



POSITION ANNOUNCEMENT

INSTRUCTOR: ELECTRICAL POWER TECHNOLOGY –Pratt, KS-0003.FA

RESPONSIBILITIES:

Essential Functions–

- Teach Electrical Power Technology classes and labs in Pratt, KS; ensure proper safety procedures are followed
- Follow the course schedule which may vary by semester. Assist in selecting textbooks, develop, plan, revise, and update curricula; implement appropriate instructional activities and supplemental resources to support student learning
- Assess and evaluate student performance through ongoing grading, feedback, and formal evaluation methods; enter grades and assessment data as required.
- Recruit prospective students and actively support the retention and persistence of currently enrolled students
- Advise current and prospective students in appropriate curricula and career pathways in the electrical power industry
- Provide adequate laboratory supervision whenever students are working; maintain lab equipment and make necessary repairs; maintain an equipment inventory; keep the shop in a clean and professional working appearance
- Build and maintain relationships with local employers, utilities, and contractors to support student apprenticeships and job placement pipelines
- Provide career guidance to students, including job search support and industry expectations
- Promote Pratt Community College and the EPT program through social media and community outreach efforts in faculty development activities at the college and within state and regional organizations
- Maintain records and files as requested by the department and/or Vice President of Instruction
- Attend faculty, department, advisory, and all-employee meetings
- Arrive on time for work, attend work regularly, and successfully complete the responsibilities of the position
- Comply with Pratt Community College policies, procedures, and practices

Secondary Functions-

- Work closely with faculty within the Electrical Power Technology department
 - Work closely with personnel in admissions and student services
 - Work closely with high schools in our service area
 - Work cooperatively with business and industry representatives to provide advanced level training
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QUALIFICATIONS:

- CDL required
- Journeyman certification required
- Associate or higher degree preferred
- Minimum of 2 years continuous work experience (4000 clock hours) in an electrical power technology position required
- Must possess working knowledge of OSHA and NESC rules and regulations, standard work practices, and underground distribution knowledge unique to electrical power utilities
- Full-time work experience in electrical power in the construction, operation and maintenance of structures, equipment, and facilities preferred
- Ability and interest in teaching
- Three years teaching experience preferred
- Ability to work cooperatively with college and high school instructors
- Ability and willingness to teach via alternative delivery systems including online and/or other distance education modes
- Ability to establish and maintain effective professional relationships with staff, students, faculty, and other Pratt Community College
- Ability to plan, revise, and update curricula
- Ability to communicate effectively
- Ability to maintain confidentiality in a student-centered environment
- Physical requirements include strong written, verbal, and listening communication skills; the ability to understand words and respond effectively and appropriately; visual acuity to view a computer terminal
- The ability to learn and comprehend basic instructions about the position and its responsibilities is essential
- *The qualifications listed are guidelines for selection purposes; alternative qualifications may be substituted if sufficient to perform the duties.*

WORK CONDITIONS:

- Classroom and outdoor EPT lab environments. Occasional travel within service area and EPT locations; other travel as needed.

SALARY and STATUS:

The salary is commensurate with qualifications as determined by the Master Agreement Salary Schedule. This full-time faculty position is 9-months annual, due process rights eligible, benefit eligible, and exempt.

APPLICATION:

For full consideration, apply online at <https://prattcc.edu/find-jobs/> send completed PCC employment application, resume, and copies of transcripts to Director of Human Resources, Pratt Community College, 348 NE S.R. 61, Pratt, KS 67124. 620-450-2139. AA/EOE

Transcripts – *The hired candidate will be required to submit official, non-issued to student, transcripts.*

Start date: Specific date to be determined

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Pratt Community College reserves the right to revise or change job responsibilities as the need occurs. This job description does not constitute a written or implied contract of employment; rather, it is a clarification of the responsibilities of the position. This position description may be changed at any time by the Pratt Community College administration.