

**Disclosure of Gainful Employment  
CERTIFICATE PROGRAM**

<b>Business Administrative Technology</b> (formerly Office Administrative Assistant)		
CIP code: 52.0401		
Length of Program:	9 months	
Number of hours required for completion:	33 credit hours	
Estimated Cost <sup>1</sup> of Program	In-state	Out-of-State
Tuition	\$ 1,848	\$ 2,079
Fees	\$ 1,287	\$ 1,287
Books & Supplies	\$ 1,500	\$ 1,500
Room & Board	\$ 5,264	\$ 5,264
Program Completion Rate in Normal Time	# of Completers	% Graduates Completed on time
2013-14	1	n/a <sup>2</sup>
2012-13	0	n/a <sup>2</sup>
Job Placement Rate for Program Completers	% Completers Employed in the field	% Completers Continuing their Education
2013-14	n/a <sup>2</sup>	n/a <sup>2</sup>
2012-13	n/a <sup>2</sup>	n/a <sup>2</sup>
Median Debt at Program Completion	Median Title IV Loan Debt of Completers	Median Private Loan Debt of Completers
2013-14	n/a <sup>2</sup>	n/a <sup>2</sup>
2012-13	n/a <sup>2</sup>	n/a <sup>2</sup>
Further Occupational Information		
SOC code: <a href="#">43-6011.00</a> <a href="#">43-6014.00</a> By clicking the link above, you will be able to find more detailed information about this program at O*Net. O*Net OnLine is being developed under the sponsorship of the U.S. Department of Labor/Employment and Training Administration and is the nation's primary source of occupational information.		

<sup>1</sup> Costs refer to the cost to complete the specified program of study, start to finish, based on the full-time program length. This price is based on the 2013-14 fee schedule and does not take into account any financial aid awards. Prices for books are estimated based off an institution-wide median book cost. Your individual costs may vary.

<sup>2</sup> Due to privacy concerns, U.S. Department of Education regulations prohibit us from disclosing this information for programs graduating less than 10 students during an award year.