PRATT
Community College

348 NE SR 61 Pratt, KS 67124   (620) 672-5641   www.prattcc.edu

BOARD OF TRUSTEE MEETING

Riney Student Center

Monday, June 20, 2022

NO Dinner – Trustee Meeting
Room 312 at 6:00 p.m.

Zoom Meeting ID: 92722945961

The mission of Pratt Community College
is maximum student learning,
individual and workforce development,
high quality instruction and service,
and community enrichment.

Pratt Community College

Mission

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

Vision

Pratt Community College will be recognized as a center of excellence for higher education.

Institutional Aims

Student Success

To foster a community of well-prepared learners who can successfully meet the demands of advanced academic study or entry-level employment.

Enrollment Stability

Enrollment stability is fundamental to Pratt Community College remaining a dynamic, student-centered institution.

Financial Viability

To maintain financial responsibility with all resources entrusted to Pratt Community College.

Agenda

I. **Call to Order** – *Trustee Mike Koler, Chair*

II. **Pledge of Allegiance** – *Trustee Mike Koler, Chair*

III. **Introduction of Guests** – *Dr. Calvert*

IV. **Introduction of Awards of Excellence** – *Dr. Calvert*

V. **Discussion:**

A. MIS Report – ***Dr. Calvert***

PRATT Community College
June 2022 MIS

Residence Hall Occupancy Rate

ACADEMIC YEAR	Res Hall Capacity	# Res Hall Occupants [1]	Occupancy Rate
Fall 2021	340	299.0	88%
Spring 2022	340	267.0	79%
2021-22 AY Average	**340**	**283.0**	**83%**

prior year stats:

Fall 2020	330	284.0	86%
Spring 2021	326	255.0	78%
2020-21 AY Average	**328**	**269.5**	**82%**
Fall 2019	348	314.5	90%
Spring 2020 ***	342	289.5	85%
2019-20 AY Average	**345**	**302.0**	**88%**
Fall 2018	348	314.0	90%
Spring 2019	344	285.0	83%
2018-19 AY Average	**346**	**299.5**	**87%**
Fall 2017	348	309.5	89%
Spring 2018	346	267.0	77%
2017-18 AY Average	**347**	**288.3**	**83%**
Fall 2016	354	351.0	99%
Spring 2017	354	306.0	86%
2016-17 AY Average	**354**	**328.5**	**93%**
Fall 2015	356	290.0	81%
Spring 2016	356	256.0	72%
2015-16 AY Average	**356**	**273.0**	**77%**

Benchmarks: ☺ ≥ 90%   😐 89%-85%   ☹ < 85%

*** Due to the situation with COVID-19, the occupancy rate for Spring 2020 was locked in as of 03/13/2020.
[1] Students assigned an 8-week dorm plan are counted as .5 (1/2).

Sources:
Kyle Jackson, Coordinator of Institutional Research & Effectiveness
Brad Luthe

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PCC Transfer Student Outcomes Tracking
- Performance of PCC Transfers Out -

PLEASE NOTE: 'Students from PCC' are considered such if they have transferred 9 or more credit hours from PCC. This may include students that earned 9 or more PCC concurrent hours while in high school who have never attended PCC full-time post-HS.

- NEW STUDENTS[3] FALL 2020 -

	Students from PCC[1]		All Kansas Comm.College Transfers		University Native	
	#	Avg Term GPA[2]	#	Avg Term GPA[2]	#	Avg Term GPA[2]
Emporia State	2	^	250	2.97	561	3.10
Fort Hays State	14	2.90	548	2.74	914	2.83
Kansas State	10	2.74	745	2.85	2,986	3.20
Pittsburg State	4	^	375	2.91	803	3.11
Univ. of Kansas	0	^	690	2.94	3,826	3.20
Wichita State	27	2.94	1,002	3.51	1,579	2.54

- CONTINUING[3] STUDENTS FALL 2020 -

	Students from PCC[1]		All Kansas Comm.College Transfers		University Native	
	#	Avg Term GPA[2]	#	Avg Term GPA[2]	#	Avg Term GPA[2]
Emporia State	10	3.28	454	3.26	1,568	3.21
Fort Hays State	35	3.12	1,228	3.11	3,129	2.95
Kansas State	47	3.49	1,558	3.30	9,201	3.17
Pittsburg State	5	3.10	631	3.27	2,323	3.05
Univ. of Kansas	0	^	1,345	3.25	10,709	3.34
Wichita State	63	3.21	2,229	3.22	4,626	2.92

^ = Data representing cells of fewer than 5 students are masked to protect individual privacy.

[1]Any student with 9 or more hours transferred from PCC that is enrolled during the term specified at the listed university. NOTE: This will include students that earned 9 or more PCC concurrent hours that have never attended PCC full-time post-HS.

[2]GPA information provided by the university via KSPSD submissions.

[3]New Students= Student new to the listed university as of term specified.
Continuing Student=Student that transferred in but are not new to the listed university for the term specified.

Source: KBOR KHEDS Data System | based on Fall 2020; Compiled by: Lisa Kolm, Data Coordinator

B. KBOR Employment & Wage

PERCENT OF GRADUATES EMPLOYED IN KANSAS
ENTRY YEAR OF EMPLOYMENT

Source of data: Employment and Wages in Kansas by Institution
https://submission.kansasregents.org/ibi_apps/bip/portal/KHERS

PRATT Community College
03.31.2022

| | Pratt Community College ASSOCIATE Degrees | AVERAGE Community College Sector ASSOCIATE Degrees | AVERAGE Technical College Sector ASSOCIATE Degrees | AVERAGE State University Sector BACHELOR'S Degrees | ASSOCIATE DEGREES | | | | | | | | | | | | | | | | | |
					Allen County	Barton County	Butler	Cloud County	Coffeyville	Colby	Cowley	Dodge City	Fort Scott	Garden City	Highland	Hutchinson	Independence	Johnson County	Kansas City Kansas	Labette	Neosho	Seward
2020 GRADS	51.8%	56.2%	76.5%	54.2%	50.5%	35.2%	71.0%	46.2%	30.5%	53.4%	54.9%	55.8%	45.3%	56.1%	45.8%	64.7%	17.0%	61.7%	58.5%	59.4%	72.2%	47.3%
2019 GRADS	54.9%	57.9%	71.5%	55.8%	57.0%	35.3%	72.7%	55.5%	26.0%	50.7%	50.4%	47.9%	41.6%	64.2%	42.8%	64.4%	28.3%	66.3%	63.8%	56.5%	72.9%	46.0%
2018 GRADS	49.0%	53.3%	72.4%	51.0%	56.1%	27.9%	66.0%	52.0%	25.4%	45.2%	53.1%	31.9%	40.3%	47.9%	49.1%	64.1%	28.0%	59.1%	60.8%	65.9%	67.0%	27.4%
2017 GRADS	59.5%	55.9%	70.6%	49.6%	56.6%	28.3%	68.5%	41.1%	25.2%	50.8%	59.5%	45.0%	46.7%	45.4%	46.7%	64.8%	35.5%	63.0%	58.3%	56.5%	69.2%	40.8%
2016 GRADS	63.0%	55.8%	66.7%	51.1%	57.7%	29.9%	69.5%	53.4%	29.9%	48.8%	51.6%	43.1%	46.7%	45.4%	51.8%	63.8%	42.2%	60.3%	65.6%	60.6%	70.0%	33.3%

Compiled by: Lisa Kolm, Data Coordinator

AVERAGE WAGES EARNED BY GRADUATES EMPLOYED IN KANSAS
ENTRY YEAR OF EMPLOYMENT

Source of data: Employment and Wages in Kansas by Institution
https://submission.kansasregents.org/ibi_apps/bip/portal/KHERS

PRATT Community College
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| | AVERAGE Pratt Community College ASSOCIATE Degrees | AVERAGE Community College Sector ASSOCIATE Degrees | AVERAGE Technical College Sector ASSOCIATE Degrees | AVERAGE State University Sector BACHELOR'S Degrees | ASSOCIATE DEGREES | | | | | | | | | | | | | | | | | |
					Allen County	Barton County	Butler	Cloud County	Coffeyville	Colby	Cowley	Dodge City	Fort Scott	Garden City	Highland	Hutchinson	Independence	Johnson County	Kansas City Kansas	Labette	Neosho	Seward
2020 GRADS	$41,810	$33,051	$38,924	$36,608	$29,952	$32,450	$33,245	$38,959	$27,302	$37,050	$27,539	$32,706	$30,077	$36,788	$29,167	$33,858	$15,531	$30,093	$37,190	$32,815	$43,554	$34,340
2019 GRADS	$36,544	$31,274	$37,533	$35,581	$28,355	$32,583	$31,084	$32,012	$22,463	$29,575	$28,375	$32,319	$26,228	$29,824	$30,068	$33,019	$17,766	$28,773	$35,003	$33,331	$40,931	$36,058
2018 GRADS	$28,486	$37,139	$43,059	$43,533	$32,891	$37,967	$35,697	$34,145	$33,969	$37,071	$38,126	$38,421	$36,350	$33,704	$36,261	$41,816	$21,570	$35,171	$43,123	$32,777	$46,141	$26,507
2017 GRADS	$39,397	$35,114	$42,461	$40,938	$27,423	$34,080	$35,556	$30,403	$27,162	$40,710	$30,235	$33,767	$28,990	$32,504	$24,298	$37,735	$25,515	$33,801	$39,761	$32,858	$44,935	$39,567
2016 GRADS	$40,557	$34,195	$41,382	$39,802	$26,793	$35,282	$33,349	$33,926	$25,088	$35,712	$32,284	$31,110	$33,330	$32,168	$27,862	$36,201	$25,972	$33,330	$38,353	$29,463	$43,265	$32,012

Compiled by: Lisa Kolm, Data Coordinator

PRATT
Community College

03.31.2022

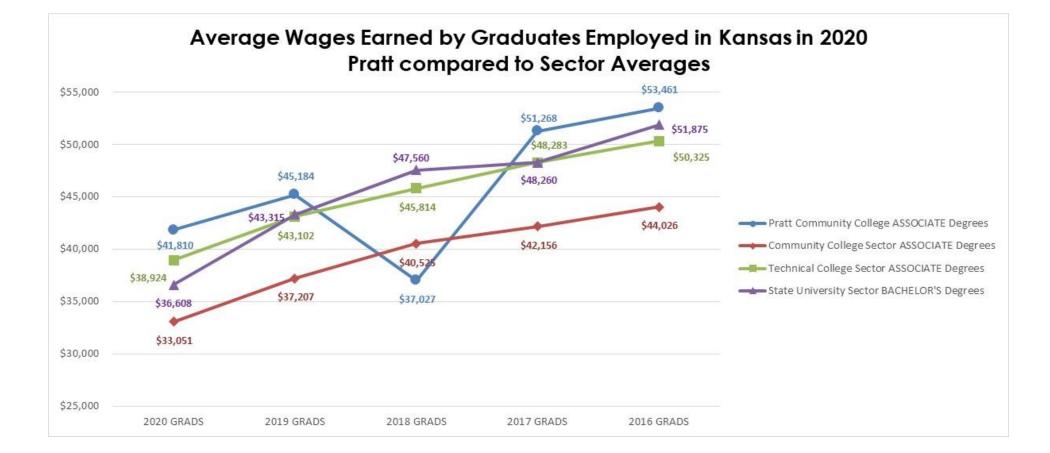# AVERAGE WAGES EARNED BY GRADUATES EMPLOYED IN KANSAS IN 2020
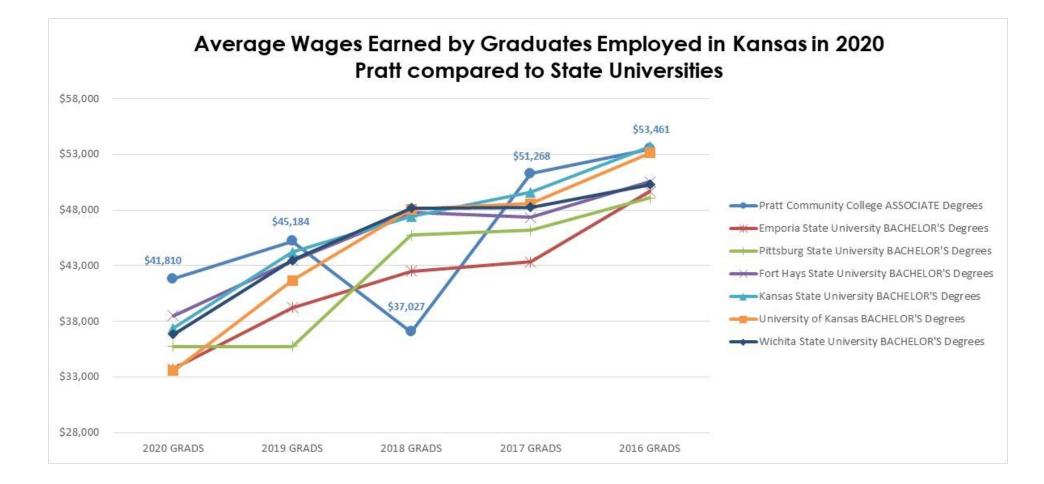
Source of data: Employment and Wages in Kansas by Institution
https://submission.kansasregents.org/ibi_apps/bip/portal/KHERS

	A	B	C	D	E	F	G	H	I	J	K
		Pratt Community College ASSOCIATE Degrees	Community College Sector ASSOCIATE Degrees	Technical College Sector ASSOCIATE Degrees	State University Sector BACHELOR'S Degrees	Emporia State University BACHELOR'S Degrees	Pittsburg State University BACHELOR'S Degrees	Fort Hays State University BACHELOR'S Degrees	Kansas State University BACHELOR'S Degrees	University of Kansas BACHELOR'S Degrees	Wichita State University BACHELOR'S Degrees
2020 GRADS		$ 41,810	$ 33,051	$ 38,924	$ 36,608	$ 33,738	$ 35,737	$ 38,498	$ 37,363	$ 33,557	$ 36,835
2019 GRADS		$ 45,184	$ 37,207	$ 43,102	$ 43,315	$ 39,235	$ 35,737	$ 43,459	$ 44,215	$ 41,660	$ 43,464
2018 GRADS		$ 37,027	$ 40,525	$ 45,814	$ 47,560	$ 42,492	$ 45,731	$ 47,775	$ 47,389	$ 48,056	$ 48,171
2017 GRADS		$ 51,268	$ 42,156	$ 48,283	$ 48,260	$ 43,317	$ 46,181	$ 47,320	$ 49,599	$ 48,577	$ 48,237
2016 GRADS		$ 53,461	$ 44,026	$ 50,325	$ 51,875	$ 49,643	$ 49,079	$ 50,528	$ 53,711	$ 53,110	$ 50,284

Compiled by: Lisa Kolm, Data Coordinator

Average Wages Earned by Graduates Employed in Kansas in 2020
Pratt compared to Sector Averages

- Pratt Community College ASSOCIATE Degrees
- Community College Sector ASSOCIATE Degrees
- Technical College Sector ASSOCIATE Degrees
- State University Sector BACHELOR'S Degrees

Average Wages Earned by Graduates Employed in Kansas in 2020
Pratt compared to State Universities

Average Wages Earned by 2020 Graduates Employed in Kansas in Entry Year of Employment Community College Comparisons

PERCENT OF GRADUATES EMPLOYED IN KANSAS IN 2020

PRATT Community College

03.31.2022

Source of data: Employment and Wages in Kansas by Institution
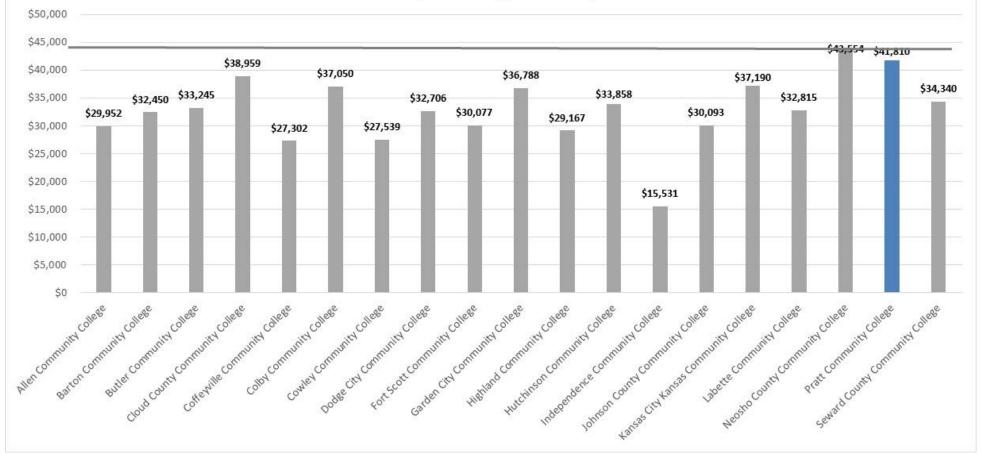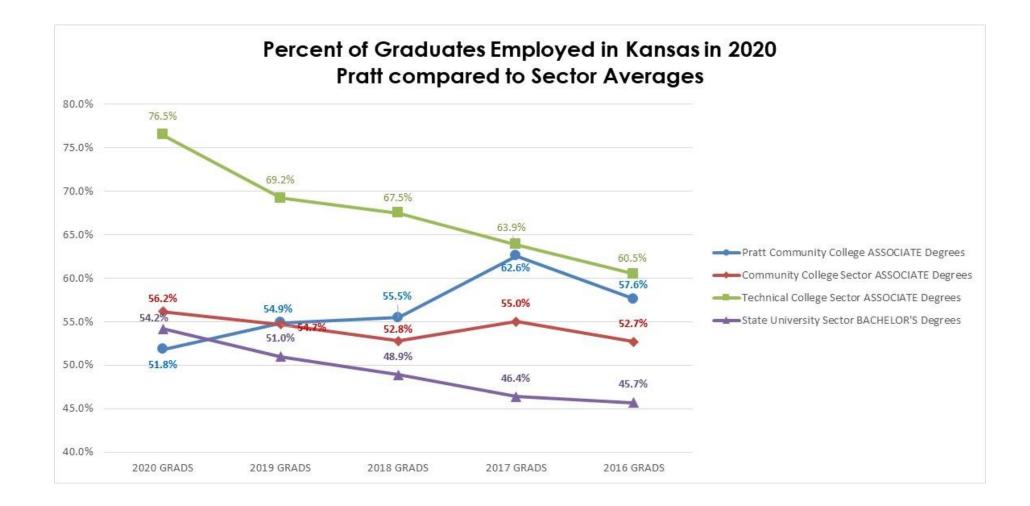https://submission.kansasregents.org/ibi_apps/bip/portal/KHERS

	Pratt Community College ASSOCIATE Degrees	Community College Sector ASSOCIATE Degrees	Technical College Sector ASSOCIATE Degrees	State University Sector BACHELOR'S Degrees	Emporia State University BACHELOR'S Degrees	Pittsburg State University BACHELOR'S Degrees	Fort Hays State University BACHELOR'S Degrees	Kansas State University BACHELOR'S Degrees	University of Kansas BACHELOR'S Degrees	Wichita State University BACHELOR'S Degrees
	B	C	D	E	F	G	H	I	J	K
2020 GRADS	51.8%	56.2%	76.5%	54.2%	72.4%	50.2%	54.4%	50.7%	44.5%	72.2%
2019 GRADS	54.9%	54.7%	69.2%	51.0%	70.5%	49.9%	50.8%	47.5%	39.7%	68.6%
2018 GRADS	55.5%	52.8%	67.5%	48.9%	71.0%	47.3%	51.0%	46.9%	35.3%	66.0%
2017 GRADS	62.6%	55.0%	63.9%	46.4%	63.8%	48.0%	48.9%	43.0%	33.4%	66.2%
2016 GRADS	57.6%	52.7%	60.5%	45.7%	58.3%	47.2%	50.5%	43.7%	33.5%	62.0%

Compiled by: Lisa Kolm, Data Coordinator

Percent of Graduates Employed in Kansas in 2020
Pratt compared to Sector Averages

Legend:
- Pratt Community College ASSOCIATE Degrees
- Community College Sector ASSOCIATE Degrees
- Technical College Sector ASSOCIATE Degrees
- State University Sector BACHELOR'S Degrees

	2020 GRADS	2019 GRADS	2018 GRADS	2017 GRADS	2016 GRADS
Pratt Community College ASSOCIATE Degrees	51.8%	54.9%	55.5%	62.6%	57.6%
Community College Sector ASSOCIATE Degrees	56.2%	54.7%	52.8%	55.0%	52.7%
Technical College Sector ASSOCIATE Degrees	76.5%	69.2%	67.5%	63.9%	60.5%
State University Sector BACHELOR'S Degrees	54.2%	51.0%	48.9%	46.4%	45.7%

Percent of 2020 Graduates Employed in Kansas
in Entry Year of Employment
Community College Comparisons

C. Ranking 4,500 College by ROI (2022)

PRATT CC SUMMARY OF DATA

Key Take-Aways

- Amongst the 19 Kansas community colleges, Pratt has the highest NPV at the 10-, 15-, 20-, 30-, and 40-year mark.
- Compared to Kansas technical colleges, Pratt has the highest NPV at the 10- and 15-year marks and the 2nd highest NPV at the 20-, 30-, and 40-year marks.
- Compared to Kansas public 4-year colleges, Pratt has the highest NPV at the 10- and 15-year marks, the 2nd highest NPV at the 20-year mark, and the 3rd highest at the 30-, and 40-year marks.

- PCC's 10-year NPV of $236,000 ranks 255 out of 4,500 institutions.
- PCC has the better rate of return at the 10-year mark. From there, PCC moves down in the rank with each subsequent year to the 40-year mark. This is in-line with narrative from the associated press release:

"Meanwhile, colleges that predominantly offer certificates or associate's degrees have the highest return on investment 10 years after enrollment. Twenty-five of the 30 institutions with the best short-term net economic gains primarily grant certificates or associate's degrees. Because these programs require fewer credits to complete, they generally leave students with less debt and allow them to enter the workforce sooner. In the long run, however, the returns of these programs fall behind those of bachelor's degree-granting institutions because students' long-term earnings are lower."

- The share of PCC students earning more than high school graduates 10-years after enrolling is 70%. This is the highest percentage amongst our Kansas community college peers.
- PCC's earnings-debt return ranks 152 out of 4,500 institutions.
- PCC's median 10-year earnings of $42,203 is the highest amongst our Kansas community college peers.

Net Present Value[1]

Institution	10-year NPV entry	10-year NPV	15-year NPV entry	15-year NPV	20-year NPV entry	20-year NPV	30-year NPV entry	30-year NPV	40-year NPV entry	40-year NPV
Pratt	**255**	**$236,000**	**431**	**$402,000**	**629**	**$553,000**	**899**	**$813,000**	**1020**	**$1,026,000**
Pratt vs. 19 KS Community Colleges	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest
Pratt vs. KS Technical Colleges	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest	Pratt ranks highest	only MATC is higher	only MATC is higher	only MATC is higher	only MATC is higher	only MATC is higher	only MATC is higher
Pratt vs. KS public 4-year	Pratt ranks higher than all	Pratt ranks higher than all	Pratt ranks higher than all	Pratt ranks higher than all	only KU is higher	only KU is higher	KU, & KSU are higher	KU, & KSU are higher	KU, & KSU are higher	KU, & KSU are higher

[1]Net Present Value = The net present value is how much a sum of money in the future is valued today. This metric includes costs, future earnings, and the length of time it would take to invest and earn a specific amount of money over a fixed horizon.
NPV at 10, 15, 20, 20, 40 Years = While this report considers the NPV at a long-term (40 years) horizon to be the most comprehensive benchmark for judging value, some might have different goals that make short-term returns more ideal. This metric gives a net present value at various time horizons.

Scoreboard Measures

Institution	40-year NPV[1] entry rank (amongst 4500)	40-year NPV[1]	Share earning more than high school graduates 10-years after enrolling	Earnings-price return[2] rank (amongst 4500)	Earnings-price return[2]	Earnings-debt return[3] rank (amongst 4500)	Earnings-debt return[3]	Debt rank (amongst 4500)	Median debt	10-year earnings rank (amongst 4500)	Median 10-year earnings	Net price[4] rank	Net price[4]
Pratt	**1020**	**$1,026,000**	**70%**	**434**	**498%**	**152**	**667%**	**3579**	**$5,500**	**1540**	**$42,203**	**3752**	**$7,061**
Pratt vs. 19 KS Community Colleges	Pratt ranks highest	Pratt has highest NPV	Pratt has highest %	Pratt ranks 7th	Pratt has 7th highest return	Pratt ranks 4th	Pratt has 4th highest return	Pratt is tied at 8th rank	Pratt is 12th for lowest median debt	Pratt ranks highest	Pratt has highest earnings	Pratt ranks 12th	Pratt has 8th lowest net price
Pratt vs. KS Technical Colleges	only MATC ranks higher	only MATC has higher NPV	two KS tech schools have higher %	rank of 7th among KS CC is higher than all KS tech schools	7th among KS CC is higher than all KS tech schools	rank of 4th among KS CC is higher than all KS tech schools	4th among KS CC is higher than all tech schools	five KS tech schools are ranked higher	lower median debt than all KS tech schools	three KS tech schools rank higher	three KS tech schools have higher earnings	six KS tech schools rank higher	lower net price than all KS tech schools
Pratt vs. KS public 4-year	KU, & KSU rank higher	KU, & KSU have higher NPV	all KS 4 yr have higher %	Pratt ranks higher than all	Pratt has higher return than all	Pratt ranks higher than all	Pratt has higher return than all	Pratt ranks lower than all	Pratt has lower median debt than all	all schools except ESU rank higher than Pratt	all schools except ESU have higher earnings than Pratt	Pratt ranks lower than all	Pratt has lower net price than all

[1]Net Present Value = The net present value is how much a sum of money in the future is valued today. This metric includes costs, future earnings, and the length of time it would take to invest and earn a specific amount of money over a fixed horizon.

NPV at 10, 15, 20, 20, 40 Years = While this report considers the NPV at a long-term (40 years) horizon to be the most comprehensive benchmark for judging value, some might have different goals that make short-term returns more ideal. This metric gives a net present value at various time horizons.

[2]Earnings-Price Return = A ratio that expresses the degree to which earnings 10 years after enrollment are above or below the net price (in percent)—sometimes used to measure return. This measure is included for comparison to show that it does not fully account for a return that has a time horizon.

[3] Earnings-Debt Return = A ratio that expresses the degree to which earnings 10 years after enrollment are above or below the median total debt (in percent)—sometimes used to measure return. This measure is included for comparison to show that it does not fully account for a return that has a time horizon.

[4] Net Price = This is the average cost of attendance, which includes tuition, fees, books and supplies, and living expenses, minus aid received from all sources.

ROI of institutions are calculated using data on the average net price and salary/earnings from the US Department of Education's College Scorecard. An institution will not be listed in the table if either of these are missing. The earnings data from the College Scorecard include only students who received federal financial aid at the time of enrollment. | ROI = in 2020 dollars

VI.   Communication to the Board – *Donna Meier Pfeifer*
Thank you card from Kim DeClue for the Avis Mardis Memorial

VII.   Calendar of Events – *Dr. Calvert*

PRATT COMMUNITY COLLEGE CALENDAR OF EVENTS:

June 2022
June 14 – Beaver Building Day
June 20 – Board Meeting; <u>NO DINNER</u>; Meeting at 6:00 p.m.
    Zoom Meeting ID: 92722945961

July 2022
July 4 – Fourth of July (Office closed, no classes)
July 12 – Virtual Beaver Building Day (via Zoom)
July 14 – Virtual Beaver Building Day (via Zoom)
July 18 - Board Meeting; <u>NO DINNER</u>; Meeting at 6:00 p.m.
    Zoom Meeting ID: 92722945961

August 2022
August 08 – State of the college Address 9:00 a.m. – 10:00 a.m.
August 14 – Residence Hall Check-In – 9:00 a.m. – 1 p.m. 1:00 p.m. – 5 p.m.
August 17 – Fall Semester Classes Begin
August 20 – 4th Annual Beaver Backer Golf Tournament – Park Hills Country Club
August 22 – Board Meeting – Dinner 5:30 p.m., Meeting 6:00 p.m.
    Zoom Meeting ID: 92722945961
August 26 -27 – KACCT – Fort Scott Community College

September 2022
September 05 – Labor Day – (No Classes – Office Closed)
September 19 – Board Meeting – Dinner 5:30 p.m. – Meeting 6:00 p.m.
    Zoom Meeting ID: 92722945961

October 2022
October 17 – Board Meeting – Dinner 5:30 p.m. Meeting 6:00 p.m.
    Zoom Meeting ID: 92722945961

November 2022
November 21 - Board Meeting – Dinner 5:30 p.m. – Meeting 6:00 p.m.
    Zoom Meeting ID: 92722945961
November 24-25 – Thanksgiving Break (No Classes – Offices Closed)

December 2022
December 2 -3 – KACCT - Tentatively Neosho Community College
December 19 - Board Meeting – Dinner 5:30 p.m. – Meeting 6:00 p.m.
    Zoom Meeting ID: 92722945961
December 23 – January 2, 2023 – Christmas Break

CONFERENCES/LEADERSHIP INSTITUTE/TRAINING

Year 2022

Governance Leadership Institute	Aug. 4 – 6	Washington, DC
ACCT Leadership Congress	Oct. 26-29	New York, NY

Year 2023

ACCT National Legislative Summit	Feb. 5-8	Washington, DC
AACC Annual 2023 Conference	April 1-4	Denver, CO

VIII. **Consent Agenda:**

Minutes: **Board of Trustee Meeting Minutes of May 16, 2022**

I. Trustee Chair Mike Koler called the meeting to order at 5:35 p.m.

II. Pledge of Allegiance was led by Trustees

Trustees Present: Mike Koler, Chair, Ed Barrett, Vice Chair (VC), Michele Hamm, Duane DeWeese, Eric Killough, and Stan Reimer

Trustee(s) Absent: Kim DeClue

Administrative Present: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Lisa Perez Miller, VP of Students and Enrollment Management, Monette DePew, VP of Instruction, Jerry Sanko, Chief Information Officer, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations, and Donna Meier Pfeifer, Board Clerk

Administrative(s) Absent:

Media Representation: No representation

Action Item Addition:
Chair Koler asked for a motion to add to the agenda's Action Items the bids for adding Men's and Women's Restrooms in the basement of the Riney Student Center. Trustee Hamm made the motion to add bids for men's and women's restroom in the Riney Student Center to the agenda's Action Items. VC Barrett second the motion. With no further discussion motion passed unanimously.

III. **Introduction of Guest(s) –** *Dr. Calvert*
Sue DeWeese

IV. **Recognition of Awards of Excellence –** *Dr. Calvert*
Late Night Breakfast Volunteers:

Great Western Dining Volunteers:
Joshua Mireles, Christina Mireles and Madison Bergkamp

V.   Discussion:

    A. MIS Report(s) – *Kyle Jackson, Coordinator of Institutional Research & Effectiveness*
      <u>PCC Completion / Transfer Rates</u>
      Completion Rates - PCC 3 – Year Average IPEDS Grad Rate 41%
      Transfer Rates – PCC 3 – Year Average Completed or Transferred Within 3 Years
               65%

VI.   Communication to the Board – *Donna Meier Pfeifer, Board Clerk*
    Nothing to report.

VII.   Calendar of Events – *Dr. Calvert, President*
    No additions or changes were requested

VIII. Consent Agenda – *Mike Koler, Chair*
    Chair Koler asked for a motion to approve the consent agenda as presented. Trustee Hamm made the motion to approve the consent agenda as presented. Motion was seconded by Trustee Killough.

    Chair Koler asked if there was an item or items that would like pulled from the agenda for further discussion. No requests were made. With no further discussion motion carried unanimously.

    Minutes:
    Minutes of the Board Trustee Meeting of the April 18, 2022 were presented.
    (Complete minutes are listed on **http://prattcc.edu/department/board-trustees**)

IX.   Action Items
    ➢ **Bids for Men's and Women's Restroom Basement of Riney Student Center** – *Kent Adams, VP of Finance and Operations*

      Chair Koler asked for a motion to accept the Administration's recommendation bid from J.A. Knight be in the amount of $115,000.

      Motion was made by VC Barrett to accept the Administration's recommendation bid from J.A. Knight in the amount of $115,000 for the men's and women's restroom in the basement of the Riney Student Center. Motion was seconded by Trustee Hamm.

      Mr. Adams had requested bids from the following:

J. A. Knight Construction	Pratt, KS	$115,000
Kessler Construction	Pratt, KS	Declined due to backlog
Jake Ritz Construction	Pratt, KS	No Response

      This is approved for this year's Capital Outlay.

With no further discussion the motion passed unanimously.

➢ **Ratify Waiver of Board Policy No. 3-07** – *Kent Adams, VP of Finance and Operations*
Chair Koler asked for a motion to approve the Administration request for the sole-source purchases in the amount of $30,000 for the following:
1. <u>Vector Solutions</u> - License for staff diversity training in the amount of $5,000.
                     This vendor was selected by Student Services.
2. <u>OculusIT</u> – IT services for security in the amount of $25,000.

Motion was made by VC Barrett to approve the sole-source purchases from Vector Solutions and OculusIT in the total amount of $30,000. Trustee Hamm seconded the motion. With no further discussion motion carried unanimously.

➢ <u>**Blue Cross Blue Shield Renewal**</u> – *Kent Adams, VP of Finance and Operations*
Chair Koler asked for a motion to approve the administrations recommendation renewal of the Blue Cross Blue Shield Fully Funded Plan with no plan changes.

Trustee Hamm made the motion to approve the administration's recommendation for the renewal of the Blue Cross Blue Shield Fully Funded Plan with no plan changes. Motion was seconded by Trustee Killough.

Mr. Adams presented the BCBS renewal plan with a 4.1% decrease.
Single - $828.58   Family - $1,883.96 – $2500/$5000 - Deductible, 80/20, Office Visit, Copay $35/$70

With no further discussion passed unanimously.

➢ **Policy Reading(s)** - *Dr. Calvert, President*
Chair Koler asked for a motion to accept Administration's recommendation of no change to the following policies:
2-01 – *Mission Statement and Statement of Institutional Purpose*
2-02 – *Statement of Philosophy*
2-04 – *Institutional Core Values*
6-01 – *Vision*

Trustee Hamm made the motion to waive the second reading and to accept the Administration's recommendation of no change and to waive the second reading on policies 2-01, 2-02, 2-04 and 6-01. Motion was seconded by VC Barrett. With no further discussion motioned passed unanimously.

X.   Oral Reports

Faculty Report – *Carol Ricke, PHEA President*

Carmen Forest - Carmen had the following guest speakers in her classes:
Personal/Community Health
Joy Schwartz, sexual assault/rape culture on campuses
Rocky Robinson, gun information/gun control
Garry Tate, Domestic Violence
Amy Clarkson, Hospice
Eric Larrison - Mortuary behind the scenes tour

Nutrition
Jodi Drake, Grocery Shopping Savvy for College students
Stephanie Becker, final wrap-up for semester

Then on Monday I am going to be interviewed by Kim DeClue for an article that is with her new job.

Misty Beck & Brad Herndon
- ✓ The performing Arts Department has been super busy and just concluded the production of Wizard of Oz.
- ✓ Encore will be touring this month and has their finale concert April 24 at 2:30pm
- ✓ Choir and jazz band will have a concert on May 1.
- ✓ We are finalizing plans for the end of the year trip to Tennessee
- ✓ Continuing to recruit hard for Fall 2022! After finishing the musical in early April, Encore began tour season.
- ✓ We have been able to have a modified tour season this year as some schools have been willing to have guests again. We have also performed at a number of nursing homes. These tours have taken us to the communities of Kingman, Cunningham, Turon and Stafford. We have done three church shows as well. Continue our outreach to the nursing homes in Pratt and had our first tornado warning at a nursing home Monday where we helped move residents to the hall shelter areas and then sang in the shelters. There's a first time for everything
- ✓ Encore will host a live music night at N' Cahoots downtown
- ✓ Sing at the auction.
- ✓ Hosted the State Large Choral Group Music Festival for our area in April and Brad has judged several festivals as well. This is a great opportunity for him to renew relationships with colleagues and meet new ones. This is so beneficial for recruiting!

VP Monette DePew
Shooting Team and Rock Robinson – Team participated at Nationals

Stephanie Wiese
Attended the HLC convention in Chicago, attended sessions on assessment of learning (as a member of FALC); incorporating diversity and belonging into curriculum; a program that seeks to build classroom rigor, inclusiveness, support, and engagement; and others.

Phi Theta Kappa and Kappa Beta Delta Induction Ceremony
The Induction Ceremony was in the Riney Student Conference Center.

Awards Ceremony
The annual Awards Ceremony will be held on April 26 at 7:00 p.m. in the auditorium.

Science Department
Science continues their demonstrations/experiments in elementary and middle schools. Intent is to reach out to other schools within the PCC's service area.

Staff Senate Report – *Charles Keefer, Senate President*
Staff Senate Chili Competition

- After hosting a chili competition in the Fall, Senate decided to create a traveling spatula and shadow box for the winner of the competition each year. Jason Ghumm won the competition year 2022.

- Staff Senate Campus Cookout:
  Hosted the spring campus cookout on April 27th. Appreciation was expressed to Great Western Dining for a great meal, the many campus departments and committees who helped sponsor this event. Thanks for Kim Albright for coordinating this event and to Dr. Calvert for grilling.

- Staff Senate Staff Feature:
  Continued to feature staff members in the monthly newsletter as a way to get to know staff better and promote what staff are doing on campus.

- Staff Senate Strategic Plan
  The organization is in the beginning stages of developing a new strategic plan with three-four action items to focus on in the coming year. As a part of this process we are reviewing the previous action items set by the group, reviewing the constitution and by-laws, and gathering feedback from fellow staff. The goal is to have the new action items identified and put into a plan by the end of the summer.

Athletic Report – *Tim Swartzendruber, Athletic Director*
- Tennis hosted Region VI Tournament at Maize South HS April 30-May 1. Cowley won Region-ranked #1 in nation. Seward County placed 2nd-ranked #2 in nation. Barton County placed 3rd-ranked #6 nationally. Pratt placed 4th-ranked #9 in the nation. NJCAA National Tournament in Tyler, TX, May 16-19.
- NJCAA National Track Meet May 19-21 in Hutchinson.

Social Media
- Gobeaversports.com – website
- Twitter: @PrattBeavers (1627 followers as of May 2; 1593 last month)
- Facebook: Pratt Community College Athletics
- Instagram: @PrattBeavers 740 followers as of May 2, 727 last month)
- Tik Tok: @PrattBeavers

Other
- Fourth Annual Beaver Backer Golf Tournament set for August 20 at Park Hills
- Women's Flag Football on all three television networks in Wichita!
- Devon Dawson, sophomore wrestler who was NJCAA National runner-up in 285# division, has qualified for U.S. National Team in two different classifications: 130 KG Greco Style and 125 KG Freestyle. Will attend trials in June to see if he makes final spots on team.
- Jacob Mitchell, sophomore wrestler, and Chariah Daniels, sophomore women's basketball player, selected Male and Female Athlete of Year

Tennis Team – Team qualified see the At Large Bid to go to the National tennis tournament. Team won all single matches and advanced in all single matches. Won #3 double.
Baseball Team – Finished 7th in the conference and qualified for the playoffs.
Track Team – NJCAA National will be held in Hutchinson.

Chief Information Officer – *Jerry Sanko*

Information Technology Project Update:
Updating media in room 312: (Equipment Delayed)
Matt Pruitt from SolutionZ notified us on 2 May that two pieces of equipment that are core to the project will not arrive prior to June 6th. There is no estimated ship date for those items.

Multi-Factor Authentication (MFA) project: **(72% complete)**
- Find a solution (complete)
- Shape environment (network and cloud services) allow for the MFA architecture to be applied. (complete)
- Setup the MFA solution (complete)
- Phased rollout of the solution to the employees
  o Software desktop installation
  o Issuing tokens
  o Training

Comprehensive Leave Management and Time Matrix: (no change to the project)
Mobile Device Management (20% complete)
Working with vendor to get the profiles adjusted. Enrolling devices into the system.

New Welding Building:
ISP (internet) is in place and three access points installed. Network video recorder, six internal security cameras (two installed) have been received waiting on the four outside cameras. Computer network wiring is complete waiting on desks to arrive in order to put the student computers in.

Security Compliancy Program
A new requirement for Gramm Leach Bliley Act (GLBA) compliancy.
Effective this year, institutions are required to adopt a comprehensive and documented information security program focused on safeguarding all institutional data. As part of this, a Chief Information Security Officer (CISO) must be designated to implement and manage your institution's information security program. We have contracted OculusIT (200 hours) to make sure we are on the right track and to have some assistance with the interpretation/understanding of all the Federal compliances, formal documentation assistance, policy and process development, and proper risk assessment for all departments that handle sensitive information is done correctly. Having OculusIT's assistance will allow for an IT employee to get the proper training to fill the role of the CISO and assume the security program responsibilities upon completion of OculusIT contract.

Planning Summer Projects
Labs 32 and 34 (49 computers, 1 laptop, two printers) for machine and potential desk replacement.
Faculty and Instructional Technology are reviewing SMARTboard replacement options.
Lockable switch racks for EPT and Automotive.
Removing old security camera equipment from the dorms.
Update dorm common computers (11 computers).
Update 432 (17 computers from the 32/34 replacement).
Teacher machines in rooms 2, 3, 35, 36 replacement.

Data Services Department Update:
Compiling data for the KBOR Performance Agreement Goals
Preparing monthly National Student Clearinghouse data submissions
Beginning data preparations for annual KBOR KSPSD collection
SPuR review Period ended April 15 - Feedback reports have been compiled
Continuing with Goal Tracking reports, Track Recruiting reports, Enrollment Reports, and other daily/weekly/monthly reports.
Etrieve was upgraded April 25th
Several forms were migrated to Etrieve from the old Online forms system (Apr 14th)
Working on several updates and improvements to existing processes
Working with Softdocs to assist with authentication changes, as well as to plan one-on-one training

Foundation Report – *Barry Fisher, Executive Director*
The 34th Annual Scholarship Auction was a tremendous success. Set a new record! The fundraising goal for the auction was $90,000. Total as of the date of this report is $99,889. Typically receive some gifts after the event. It is still possible that we will reach the $100,000 mark. Happy to report that we had 100% participation from the Board of Trustees and from the PCC Administration. Your generosity was critical to the success of the event. Thank you!

Our Fundraising Target

Raised	Goal	Achieved
$99,889	$90,000	111%

KACCT – *Michele Hamm, KACCT Past President*
Trustee Hamm and Dr. Calvert filled out the evaluation form for Heather Morgan, KACCT Executive Director. KACCT June 3-4, 2022 will be at Colby Community College.

ACCT/NLS – *Dr. Calvert, President*
Trustees Ed Barrett and Eric Killough and Dr. Calvert will be attending the ACCT Leadership Congress in New York City, October 26 – 29, 2022.

AACC (American Association of Community Colleges*) – Dr. Calvert, President*

Other:
Nothing was presented

XI.   **Wrap Up**
        Comments from the Public – No representation from the public

        Comments from the President – *Dr. Calvert, President*
        1.   Participated in Taxing Entities meeting.
        2.   Participated in weekly Presidents meetings.

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3.   Participated in KBOR meeting in person.
4.   Participated in Technical Education Authority Virtual meeting.
5.   Held bi-monthly President's Advisory Council on campus.
6.   Attended AACC Annual Conference in New York City.
7.   Participated with President's Cabinet in virtual meeting with Student Leadership Council.
8.   Facilitated All-Employee meeting
9.   Participated in Faculty negotiations with Administrative Team.
10.   Met with Nursing Advisory Council virtually.
11.   Participated in KJCCC meeting in Hutchinson.
12.   Gave welcome at Student Academic and Athletic Awards recognition.
13.   Helped cook lunch staff cookout/picnic.
14.   Participated in leadership panel for Leadership 2000+.
15.   Attended ITC Scholarship recognition for EPT students.
16.   Attended PCC 34th annual scholarship auction.
17.   Facilitated budget discussion with faculty and staff.
18.   Helped cook and serve late night breakfast for students.
19.   Attended ACCT Western Regional virtual meeting.
20.   Participated in commencement exercises.

Nursing Program – Waiting on final approval from Barton Community College (BCC) for the ADN program. KSBN did a complimentary site visit on the PCC campus in conjunction with BCC. Official report will be in June 2022.

Memorandum of Understanding (MOU) – In conversation with BCC to do the LPN program. If accomplished it would most likely be in the Fall of 2023.

If PCC suspends the LPN program the college has 18 months to maintain it and a Director of Nursing on staff is required. Even without a program. To bring the program back is basically starting at step 1. Dr. Calvert's recommendation is to deactivate the program, not suspend it.

With the consensus and approval from the Board, Dr. Calvert will write a letter to KSBN stating PCC will discontinue the LPN program.

Campus Culture Task Force –Cabinet has agreed to 2 of their recommendations:
1. Reinstate the Longevity Pay Policy – estimated impact to the annual budget of $25,000. Tool for retention bonus and potential employee recruitment.

2. Friday Work Hours – Close the offices on campus at Noon on Friday. A 36 hour work week, pay remains the same as a 40 hour week. Implement the policy for one year, assess it, obtain feedback, review it and a decision made from this information. This does not mean the campus closes on Friday's, just the offices. Ms. DePew will work with the faculty schedule and options pertaining to classes. This would start May 31, 2022.

Instituting a Chat Bot on the home webpage. This would be 24 – 7, for customer service and accessible on the web.

The Board's consensus was to go forward with the recommendations.

Comments from the Board Vice Chair – *Mike Koler, Chair*
Chair Koler had nothing to report.

XII. **Executive Session for Non-Elected Personnel Matters**

XIII. **Meeting Adjourned**
6:19 p.m. Chair Koler asked for a motion to adjourn the general session. VC Barrett made the motion to adjourn the meeting. Motion seconded by Trustee Hamm. Motion carried unanimously.

Minutes Recorded by:
Donna Meier Pfeifer, Board Clerk

> **Personnel** – *Rita Pinkall, Director* (*report given by Dr. Calvert*)

June 2022

APPOINTMENTS

Jake Hart	Head Athletic Trainer
Paige Huber	Admissions Representative/Recruiter
Elizabeth Holloway	Admin Asst to VP of Students & EM

RESIGNATIONS/TERMINATIONS

Montana Kocher	Office Assistant – Student Services
Ryan Anderson	Head Softball Coach/PASS Coordinator
Diana Mitzner	Director of Nursing
Jenitra Shields	Women's Flag Football Coach/Residential Supervisor
Jason Deel	Assistant Women's Basketball Coach/IT General Support

ADJUNCT 2022 CONTRACTS

Kelli Denney	HOC102-O-1E Certified Medication Aide
Kelli Denney	HOC102-O-2E Certified Medication Aide
Nikki Schmitz	HOC101-O-1E Nurse Aide I
Nikki Schmitz	HOC104-O-1E Certified Medication Aide Update
Jenny Egging	BUS177/SOC178 Human Relations

FALL 2022 CONTRACTS

Dave Chambers	BIO125-O-1E General Biology
Mark Freeman	ART133-O-1E/EDU133-O-1E Elementary School Art
Mark Freeman	ART139-O-1E Art Appreciation
Jason Ghumm	BIO278-O-1E Anatomy & Physiology
Jake Hart	HPR292-R-1P Care and Prevention of Sports Injuries
Bradley Herndon	MUS176-O-1E Introduction to Music
Sarah Jackson	MTH178-O-1E College Algebra
Ken Kepley	HPR125-O-1E Psychology of Sport
Ken Kepley	HPR123-O-1E Concepts & Applications of Exercise Science
Ken Kepley	HPR123-R-1P Concepts/Apps of Exercise Science
Lori Montgomery	AGR132-O-1E Animal Science
Lori Montgomery	AGR134-O-1E Livestock Production
Lori Montgomery	AGR176-O-1E Horse Production
Lori Montgomery	AGR215-O-1E Principles of Food Science & Food Systems
John Patton	BUS235-O-1E Microcomputer Office Applications I
John Patton	BUS201-O-1E Web Page Design
Barrett Smith	AGR133-O-1E Crop Production
Angie Tatro	BUS158-O-1E Office Technology
Jerry Thompson	PSY132-O-1E Developmental Psychology
Stephanie Wiese	ENG135-O-1E Writing for the Workplace
Stephanie Wiese	ENG176-O-1E English Composition I
Heather Wilson	COM276-O-1E Public Speaking

STAFF CONTRACT APPOINTMENTS for 2022-2023
DIVISION OF INSTRUCTION

Laurie Ackerman	Secretary, Allied Health (1.0 FTE)
Cathy Blasi	Admin Asst. to VP of Instruction (1.0 FTE)
Theresa Gee	Secretary, Technical Programs (1.0 FTE)
Erica Meitler	Director of Allied Health (1.0 FTE)
Leah Patterson	Faculty Secretary (.60 FTE)
Dee Pritchett	Library Clerk (.73 FTE)
Hanna Short	Online Learning Coordinator (1.0 FTE)
Frank Stahl	Director of Learning Resources (1.0 FTE)
Brenda Sterneker	Faculty Secretary (.60 FTE)
Richard Villanueva	Instructor (.50 FTE)

INFORMATION TECHNOLOGY

Nathan Buchmueller	Coordinator of Instructional Technology (1.0 FTE)
Kyle Jackson	Coordinator of Institutional Research & Effectiveness (1.0 FTE)
Lisa Kolm	Data Coordinator (.60 FTE)
Anders Lindanger	Document Management Coordinator (1.0 FTE)
Juan Perron	Computer Specialist (Network Ops) (1.0 FTE)
Juan Perron	Computer Center Responder (Supplemental)
Pake Sipes	Computer Specialist (Software Support) (1.0 FTE)
Thomas Wilkinson	Computer Specialist (Server Ops) (1.0 FTE)

FINANCE AND OPERATIONS

Kimberly Albright	Accounts Payable Clerk (1.0 FTE)
Mike Allison	Painter/Carpenter (1.0 FTE)
Colby Branscom	Custodian (1.0 FTE)
Larry Clay	Custodian (1.0 FTE)
Lucas Cordeiro	Asst. Director of Financial Aid (1.0 FTE)
Michael Emmott	Custodian (1.0 FTE)
Rose Frame	Director of Financial Aid (1.0 FTE)
Ethan Gillig	Custodian (1.0 FTE)
Cher Gruver	Student Accounts Clerk (1.0 FTE)
Janice Hayes	Switchboard Operator (.61 FTE)
Brian Hlavachick	Custodian/Maintenance (1.0 FTE)
Darrell Kruse	Custodian/Groundskeeper (1.0 FTE)
James Lemon	Snack Bar Supervisor (.60 FTE)
Sharon Lukens	Custodian (1.0 FTE)
Mary Marquardt	Custodian (1.0 FTE)
Cheryl McCollum	Switchboard Operator (.62 FTE)
Andre Morris	Custodian (Athletic Lateral) (.49 FTE)
Leah Patterson	Financial Aid Office Asst. (.40 FTE)
Tim Renner	Custodian (1.0 FTE)
Julie Shriver	Financial Aid Counselor (1.0 FTE)
Tanner Sipes	Maintenance/HVAC/Plumbing & Electric (1.0 FTE)
Eric Strobel	Cashier (1.0 FTE)
Mario Tursini	Security Officer (1.0 FTE)
Janie Whitman	Admin. Asst. to VP of Finance & Operations (1.0 FTE)
Al Wiese	Director of Facilities (1.0 FTE)
Al Wiese	Facilities Maintenance Responder (Supplemental)
Christy Wright	Controller (1.0 FTE)
Lelanne Zimmerman	Payroll Accountant (1.0 FTE)

EXECUTIVE MANAGEMENT

Krystal Eck	Asst. to the Director of Personnel (1.0 FTE)
Barry Fisher	Exec. Dir. of Institutional Advancement & Alumni Relations (1.0 FTE)
Donna Meier Pfeifer	Admin Asst. to the President (1.0 FTE)
Rita Pinkall	Director of Personnel (1.0 FTE)

ATHLETICS

Ashley Burnett	Head Women's Soccer Coach (.67 FTE)
Kenny Eddy	Head Men's Basketball Coach (1.0 FTE)
Daulton Horton	Asst. Baseball Coach (.50 FTE)
Jeret Johnson	Tennis Coach – Men's & Women's (1.0 FTE)
Charles Keefer	Sports Information Director (.51 FTE)
Kenneth Kepley	Head Wrestling Coach (.67)/Fitness Center Coordinator (.33) (1.0 FTE)
Kevin Kewley	Head Men's Soccer Coach (.67 FTE)
Russell Laverentz	Admin. Asst. to Athletic Dir. (.50 FTE), Asst. AD (.50 FTE)
Andre Morris	Assistant Track Coach, Field Events (.51)
Shae Napier	Head Cheer/Dance Coach (.67 FTE)
Quintin Powell	Head Cross Country Coach/ Asst. Track Coach (.67 FTE)
Todd Reller	Head Men's Baseball Coach (.67)/Groundskeeper (.33) (1.0 FTE)
Eric Rodewald	Head Women's Basketball Coach (1.0 FTE)
Mathew Scott	Director Track & Field, Cross Country/Head Track & Field Coach (.67 FTE)
Richard Villanueva	Assistant Baseball Coach (.50 FTE)

STUDENT SERVICES

Elizabeth Britton	Director of Admissions (1.0 FTE)
Ashley Burnett	Admissions Representative/Recruiter (.33 FTE)
Leigh Ann Hall	College Health Nurse (.50 FTE)
Ashlyn Hatley	Associate Director of Special Program Admissions (1.0 FTE)
Amy Jackson	Director, Student Success Center/Testing Coordinator (1.0 FTE)
Charles Keefer	Residential Supervisor (.49 FTE)
Kevin Kewley	Residential Supervisor (.33 FTE)
Pamela Kuemin	Student Success Specialist (1.0 FTE)
Cindy Lambert	Student Success Specialist (1.0 FTE)
William Lee	Website Development & Maintenance ---
Robin Lemon	Office Assistant, Student Services (1.0 FTE)
Brad Luthe	Director of Students & Residence Life/Residential Supervisor (1.0 FTE)
Caitlin Miller	Registrar (1.0 FTE)
Rose Ohlsen	Assistant Registrar (1.0 FTE)
Quintin Powell	Residential Supervisor (.33 FTE)
Audra Rogers	Director of Marketing Communication & College Relations (1.0 FTE)
Tammie Sanko	Staff Assistant, Student Services (1.0 FTE)
Mathew Scott	Residential Supervisor (.33 FTE)
Brittany Urenda	Student Success Specialist (.33 FTE)
Amanda Wade	Licensed Professional Counselor (1.0 FTE)
Shelby Wager	Assistant Director of Admissions (1.0 FTE)

SEARCHING

Adjunct Clinical Instructors, Allied Health
Asst. Athletic Trainer
Asst. Men's Basketball Coach/Residential
     Supervisor
Assistant Women's Basketball
     Coach/Residential Supervisor
Computer Specialist (Support)
Custodian (part-time)
Daytime Security Officer
Evening Security Officer (part time)
Evening Security Officer (full time)
Head Softball Coach/PASS Coordinator

Maintenance/ Bus Driver
Marketing Comm. & College Relations Spec.
Office Assistant – Student Services
Women's Flag Football Coach/Residential
     Supervisor
Data Services Assistant (on hold)
Director of IT (on hold)
eSports Coach (.25 FTE) *(new position)* – (on hold)
Custodian (full time / on hold)
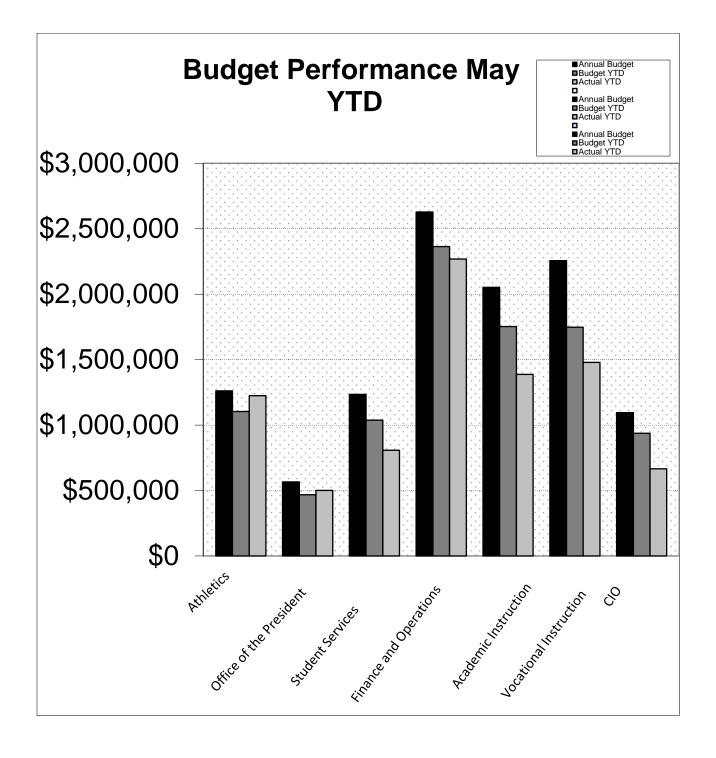Office Assistant – Student Services (on hold)

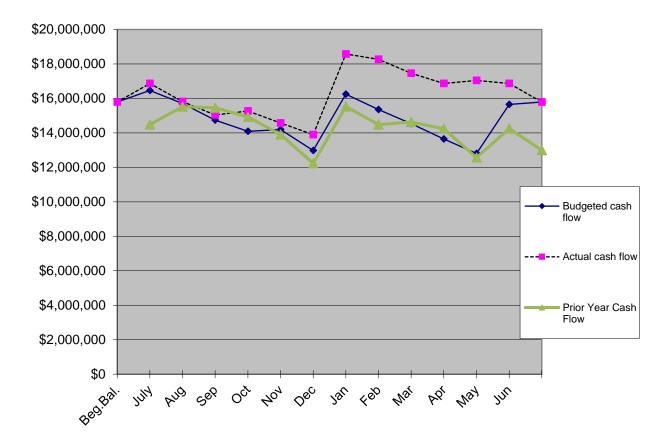➢ **Financial Report –** *Kent Adams*

Combined General and Vocational Funds

	YTD BUDGET	YTD ACTUAL	DIFFERENCE	
REVENUES:				
GENERAL FUND	$7,283,392	$7,060,782	($222,610)	Unfavorable
VOCATIONAL FUND	$2,254,671	$2,558,557	$303,886	Favorable
TOTAL COMBINED	$9,538,063	$9,619,339	$81,275	Favorable
EXPENDITURES:				
GENERAL FUND	$8,384,948	$7,349,611	$1,035,337	Favorable
VOCATIONAL FUND	$2,326,620	$2,097,607	$229,013	Favorable
TOTAL COMBINED	$10,711,568	$9,447,218	$1,264,350	Favorable
NET REVENUE (LOSS)	-$1,173,504	$172,121	$1,345,625	Favorable

Revenue through May is running $81K favorable.   This compares to $74K favorable
in April. Tuition is $79K under budget due to low enrollment. Ad Valorem tax is
$123K unfavorable due to budget time-phasing. Delinquent taxes are running $30K over
budget. Motor vehicle taxes are $61K over budget. Excel CTE is $110K favorable due to
increased high school CTE courses. Miscellaneous income is over budget $78K due to
payment plan revenue.

Expenditures are running $1,264K favorable in May. This compares to an underrun of
$1,090K in April. Current trend is favorable, offsetting the 3.0% enrollment shortfall.

Budget Performance May YTD

Net Revenue & Expenditures Budget/Actual

Legend:
- Budgeted cash flow
- Actual cash flow
- Prior Year Cash Flow

PRATT COMMUNITY COLLEGE
BOARD OF TRUSTEES
June 20, 2022

For the Month May 31, 2022

ANALYSIS OF BUDGET OVER RUNS 10% OVER YEAR TO DATE

11-5576	($43,132)	OB – Cheer
601 – ($25,832)		Travel
700 - ($23,227)		Supplies/Equipment

EXPLANATION: Travel over annual budget $24K and supplies/equipment over annual budget $26K. Overrun will be covered with auxiliary funds.

11-5578	($27,944)	OB - Wrestling
601 – ($18,357)		Travel
700 – ($ 9,088)		Supplies

EXPLANATION: Travel is $25K over annual budget and supplies are over the annual budget $5K over annual budget. Auxiliary funds will cover annual overrun.

PRATT COMMUNITY COLLEGE

BOARD OF TRUSTEES

June 20, 2022

FINANCE COMMITTEE MINUTES

The finance committee met with the Vice President of Finance and Operations, Tuesday June 5, 2022. The committee reviewed the cash disbursements for the month of May 2022.

Recommendation: The committee recommends the cash disbursements for the month of May 2022 be approved. No major trends were identified.

The presidential and board travel expenses were reviewed.

Recommendation: No problems or exceptions noted.

Other Items: No other items were discussed.

➢ **Weekly Enrollment Report** – *Lisa Perez Miller, VP of Student Enrollment Mgmt.*

Enrollment Update & Board Report – June 13, 2022

1. **2022-2023 Academic Year** – Credit hour production for the academic year is 9,618 or a 7.9% increase for the same period in 2021.

2. **Summer 2022 Semester Enrollment**
   - Summer Semester credit hour production is 2,086 or a -6% decrease compared to the same period last year.
   - Student headcount is 427 or a 1% increase compared to the same period last year.

3. **Fall 2022 Semester Enrollment**
   - Fall Semester credit hour production is 7,532 or a 12% increase for the same period last year.
   - Student headcount is 561 or a 3% increase for the same period last year.
   - EduKan credit hour production is 336 or a 10% increase for the same period in 2021.
   - Pratt Online credit hour production is 807 or a 19% increase for the same period in 2021.
   - Outreach credit hour production is 1,098 or a 5% increase compared to the same period last year.
   - College Start/High School enrollment is 837 credit hours or a -12% decrease compared to the same period in 2021.
   - Credit hour production for the "Nine Core County Region" *(Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford)* is 3,294 credit hours or an 8% increase compared to the same period in 2021.

4. **Fall 2022 Residence Hall Occupancy**
   - Residence hall **contract status** to date is 83% or 282 students compared to 65% or 211 students for the same period in 2021. *Note: Maximum occupancy is 356; currently 16 spots are being used by staff or set aside for COVID-19 quarantine/isolation rooms. Spots available for a residence hall dorm plan=340.*

5. **Upcoming All-Campus Recruiting & Enrollment Event Dates**
   - June 14   Beaver Building Day (in-person)
   - July 12   Beaver Building Day (virtual)
   - July 14   Beaver Building Day (virtual)

PRATT Community College

Weekly Enrollment Report
SUMMER

Credit Hours by Term	AY 2022-23	% Change from	AY 2021-22		AY 2020-21	
	YTD 6/13/2022	2021-22 YTD	YTD 6/12/2021	FINAL	YTD 6/15/2020	FINAL
Summer	2,086	-6%	2,208	2,107	2,291	2,207
Fall	7,532	12%	6,708	12,122	6,739	12,412
Spring	0		0	10,475	0	10,901
Total AY Credit Hours	**9,618**	**7.9%**	**8,916**	**24,704**	**9,030**	**25,520**

Credit Hours by Tuition Plan	AY 2022-23	% Change from	AY 2021-22		AY 2020-21	
	YTD 6/13/2022	2021-22 YTD	YTD 6/12/2021	FINAL	YTD 6/15/2020	FINAL
Kansas Rate	6,946	7%	6,485	16,731	6,371	17,881
Non-Kansas Rate	2,211	1%	2,188	6,558	2,448	6,887
International Rate	461	90%	243	1,415	211	752
Total AY Credit Hours	**9,618**	**7.9%**	**8,916**	**24,704**	**9,030**	**25,520**

Summer Semester Comparisons

	Summer 2022	% Change from	Summer 2021		Summer 2020	
	YTD 6/13/2022	SU21 YTD	YTD 6/12/2021	FINAL	YTD 6/15/2020	FINAL
Overall						
Total Credit Hours	2,086	-6%	2,208	2,107	2,291	2,207
F.T.E.	139	-6%	147	140	153	147
Headcount	427	1%	423	420	450	441
Pratt Campus/Outreach						
Pratt Campus	164	-4%	170	178	181	151
eLearning (all on-line, not video)	1,798	-7%	1,926	1,829	2,030	1,988
Outreach (not on-line)	124		112	100	80	68
By Division						
Arts & Sciences	1,591	-5%	1,671	1,591	1,762	1,677
Technical Education	495	-8%	537	516	529	530

eLearning: Pratt On-Line & EDUKAN						
	Summer 2022	**% Change from**	**Summer 2021**		**Summer 2020**	
	YTD 6/13/2022	SU21 YTD	YTD 6/12/2021	**FINAL**	YTD 6/15/2020	**FINAL**
EDUKAN	1,185	-6%	1,263	1,230	1,508	1,438
Pratt On-Line	613	-8%	663	599	522	550
Total PCC eLearning	1,798	-7%	1,926	1,829	2,030	1,988

Outreach						
Ground courses that are not on the Pratt Campus	**Summer 2022**	**% Change from**	**Summer 2021**		**Summer 2020**	
	YTD 6/13/2022	SU21 YTD	YTD 6/12/2021	**FINAL**	YTD 6/15/2020	**FINAL**
Outreach by Location						
Concurrent Ground*	0		0	0	0	0
Coffeyville	56	27%	44	36	28	36
Dodge City	24	-14%	28	24	8	8
Greensburg	0		0	0	0	0
Kingman	0		0	0	0	0
Medicine Lodge	0		0	0	0	0
Wichita - WSU Tech	44	10%	40	40	44	24
Winfield	0		0	0	0	0
Total Outreach by Location	124	11%	112	100	80	68

*Concurrent Ground = Concurrent Enrollment Partnership (subtype of NP - classes taught at the hs, during the hs day, by a hs instructor)
AND Concurrent (subtype of N [ex: automotive at Kingman] - classes taught at the hs, during the hs day, by a college instructor)

College Start / High School Enrollment by High School

This breaks out credit hour productions by High School enrollees in any course (to include Concurrent, EDUKAN, Pratt Campus, Online, etc.) by the High School in which the student is enrolled

High School	Summer 2022 YTD 6/13/2022	% Change from SU21 YTD	Summer 2021 YTD 6/12/2021	FINAL	Summer 2020 YTD 6/15/2020	FINAL
Attica High School	0		0	0	0	0
Chaparral High School	0		0	0	0	0
Cunningham High School	0		0	0	5	5
Home School	5		0	0	3	3
Kingman High School	33	57%	21	21	61	61
Kiowa County High School	3		0	0	0	0
Macksville High School	5	-58%	12	12	21	21
Medicine Lodge High School	10	100%	5	5	11	14
Norwich High School	5	0%	5	5	5	5
Pratt High School	47	2%	46	43	20	17
Skyline High School	28	-24%	37	32	26	26
Stafford High School	0		0	0	10	10
The Learning Center at Pratt	0	-100%	10	10	10	10
All other High Schools	10	-38%	16	13	36	43
Total High School	**146**	**-4%**	**152**	**141**	**208**	**215**

9 Core County Region

County	Summer 2022 YTD 6/13/2022	% Change from SU21 YTD	Summer 2021 YTD 6/12/2021	FINAL	Summer 2020 YTD 6/15/2020	FINAL
Barber County (BA)	65	76%	37	22	39	44
Comanche County (CM)	8	-79%	39	39	14	14
Harper County (HP)	31	3%	30	30	50	33
Kingman County (KM)	76	6%	72	63	131	134
Kiowa County (KW)	15	-66%	44	44	81	85
Pratt County (PR)	219	-34%	330	308	263	261
Reno County (RN)	44	-19%	54	48	47	47
Sedgwick County (SG)	153	-20%	192	183	171	156
Stafford County (SF)	18	-18%	22	19	65	61
Total 9 Core County Region	**629**	**-23%**	**820**	**756**	**861**	**835**

PRATT Community College

Fall 2022 Enrollment Tracking

Residence Hall Contract Status for Fall 2022			
	Fall 2022[1] as of 6/13/2022	Fall 2021[1] as of 6/7/2021	Fall 2020 as of 6/8/2020
Total Available	340	326	330
Contracts	282	211	201
%	**83%**	**65%**	**61%**

[1]Max possible occupancy is 356. Currently, 16 spots are being used by staff who are not paying for a residence hall dorm plan or are set aside as COVID-19 quarantine rooms. Spots available for a residence hall dorm plan=340.

[2]There are no comparison figures for Fall 2020.

*Students assigned an 8-week dorm plan are counted as .5 (1/2) here

PRATT Community College

Weekly Enrollment Report
FALL

Academic Year Comparisons							

Credit Hours by Term	AY 2022-23	% Change from	% Change from	AY 2021-22		AY 2020-21	
	YTD 6/13/2022	2021-22 YTD	2020-21 YTD	YTD 6/12/2021	FINAL	YTD 6/15/2020	FINAL
Summer	2,086	-6%	-9%	2,208	2,107	2,291	2,207
Fall	7,532	12%	12%	6,708	12,122	6,739	12,412
Spring	0			0	10,475	0	10,901
Total AY Credit Hours	**9,618**	**7.9%**	**6.5%**	**8,916**	**24,704**	**9,030**	**25,520**

Credit Hours by Tuition Plan	AY 2022-23	% Change from	% Change from	AY 2021-22		AY 2020-21	
	YTD 6/13/2022	2021-22 YTD	2020-21 YTD	YTD 6/12/2021	FINAL	YTD 6/15/2020	FINAL
Kansas Rate	6,946	7%	9%	6,485	16,731	6,371	17,881
Non-Kansas Rate	2,211	1%	-10%	2,188	6,558	2,448	6,887
International Rate	461	90%	118%	243	1,415	211	752
Total AY Credit Hours	**9,618**	**7.9%**	**6.5%**	**8,916**	**24,704**	**9,030**	**25,520**

Fall Semester Comparisons							

	Fall 2022	% Change from	% Change from	Fall 2021		Fall 2020	
	YTD 6/13/2022	FA21 YTD	FA20 YTD	YTD 6/12/2021	FINAL	YTD 6/15/2020	FINAL
Overall							
Total Credit Hours	7,532	12%	12%	6,708	12,122	6,739	12,412
F.T.E.	502	12%	12%	447	808	449	827
Headcount	561	3%	15%	544	1,151	488	1,154
Pratt Campus/Outreach							
Pratt Campus	5,291	13%	6%	4,679	7,401	4,982	7,350
eLearning (all on-line, not video)	1,143	17%	97%	981	3,089	580	3,143
Outreach (not on-line)	1,098	5%	-7%	1,048	1,632	1,177	1,919
By Division							
Arts & Sciences	4,414	10%	12%	4,010	8,115	3,926	8,096
Technical Education	3,118	16%	11%	2,698	4,007	2,813	4,316

eLearning: Pratt On-Line & EDUKAN

	Fall 2022 YTD 6/13/2022	% Change from FA21 YTD	% Change from FA20 YTD	Fall 2021 YTD 6/12/2021	FINAL	Fall 2020 YTD 6/15/2020	FINAL
EDUKAN	336	10%	-9%	305	1,788	370	1,673
Pratt On-Line	807	19%	284%	676	1,301	210	1,470
Total PCC eLearning	1,143	17%	97%	981	3,089	580	3,143

Outreach

Ground courses that are not on the Pratt Campus	Fall 2022 YTD 6/13/2022	% Change from FA21 YTD	% Change from FA20 YTD	Fall 2021 YTD 6/12/2021	FINAL	Fall 2020 YTD 6/15/2020	FINAL
Outreach by Location							
Concurrent Ground*	95	-44%	-61%	169	614	244	700
Attica	0	-100%		6	94	0	116
Coffeyville	547	16%	15%	472	406	474	333
Dodge City	170	43%	-9%	119	142	187	256
Kingman	4	-83%		23	127	0	42
Medicine Lodge	0			0	0	0	8
Wichita - WSU Tech	282	9%	4%	259	249	272	306
Winfield	0			0	0	0	153
Total Outreach by Location	1,098	5%	-7%	1,048	1,632	1,177	1,914

*Concurrent Ground = Concurrent Enrollment Partnership (subtype of NP - classes taught at the hs, during the hs day, by a hs instructor)
AND Concurrent (subtype of N [ex: automotive at Kingman] - classes taught at the hs, during the hs day, by a college instructor)

PRATT Community College

Weekly Enrollment Report
FALL

College Start / High School Enrollment by High School							

This breaks out credit hour productions by High School enrollees in any course (to include CEP, EDUKAN, Pratt Campus, Online, etc.) by the High School in which the student is enrolled	**Fall 2022** YTD 6/13/2022	% Change from FA21 YTD	% Change from FA20 YTD	**Fall 2021** YTD 6/12/2021	FINAL	**Fall 2020** YTD 6/15/2020	FINAL
High School							
Attica High School	0			0	8	0	12
Chaparral High School	0			0	105	0	99
Cunningham High School	26			0	94	0	91
Home School	21	-46%	17%	39	49	18	24
Kingman High School	73	-51%	-26%	150	275	99	172
Kiowa County High School	39	39%		28	38	0	64
Macksville High School	13	-68%	-41%	41	84	22	49
Medicine Lodge High School	45	275%		12	179	0	216
Norwich High School	67	-21%	-3%	85	84	69	84
Pratt High School	366	-8%	42%	397	502	258	395
Skyline High School	153	34%	629%	114	191	21	204
Stafford High School	0			0	19	0	42
The Learning Center at Pratt	0			0	0	0	15
All other High Schools	34	-59%	100%	83	120	17	157
Total High School	**837**	**-12%**	**66%**	**949**	**1,748**	**504**	**1,624**

9 Core County Region							

County	**Fall 2022** YTD 6/13/2022	% Change from FA21 YTD	% Change from FA20 YTD	**Fall 2021** YTD 6/12/2021	FINAL	**Fall 2020** YTD 6/15/2020	FINAL
Barber County (BA)	147	46%	163%	101	313	56	345
Comanche County (CM)	72	36%	112%	53	97	34	88
Harper County (HP)	3	-97%	-98%	88	246	125	256
Kingman County (KM)	364	-24%	31%	479	806	278	515
Kiowa County (KW)	106	61%	179%	66	124	38	231
Pratt County (PR)	1,265	1%	13%	1,249	1,819	1,124	2,174
Reno County (RN)	185	24%	0%	149	226	185	260
Sedgwick County (SG)	1,101	34%	69%	819	1,391	650	1,360
Stafford County (SF)	51	38%	-49%	37	129	100	218
Total 9 Core County Region	**3,294**	**8%**	**27%**	**3,041**	**5,151**	**2,590**	**5,447**

IX. Action Item(s)

➢ **Ratify Waiver of Board Policy No. 3-07** *– Kent Adams*

The administration requests the ratification of the waiver of Board Policy No. 3-07 for the sole-source license for curtains in Lesh Arena in the amount of $3,520.00 from Trimark Signworks. This is a sole-source purchase to match existing curtains in Lesh Arena.

➢ **Ratify Purchase of Scholarship Hall Chiller approved by Board Chair**

Bids were requested for Scholarship Hall Chiller. The bids were received as follows:

Results were:
inteGreen Services, Inc	$53,959.00
Dean E. Norris, Inc.	$83,010.48
Eck Services	No Bid
Five Star Mechanical	No Bid

The Board Chair approved this purchase in order to get the unit Ordered as soon as possible due to expected supply-chain issues. The bid from inteGreen Services, Inc. was accepted.

➢ **Approval to Notify Pratt County Clerk of Board of Trustees Intention to Exceed the Revenue Neutral Rate.**

➤ **Policy Review(s)**

PRATT Community College	Number	1-08
	Policy Type	Governance
	Adoption	02-24-2011
	Deletion	
	Revision	
BOARD POLICY	Review Date	06-15-2020

POSITION DESCRIPTION FOR BOARD OF TRUSTEES

To ensure effective community college governance, the Pratt Community College Board of Trustees believes trustees shall:

a. Provide continuing direction for planning, operation and evaluation of all educational programs, services and related college activities consistent with the Vision, Mission, Philosophy, Values and Mid-Range Plan goals. Actively participate and monitor goal setting and direction of the college through participation in strategic planning.

b. Select, monitor, support, evaluate and compensate the CEO/President.

c. Attend at least 75 percent of Board meetings; participate actively and thoughtfully at Board meetings; listen and solicit others' opinions; keep the organization's strategic direction in mind when making decisions and encourage the Board to focus on strategic priorities.

d. Oversee effective governance, including trustee recruitment and orientation; participate in and promote Board education and self-evaluation; and attends at least one outside educational program each year.

e. Promote and maintain positive external relationships with the community, local business, government, funding sources and other related organizations.

f. Ensure the college is adequately organized and staffed to support the goals and objectives' and promote positive relationships with the college administration, faculty and staff.

g. Assure the college meets regulatory, accreditation, and legal requirements; approve Board policies and proposed revisions, and endorse administrative policies.

h. Ensure that the college has in place mechanisms for monitoring and evaluating quality, identifying and resolving problems, and identifying opportunities to improve and promote student success.

i. Promote financial viability via budget and financial oversight; annually approve operating, scholarship and capital budgets; and review and approve monthly financial statements.

j. Respect Board confidentiality.

k. Understand the Board's conflict of interest policy and does not violate it.

l. Express dissenting opinions or votes but publicly support the Board's final decisions.

New Policy: 02-24-2011

Revision Dates:

PRATT Community College	Number	3-04
	Policy Type	Executive Limitations
	Adoption	03-17-1997
	Deletion	
	Revision	07-28-2009
BOARD POLICY	Review Date	06-15-2020

COMPENSATION AND BENEFITS

The President may not jeopardize fiscal integrity or public image with respect to employment, compensation and benefits to employees, consultants, and contract workers.

Accordingly, the President may not:

1.   Change his or her own compensation and benefits.

2.   Provide for or change the compensation and benefits of other employees except in accordance with collective bargaining agreements entered into by the Board or when an employee successfully completes a program of study ending in a certified specialty and/or a higher degree directly related to job performance and responsibilities, or when a significant and permanent increase in position responsibilities are above what is called for by the original contract **and/or** position description.

3.   Promise or imply permanent or guaranteed employment.

4.   Employ administrators under contract for longer than one year's duration without Board approval.

5.   Grant fringe benefits not approved by the Board.

Revision Dates: 07-28-2009, 03-17-1997

PRATT **Community College**	Number	3-05
	Policy Type	Executive Limitations
	Adoption	02-17-1997
	Deletion	
	Revision	02-18-2013
BOARD POLICY	Review Date	06-15-2020

FINANCIAL CONDITION

The President may not cause or allow financial conditions which jeopardize the college's fiscal situation or materially deviate from the Board approved budget.

Accordingly, the President may not:

1. Expend more funds than have been received in the fiscal year without prior Board approval.

2. Indebt the organization in an amount greater than can be repaid by otherwise unencumbered revenues within the current fiscal year or can be repaid from accounts previously established by the Board for that purpose.

3. Expend funds from restricted or designated accounts except for the purposes for which the account was established.

4. Fail to provide a monthly report of the college's current financial condition.

5. Make any purchase or commit the organization to any budgeted expenditure of greater than $35,000 without Board approval.

6. Make any purchase: (a) without prudent protection against conflict of interest; (b) $5,000 without having obtained at least three competitive price quotes; (c) of over $10,000 with the receipt of three electronically transmitted or sealed bids submitted on prepared specifications. Further, no purchase shall be made except on the basis of cost and quality.

7. Accept gifts or grants which obligate the college to make future expenditures with funds other than those created by the gift or grant without Board approval or which are not in the best interest of the college to accept.

Revision Dates: 02-18-2013, 11-16-2009.

X. Oral Reports

➢ **Faculty Report –** *Dave (Kip) Chambers*, *PHEA President*
 great trip with fabulous activities and some great performances. Summer Music Theatre Camp for kids starts Monday, June 13 and runs for two weeks. The show this year is Moana, Jr. so we have lots of beach themed activities. We have 146 campers this year ages 3-11 and lots of middle school, high school, college and adult helpers. This is a huge event for our department! The shows will be Friday, June 24 and Saturday, June 25 at 7pm (Misty Beck, Director of Performing Arts).

Congratulations to Roy Clark who retired from PCC after 23 years of service to the institution. Roy was recognized as this year's PHEA instructor of the year. We wish to express our gratitude for his contributions to PCC and wish him luck in his future endeavors. In addition to Roy's recognition by PHEA, Brad Herndon was awarded the Dennis Lesh Teacher Recognition Award. Congratulations to Brad on this well-deserved accomplishment.   (Dave Chambers, PHEA President).

➢ **Staff Senate–** *Charles Keefer, President*
 Senate did not meet in May due to several members being off campus. Will meet in June to continue our strategic planning

➢ **Athletic Report –** *Tim Swartzendruber, Athletic Director*
 News
- Tennis received At-large Invitation to NJCAA National Tournament in Tyler, TX and attended the week of May 16-19. Team placed ninth overall. Seward County captured first in the men's tennis division, Cowley was second, and Barton fourth. Impressive by KJCCC schools.
- Baseball finished 9-23 conference, 22-34 overall. Lost to KCK in first round of play-offs. First time in play-offs since 2019.
- Softball finished season 1-31 in conference and 3-35 overall.
- Seven track athletes competed in NJCAA National Meet in Hutchinson the weekend of May 2-14.
- Jake Hart-new Head Athletic Trainer, began June 1.

 Social Media
- Gobeaversports.com – website
- Twitter: @PrattBeavers (1660 followers as of June 9; 1627 last month)
- Facebook: Pratt Community College Athletics
- Instagram: @PrattBeavers 736 followers as of June 9, 740 last month)
- Tik Tok: @PrattBeavers

 Other
- Fourth Annual Beaver Backer Golf Tournament set for August 20th at Park Hills. People can sign up on the website.
- Devon Dawson, sophomore wrestler who was NJCAA National runner-up in 285# division, participated in U20 World Team Trials and placed third. That qualifies him to participate in the Greco Roman training at the U.S. Olympic Training Center in Colorado Springs this month.
- Searching for a new softball coach

- Hometown Ticketing will be our official digital ticketing platform beginning this fall.

➢ **Chief Information Officer** – *Jerry Sanko, CIO*

Updating Media in Room 312: (Equipment Delayed)
Warehouse has given SolutionZ some prospective shipping dates and the last items are in October.

Multi-Factor Authentication (MFA) project: **(90% complete)**
- Find a solution (complete)
- Shape environment (network and cloud services) allow for the MFA architecture to be applied. (complete)
- Setup the MFA solution (complete)
- Phased rollout of the solution to the employees (complete)
  - Software desktop installation
  - Issuing tokens
  - Training

- Setup MFA using SAML (**Security Assertion Markup Language)** for Canvas, SelfService, and Etrieve.
  - Canvas SAML is setup in Canvas and Azure Enterprise applications.
  - SelfService SAML is setup in Azure Enterprise applications (manual table change to have user authenticate)
  - Etrieve meeting to move to SAML 7 June. The Azure Enterprise application is setup.

Comprehensive Leave Management and Time Matrix: (no change to the project)

Mobile Device Management (50% complete)
All faculty issued laptops are enrolled and encrypted.
Working on staff and loaner laptops.
Ten phones have been enrolled.

New Welding Building: (no update)
Computer network wiring is complete waiting on desks to arrive in order to put the student computers in. Four of the ten security cameras need to be installed.

Security Compliancy Program (no update)
A new requirement for Gramm Leach Bliley Act (GLBA) compliancy.
Effective this year, institutions are required to adopt a comprehensive and documented information security program focused on safeguarding all institutional data. As part of this, a Chief Information Security Officer (CISO) must be designated to implement and manage your institution's information security program. We have contracted OculusIT (200 hours) to make sure we are on the right track and to have some assistance with the interpretation/understanding of all the Federal compliances, formal documentation assistance, policy and process development, and proper risk assessment for all departments that handle sensitive information is done correctly. Having OculusIT's assistance will allow for an IT employee to get the proper training to fill the role of the

CISO and assume the security program responsibilities upon completion of OculusIT contract.

Planning Summer Projects
Labs 32 and 34 (49 computers, 1 laptop, two printers) for machine and potential desk replacement.
Faculty and Instructional Technology are reviewing SMARTboard replacement options.
Lockable switch racks for EPT and Automotive.
Removing old security camera equipment from the dorms.
Update dorm common computers (11 computers).
Update 432 (17 computers from the 32/34 replacement).
Teacher machines in rooms 2, 3, 35, 36 replacement.
Chemistry Room upgrade (waiting on equipment quotes)

Data Services Department Update:
Compiled most recent data for annual KBOR Performance Agreement.
Completed annual NC-SARA data submission.
Completed various internal audits on academic year 2021-2022 data in preparation for compiling data for KBOR KSPSD submission.
Continuing with Goal Tracking reports, Track Recruiting reports, Enrollment Reports, and other daily/weekly/monthly reports.
Finishing up the EPT admissions process for Etrieve.
Preparing student-athlete GPA data for NJCAA team/individual academic nominations.
Working with Softdocs to assist with authentication changes, as well as to plan one-on-one training.

➢ **Foundation Report –** *Barry Fisher, Director*
 Auction
The final fundraising total for the 34th Annual Scholarship Auction is $101,501. This is an all-time record for the event.

Our Fundraising Target

Raised	Goal	Achieved
$101,501	$90,000	113%

Campaign
By June end, we will be applying to T-Mobile Home Hometown Grants for a $50,000 award to support improvements at the Track and Soccer complex. If awarded, these funds will be used to pay for a 6' wide concrete walkway around the track and for two additional slabs to accommodate more bleachers. One slab will be near the finish line and the other will be near the jumping areas. The plan is to move the remaining bleachers from the rodeo arena and the old soccer field to these new slabs. This project will add an additional 400 seats at the facility. New concrete is shown in red below:

➢ **KACCT (Kansas Association of Community College Trustees)** - *Michele Hamm*

KACCT June Quarterly Meeting Recap

1. Heard a presentation from Ad Astra higher education consulting about a scheduling optimization product that allows colleges to see which sections of courses may be underutilized and therefore could be eliminated, or courses which are overfull and new sections are needed for the college to operate most efficiently.
2. Received a final 2022 Legislative Session update relating to the updates to the Kansas Promise Act, the tax credits which were approved for community colleges, a pilot program which was approved for career and technical education, and all the various budget appropriations approved for community colleges. Also discussed the restrictions on the use of the onetime "special project" funds because they are being funded by federal funds.
3. Senator Caryn Tyson joined the group via phone to discuss tax policy passed this session, KPERS funding, and what the legislature's 2023 tax plan might look like given continued historically high revenue collections. She also mentioned she is running for state treasurer in November and wants to focus on the benefits that 529 educational savings account could provide for families to save for their students to attend college.
4. Kansas Educational Risk Management Services, LLC presented about a property/casualty insurance pool options which many Kansas school districts and colleges are using to save significant resources.
5. Senator Rick Billinger joined the group for dinner and was surprised to be presented with an award from the group for being a champion for the two-year educational sector and to recognize his leadership as Ways and Means chair. Seth Carter, Colby President also shared the dinner keynote address to talk about how Colby navigated through HLC

probation and severe financial issues to be on incredibly solid footing today and leading the state in many academic categories.

6. Jee Hang Lee, the CEO of the American Association of Community College Trustees (ACCT) presented on upcoming changes at the organization including an electronic portal all member trustees will be able to access online, a limited number of free facilitated board retreats that they will be doing in the next few years, promoted their fall conference in New York, and presented some of the challenges facing community colleges and stressed the need to eliminate low performing programs and to ensure you are meeting the educational needs of the business community.

7. Heather Morgan presented on the KBOR strategic plan, the National Student Success Initiative and the barriers our colleges are placing on themselves, which is hindering student enrollment and retention, and presented Kansas economic analysis which had been shared at the Kansas Chamber Workforce conference which focused on the critical nature of community colleges in the development of the state's workforce.

8. Discussion on the community college budget request for next year occurred as well as brief discussion of other state issues including a legislative post audit which has been proposed due to concern about the number of out of district/out of state athletes at Kansas community colleges and how athletics and athletic scholarships are being funded.

9. The KACCT 2023 budget and dues structure was approved unanimously. Next KACCT meeting will be in August in Fort Scott.

➢ **ACCT/NLS (Association of Community College Trustees/National Legislative Summit)**
Leadership Congress – October 26-29, 2022 – Dr. Calvert, President and Trustees Ed Barrett, and Eric Killough

➢ **AACC (American Association of Community Colleges***) – Dr. Calvert*

➢ **Other –**

XI. **Wrap Up**
  ➢   **Comments from the Public –** No representation
  ➢   **Comments from the President** *– Dr. Calvert*

   1. Participated in weekly Presidents meetings.
   2. Participated in KBOR meeting in person.
   3. Participated in Technical Education Authority Virtual meeting.
   4. Held bi-monthly President's Advisory Council on campus.
   5. Participated in Faculty negotiations with Administrative Team.
   6. Met with Nursing Advisory Council virtually.
   7. Met with several area high school administrators.
   8. Met with Attica, Medicine Lodge and Chaparral Superintendents with Monette and Kent to discuss details of Attica Welding Program partnership.
   9. Attended Council of Presidents meeting with Fort Hays State leadership team in Hays

10. Attended KACCT meetings in Colby.
11. Met with members of the Track/Field Complex Management Committee.
12. Attended Miss Kansas Pageant.
13. Met with several new employees in their orientation process.
14. Enjoyed family vacation! Thank you!

> **Comments from the Board Trustee Chair** - *Mike Koler*

XII.   Executive Session for Non-Elected Personnel Matters (if needed)

XIII.   Meeting Adjourned