

NURSING STUDENT CHECKLIST

ITEMS THAT ARE REQUIRED TO BE ACHIEVED

- ✓ Complete online Pratt Community College application (prattcc.edu/apply) **NOW**
- ✓ Complete Nursing Program Pre-Application –
 - Pre-Requisites and the ATI TEAS© do NOT have to be complete prior to submitting the “Pre-Application”
- ✓ Pre-Requisites MUST be complete prior to **December 31**
- ✓ Admission Requirements MUST be complete prior to **April 1**
- ✓ ATI TEAS©, entrance exam MUST be complete prior to **April 1**
 - Must achieve 50% score on Science portion
 - Must achieve 65% score on Reading portion
 - Must achieve 58.7% Adjusted Individual Score
- ✓ Performance Reference Appraisal MUST be complete prior to **April 1**
- ✓ **Application Packet MUST be received or postmarked no later than April 1**
 - **SEE APPLICATION PACKET FOR INSTRUCTIONS**
 - **Application Packet must contain: Incomplete packets will be returned!**
 - Copy – Pre-application that was submitted
 - Official High School transcript in unopened sealed envelope
 - If electronic transcript service orders are placed a copy of the “order request” must be included in the application packet
 - Or Official GED or Home School transcript in an unopened sealed envelope
 - Official College transcript(s) in unopened sealed envelope(s)
 - Must submit Official transcripts from ALL colleges attended
 - If electronic transcript service orders are placed a copy of the “order request” must be included in the application packet
 - Copy of ATI TEAS© test scores
 - Official scores must be made available to PCC
 - From either
 - Testing center sent directly to PCC
 - ATI testing website
 - Health Profile Certification – signed
 - Kansas C N A certificate (copy) (if applying for Practical Nurse Program)
 - Kansas C N A certificate (copy) required for Paramedics applying for A D N program
 - Kansas LPN license (copy) (if applying for Associate Degree Nurse Program)
 - Or Paramedic Certificate / Registration (copy) (if applying for Associate Degree Nursing Program)
 - Cover Sheet of Performance Reference Appraisal request form (completed)
 - Biography sheet (completed)
 - Copy of Birth Certificate / or US Passport if US citizen by birth
 - Or copy of Permanent Residency Certificate or Certificate of Naturalization
- ✓ Nursing Program selection / notification **May 1**
- ✓ Sign and Returned “Confirmation of Acceptance” **May 15**
- ✓ Background check / Drug Screen account established **May 15**
- ✓ Background check / Drug Screen completed **June 15**
- ✓ Nursing Program Orientation **June** (date will be announced)
 - **ALL SELECTED / NOTIFIED CANDIDATES ARE REQUIRED TO ATTEND**
- ✓ Classes Begin **August** (date will be announced)