

# PRATT COMMUNITY COLLEGE LEARNING CALENDAR 2018-2019

## SUMMER 2018

|                   |  |
|-------------------|--|
| May 16            | Beaver Building Day                                      |
| <b>May 28</b>     | <b>Memorial Day Holiday</b>                              |
| May 29            | Registration at Pratt Campus                             |
| May 30            | Beaver Building Day                                      |
| May 30- June 27   | First Mini-Session (Certification Date: June 6, 2018)    |
| May 30- July 27   | Full Session Classes (Certification Date: June 13, 2018) |
| June 20           | Beaver Building Day                                      |
| June 20           | Last day to withdraw from 1 <sup>st</sup> mini-session   |
| June 28 – July 27 | Second Mini-Session (Certification Date: July 6, 2018)   |
| <b>July 4</b>     | <b>No Day or Evening Classes (all locations)</b>         |
| July 11           | Beaver Building Day                                      |
| July 13           | Last day to withdraw from full session                   |
| July 20           | Last day to withdraw from 2 <sup>nd</sup> mini-session   |

## FALL 2018

|                       |   |
|-----------------------|---|
| August 1              | Late Processing Fee of \$100 Assessed   |
| August 13-17          | Faculty In-Service and preparation.   |
| August 13             | State of the College Address (President and Chairman of the Board of Trustees)<br>9:00am-10:00am  |
| August 19             | Residence Halls open at 9:00a.m.  |
| August 20 & 21        | Registration Days (9:00am-5:00pm).  |
| August 21             | Orientation for All New Students and Student-Athletes (P.A.S.S. Program)  |
| August 22             | Fall Semester Classes begin (day and evening--all locations).   |
| <b>September 3</b>    | <b>Labor Day (no day or evening classes--all locations).</b>  |
| September 19          | Certification Date for full-semester classes.   |
| October 8-12          | Mid-Term Week   |
| October 15            | Fall Break – no classes (faculty work day) Mid-term Grade entry on Self-Service is due by 5:00 pm   |
| October 16            | Early enrollment begins.  |
| November 9            | Last day to initiate withdrawal from classes (full-semester).   |
| <b>November 21-25</b> | <b>Thanksgiving Vacation</b> (No classes) Classes are in session Nov. 19 & 20.  |
| December 11,12,13     | Final Exams (all day and evening classes--all locations).   |
| December 14,17        | Faculty Work days   |
| December 18           | 1 of optional faculty work days for faculty who did not work one Summer 2018 Beaver Building Day. (Work either Dec 18 or May 14) Final Grade entry on Self-Service is due by 5:00 pm. |

\*Note: Final grade entry on Self-Service for all short term courses completed on or before mid-terms due by October 15. For courses ending after mid-terms but before finals' week, final grade entry is due within 7 days of completion of course.

## SPRING 2019

|                   |   |
|-------------------|---|
| January 3,4       | All Faculty Return – Faculty Preparation Day 8am-5pm  |
| January 7         | Residence Halls open at 9:00a.m. Registration Pratt Campus for New Students (9:00am-5pm). PASS meeting (all athletes) 3p-5p   |
| January 8         | Classes begin (day and evening--all locations).   |
| <b>January 21</b> | <b>Dr. Martin Luther King, Jr. Day (no classes)</b>   |
| February 5        | Certification Day for full-semester classes   |
| February 25       | Academic Olympics (no day classes Pratt campus--all other classes, including Pratt evening classes, meet as scheduled).   |
| March 4-8         | Mid-Term Week.  |
| March 11          | Mid-term Grade entry on Self-Service is due by 5:00 pm  |
| March 16-24       | Spring Break  |
| March 25          | Early enrollment begins   |
| April 5           | Last day to initiate withdrawal from full-semester classes.   |
| April 10          | Beaver Building Day   |
| <b>April 19</b>   | <b>Good Friday, No classes</b>  |
| <b>April 22</b>   | <b>Faculty Workday – No classes</b>   |
| April 24          | Beaver Building Day   |
| April 30          | Awards & Recognitions Ceremony 7:00pm   |
| May 7,8,9         | Final Exams (all day and evening classes--all locations).   |
| May 10            | Nursing Pinning and Commencement 2:00 (Faculty Work Day)  |
| May 13            | Faculty Work Day.   |
| May 14            | 1 of optional faculty work days for faculty who did not work one of the Summer 2018 Beaver Building Days. (Work either Dec.18 or May 14) Final Grade entry on Self-Service is due by 5:00 pm. |

\*Note: Final grade entry on Self-Service for all short term courses completed on or before mid-terms due by March 11. For courses ending after mid-terms but before finals' week, final grade entry is due within 7 days of completion of course.

# Learning Calendar Fall 2018

|                    |   |
|--------------------|---|
| August 13-17       | Faculty In-Service  |
| August 20 & 21     | Registration Day Pratt Campus (9:00am-5:00pm).  |
| August 21          | Orientation for All New Students and All Student-Athletes (P.A.S.S. Program)  |
| August 22          | Classes begin (day and evening--all locations).   |
| September 3        | Labor Day (no day or evening classes--all locations).   |
| September 19       | Certification Date for full-semester classes  |
| October 9-13       | Mid-Term Week   |
| October 15         | Mid-term grades due. NO CLASSES (faculty work day)  |
| November 9         | Last Date to Withdraw from full semester classes  |
| November 21-25     | Thanksgiving Vacation (Faculty Work Days Nov. 20 & 21)  |
| December 11,12,13  | Final Exams (all day and evening classes--all locations).   |
| December 14 & 17   | Faculty Work Days for faculty.  |
| <b>December 18</b> | Final Grade entry on Self-Service is due by 5:00pm. <b>Optional Workday for faculty who did not work one Summer 2018 Beaver Building Day.</b> |

| CLASS DAYS    |           |           |           |           |           | FACULTY WORK DAYS                     |           |
|---------------|-----------|-----------|-----------|-----------|-----------|---------------------------------------|-----------|
| MONTHS        | M         | T         | W         | R         | F         |                                       |           |
| August        | 1         | 1         | 2         | 2         | 2         | August In-Service 13-17               | 5         |
| September     | 3         | 4         | 4         | 4         | 4         | Registration & Orientation            | 2         |
| October       | 4         | 5         | 5         | 4         | 4         | Class Days                            | 74        |
| November      | 4         | 4         | 3         | 4         | 4         | Oct. 15 Fall Break (Faculty Work Day) | 1         |
| December      | 2         | 1         | 1         | 1         | 1         | Final Exam Days (Dec. 11, 12, 13)     | 3         |
| <b>TOTALS</b> | <b>14</b> | <b>15</b> | <b>15</b> | <b>15</b> | <b>15</b> | December 14, 17 Work Days             | 2         |
|               |           |           |           |           |           | <b>FACULTY WORK DAYS (total)</b>      | <b>87</b> |

MWF = 44 Classes x 55 Minutes = 2420+ 120 Final = 2540

TR = 30 Classes x 85 Minutes = 2550 + 120 Final = 2670

M-F = 74 Classes x 55 Minutes = 4070 + 120 Final = 4190

(Required minimum of 750 minutes per cr. hour + 120 minute final for lecture classes; lab classes 1,125 minutes per cr. hour + 120 minute final; activity classes 1500 minutes @ cr. hour)

START DATE = August 22, 2018

END DATE = December 13, 2018

CERT DATE = September 19, 2018

\*\* 87 days Fall + 87 days Spring + 1 Summer 2018 Beaver Building Day or December 18, 2018 or May 14, 2019= 175 days

NOTE: Evening classes start date to be listed as actual first class date.

# Learning Calendar Spring 2019

January 3,4 Faculty Work Days 8am-5pm  
 January 7 Registration Pratt Campus 9:00 am - 5:00 pm. PASS meeting (all athletes) 3p-5p  
 January 8 Classes begin (day and evening--all locations).  
 January 21 Dr. Martin Luther King, Jr. Day (no classes)  
 February 5 Certification Day for full-semester classes  
 February 25 Academic Olympics (no day classes Pratt campus--all other classes, including Pratt evening classes, meet as scheduled).  
 March 4-8 Mid-Term Week.  
 March 11 Mid-term Grade entry on Self-Service is due by 5:00 pm.  
 March 16-24 Spring Break  
 April 5 Last day to initiate withdrawal from full-semester classes  
 April 19 Good Friday – No Classes  
 April 22 No Classes – Faculty Workday  
 May 7,8,9 Final Exams  
 May 10 Nursing Pinning & Commencement (Faculty Workday)  
 May 13 Work Day.  
 May 14 **Optional Workday for faculty who did not work one Summer 2018 Beaver Building Day or Dec. 19.** Final Grade entry on Self-Service is due by 5:00 pm.

| CLASS DAYS |    |    |    |    |    | FACULTY WORKDAYS   |           |
|------------|----|----|----|----|----|--|-----------|
| MONTHS     | M  | T  | W  | R  | F  |  |           |
| January    | 2  | 4  | 4  | 4  | 3  | January Work Days (Jan. 3,4)<br><i>Martin Luther King Jr Day OR Good Friday to count for a workday</i> | 3         |
| February   | 3  | 4  | 4  | 4  | 4  | Registration (Jan. 7)  | 1         |
| March      | 3  | 3  | 3  | 3  | 4  | Academic Olympics* (Feb. 25, 2019)   | 1         |
| April      | 4  | 5  | 4  | 4  | 3  | Class Days   | 76        |
| May        | 1  | 0  | 1  | 1  | 1  | Final Exam Days (May 7,8,9)  | 3         |
| TOTALS     | 13 | 16 | 16 | 16 | 15 | Work Days April 22, May 10 & 13  | 3         |
|            |    |    |    |    |    | <b>FACULTY WORK DAYS (total)</b>   | <b>87</b> |

\* On-Campus Day classes do not meet on February 25 due to Academic Olympics. Monday evening classes meet February 25.

MWF = 44 Classes x 55 Minutes = 2420 + 120 Final = 2540

TR = 32 Classes x 85 Minutes = 2720 + 120 Final = 2755

M-F = 76 Classes x 55 Minutes = 4180 + 120 Final = 4300

(Required minimum of 750 minutes per cr. hour + 120 minute final for lecture classes; lab classes 1,125 minutes per cr. hour + 120 minute final; activity classes 1500 minutes @ cr. hour + 120 minute final)

87 days Fall + 87 days Spring + 1 Summer 2018 Beaver Building Day or December 19, 2017 or May 14, 2019= 175 days

Start Date =1-8-2019

End Date = 5-9-2019

Cert Date = 2-5-2019

NOTE: Evening classes start date to be listed as actual first class date.

# LEARNING CALENDAR

## Summer 2018

May 30 – June 27, 2018  
 May 30 – July 27, 2018  
 June 28– July 27, 2018  
 July 4, 2018 🇺🇸

First Mini-Session  
 Full Session Classes  
 Second Mini-Session  
 Holiday – No Day or Evening Classes  
 (all locations)

Certification Date: June 6, 2018  
 Certification Date: June 13, 2018  
 Certification Date: July 6, 2018

| 1 <sup>st</sup> Mini     | M  | T  | W  | R  | F  |
|--------------------------|----|----|----|----|----|
| <b>May</b>               |    |    | 30 | 31 | 1  |
| <b>June</b>              | 4  | 5  | 6  | 7  | 8  |
|                          | 11 | 12 | 13 | 14 | 15 |
|                          | 18 | 19 | 20 | 21 | 22 |
|                          | 25 | 26 | 27 |    |    |
| <b>21 CLASS SESSIONS</b> |    |    |    |    |    |

| 2 <sup>nd</sup> Mini     | M  | T  | W  | R  | F  |
|--------------------------|----|----|----|----|----|
| <b>June</b>              |    |    |    | 28 | 29 |
| <b>July</b>              | 2  | 3  | 🇺🇸 | 5  | 6  |
|                          | 9  | 10 | 11 | 12 | 13 |
|                          | 16 | 17 | 18 | 19 | 20 |
|                          | 23 | 24 | 25 | 26 | 27 |
| <b>21 CLASS SESSIONS</b> |    |    |    |    |    |

1<sup>st</sup> mini session = May 30– June 27 (21 class periods)  
 2<sup>nd</sup> mini session = June 28– July 27 (21 class periods)

Standard Class = 115 minutes x 21 = 2,415 minutes  
 (Minimum required 750 x 3 = 2250 + 120 Final = 2370)

Standard Class Times:  
 8:00a – 9:55a  
 10:00a – 11:55a  
 1:00p – 2:55p