

## Board of Trustee Minutes of December 16, 2019

**I.** Chairman Dwane DeWeese called the Pratt Community College Board of Trustees meeting to order at 6:01 p.m.

**II.** Pledge of Allegiance was led by Mr. Stan Reimer

**Trustees:** Dwane DeWeese, Chair, Mike Koler, Vice Chair, Michele Hamm, Darrell Shumway, Stan Reimer, Jeff Shumway, and Kim DeClue.

**Trustee Absent:** Jeff Shumway and Kim DeClue

**Administrative Representation:** *Dr. Michael Calvert*, President, *Kent Adams*, VP of Finance and Operations; VP of Instruction *Interim Monette DePew*, *Lisa Perez Miller*, VP Students/Enrollment Management, *Tim Swartzendruber*, Athletic Director, *Diana Mitzner*, Director of Nursing, *Barry Fisher*, Executive Foundation Director, Institutional Advancement, and *Donna Meier Pfeifer*, Clerk of the Board.

**Administration Absent:** Lisa Peres Miller

**Faculty Representation:** *Stephanie Wiese*, PHEA President

**Staff Representation:** - *Martha Cortes*, President

**Media Representation:** *Gale Rose*

### **III. Introduction of Guest(s)**

Irene Shumway  
Mike Lowry – AGH CPAs & Advisors  
Caitlin Miller, Director of Admissions & HS/CTE College Start  
Megan Mayhew, Director of Marketing Communications and College Relations

### **IV. Introduction of Awards of Excellence**

Late Night Breakfast who assisted in preparing and distributing the food:

Dr. Michael Calvert	Melvin Jenkins	<u>Great Western Staff</u>
Dwane DeWeese	Joseph Penno	Diana Ratliff
Lisa Perez Miller	Joshua Campbell	Cindy Collins
Monette DePew	Brian Koller	Sandy Lakin
Charles Keefer	Kevin Kewley	George Frey
Chris Nelson	Nick Cicere	
Rhonda Westerhaus	Brad Luthe	
Tim Swartzendruber		

### **V. Allen, Gibbs and Houlk LC (AGH CPAs and Advisors)**

Mike Lowry presented the audit for the 2019 Financial Statements and Independent Auditor's Report, PCC Foundation, and Single Audit Report for year ended June 30, 2019. Mr. Lowry thanked Mr. Kent Adams and his staff for their work. Mr. Lowry met with the Trustees prior to the meeting. Financial Statement Audit has three goals: 1) did the College abide by all the laws and regulations? 2) were internal controls in place and did they work? 3) Financial statements accurately reflect the books and records? PCC

met all these goals and received an Unmodified Opinion on the financial statement, which is the highest level of opinion received on an audit. Any non-federal entity that spends \$750,000 or more in any given year of federal funds must have a Single Audit Report with the Federal Unified Guidance Code. PCC had approximately \$3.1M in federal grant expenditures for year ended June 30, 2019 mainly around student financial aid and was the major area audited. Single Audit received an Unmodified Opinion also.

(Financial Statements and Independent Auditor's Report and Single Audit Report filed with Official Minutes)

**Chairman DeWeese** asked for a motion to move the Agenda Action Items forward to be presented prior to the Mock Site Visit Feedback. Motion was made by Ms. Hamm to move the agenda Action Items forward to be presented before the Mock Site Visit, motion was seconded by Mr. Reimer. With no further discussion motion passed unanimously.

#### **VI. Mock Site Visit Feedback – *Dr. Michael Calvert***

GSH Education Group submitted their report for the Mock Site Visit and review of the Systems Portfolio, Assurance System Evidence, and Systems Appraisal which was conducted on November 18 & 19, 2019. The mock team also met with the Trustees.

The intent was to simulate the actual visit and review to be conducted by a peer review team from the Higher Learning Commission (HLC). The mock reviewers were not representing HLC. The topics the mock reviewers chose to cover may not be the same as HLC team chooses to pursue. The actual site visit in March 2020 will have one member larger who will focus on the federal compliance review while giving the other members to delve deeper into the rest of the assurance argument.

President's Cabinet has started to review each bullet point of the criterion and putting a responsible party to meet the data request which is emphasized or address the indicated concerns. At the upcoming All Employee meeting on January 8, 2020 the full announcement will be made of who is responsible for each piece. Monette DePew has shared this report to the employees by Compuser. PCC is still in the process of writing the Quality Highlights Report (QHR) which is due February 10, 2020. The feedback from this report will be used to give more merit which the team in March will be reading.

Areas of concern expressed were: 1) in the areas of assessment; 2) integrated planning; 3) budget calendar and process not being as transparent as it should be. Monette DePew is the ALO for the college keeping people informed of what the expectations are, seeking feedback and clarifications, assisting where needed to better understand the process, and getting arrangements made for the site visit on March 9 & 10, 2020. Employees overall felt the mock site visit was beneficial, understood the process better, and feel more prepared for the actual visit.

#### **VII. Discussion Items – *Kent Adams***

##### **a. eLearning Center and Signage – *Dr. Calvert***

Chad Shade, Admission Recruiter, has submitted his resignation. Lisa Perez Miller, VP of Student Enrollment Management and Caitlin Miller, Director of Admissions & HS/CTE College Start, re-evaluated this position and their recommendation is to bring this position back and headquartered in Pratt. Approximately 10% of PCC's enrollment comes from Sedgwick County. The person hired would still recruit in Wichita but would be headquartered in Pratt.

Question, does PCC even need the eLearning Center in Wichita? Current lease is on a month-to-month basis, \$2013 for space and \$973.13 for signage. The owner has expressed PCC could still have signage even though they are not leasing any space. Lisa is looking into billboards across the city instead of in one location. PCC does use a closet for a backup system, but also looking at other options, i.e. Cloud costs have decreased. Mr. Adams will present different options at the January 13, 2020 board meeting.

b. PCC Economic Impact Annual Study – *Kent Adams*

Mr. Adams distributed the document and indicated areas of interest to the Board.

- ✓ \$190,902 Annually to Pratt County Resident Scholarships 2018/2019
- ✓ \$3,412,044 Million of Federal and State Grants 2018/2019
- ✓ 12,710 hours of Community Service from college students, student athletics, faculty and staff. This equates to \$92,148 value at minimum wage.
- ✓ Community Usage of Facilities – 385 groups
- ✓ Facilities use by Outside Organizations – 20,000 plus local & visitors
- ✓ Annual payroll is \$6,055,200
- ✓ \$2,379,456 PCC purchases of goods/services in Pratt (34% of the college's expenditures)
- ✓ \$910,895 Student purchases of goods/services in Pratt
- ✓ \$396,507 Visitor purchases of goods/services in Pratt
- ✓ \$32,457,222 Annual Net Economic Contribution to Pratt County
- ✓ 66.1% of Pratt County residents have a college degree or attended college versus state average of 64.2%
- ✓ In Kansas the median annual income for someone graduating with an associate's degree versus a high school diploma is \$6,803 per year.
- ✓ \$27,912 - Cost of two years at PCC (tuition, fees, books, room board & misc.) This is not taking into consideration students who are on scholarships. Return On Investment: \$1 investment returns \$4.30
- ✓ \$3,000,313 State Aid and Grants to PCC
- ✓ Five of the past seven years PCC has led the state with the highest starting salary
- ✓ Dr. Calvert will be presenting this report to the City and County Commissioners

PCC may have an opportunity to refinance previous Certificates of Participation (COP). Mr. Adams has been in contact with John Haas from Ransom and Associates and they can sell community college debt without it being rated. The unrated bonds could have a savings in 2020 of \$94,000. Mr. Adams would like to pursue this and to bring a resolution to issue the bonds at the January meeting. Finalize the approval in February and issue the bonds as of March 1, 2020.

Chairman DeWeese gave the Board's approval.

(Economic Impact and Community Engagement Report 2018/2019 filed with official minutes)

**VIII. Communication to the Board – *Donna Meier Pfeifer***

- Donna read a holiday card from Monette DePew on behalf of Instruction thanking the Board for the Christmas Party and appreciated by all.

**IX. Calendar of Events**

- KACCT PTK – names of attending need to be sent in January 24th, Donna requested response from the Board by January 16, 2020.
- Kansas Community College Leadership Institute (KCCLI) will be on campus March 5 - 6, 2020
- August 30 & 31, 2020 PCC will be hosting the KACCT Quarterly meeting.

## **X. Consent Agenda**

Chairman DeWeese asked the Board if there was/were any item(s) to be pulled and discussed from the consent agenda. No requests were made.

Chairman DeWeese asked for a motion to accept the consent agenda as presented. Mr. Reimer made a motion to accept the consent agenda as presented, motion was seconded by Mr. Koler. With no further discussion the motion passed unanimously.

Minutes were recorded by Donna Meier Pfeifer, Board Clerk

**Minutes** - Minutes of the November 18, 2019  
No Discussion

**Personnel Actions:** *Information provided by Rita Pinkall, Director of Personnel*

**Financial Report** - *Kent Adams, VP of Finance and Operations*  
No Discussion

**Finance Committee Minutes** – *Kent Adams, VP of Finance and Operations*  
No Discussion

**Budget over Runs 10% over Year-to-Date** - *Kent Adams, VP of Finance and Operations*  
No Discussion

**Weekly Enrollment Report** – *Lisa Perez Miller, VP Students/Enrollment Management*  
**Enrollment Update & Addendum to the Board Report – December 16, 2019**

1. **2019-2020 Academic Year** - As of December 13, credit hour production for the academic year is 24,798 and -2.8% below the 2018-2019 figure reported on December 17, 2018.
2. **Fall 2019 Semester Enrollment**
  - Fall Semester credit hour production is 12,621 and -3% lower than the same period in 2018.
  - Student headcount is 1,162 and -4% compared to the same period in 2018.
  - EduKan credit hour production is 1,574 and 4% greater than the same period in 2018.
  - College Start/High School enrollment is 1,858 credit hours, a -4% decrease from the same period last year.
  - EduKan Fall Session start dates:
    - Session 1 & Session 2: August 12 (Enrollment complete)
    - Session 3: September 9 (Enrollment complete)
    - Session 4: October 7 (Enrollment is complete)
    - Session 5: December 2 (Enrollment is complete)
3. **Fall 2019 Residence Hall Occupancy**
  - Residence hall contract status for Fall is 90% or 314.5 contracts compared to 90% or 314 contracts in 2018 for the same period.
4. **Early Enrollment for Spring Semester 2020** – Early enrollment for Spring Semester began October 15 and advising/enrollment processing continues. As of December 13:
  - Credit hour production is 10,155 and -5% lower than the same period in 2018.

- Student headcount is 801 and -9% compared to the same period in 2018.
- EduKan credit hour production is 1,354 and -4% lower than the same period in 2018.
- College Start/High School enrollment is 1,066 credit hours, a -4% decrease from the same period last year.
- 77% of expected returners are enrolled compared to 84% the same period last year
- 83% of student-athletes are enrolled compared to 91% the same period last year

**5. Upcoming Key Dates for Admissions, Enrollment, Retention, Special Events:**

- January 13 Residence Halls Open
- January 14 Classes Begin
- February 24, 2020 Academic Olympics
- April 1 College Prep Day

(Weekly Enrollment Reports filed with Official Minutes)

**Status of Projects Report**

No further discussion

**Usage Report for PCC Learning Resource Center (LRC):**

No Discussion

**XI. Action Items:**

**Ratify Waiver of Board Policy No. 3-07 – Kent Adams, VP Finance & Operations**

The administration requests the ratification of the waiver Policy No. 3-07 for the following sole-source purchases in the total amount of \$24,065.87:

A-Tec - \$14,614.02 for electrical trainers for the automotive program to match current electrical trainers.

Graphic Edge – Total \$9,451.85; Track uniforms \$4,507.60; Baseball batting jackets \$2,604.000; and baseball gear from the auxiliary account \$2,340.25, due to the agreement with Graphic Edge.

Chairman DeWeese asked for a motion to Ratify Policy 3-07 as requested by administration. Motion was made by Ms. Hamm to Ratify Policy 3-07 the administration’s request for the sole-source purchases from A-Tec and Graphic Edge in the total amount of \$24,065.87. Motion was seconded by Mr. Darrell Shumway. With no further discussion, motion passed unanimously.

Mr. Adams went over the administration’s request for the ratification of Policy 3-07.

**Track and Field Equipment Bids - Kent Adams, VP Finance & Operations**

Mr. Adams distributed to the Board the list of bids that were requested for track and field equipment. \$65,000 was budgeted in the Capital Outlay Fund. When bids put out like this we retrain the right to go line-by-line. Vendors contacted were:

UCS Spirit	\$87,124	Anthem Sports – No Response
The Graphic Edge	\$85,764	MF Athletics – No Response

If split-out on the lowest price per item UCS Spirit would be awarded \$45,504 of the equipment and The Graphic Edge would be awarded \$30.033 of the equipment, total expenditure would be \$75,537. The administration recommends the bid be split based on a per item bases between UCS Spirit and The Graphic Edge.

Chairman DeWeese asked for a motion to accept administration requests the line items by UCS Spirit, \$45,504 and The Graphic Edge, \$30,033 in the total amount of \$75,537. Mr. Darrell Shumway made the motion to accept the administration recommendation that the bid be split based on a per item bases between UCS Spirit and The Graphic Edge, total amount of \$75,537. Motion was seconded by Ms. Hamm. With no further discussion the motion passed unanimously.

**Scholarship Source Dollars** - *Kent Adams, VP Finance & Operations*

Mr. Adams presented the breakout for the Departments and Source Dollars. For Athletics the amount is the total for athletics and academics. Source Dollars the Foundation and Trustees can be used by Pratt Country residents only. Fees the majority of that goes into scholarships. General are from Great Western, laundry facility and the bookstore, and \$71,947 needs to be fundraised.

<b>Department</b>	<b>Department Budget 2019</b>	<b>Department Budget 2020</b>	<b>Department Budget 2021</b>
Instruction	\$426,766	\$426,478	\$403,648
Above & Beyond	\$17,330	\$19,705	\$21,270
Athletics	\$794,257	\$793,584	\$845,678
<b>TOTAL</b>	<b>\$1,238,353</b>	<b>\$1,239,767</b>	<b>\$1,270,596</b>
<b>Source Dollars</b>	<b>Source Dollars 2019</b>	<b>Source Dollars 2020</b>	<b>Source Dollars 2021</b>
Foundation	\$208,200	\$208,200	\$208,200
Trustees	\$180,000	\$180,000	\$180,000
Fees	\$735,677	\$740,449	\$760,449
General	\$50,000	\$50,000	\$50,000
Fund Raising	\$64,476	\$61,118	\$71,947
<b>TOTAL</b>	<b>\$1,238,353</b>	<b>\$1,239,767</b>	<b>\$1,270,596</b>

Chairman DeWeese asked for a motion to accept the Scholarship Source Dollars as presented by administration. Mr. Reimer moved to accept the Scholarship Source Dollars as presented, seconded by Mr. Koler. With no further discussion motion carried unanimously.

**Audit Approval** - *Kent Adams, VP Finance & Operations*

Chairman DeWeese asked for a motion to approve the year end June 30, 2019 audit. Motion was made by Mr. Darrell Shumway to approve the year end June 30, 2019 audit, seconded by Ms. Hamm. With no further discussion, motion carried unanimously.

**Roof Repair Benson Education Center** - *Kent Adams, VP Finance & Operations*

AR Commercial LLC will repair the roof over office areas 51 – 59 in the Benson Student Center. Project will include removal of the existing rock and replacing with a 2” coating of polyurethane roof foam followed by a solid silicone base roof coating followed by a top coat of high solid top roof coating. The project is covered by a twenty year warranty.

Cost of the project is \$48,549.89. This includes \$14,260.00 for emergency repair over office area 55.

Administration is requesting this be approved as a sole-source due to AR Roofing was the only contractor who could come out that day and do the repair.

Chairman DeWeese asked for a motion to accept the administration request to have AR Roofing do the roof repairs as a sole-source due to the company was able to come out and start the repairs that day. Motion was made by Ms. Hamm to approve AR Roofing to do the repairs as stated, motion seconded by Mr. Darrell Shumway. With no further discussion, motion carried unanimously.

**Resolution for Emeritus – Dr. Calvert**

Chairman DeWeese asked for a motion to accept the Resolution for Emeritus to approve the appointment of Mr. Darrell Shumway as Trustee Emeritus of Pratt Community College. This honor has not been appointed to any PCC Trustee. Mr. Darrell Shumway has served over 30 years on the Board of Trustee, served as PCC Chair of the Board, served as President of the Kansas Association of Community College Trustee, and served as National Chair of the Association of Community College Trustees.

Motion was made by Ms. Hamm to accept the Resolution for Emeritus for Mr. Darrell Shumway, seconded by Mike Koler. With no further discussion the motion passed by majority vote with Mr. Darrell Shumway abstaining.

Mr. Darrell Shumway, Emeritus thanked the trustees for their support and asked that the Board continue to support Board members to attend ACCT conventions which is where he learned the roles of being a community college trustee.

Mrs. Irene Shumway was recognized for her support and dedication to Pratt Community College as well.

**Policy Review(s):**

**First Reading: 4-01 Public Records and Providing Access Thereto -Dr. Calvert**

Chairman DeWeese asked for a motion to accept the administration recommend revision to *Policy 4-01 Public Records and Providing Access Thereto*. Motion was made by Ms. Hamm to accept *Policy 4-01 Public Records and Providing Access Thereto* with revisions presented and to waive the second reading. Motion was seconded by Mr. Reimer. With no further discussion, motion carried.

Dr. Calvert pointed out the Board Clerk is designated as the *Freedom of Information Officer*. The fee cost for each request will be reviewed. If the college does not have the information being requested, the college does not need to create a document. We only provide what we have records of.

**XII. Oral Reports**

- **Nursing Report – Diana Mitzner, Director of Nursing**
  - ✓ Attended KSBN meetings in Topeka

- ✓ NCLEX Exam will be changing in April 2023 making it a more real situation for the student and questions making on going case scenario which the students' knowledge is assessed. Exams will be more "knowledge tested" and critical thinking.
- ✓ KSBN is in the talking stages of making a proposal to send to legislation to increase the NCLEX RN and PN benchmark rate to 80% in the state of Kansas. This would still be for first time test takers.
- ✓ All RN and PN 29 students have passed and moving forward to Spring semester
- ✓ Hiring process should be completed for the ADN instructor Winfield position and the online instructor will be starting in the Spring also.
- ✓ Fall Advisory Board meeting at Winfield was successful and had 13 members present.

➤ **Faculty Report – Stephanie Wiese, PHEA President**

Greg Bacon:

- ✓ In October took 20 students from the Shooting Sports Club to help host the State 4H Shotgun Competition in Wichita. This is the 7th year the team has helped score and officiate all events. An excellent recruiting event in the state with approximately 200 youth shooters competing in trap, skeet, and sporting clays to qualify for the national
- ✓ 4H event. This year, five freshman shooters who are enrolled at PCC have previous 4H shooting experience.
- ✓ This semester PCC has competed at WSU, FHSU, and Nebraska.
- ✓ Fundraising is in full swing for the National Collegiate Clay Target Championship at San Antonio in March. Sponsorships and raffle tickets are available at most home athletic events, or contact Rocky Robinson or Greg Bacon.

Misty Beck:

- ✓ Just returned from a Chicago 3-day trip where they saw Hamilton and various historical sites. The Christmas show is finished as well as caroling and performances in the area and area nursing homes.
- ✓ Cast for the spring musical "Into the Woods" has been selected and will be released this week.

David Cramer:

- ✓ A research component has been added to his Social Problems class in which students apply the Natural History Model of Social Problems, which looks at the six stages of a social problem from its identification, communication to public, public reaction, policy adoption, policy implementation, and observed outcomes. Each student chose a problem and looked for information concerning each stage and presented their results in a PowerPoint slide show, so their results became content for the class as well as the opportunity to think about problems from a sociological perspective. They researched and reported on issues ranging from electric cars to racial discrimination.

Carmen Forest:

- ✓ Did a presentation about the Olympics from the viewpoint of an Olympic athlete to Cooper Elementary School. She handed out 2020 Olympic calendars and other items sent to her from the Olympic committee.
- ✓ There was numerous representation from PCC employees and students at the Community Thanksgiving Dinner. The Head Turkey, Dwane DeWeese was missed, but appreciated everyone's help to make the event a success!

Rhonda Westerhaus:

- ✓ The Foundations of Modern Education class had 10 students visiting various academic levels at USD 382 and also attended a School Board meeting.
- ✓ American History students took a field trip to Pratt County Historical Museum in November.
- ✓ Club International entered the annual Filley Museum tree decorating contest in December.
- ✓ As part of our end of the semester get together, students were hosted to the Sunday Buffet by the Club D'Est then walked over to the Pratt County Historical Museum.

- ✓ Club International continues to collect used phones to donate to a local Women's Shelter group. Should Santa bring any of you a new phone, please don't forget to drop off your former phone in the designated box at the switch board.
  - ✓ Merry Christmas from Club International and the Department
- **Staff Report – Martha Cortes, President (Donna Meier Pfeifer in Martha's absence)**  
Staff Senate is reviewing the results of the latest survey and summarizing the results to present to President's Cabinet. Thank you to the Board for their generous Christmas break and wish the Board Season Greetings.
- **Athletic Report – Tim Swartzendruber, Athletic Director**  
Women's Basketball: Overall 9-4, 3-1 in Jayhawk. First time big win at Cowley  
Men's Basketball: Overall 7-6, 1-3 in Jayhawk, First time win at Coffeyville  
Wrestling Beaver Open – 80 wrestlers from across Midwest competed. Two individual champions, Michael Spangler and Jake Beeson also competed. Conference competition will start after Christmas.  
Fan Engagement/Promotional:
- ✓ Pep Band made their debut at the Independence game. Positive comments were expressed and will continue January 13, 2020.
  - ✓ January 4 is Macksville, Stafford, and Kiowa County Day
  - ✓ January 13 is Pratt USD 382
  - ✓ Hospitality Room Dates in the Hall of Fame Room (Adult Beverages offered) are:  
January 18 against Hutchinson  
February 9 against Seward County
  - ✓ Will have hospitality rooms at other home games after the Christmas break.
- **Foundation Report – Barry Fisher, Director**  
Year End Appeal currently have received 12 gifts with one was for \$1008, which represents the cost of 1 semester of tuition or 16 credit hours. This was an option stated in the appeal letter. The second year end appeal mailing was mailed out on December 14<sup>th</sup> along with the December 1938 Memo. John Dauner made a \$20,000 scholarship gift.  
Scholarship Auction, May 1, 2020 – Auction items are being gathered. Auction tickets will be available after Christmas break. Cost for tickets and reserved tables will be the same as last year.
- **KACCT (Kansas Association of Community College Trustees) – Darrell Shumway in Michele Hamm's Absence**
- ✓ Slides of the JCCC KACCT meeting were sent out in an email to the KACCT Board and are available by contacting Michele
  - ✓ Blake Flanders and Scott Smathers will be speaking at the March PTK meeting.
  - ✓ Roger Hamm, Kansas Department of Revenue, did a presentation on property evaluation, where each community college county and where their assessed valuation is. Spoke about the *Dark Store* and his concern is not just for the big box stores. Loss of evaluation in the state is picked up by the residential.
  - ✓ Patty Gentrup, KU Public Management Center, gave a group discussion on Boardman ship / leadership.
  - ✓ Senator Molly Baumgardner gave a legislative briefing on the finances of the state, sounded good for the community colleges.
  - ✓ Joe Sopcich, President of Johnson County Community College, gave a brief history of Johnson County Community College. They currently have a \$100M building program going on.
  - ✓ Steve LaNasas, National Community College Benchmark Institute, spoke about data, student loans. Large percentage of student loans average around \$7,000 with 3% of student loans are \$170,000.

- ✓ Melissa Rooker, Kansas Children Cabinet was present
- ✓ Heather Morgan, KACCT Director gave a full report
- **ACCT / NLS** (Association of Community College Trustees; National Legislative Summit)
  - *Darrell Shumway*
  - ✓ NLS dates are February 9 – 12, 2020.
  - ✓ Mr. Shumway encouraged the board to continue to support the ACCT and ACCT will support the college.
- **AACC** (American Association of Community Colleges) – *Dr. Calvert*  
Dr. Calvert will be attending – March 27-31, 2020 in DC
- **Other** –

### **XIII. Wrap Up**

#### **Comments from the Public:** *Gale Rose*

- ✓ Mr. Rose expressed his appreciation to Mr. Darrell Shumway for his devotion to Pratt Community College and for the Pratt community.
- ✓ Large number of PCC students at the Community Thanksgiving Dinner, students are good ambassadors for the college.

#### **Comments from the President:** *Dr. Michael Calvert*

- ✓ Attended:
  - Campaign Leadership Committee meeting
  - KBOR at Pittsburg State University
  - Modern Distribution Sales Management (MDSM) advisory meeting in Wichita at the Stanion facility
  - Nursing Advisory Board Meeting in Winfield
  - Student Leadership Council meeting
  - Tech Ed Authority meeting
  - KACCT Quarterly meeting on the campus of Johnson County Community College
- ✓ Mock Site Visit on campus in November
- ✓ Monette DePew, Lisa Kolm, and Dr. Calvert will be attending the January KBOR meeting
- ✓ Regent Mark Hutton was on campus, Michele Hamm and Kent Adams were also present. Mr. Hutton is in charge of Fiscal Affairs and Audit and is a former legislator. Dr. Calvert feels he has a strong agenda in funding for community colleges and feels community colleges are over funded at the state level.
- ✓ Hosted the annual Legislative Luncheon, 5 legislators were present. Rep. Alicia Straub was at the PCC Christmas Dinner/Party
- ✓ Christmas Dinner/Party
- ✓ Hosted Presidential Advisory Council
- ✓ Dr. Calvert expressed his appreciation to Mr. Darrell Shumway for his service and dedication to not just Pratt Community Colleges but community colleges overall.

#### **Comments from the Board Chair:** *Dwane DeWeese*

- Chairman DeWeese thanked Dr. Calvert, the maintenance people and Donna for the Christmas Dinner arrangements
- Late Night Light Breakfast he felt was a success
- Thanksgiving Community Dinner was appreciated by many

### **XIV. Executive Session for non-elected personnel matters (if needed)**

#### **XV. Motion to Adjourn**

Chairman DeWeese entertained a motion to adjourn the meeting at 8:11 p.m. Motion was made by Mr. Darrell Shumway to adjourn, seconded by Mr. Koler. Motion passed unanimously.