-41%	64	64	56	56
Macksville High School	84	71%	49	49	119	119
Medicine Lodge High School	179	-15%	210	216	320	320
Norwich High School	84	0%	84	84	92	92
Pratt High School	502	27%	395	395	412	412
Skyline High School	191	-6%	204	204	288	288
Stafford High School	19	-55%	42	42	27	27
The Learning Center at Pratt	0	-100%	15	15	40	40
All other High Schools	120	-24%	157	157	95	95
Total High School	1,751	8%	1,619	1,624	1,858	1,858

PRATT Community College

9 Core County Region						
	Fall 2021	% Change from	**Fall 2020**		**Fall 2019**	
	YTD 12/13/2021	FA20 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
County						
Barber County (BA)	313	-9%	345	345	N/A	501
Comanche County (CM)	97	10%	88	88	N/A	36
Harper County (HP)	246	-2%	251	256	N/A	281
Kingman County (KM)	808.50	57%	515	515	N/A	530
Kiowa County (KW)	124	-45%	227	231	N/A	239
Pratt County (PR)	1,822.50	-16%	2,174	2,174	N/A	2,145
Reno County (RN)	226	-11%	254	260	N/A	382
Sedgwick County (SG)	1,394	3%	1,351	1,360	N/A	1,250
Stafford County (SF)	129	-41%	218	218	N/A	231
Total 9 Core County Region	5,160	-5%	5,423	5,447	N/A	5,595

Fall 2021 Drop/Withdrawal Tracking & Residence Hall Status

	Fall 2021 YTD	Fall 2020 FINAL	Week Classes Begin Aug 18-20 Week 1	Aug 23-27 Week 2	Aug 30-Sep 3 Week 3	Sep 6-10 Week 4
Fall 2020 Comparison Stat - Full-time Drops + Withdrawals			5	4	4	2
# of Full-time Complete Drops	40	31	3	7	4	4
# of Full-time Complete Withdrawals	14	10	0	0	0	0
Fall 2020 Comparison Stat - # Residence Hall Check-Outs			3	1	2	1
# Residence Hall Check-Outs	14	25	3	0	0	0
# Residence Hall Occupants[1]	299	284	309	308	309	310
Occupancy Rate (340 available[2])	88%	86%	94%	91%	91%	91%

	Sep 15 20th Day Sep 13-17 Week 5	Sep 20-24 Week 6	Sep 27-Oct 1 Week 7	Oct 4-8 Week 8	Mid-Term Week Oct 11-15 Week 9	Oct 18-22 Week 10	Oct 25-29 Week 11
Fall 2020 Comparison Stat - Full-time Drops & Withd.	5	3	1	5	3	4	1
# of Full-time Complete Drops	4	4	4	1	0	7	1
# of Full-time Complete Withdrawals	2	0	0	1	1	2	2
Fall 2020 Comparison Stat - # Res. Hall Check-Outs	3	0	1	0	3	2	0
# Residence Hall Check-Outs	4	0	0	1	1	1	0
# Residence Hall Occupants[1]	306	306	306	305	304	303	303
Occupancy Rate (340 available[2])	90%	90%	90%	90%	89%	89%	89%

	Last day for W Nov 1 -5 Week 12	Nov 8-12 Week 13	Nov 15-19 Week 14	Nov 22-26 Week 15	Nov 29-Dec 3 Week 16	Dec 6-10 Finals
Fall 2020 Comparison Stat - Full-time Drops & Withd.	3	0	0	0	0	0
# of Full-time Complete Drops	0	1	0	0	0	0
# of Full-time Complete Withdrawals	0	4	1	1	0	0
Fall 2020 Comparison Stat - # Res. Hall Check-Outs	0	8	1	0	NA	NA
# Residence Hall Check-Outs	1	1	2	0	0	0
# Residence Hall Occupants[1]	302	301	299	299	299	299
Occupancy Rate (340 available[2])	89%	89%	88%	88%	88%	88%

[1] Students assigned an 8-week dorm plan are counted as .5 (1/2) here

[2] Max possible occupancy is 356. Currently, 16 spots are being used by staff who are not paying for a residence hall dorm plan or are set aside as COVID-19 quarantine rooms. Spots available for a residence hall dorm plan=340. NOTE: Denominator was 328 during week 1, and adjusted to 340 during remaining weeks per Residence Life request.

PRATT Community College
Nursing Program Enrollment Tracking

Column A	Column B	Column C	Column D	Column E	Column F	Column G	Column H	Column I
Academic Year	Term	Unduplicated Headcount of students coded as a nursing major during the academic year	Credit Hour Production by students in Column C in any/all courses	Credit Hour Production as a % of Total PCC Credit Hour Production	Credit Hour Production by students in Column C in courses that are NURSING[1] related	Credit Hour Production as a % of Total PCC Credit Hour Production	Credit Hour Production by students in Column C in courses that are NOT NURSING[1] related	Credit Hour Production as a % of Total PCC Credit Hour Production
2018-19 FINAL	Summer 2018		-	0%	-	0%	-	0.0%
	Fall 2018		543	4%	524	4%	19	0.1%
	Spring 2019		489	4%	466	4%	23	0.2%
	Total AY 2018-19	44	1,032	4%	990	4%	42	0.2%
2019-20 FINAL	Summer 2019		-	0%	-	0%	-	0.0%
	Fall 2019		445	4%	422	3%	23	0.2%
	Spring 2020		420	4%	395	4%	25	0.2%
	Total AY 2019-20	39	865	3%	817	3%	48	0.2%
2020-21 YTD	Summer 2020		-	0%	-	0%	-	0.0%
	Fall 2020		491	4%	487	4%	4	0.0%
	Spring 2021		434	4%	431	4%	3	0.0%
	Total AY 2020-21	45	925	4%	918	4%	7	0.0%
2021-22 YTD	Summer 2021		-	0%	-	0%	-	0.0%
	Fall 2021		68	1%	68	1%	-	0.0%
	Spring 2022		70	1%	65	1%	5	0.1%
	Total AY 2021-22	8	138	1%	133	1%	5	0.0%

[1] Nursing related coursework = any courses with KSPN or NUR prefix, HOC125, HOC182, IDS297.

PRATT Community College

Weekly Enrollment Report
SPRING

Credit Hours by Term	AY 2021-22	% Change from	AY 2020-21		AY 2019-20	
	YTD 12/13/2021	2020-21 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
Summer	2,107	-5%	2,207	2,207	2,022	2,022
Fall	12,110	-2%	12,346	12,412	12,621	12,711
Spring	9,118	1%	9,056	10,901	10,155	11,265
Total AY Credit Hours	**23,335**	**-1.2%**	**23,609**	**25,520**	**24,798**	**25,998**

Credit Hours by Tuition Plan	AY 2021-22	% Change from	AY 2020-21		AY 2019-20	
	YTD 12/13/2021	2020-21 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
Kansas Rate	15,823	-5%	16,641	17,881	16,553	17,387
Non-Kansas Rate	6,152	-2%	6,307	6,887	7,206	7,513
International Rate	1,360	106%	661	752	1,039	1,098
Total AY Credit Hours	**23,335**	**-1.2%**	**23,609**	**25,520**	**24,798**	**25,998**

Spring Semester Comparisons

	Spring 2022	% Change from	Spring 2021		Spring 2020	
	YTD 12/13/2021	SP21 YTD	YTD 12/14/2020	FINAL	YTD 12/16/2019	FINAL
Overall						
Total Credit Hours	9,118	1%	9,056	10,904	10,155	11,265
F.T.E.	608	1%	604	727	677	751
Headcount	740	0%	740	1,015	801	1,021
Pratt Campus/Outreach						
Pratt Campus	6,427	5%	6,097	6,370	7,208	7,570
eLearning (all on-line, not video)	1,711	-14%	1,986	3,181	1,872	2,380
Outreach (not on-line)	980	1%	973	1,353	1,075	1,315
By Division						
Arts & Sciences	6,045	5%	5,766	7,059	6,941	7,633
Technical Education	3,073	-7%	3,290	3,845	3,214	3,632

Weekly Enrollment Report
SPRING

PRATT Community College

eLearning: Pratt On-Line & EDUKAN

	Spring 2022 YTD 12/13/2021	% Change from SP21 YTD	Spring 2021 YTD 12/14/2020	FINAL	Spring 2020 YTD 12/16/2019	FINAL
EDUKAN	773	-21%	975	1,666	1,354	1,751
Pratt On-Line	938	-7%	1,011	1,515	518	629
Total PCC eLearning	1,711	-14%	1,986	3,181	1,872	2,380

Outreach

Ground courses that are not on the Pratt Campus	Spring 2022 YTD 12/13/2021	% Change from SP20 YTD	Spring 2021 YTD 12/14/2020	FINAL	Spring 2020 YTD 12/16/2019	FINAL
Outreach by Location						
CEP*	294		216	417	464	611
Anthony/Harper	0		0	0	0	0
Attica	0		12	101	12	66
Coffeyville	255		187	187	221	221
Dodge City	85		159	210	86	95
Kingman	74		0	0	0	0
Medicine Lodge	0		0	39	0	18
Wichita - WSU Tech	272		279	279	224	234
Winfield	0		120	120	68	70
Total Outreach by Location	980		973	1,353	1,075	1,315

*CEP = Concurrent Enrollment Partnership (subtype of NP - classes taught at the hs, during the hs day, by a hs instructor)

Weekly Enrollment Report
SPRING

PRATT Community College

College Start / High School Enrollment by High School

This breaks out credit hour productions by High School enrollees in any course (to include CEP, EDUKAN, Pratt Campus, Online, etc.) by the High School in which the student is enrolled	Spring 2022 YTD 12/13/2021	% Change from SP21 YTD	Spring 2021 YTD 12/14/2020	FINAL	Spring 2020 YTD 12/16/2019	FINAL
High School						
Attica High School	0		12	12	12	6
Chaparral High School	0		0	41	3	39
Cunningham High School	21		0	57	8	17
Home School	53	194%	18	44	10	13
Kingman High School	241	115%	112	156	198	181
Kiowa County High School	83	186%	29	50	56	75
Macksville High School	0		0	12	12	39
Medicine Lodge High School	48		3	219	22	162
Norwich High School	72	-8%	78	89	85	91
Pratt High School	346	-10%	385	402	319	324
Skyline High School	83	48%	56	129	253	256
Stafford High School	0		24	33	0	12
The Learning Center at Pratt	0		5	5	17	18
All other High Schools	68	-53%	144	177	71	164
Total High School	1,015	17%	866	1,426	1,066	1,397

9 Core County Region

	Spring 2022 YTD 12/13/2021	% Change from SP21 YTD	Spring 2021 YTD 12/14/2020	FINAL	Spring 2020 YTD 12/16/2019	FINAL
County						
Barber County (BA)	139	30%	107	341	N/A	374
Comanche County (CM)	55	-10%	61	60	N/A	32
Harper County (HP)	83	-39%	135	198	N/A	188
Kingman County (KM)	601	82%	330	426	N/A	445
Kiowa County (KW)	128	-14%	149	198	N/A	218
Pratt County (PR)	1,416	-16%	1,686	1,861	N/A	2,036
Reno County (RN)	179	-28%	250	267	N/A	310
Sedgwick County (SG)	1,209	21%	998	1,150	N/A	1,143
Stafford County (SF)	52	-58%	125	162	N/A	224
Total 9 Core County Region	3,862	1%	3,841	4,663	N/A	4,970

X.   Action Item(s)

➢ **Ratify Waiver of Board Policy No. 3-07** – *Kent Adams*
The administration requests the ratification of the waiver of Board Policy No. 3-07 for the sole-source purchase of gear for baseball in the amount of $15,003.21 from Graphic Edge. This is a sole-source due to the contract with Graphic Edge.

The administration requests the ratification of the waiver of Board Policy No. 3-07 for the sole-source purchase of annual web hosting services in the amount of $7,375.00 from Pantheon Web Hosting. This is a sole-source since Pantheon was the web hosting that best fit the needs of the College.

The administration requests the ratification of the waiver of Board Policy No. 3-07 for the sole-source purchase of annual cloud backup services in the amount of $3,566.80 from Offsite Datasync. This is a sole-source since Offsite Datasync was the cloud backup system that best fit the needs of the College.

➢ **Bids on Financing Welding Equipment –** *Kent Adams*
Handout will be distributed at Board Meeting

➢ **2022 – 2023 Tuition / Fees/ Room and Board –** *Kent Adams*

Type of Cost	2021/2022	2022/2023	Dollar Change	Percentage Change
In State Tuition	$66	$68	$2	3.03%
Out State Tuition	$79	$81	$2	2.53%
International Tuition	$100	$105	$5	5.00%
Concurrent Tuition	$63	$64	$1	1.59%
General Fees	$53	$55	$2	3.77%
Concurrent Fees	$28	$29	$1	3.57%
EDUKAN	$150	$150	$0	0.00%
Pratt Online (In State)	$119	$123	$4	3.36%
Pratt Online (Out State)	$132	$136	$4	3.03%
Pratt Online (International)	$153	$160	$7	4.58%
Total Tuition and Fees in State Plus ($50 Per Semester If Not Pratt County)	$119	$123	$4	3.36%
Total Tuition and Fees Out State Plus ($100 Per Semester)	$132	$136	$4	3.03%
Total Tuition and Fees International Plus ($150 Per Semester)	$153	$160	$7	4.58%

In State Tuition/Fees for Select Colleges Based on 2021/22

	Tuition/Fees
Barton	$118
Butler	$123
Cowley	$125
Dodge City	$136
Garden City	$115
Hutchinson	$118
Seward	$114
WSU Tech	$126
Pratt	$123

Total Net Dollars Generated - Tuition $49,918 + Fees $44,926

Dormitory Charges	2021/2022	2022/2023	Dollar Change	Percentage Change
Woj 19 Meal	$6,933	$7,141	$208	3.00%
Woj 14 Meal	$6,684	$6,885	$201	3.00%
Woj 10 Meal	$6,434	$6,627	$193	3.00%
North/Scholarship 19 Meal	$6,076	$6,258	$182	3.00%
North/Scholarship 14 Meal	$5,827	$6,002	$175	3.00%
North/scholarship 10 Meal	$5,579	$5,746	$167	3.00%
Other Dorm 19 Meal	$5,350	$5,511	$161	3.00%
Other Dorm 14 Meal	$5,102	$5,255	$153	3.00%
Other Dorm 10 Meal	$4,852	$4,998	$146	3.00%

Total Dollars Generated - Room and Board $49,672

Dormitory Charges for Select Colleges Based on 2021/22	19 Meal
Barton	$5,909
Butler	$6,585
Cowley	$5,550
Dodge City	$6,500
Garden City	$6,600
Hutchinson	$6,310
Seward	$5,310
Pratt	$6,076

* All Rates Subject to Change If Funding Outlook Changes

PRATT **⌂** **Community College**	Number 3-10 Policy Type General Adoption 01-28-2013 Deletion Revision 09-18-2017
BOARD POLICY	Review Date 09-20-2021

ALCOHOL EXEMPTION POLICY

Pursuant to K.S.A. 41-719, the board of trustees of a community college may exempt from the prohibition against consumption of alcoholic liquor on public property, specified property which is under the control of said board and which is not used for classroom instruction, in accordance with a written policy adopted by such board. The Board of Trustees of Pratt Community College hereby determines and declares the rooms listed below should be and are here now exempt from said statutory prohibition, to- wit:

- Delmar Riney Art Gallery (Room 301)
- Cafeteria (Room 302)
- Faculty Emeritus (Room(s) 312 and 314)
- Dr. and Mrs. Vernon Filley (Room 311)
- Naming Rights (Room 313)
- Dennis Lesh Sports Arena

The written policy as hereinafter set forth shall be complied with in regard to the consumption of alcoholic beverages in and on said properties of Pratt Community College, to-wit:

1. Any event or activity pursuant to this policy shall be in full compliance with the Kansas Liquor Control Act. Thus, for example, under no circumstances shall any individual under the age of 21 be served or be allowed to consume alcoholic beverages at any event.

2. No alcohol may be served or used on the campus of PCC except in or on said properties, and at college catered events, performing arts or fund-raising events sponsored by the College, the Beaver Backers Club, or the Pratt Community College Foundation.

3. All events must be approved in advance by the President.

4. The alcoholic beverages to be served shall be provided by the sponsoring organization,

shall be the property of the sponsoring organization, and shall be removed from PCC property immediately upon conclusion of the event.

5. All applicable ordinances of the City of Pratt shall be complied with.

6. In all cases, obtaining any required liquor permit shall be the responsibility of the sponsor.

7. In no event shall alcoholic beverages be served before 5 p.m. or after 12 midnight on any day.

 X_ This replaces policy dated: 09-18-2017, 01-28-2013

XI. Oral Reports

> **Nursing –** *Diana Mitzner, Director*

Quarterly NCLEX-RN Pass Rates

	1st Quarter (January-March)	**2nd Quarter** (January-June)	**3rd Quarter** (January-September)	**4th Quarter** (January-December)	**Kansas Average**	**National Average**
2015	70.00%	73.24%	70.75%	**66.94%**	*79.96%*	*85.49%*
2016	100.00%	30.00%	31.25%	**31.25%**	*78.56%*	*84.57%*
2017	No 1st time testers	71.43%	81.82%	**83.33%**	*82.10%*	*87.11%*
2018	No 1st time testers	No 1st time testers	No 1st time testers	No 1st time testers	*88.90%*	*88.29%*
2019	No 1st time testers	70.59%	70.83%	**70.83%**	*86.6%*	*88.18%*
2020	No 1st time testers	100.0%	64.71%	**64.71%**	*86.18%*	*86.57%*
2021	No. 1st time testers	80.00%	86.96%			

Pratt Community College
Practical Nursing Students
Quarterly NCLEX-PN Pass Rates

	1st Quarter (January-March)	**2nd Quarter** (January-June)	**3rd Quarter** (January-September)	**4th Quarter** (January-December)	**Kansas Average**	**National Average**
2015	No first time testers	75.00%	75.00%	**76.92%**	*88.26%*	*82.14%*
2016	No first time testers	71.73%	83.33%	**83.33%**	*87.66%*	*83.73%*
2017	No first time testers	88.89%	90.91%	**90.91%**	87.53%	83.85%
2018	No first time testers	92.31%	85.00%	**85.00%**	88.31%	85.91%
2019	No first time testers	88.89%	90.00%	**90.00%**	*89.24%*	*85.63%*
2020	No first time testers	100%	100%	**90.19%**	*89.64%*	*83.08%*
2021	No. first time testers	85.70%	83.33%			

51

Nursing Program Information

Acronyms:

Acronym	Terminology	Acronym	Terminology
ACEN	• Accreditation Commission for Education in Nursing	KSBN	• Kansas State Board of Nursing
ADN	• Associate Degree Nurse	LPN	• Licensed Practical Nurse
APRN	• Advanced Practice Registered Nurse	MSN	• Masters of Science in Nursing
BSN	• Bachelors of Science in Nursing	NCLEX	• National Council Licensure Examination
DNP	• Doctorate of Nursing Practice	RN	• Registered Nurse

Accreditation:

- National: Pratt Community College is required by ACEN to have at least 80% for all first-time test-takers during the same 12-month period.
- State: Pratt Community College's PN Program has full approval. Next site visit Fall 2022.

2020-2021 Program Graduates & NCLEX Pass Rates:

Location	Number of Graduates	Number of 2020 Graduates who Tested in 2021	Number of 1st Time Testers	Number Passed	Number Failed	Pass Rates of Tested Students	Number Not Tested
• PN Pratt	6	2	8	7	1	87.5%	0
• PN Winfield	4	0	4	3	1	75.0%	0
Total	**10**	**2**	**12**	**10**	**2**		
			Total Pass Rate for PN Graduates tested to date			83.33%	
			Cumulative Pass Rate of PN Program to date			**83.33%**	
• A.D.N. Pratt	6	N/A	6	6	0	100%	0
• A.D.N. Winfield	4	N/A	4	3	1	75%	0
• A.D.N. Online	14	N/A	13*	11	2	84.62%	0
			Total Pass Rate for A.D.N. Graduates tested to date			86.69%	
			Cumulative Pass Rate of A.D.N. Program to date			**86.96%**	

*1 student graduated from a BSN program and tested unsuccessfully in 2005. She later completed a PN program and entered PCC A.D.N. online program in fall 2020. Although she passed her NCLEX following PCC graduation, she was not counted in the number of first-time testers (as per KSBN)

2021-2022 Enrollment & Capacity:

Location	Enrollment	Capacity
• PN Pratt	8	20

Nursing Team:

Nursing Team	Position	Credentials	Contact Information	
• Diana Mitzner	Director of Nursing	MSN-Ed/RN	dianam@prattcc.edu	• 620.450.2237
• Amy Giefer	PN Pratt Instructor	RN/BSN*	amyg@prattcc.edu	• 620.450.2157
• Anna Reid	PN Pratt Instructor	BSN / RN / MSN**	annar@prattcc.edu	• 620.450.2242

52

➢ **Nursing Report Cont'd.**
1. We are happy to report the Nursing and Allied Health departments now have a secretary. She started on the 29th of November. She is a PCC alumnus. Welcome Laurie Ackerman!
2. Our Fall semester PN class is complete. All 6 students have successfully passed and will be moving forward to the Spring '22 semester.
3. Clinicals start at PRMC in the Spring. Facility emailed to determine status of vaccine requirements due to new vaccine mandate changes.
4. Barton County Community College visiting on Dec. 7th. Luncheon provided by PCC Update report at Board meeting.

➢ **Faculty Report**: *Carol Ricke, PHEA President*
Faculty are busy giving finals Tuesday – Thursday, Dec. 7 – 9.

Misty Beck - The performing arts department has had a successful fall season finishing up with the Christmas to Remember show December 3-5. Encore sang at the Southwind Home, we participated in the Christmas in the Park event, caroled downtown during the Holiday Open House and sang at the Filley for Friday Music at the Filley on December 3. Auditions for Wizard of Oz (the spring musical) took place December 7 and 8. The pep band finished out the fall with games the 8th and the 11th. Recruiting continues both for next semester and for next year.

Ralph Williams - We are approved to do another hayride in Lemons park Saturday the 18th for anyone from the community. We plan to promote PCC and Ag Power with this event.

➢ **Staff Senate–** *Charles Keefer, Vice President*
No report was submitted

➢ **Athletic Report –** *Tim Swartzendruber, Athletic Director*

   News
- Men's Basketball 1-4 conference, 6-5 overall
- Women's Basketball 1-4 conference, 2-7 overall
- Wrestling has been participating in Open Tournaments. Will begin conference duals after Christmas break.
- Indoor Track will begin after Christmas break. First meet is January 22.

   Social Media
- Gobeaversports.com – website
- Twitter: @PrattBeavers (1509 followers as of December 6; 1501 last month)
- Facebook: Pratt Community College Athletics
- Instagram: @PrattBeavers 630 followers as of December 6, 620 last month)

   Other
- P.A.H.S. Day at game vs NW Tech a success. One of the dogs brought to the game was adopted. $170 raised for the shelter. Over 700 pounds of food donated.

- Men's Basketball and Wrestling will return December 28. Women's Basketball December 29. Cheer on January 3 and Baseball on January 5. Other sport teams will return when classes resume January 12.
- Various teams have assisted individuals with moving, loading, or cleaning up areas. Much Community Service done recently.

➢ **Chief Information Officer** – *Jerry Sanko, CIO*

Information Technology Project Update:

Updating media in room 312:
Work plan is currently being developed.

Computer Lab Upgrades:
We have received 48 computers, installation into room 438 starting Dec 10th after finals. No delivery date on the remaining 21 computers at this time.

Main Campus ISP change over:
The cutover is scheduled for 17 December.

Comprehensive Leave Management and Time Matrix: (no change to the project)
Automated leave time management system (Comprehensive Leave Management) and integrated time clock system (Time Matrix) for Great Plains. Pilot group to start in October with an institution wide go live scheduled for January.

Security Cameras Project:
12 cameras 9 have been installed. 8 installed Wojchiehowski Hall, 2 installed in Porter, 2 installed into the beaver dome.

Data Services Department Update:
- KBOR Promise Scholarship Act Collection - Data Certification due December 2
- IPEDS Winter Survey Collection Period opens December 8, closes February 9
- KBOR Fall Census Day Collection - Data Certification due December 17
- Providing SPuR Data for Academic and Technical Program review.
- Compiling daily, weekly, and monthly reports for enrollment/recruiting processes
- Updating Scholarship and Financial Aid forms for 2022-2023
- Working with instruction and SSC to prepare for Noel-Levitz Student Satisfaction Inventory to be administered Spring 2022
- KBOR Fall Census Day Collection - due December 3, 2021

➢ **Foundation Report** – *Barry Fisher, Director*

Campaign
Updated Campaign Totals (including large deferred scholarship gift from Lynda Beck):

Build Our Future Campaign				
	Track	Rodeo	Scholarship	Campaign Total
Goal	3,500,000	1,330,000	4,000,000	8,830,000
Total Raised	2,734,565	765,115	6,490,623	9,990,303
To Go	765,435	564,885	-2,490,623	-1,160,303

Year-End Appeal
We have received $3,450 so far from our year-end appeal. The second mailing for the appeal has been sent. Some people have selected specific programs to benefit while others have chosen to make their gifts to the General Scholarship Fund.

Donor Marquee
We had an issue with some of the vinyl graphics for the Donor Marquee and had to reorder. We are hoping the holiday break will give us an opportunity to install the cabinets
while the Commons Area is not busy.

Auction
Attached is a sheet showing auction items that are available for sponsorship. Just like last year, donors who make the designated cash gift to the foundation will be listed as the donor for that item.

	CASH DONATION	
Trail Warrior UTV 6 V Ride-On	$	100.00
Paw Patrol Bumper Car	$	100.00
Hoverboard	$	100.00
Razor Electric Scooter	$	100.00
Apple Watch	$	200.00
Apple Airpods Pro	$	200.00
Onn 8" Android Tablet	$	70.00

Make Check Payable to: PCC Foundation
For more information contact
Donna 620-450-2240 donnamp@prattcc.edu

KACCT
Kansas Association of Community College Trustees

19 Colleges- One System

2022 Legislative Priorities & Positions

Support to fully fund Excel in CTE (SB 155).

Senate Bill 155 (now known as Excel in CTE) was passed into law on July 1, 2012 to stimulate growth in Career & Technical Education at both the secondary and post-secondary level in Kansas to meet the increasing demands of employers for a more highly-technical and skilled worker. Since its inception the program has grown every year and is achieving its mission of producing more people who will enter the workforce as highly skilled and with credentials that are in high demand. As one can see from the table below Excel in CTE has been significantly successful in increasing the number of students who have gained both skills and credentials that are desperately needed to fuel the Kansas workforce.

PARTICIPATION

	AY 2011	AY 2012	AY 2013	AY 2014	AY 2015	AY 2016	AY 2017	AY 2018	AY 2019
Headcount	3,475	3,870	6,101	8,440	10,275	10,023	10,600	11,690	13,675
College Credit	28,000	28,161	44,087	62,195	76,756	79,488	85,150	92,092	105,084
Credentials	--	548	711	1,419	1,682	1,224	1,459	1,420	1,803

Source: KBOR KHEDS AY Collection 2010-2019; KSDE Credential Production

RESULTS

➢ Approximately 30% of participants complete a college-level certificate/degree in high school
➢ Nearly two-thirds of Excel in CTE students enroll in college and go on to earn more credits/degrees than traditional CTE students
➢ Excel in CTE credits lead to higher employment and higher wages of approximately $3,500 per year
➢ Excel in CTE give high school students a "head start" on college
➢ Excel in CTE provides talent for Kansas businesses

Source: Donna K. Ginther, Director, Center for Science, Technology & Economic Policy at the Institute for Policy & Social Research (2016)

Protect Tiered and Non-Tiered funding for Community Colleges from Cuts.

There is a funding formula (cost model) which is used to fund community colleges. It is termed tiered (which covers the technical education classes) and non-tiered (which covers general education classes). Both formulas are meant to account for the state's contribution to funding education of community college students. Local tax dollars generated also support costs within this model. However, the cost model has been underfunded for a number of years which has led to a "gap" between what the state should be paying and what they are. The total gap is between $15-20 million. The community college system understands that closing the gap this year isn't realistic.

Revenue Source Breakdown for overall funding of the Kansas Community College System	
Source	*% of Revenue*
Local Taxpayers/Private Funds	36%
State Funds (Tiered, Non-Tiered, Excel in CTE- SB155)	20%
Tuition & Fees	17%
Federal Funds	14%
Auxiliary & Education Activities Sales	7%
Other Revenue	6%
TOTAL	**100%**

Kansas Promise Scholarship Act Trailer Bill

The Kansas Promise Scholarship Act is not just another scholarship program but will be a new innovative economic development tool addressing the most pressing challenge facing Kansas businesses, a skilled workforce shortage. The Kansas Promise Scholarship Act will be a "last dollar" program. It targets to the most in-demand occupation fields in the state increasing access to community and technical college education for Kansas high school graduates. Additionally, this Act is a targeted economic development tool focusing these scholarship dollars on jobs within the Kansas economy which are in the highest demand to help companies meet the talent needs they have today and in the future. Of critical importance is the requirement that the student reside in Kansas two years post certificate or associate's degree completion. Kansas Community Colleges believe the residency portion of the bill will not only help retain population in the state of Kansas but will provide Kansas companies the best chance at hiring this top-quality talent. The Kansas Promise Act will be an extremely effective rural revitalization tool.

The bill as passed last year needs some "clean up" work done to ensure it can operate in the most efficient and effective manner. Community College support a "trailer" bill to make small fixes to the Kansas Promise Scholarship Act legislation.

Local Control and Affiliations, Mergers, and Acquisitions. All community college trustees are locally elected and through that election entrusted by voters to make decisions related to how to manage the community college most efficiently and effectively. We strongly oppose any effort to reduce the control of Boards of Trustees at each community college. Decisions relating to local funding, policy, and operations of the college should rest solely within each locally elected board. The Kansas Community Colleges also see no reason for additional legislation related to mergers and acquisitions. Kansas Community College Boards of Trustees value the partnership that exists with the Kansas legislature. If a Community College wishes to pursue a merger or affiliation it is strongly believed that the Kansas legislature should be required to approve the final new structure and codify in statute how any taxing authority vested with the Community College Board of Trustees will be handled in the future.

Transfer Credits-Program to Program Articulation: Quicker Baccalaureate degree, increasing affordability.

Currently, Kansas Community College students are losing credits toward degree completion when transferring from a Kansas Community College to a Kansas Regents University. On average 45 of the 60 credits towards the community college associate's degree are transferring directly into the student's degree pathway program of study. Of the credits not being applied toward the program of study pathway they do transfer, but are counted toward elective credits. Generally, most students do not need additional elective credits so these credits essentially don't count toward the number of hours needed for Bachelor's Degree completion. However, transfer from the Kansas Community College system to the Kansas independent college system does not experience the same transfer difficulties. Generally, the Kansas independent colleges accept all 60 credits from the student's associate's degree directly into the Bachelor's Degree pathway at their college.

Students who are unable to transfer any credits directly into their plan of study lengthens the time it will take them to earn a degree and will also be very costly by essentially lengthening the time it takes to get their Bachelor's Degree by at least one semester. A number of other states have taken steps to ensure community college students are not required to retake general education classes if they have finished an Associate's Degree. For example, in Florida they have a statewide articulation agreement which requires that every associate in arts graduate will have *met all general education* requirements and must be granted admission to the upper division of a state university or Florida College System institution. In Louisiana, the Board of Regents has a statewide articulation agreement that guarantees students who earned an AA or AS and transfer to a four-year institution are deemed to have *met all general education and other core curriculum requirements* and must be admitted to the upper division of the four-year. In Wisconsin, a student who has earned an associate degree containing those system-wide requirements from an institution in the University of Wisconsin System and transfers to another institution in the system will be considered as having *fulfilled the general education distribution or breadth requirements* of the university. Texas also passed SB 25 last year which was aimed at helping students avoid losing course credits when they transfer from community colleges to four-year colleges and universities. The bill was designed to help college students and parents, as well as the state, avoid wasting money on courses that students take at the community college level but that don't end up counting toward their majors. It was estimated in FY 2017 in Texas students and parents spent $45 million on course credits that would be lost when the students transferred and the state spent $15 million on those same courses.

KACCT believes that focus on ensuring transfer of courses to ensure students do not have to re-take classes or have classes not transfer into their major at Kansas Regents colleges would increase the number of students transferring to those institutions and help ensure students are able to graduate on-time with less cost to the student and others funding higher education.

Concurrent Enrollment. The Kansas Community College system strongly supports the ability for students to take classes for community college credit while in high school. Each school handles the tuition and fees for these courses differently because each institution is unique in its situation and budgetary needs. The system stands ready to work with the Legislature should they wish to create a program and fund a certain number of these courses to be available for Kansas community college students. The funding to pay for any of these classes from the Community Colleges budget for K-12 students does not exist.

High Wage High Demand. The idea has recently surfaced that money funding education in Kansas should be redirected to focus on training for high wage high demand occupations only. The community colleges have discussed this notion of directing or redirecting of funds and are unified in opposition to this approach. The two year sector provides the vast majority of technical training in the state. Each college works with their local communities and receives input through elected trustees and/or advisory committees to ensure they are delivering the training needed to meet the workforce demands in their communities, region, and the entire state.

The community colleges are opposed to redirecting funding toward high wage, high demand jobs for a variety of reasons. First, there is no consensus of what a high wage high demand job is. Job demands and wages vary greatly throughout the state. Adopting a policy with such wide implications, which is unable to account for geographic or emerging workforce demand differences, will likely result in a decline in programs that are needed to fuel many industries and communities. For example, welding technology is not listed as high wage, but is in extreme demand and can pay very high wages. Additionally, many of the fundamental jobs in Kansas communities would not meet the high wage, high demand criteria. Jobs like police, fire, EMT's, early childhood education, certified nurse assistants, certified medication assistants, and practical nurses would not qualify as high wage and high demand jobs. However, they are jobs which require a high level of skills and are also high demand. All of these jobs are critical to the successful functioning of the Kansas economic ecosystem and require a high level of skill and training to perform properly.

Second, there are many programs that train students for entry level positions that create a career ladder which lead to higher professional positions. For example, a certified nurse assistant is the first step (and a prerequisite for) advancing up the nursing career ladder. Similarly, emergency medical technicians are often seen as a stepping stone to becoming a paramedic. One priority of technical training is to help those without resources enter the job market with a skill that will lead to a lifetime of learning, opportunities for advancement, and the ability to increase the economic viability of a person's family. In order for Kansas to prosperskilled workers are needed at all levels of the economic spectrum. To limit funding for certain types of workforce training is to limit the options for many Kansans and will create unintended consequences for families, businesses, and weaken job retention and attraction efforts.

Unfunded Mandates. We oppose any unfunded mandates from either the legislature or the Board of Regents. If the state governmentseeks to promote particular policy objectives, such mandates should be accompanied by an appropriate level of funding.

FASFA Completion. We strongly support efforts to encourage all Kansas high school students complete the FASFA which helps them understand the federal Pell grant funds they are eligible for which will enable them to pay for higher education. Frequently, community college students have their entire costs of tuition, fees, and book costs are covered by federal Pell grants. The more students that complete the FAFSFA the more students who will be able to understand their options to pursue the higher education they need to be a successful part of the Kansas workforce.

Emerging Issues. The following are emerging issues which we will be monitoring this session for potential action: Service Area Changes, Re-Centering of funding, KPERS working after retirement, Certified Nurse Aid (CNA) instructor qualifications and clinical settings, and Maintenance of Effort (MOE) requirements for funding.

Please don't hesitate to contact Heather Morgan, Executive Director of the Association of Kansas Community College Trustees at hmorgan@kacct.org or 785-221-2828 (Cell) with any questions

- ➤ **ACCT/NLS (Association of Community College Trustees/National Legislative Summit)**

- ➤ **AACC (American Association of Community Colleges***) – Dr. Calvert*

- ➤ **Other –**

XII. Wrap Up

- ➤ **Comments from the Public –**

- ➤ **Comments from the President –** *Dr. Calvert*
   1. Participated in Taxing Entities meeting.
   2. Participated in weekly Presidents meetings.
   3. Participated in Campaign Leadership Council meeting.
   4. Participated in KJCCC virtual meeting.
   5. Participated in KBOR virtual meeting.
   6. Participated in Technical Education Authority Virtual meeting.
   7. Participate in NJCAA President's Advisory Council meeting and Board of Regents meeting in Little Rock, Arkansas.
   8. Participated with President's Cabinet in virtual meeting with Student Leadership Council.
   9. Met with Attica Superintendent to discuss Welding Program and Service Area situation.
   10. Hosted quarterly KACCT meetings in Pratt.
   11. Helped serve Late Night Breakfast in Cafeteria for students studying for final exams.
   12. Participated in quarterly K-12 Re-Design Advisory Committee meeting.
   13. Hosted annual Legislative Luncheon on campus.

- ➤ **Comments from the Board Chair** *- Mike Koler*

XIII.   Executive Session for Non-Elected Personnel Matters (if needed)

XIV.   Meeting Adjourned