NURSING STUDENT CHECKLIST

ITEMS THAT ARE REQUIRED TO BE ACHIEVED

✓ Complete online Pratt Community College application (prattcc.edu/apply) NOW
✓ Complete Nursing Program Pre-Application –
  o Pre-Requisites and the ATI TEAS© do NOT have to be complete prior to submitting the “Pre-Application”
✓ Pre-Requisites MUST be complete prior to December 31
✓ Admission Requirements MUST be complete prior to April 1
✓ ATI TEAS©, entrance exam MUST be complete prior to April 1
  o Must achieve 50% score on Science portion
  o Must achieve 65% score on Reading portion
  o Must achieve 58.7% Adjusted Individual Score
✓ Performance Reference Appraisal MUST be complete prior to April 1
✓ Application Packet MUST be received or postmarked no later than April 1
  o Application Packet must contain: Incomplete packets will be returned!
    ▪ Copy – Pre-application that was submitted
    ▪ Official High School transcript in unopened sealed envelope
      ▪ If electronic transcript service orders are placed a copy of the “order request” must be included in the application packet
    ▪ Or Official GED or Home School transcript in an unopened sealed envelope
    ▪ Official College transcript(s) in unopened sealed envelope(s)
      ▪ Must submit Official transcripts from ALL colleges attended
      ▪ If electronic transcript service orders are placed a copy of the “order request” must be included in the application packet
    ▪ Copy of ATI TEAS© test scores
      ▪ Official scores must be made available to PCC
        o From either
          ▪ Testing center sent directly to PCC
          ▪ ATI testing website
      ▪ Health Profile Certification – signed
      ▪ Kansas C N A certificate (copy) (if applying for Practical Nurse Program)
      ▪ Kansas C N A certificate (copy) required for Paramedics applying for A D N program
      ▪ Kansas LPN license (copy) (if applying for Associate Degree Nurse Program)
      ▪ Or Paramedic Certificate / Registration (copy) (if applying for Associate Degree Nursing Program)
      ▪ Cover Sheet of Performance Reference Appraisal request form (completed)
      ▪ Biography sheet (completed)
      ▪ Copy of Birth Certificate / or US Passport if US citizen by birth
      ▪ Or copy of Permanent Residency Certificate or Certificate of Naturalization
✓ Nursing Program selection / notification May 1
✓ Sign and Returned “Confirmation of Acceptance” May 15
✓ Background check / Drug Screen account established May 15
✓ Background check / Drug Screen completed June 15
✓ Nursing Program Orientation June (date will be announced)
  o ALL SELECTED / NOTIFIED CANDIDATES ARE REQUIRED TO ATTEND
✓ Classes Begin August (date will be announced)