

# PRATT

## Community College

### Annual Security Report And the Annual Fire Safety Report 2020

In accordance with the provisions of Disclosure of Campus Security Police and Campus Crime Statistics Act, Campus Security Act, Violence Against Women Reauthorization Act of 2013 and the SaVE Act

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<http://prattcc.edu/notice>.

## SECURITY MISSION AND POLICIES

The mission of Pratt Community College's security department is to help provide and maintain an atmosphere that compliments the educational process and fulfills the total mission in many ways as follows:

1. by maintaining a caring and helpful attitude among all security personnel as they address the needs of the students, visitors, and faculty.
2. by continuous patrol coverage to spot suspicious activity and suspicious persons on campus.
3. by enforcing any and all college rules and regulations.
4. by enforcing the College's parking regulations and keeping all campus thoroughfares and parking lots unobstructed.
5. by providing or limiting daily access to the campus facilities (i.e. locking and unlocking doors).
6. by providing timely reports to the College community on crimes reported to College authorities or local law enforcement that are considered a threat to other students or staff.
7. by maintaining a close liaison and working relationship with local law enforcement authorities.
8. by investigating and reporting on incidents when directed by the College administration.
9. by maintaining a record of all crimes reported to campus security, including the nature of the crime, date, time, and general location, and disposition of the complaint (if known). The crime log for the most recent 60 day period is open to public inspection during normal business hours. If older than 60 days the log will be available within 3 business days of a request for public inspection.

## SECURITY OPERATING GUIDELINES

- 1) If you see someone unfamiliar in building ask questions, get names and addresses.
- 2) If you observe suspicious activity ask questions, get names and addresses.
- 3) Be visible on campus to students, public and staff. Be friendly.
- 4) Check daily calendar of events -
  - Ensure doors unlocked
  - Periodically check on-going events
  - Ensure that lights are kept on and doors remain unlocked for one hour after events to allow time for all participants to clear building
- 5) Radio and cellular telephones are to be on at all times while on duty
- 6) Uniforms and body armor are to be worn at all times while on duty
- 7) Doors in the dormitories are to be secured at all times
- 8) Make regular rounds of all campus areas
- 9) Check office areas periodically
- 10) One officer should be available in or about upper commons area from 9:15pm to 10:00pm, Monday through Friday for escort duty.
- 11) Prepare incident report for all unusual activity, situations, etc.
- 12) Protect all property of College
- 13) Respect privacy of students. A student room should be entered in non-emergency situations with another employee, they knock and identify themselves. If emergency situation or probable cause, try to find another employee (if time permits), knock, and identify yourself.
- 14) Pratt Community College has closed circuit TV (CCTV) cameras installed at various locations on campus.
- 15) Pratt Community College security personnel do not have arrest authority. Security has the authority to ask persons for identification, and to determine whether individuals have lawful business at Pratt Community College.
- 16) Local law enforcement will be contacted if security personnel deem that the situation requires law enforcement assistance.

## SECURITY AT COLLEGE FACILITIES

### Access to College Facilities

Access to campus facilities consists of card access and keys. CCTV is also used in certain locations.

College facilities are well maintained and safety and security concerns are given a high priority. Due to the College mission many public events are held on campus so facilities are generally open to the public.

### Lighting and Landscaping

Outdoor lighting and landscaping are designed for safety and security. Sidewalks are designed to provide well-traveled, lighted routes from parking areas and buildings. Outdoor lighting is well maintained.

Campus Security  
Policy #1

PROCEDURES FOR STUDENTS AND EMPLOYEES  
TO REPORT CRIMINAL ACTS

The security officers as well as all residence hall professional staff and maintenance personnel are equipped with mobile phones. This enables immediate contact between college staff, local emergency agencies and the college switchboard operator if and when an emergency should arise.

1. If an emergency should arise between 8:00am and 3:00am, Monday through Friday one should call the campus security at 388-2367, 770-2461, or 770-1014 and explain the nature of the emergency or call 911. The employee taking the call will then make the appropriate notifications to accommodate and aid in the emergency. Students can also, use the LiveSafe App to report an emergency.
2. If an emergency should arise at times when other security is not staffed, one should notify the campus security at 770-2461, 388-1970, or 770-1014 or the Director of Residence Life at 770-0925 and explain the nature of the emergency. Appropriate notifications will be made to accommodate and aid in the emergency. Students can also, use the LiveSafe App to report an emergency.
3. The security officer, or college representative on scene, will compile a full report of the emergency as well as complete a college accident report. The reports, when completed, will be forwarded to the President of Pratt Community College, the Vice President of Finance & Operations, and local authorities upon request.

Pratt Community College security officers are equipped with portable 2-way radios and mobile phones allowing direct communications with the Pratt police department if the need should ever arise for local police intervention. The local police and county sheriff's department both have an outstanding working relationship and support with and for Pratt Community College.

A major crime would be considered for any of the following:

- a. Murder/Non-negligent manslaughter
- b. Negligent manslaughter
- c. Sex offenses-Forcible
- d. Rape
- e. Fondling
- f. Sex offenses- Non-forcible
- g. Incest
- h. Statutory Rape
- i. Robbery
- j. Aggravated Assault
- k. Burglary
- l. Motor Vehicle Theft
- m. Arson

VAWA Offenses

- a. Domestic Violence
- b. Dating Violence
- c. Stalking
- d. Fondling

Some other campus crimes would consist of liquor law violations, drug abuse violations, weapons possessions and other emergencies occurring on the campus considered to be a threat of the safety and security of students and employees.

In the event of a major crime taking place or someone witnessing a major crime, the following action will be adhered to:

1. Notify the local police department by calling 911 or campus security at 388-2367, 770-2461, 388-1970 or 770-1014 or the campus switchboard at 672-5641. The local police will take their required statements and the campus security officer will fill out a Pratt Community College crime offense report and forward the report to the College President and the Vice President of Finance & Operations. Also, the local authorities may request a copy of the Pratt Community College crime offense report. The LiveSafe App can be used to notify 911 or security.

In the event a perpetrator of a violent crime is subject to discipline by the College, the victim of the crime and law enforcement authorities shall, at the discretion of the President of Pratt Community College and the Vice President of Finance & Operations, be permitted to obtain the results of that disciplinary proceeding.

Campus Security  
Policy #2

POLICY ON SECURITY AND ACCESS TO CAMPUS FACILITIES  
(INCLUDING CAMPUS RESIDENT FACILITIES)  
AND SECURITY CONSIDERATIONS IN  
MAINTAINING CAMPUS FACILITIES

Pratt Community College has set rules and regulations for the use of campus facilities.

1. No one under the age of 14 may use any of the campus facilities unless they are accompanied by an adult.
2. Pratt Community College has a facilities use form that must be filled out and submitted to the Administrative Assistant to the Vice President of Finance & Operations for approval for any extra-curricular activities in which the use of the College facilities is required. Once approved, a copy of the use form is given to the security department informing the department of the added facility use.

When on duty, Pratt Community College security officers are responsible for the integrity of security on the campus grounds. The responsibilities include reporting any safety or security violations, any lighting or physical security discrepancies to the Vice President of Finance & Operations.

The residence halls at Pratt Community College are staffed by professional live-in staff, Director of Residence Life and Resident Supervisors. Access to the residence halls is controlled through the use of a key card system. Residence Halls are locked 24 hours a day and telephones, with a directory are located at the front door of each Hall to provide access. Each student is issued a key card at the time of their arrival to the residence hall. Visitation periods for all residence hall residents are authorized with the understanding that they may not have any visitors under the age of 18 years of age. A Student Handbook is made available to all hall residents at the time of student arrival at the residence halls explaining the rules and regulations of living in the residence halls as well as explaining other college regulations on student conduct and behavior. This information is also reviewed in residence hall meetings.

Pratt Community College has CCTV cameras installed at various locations on campus.

Campus Security  
Policy #3

POLICY CONCERNING ENFORCEMENT AUTHORITY OF  
PRATT COMMUNITY COLLEGE CAMPUS SECURITY PERSONNEL, THE REQUIREMENT  
OF EMPLOYEES TO REPORT CRIMES, AND THE ENCOURAGEMENT TO STUDENTS TO  
REPORT CRIMES TO THE PRATT COMMUNITY COLLEGE SECURITY PERSONNEL AND  
APPROPRIATE POLICE AGENCIES

Pratt Community College's security personnel are responsible for reporting any safety or security discrepancies found on College property. Depending on the nature of the incident determines whether the local authorities are notified.

All students are encouraged to immediately report either to the Pratt Community College security department or local authorities any safety and security problems that may arise. This greatly aids the authorities in seeing that the problem is corrected and that the incident may be prevented from future occurrences.

The Kansas School Safety and Security Act requires employees to make an "immediate report" to law enforcement if they know or have reason to believe that a felony, misdemeanor or act which involves the possession, use, or disposal of explosives, firearms or other weapons occurred on College property or at a College sponsored event.

The Act also requires College employees to notify the administration and for the administrators to notify all other College employees in the following student behaviors:

- 1) the identity of any student who has been expelled for conduct which endangers the safety of others;
- 2) the identity of any student who has been expelled for commission of felony type offenses;
- 3) the identity of any student who has been expelled for possession of weapons;
- 4) the identity of any student who has been adjudged to be a juvenile offender and whose offense, if committed by an adult, would constitute a felony, except a felony theft offense involving no direct threat to human life; or
- 5) the identity of any student who has been tried and convicted as an adult of any felony, except theft involving no direct threat to human life.



PRATT COMMUNITY COLLEGE POLICY ON POSSESSION, USE AND  
SALE OF ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS AND  
DRUG ABUSE EDUCATION PROGRAMS

Pratt Community College expects all students to abide by all laws of the State of Kansas and the United States and municipal ordinances or the City of Pratt and the rules of the Institution at all times. The PCC Board of Trustees recognizes that the abuse of alcohol and the use on controlled substances constitutes a hazard to a positive learning environment. PCC is firmly committed to a zero-tolerance approach to addressing violation of substance abuse policies. The Board strictly prohibits the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance of alcohol by any student on the PCC premises or as part of a PCC activity. Violation will result in immediate disciplinary action. The College's policy on alcohol, drugs and drug paraphernalia is as follows:

"No alcoholic beverage is to be consumed or stored in any college building, on college property, or at any college sponsored function or activity, except as noted in Board Policy 3-10. A College sponsored function is defined as an activity involving students that is sponsored by an internal college group, or organization, or individual. (Administrative Policy #200-05)

- a. Any alcoholic beverages, including 3.2 beer found in the residence hall, resident's room or in the resident's possession, will result in the disciplinary action outlined below and the student will be turned over to the police or sheriff's authorities for possible prosecution.
- b. All students found on college property, which includes the residence halls, parking lot and grounds, where alcohol is being used or where alcohol is being consumed will result in the disciplinary action outlined below and the student will be turned over to the police or sheriff's authorities for possible prosecution.
- c. If a resident is convicted of a felony they are automatically dismissed from the residence halls.
- d. Display of empty alcoholic beverage containers anywhere in the residence hall rooms is prohibited.
- e. For a description of drug or alcohol abuse education programs are found in Administrative Policy #200-28.

## **Alcohol Sanctions**

1. 1st Offense: \$200 fine and the completion of the Safe Colleges alcohol assessment. You can visit the Student Success Center to schedule a time to complete the assessment. After completing the assessment you must write a 2 page paper (12 point font, double spaced) about your experience completing the assessment and what you have learned about alcohol and your consumption habits.

a. You must submit your paper via email to [charlesk@prattcc.edu](mailto:charlesk@prattcc.edu) approximately seven days after completing the assessment. Failure to do either assignment will result in placing a disciplinary hold on your account.

2. 2nd Offense: \$250 fine and you must attend one session with the on campus counselor. You can visit the Student Success Center to schedule your appointment. After attending your session you must write a 2 page paper (12 point font, double spaced) about this experience and what you have learned or gained from attending this session.

a. You must submit your paper via email to [charlesk@prattcc.edu](mailto:charlesk@prattcc.edu) approximately seven days after your session. Failure to do either assignment will result in placing a disciplinary hold on your account.

3. 3rd Offense: Dismissal from residence hall. Payment of breaking fee by student. Student will be permitted on campus to attend classes, related academic activity, athletic practice and athletic activity only. Student will not be permitted in the residence halls. Scholarship will be revoked the following semester.

**Note: individual present, but passing a breathalyzer test and not in possession of alcohol will be assessed:**

1. 1st Offense: \$100 fine and the completion of the Safe Colleges alcohol assessment. You can visit the Student Success Center to schedule a time to complete the assessment. After completing the assessment you must write a 2 page paper (12 point font, double spaced) about your experience completing the assessment and what you have learned about alcohol and your consumption habits.

a. You must submit your paper via email to [charlesk@prattcc.edu](mailto:charlesk@prattcc.edu) approximately seven days after completing the assessment. Failure to do either assignment will result in placing a disciplinary hold on your account.

2. 2nd Offense: \$150 fine and you must attend one session with the on campus counselor. You can visit the Student Success Center to schedule your appointment. After attending your session you must write a 2 page paper (12 point font, double spaced) about this experience and what you have learned or gained from attending this session.

a. You must submit your paper via email to [charlesk@prattcc.edu](mailto:charlesk@prattcc.edu) approximately seven days after your session. Failure to do either assignment will result in placing a disciplinary hold on your account.

3. 3rd Offense: Dismissal from residence hall. Payment of breaking fee by student. Student will be permitted on campus to attend classes, related academic activity, athletic practice and

athletic activity only. Student will not be permitted in the residence halls. Scholarship will be revoked the following semester.

The college has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, education programs, counseling services, referrals and college disciplinary actions.

**Alcohol and Drug Education:**

College Health, Employee Assistance Program, College Health Class

**Counseling Services:**

College Health Nurse, Employee Assistance Program, Student Success Center

**Referral Service:**

Student Success Center, College Health Nurse and Employee Assistance Program

**College Disciplinary Action:**

Administration, Security, Housing Staff

### **Alcohol Empty Bottle/Container Sanctions**

1st Offense: \$100 fine

2nd Offense: \$150 fine

3rd Offense: Dismissal from residence hall. Payment of breaking fee by student. Student will be permitted on campus to attend classes, related academic activity, athletic practice and athletic activity only. Student will not be permitted in the residence halls. Scholarship will be revoked the following semester.

### **Drug & Paraphernalia Sanctions**

*Alternative A:* sanctions regarding instances when a "measurable amount" of drugs is present and confirmed by law enforcement and/or an arrest is made by law enforcement, regardless of charges, or action by the county attorney.

1st: Offense: Dismissal from residence hall. Payment of breaking fee by student. Student will be permitted on campus to attend classes, related academic activity, athletic practice and athletic activity only. Student will not be permitted in the residence halls. Scholarship will be revoked the following semester

*Alternative B:* A "measurable amount" of drugs to warrant an arrest by law enforcement is not present.

1. 1st Offense: \$200 fine and the completion of the Safe Colleges assessment. You can visit the Student Success Center to schedule a time to complete the assessment. After completing the assessment you must write a 2 page paper (12 point font, double spaced) about

your experience completing the assessment and what you have learned about alcohol and your consumption habits.

a. You must submit your paper via email to [charlesk@prattcc.edu](mailto:charlesk@prattcc.edu) approximately seven days after completing the assessment. Failure to do either assignment will result in placing a disciplinary hold on your account.

1. 2nd Offense: \$250 fine and you must attend one session with the on campus counselor. You can visit the Student Success Center to schedule your appointment. After attending your session you must write a 2 page paper (12 point font, double spaced) about this experience and what you have learned or gained from attending this session.

a. You must submit your paper via email to [charlesk@prattcc.edu](mailto:charlesk@prattcc.edu) approximately seven days after your session. Failure to do either assignment will result in placing a disciplinary hold on your account.

3rd Offense: Dismissal from residence hall. Payment of breaking fee by student. Student will be permitted on campus to attend classes, related academic activity, athletic practice and athletic activity only. Student will not be permitted in the residence halls. Scholarship will be revoked the following semester

### **Tobacco & Vaping Sanctions**

1st Offense: \$200 fine and removal of tobacco products

2nd Offense: \$250 fine and removal of tobacco products. Attend one session with the on campus counselor. You can visit the Student Success Center to schedule your appointment. After attending your session you must write a 2 page paper (12 point font, double spaced) about this experience and what you have learned or gained from attending this session.

a. You must submit your paper via email to [charlesk@prattcc.edu](mailto:charlesk@prattcc.edu) approximately seven days after your session. Failure to do either assignment will result in placing a disciplinary hold on your account.

3rd Offense: In addition to a fine, residents may be dismissed from the hall and non-residents will have visitation privileges revoked.

In accordance with KSA 72-53,107 and in the interest of the public health, the use of all tobacco products, including smokeless tobacco, is prohibited on the Pratt Community College campus – both inside/outside of buildings and all campus properties.

### **Breathalyzer Usage and Testing**

The college's Breathalyzer will be used by Pratt Community College officials at college events when "reasonable suspicion:" occurs that a student may be under the influence as a result of one or all of the following:

1. Student is making a disturbance.
2. Student appears intoxicated.
3. Student refuses to cooperate

Two PCC officials must be present to administer and witness the Breathalyzer testing.

The following action will result:

1. If the student refuses the test, he or she will be escorted out of the activity and charged a \$200 fine.
2. If the student takes the test, the following guidelines will be used: If student tests .02 or higher, he or she will be charged a \$200 fine and will be escorted out of the activity. A second offense will be sanctioned as stated in the Student Handbook.
3. If the student is in possession of alcohol, the following guidelines will be used: If the student is 20 years of age or under and in possession of alcohol, police will be notified and he or she will be charged a \$200 fine. A second offense will be sanctioned as stated in the Student Handbook.

If the student is 21 years of age or older, in possession of alcohol and when asked to leave, he or she refuses, police will be notified. A \$200 fine will be charged for 1<sup>st</sup> offense. Subsequent offenses will be charged according to standard alcohol sanctions and policies.

4. In all cases, if a student is under the influence and is asked to leave, arrangements will be coordinated to ensure the student does not operate a motor vehicle.

### **Parental Notification**

As stated in section 99.31 of the Family Educational Rights and Privacy Act (FERPA), effective August 7, 2000, institutions may disclose to parents, without a student's consent, when students under 21 violate drug or alcohol laws or policies. Institutions may disclose this information to parents "without regard to whether the student is a dependent." As stated in the regulation, colleges are not required to alert students when parents have been notified, but are required to maintain a record of the disclosure to the parent and provide it to the student at their request.

PRATT COMMUNITY COLLEGE  
WEAPONS POLICY

Introduction

Pratt Community College prohibits the possession and use of firearms, explosives, and other weapons on any of its campus, with certain limited exceptions, which include use of weapons as part of approved Pratt Community College Programs, use of weapons by law enforcement personnel, and the lawful concealed carrying of handguns, as provided below. This policy is in accordance with state law, K.S.A. 75-7c01, et seq.

Definitions

For purposes of this policy:

i. The term "weapons" includes:

- (1) any object or device which will, is designed to, or may be readily converted to expel bullet, shot or shell by the action of an explosive or other propellant.
- (2) any handgun, pistol, revolver, rifle, shotgun or other firearm of any nature, including those that are concealed or openly carried.
- (3) any BB gun, pellet gun, air/C'O2 gun, blow gun, or any Taser or similar electrical weapon that discharges a projectile, which is possessed with the intent to use the same unlawfully against another.
- (4) any explosive, incendiary or poison gas (A) bomb, (B) mine, (C) grenade, (D) rocket having a propellant charge of more than four ounces, or missile having an explosive or incendiary charge of more than ¼ ounce.
- (5) any incendiary or explosive material, liquid, solid or mixture equipped with a Fuse, wick or other detonating device, which is possessed with the intent to use the same unlawfully against another.
- (6) any tear gas bomb or smoke bomb, which is possessed with the intent to use the same unlawfully against another, however, personal self-defense items containing mace or pepper spray shall not be deemed to be a weapon for the purposes of this policy.
- (7) any knife, commonly referred to as a switch-blade, which has a blade that opens automatically by hand pressure applied to a button, spring or other device in the handle of the knife or any knife having a blade that opens or falls or is ejected into position by the force of gravity or by an outward, downward or centrifugal thrust or movement, which is possessed with the intent to use the same unlawfully against another.

- (8) any straight-blade knife of four inches or more such as a dagger, dirk, dangerous knife or stiletto, which is possessed with intent to use the same unlawfully against another, except that an ordinary pocket knife or culinary knife designed for
- (9) and used solely in the preparation or service of food shall not be construed to be a weapon for the purposes of this policy.
- (10) any martial arts weapon such as nun chucks or throwing stars.
- (11) any longbow, crossbow and arrows or other projectile that could cause serious harm to any person, which is possessed with the intent to use the same unlawfully against another; or
- (12) any other dangerous or deadly weapon or instrument of like character.

ii. The term "handgun" means;

- (1) A pistol or revolver which is designed to be fired by the use of a single hand and which is designed to fire or capable of firing fixed cartridge ammunition; or
- (2) any other weapon which will or is designed to expel a projectile by the action of an explosive and which is designed to be fired by the use of a single hand.

iii. The term "firearm" includes any handgun, rifle, shotgun, and any other weapon which will or is designed to expel a projectile by the action of an explosive.

iv. The term "adequate security measures" shall have the same meaning as the term is defined in K.S.A. 75-7c20, and "building" shall have the same meaning as the term "state building" is defined in K.S.A. 75-7c20.

v. The term "campus" means any building or grounds owned by Pratt Community College (PCC) or the PCC Board of Trustees (Board) and any building or grounds leased by Pratt Community College (PCC) or the PCC Board of Trustees (Board) for Pratt Community College use.

Policy

i. **General Rules on Open Carry and Concealed Carry on Campus**

Open carry of firearms and possession of weapons other than concealed handguns shall be prohibited inside building on campus, while concealed carry of handguns is permitted inside buildings on campus, subject to the rules stated in this policy. All weapons are prohibited at all off-campus PCC sponsored or supervised activities, except that, as required by law. PCC does not prohibit employees, who are legally qualified, from carrying a concealed handgun while engaged in the duties of their employment outside of PCC's place of business, including while in a means of conveyance.

Nothing in this policy shall be read to prohibit possession of weapons on campus as necessary for the conduct of Board-approved academic programs or PCC-approved activities or practices with the advance written approval of the PCC President, or by PCC security personnel while acting within the scope of their employment.

It shall be a violation of Board and PCC policy to openly display any lawfully possessed concealed carry handgun while inside buildings on campus, except as provided herein.

There are no PCC locations that have been designated as prohibiting concealed carry with permanent adequate security measures. PCC may from time to time designate a specific location as temporarily prohibiting concealed carry and use temporary adequate security measures as defined and required by law. Appropriate notice will be given whenever this temporary designation is made, including notice to the Board and appropriate signage.

In addition, areas of buildings that have no public access entrances and are limited to restricted access entrances only may be off-limits to concealed carry, as determined by the PCC. "Restricted access entrance" means an entrance that is restricted to the public and requires a key, keycard, code, or similar device to allow entry to authorized personnel. "Authorized personnel" means employees of PCC and any person granted authorization pursuant to K.S.A. 75-7c20(d)(2), who are authorized to enter a PCC building through a restricted access entrance. Appropriate signage will be provided in these areas.

Required by law, PCC does not prohibit employees, who are legally qualified, from carrying a concealed handgun while engaged in the duties of their employment outside of PCC's place of business, including while in a means of conveyance.

Nothing in this policy shall be read to prohibit possession of weapons on campus as necessary for the conduct of Board-approved academic programs or PCC-approved activities or practices with the advance written approval of the PCC President, or by PCC security personnel while acting within the scope of their employment.

It shall be a violation of Board and PCC policy to openly display any lawfully possessed concealed carry handgun while inside buildings on campus, except as provided herein.

There are no PCC locations that have been designated as prohibiting concealed carry with permanent adequate security measures. PCC may from time to time designate a specific location as temporarily prohibiting concealed carry and use temporary adequate security measures as defined and required by law. Appropriate notice will be given whenever this temporary designation is made, including notice to the Board and appropriate signage.

In addition, areas of buildings that have no public access entrances and are limited to restricted access entrances only may be off-limits to concealed carry, as determined by the PCC. "Restricted access entrance" means an entrance that is restricted to the public and requires a key, keycard, code, or similar device to allow entry to authorized personnel. "Authorized personnel" means employees of PCC and any person granted authorization pursuant to K.S.A. 75-7c20(d)(2), who are authorized to enter a PCC building through a restricted access entrance. Appropriate signage will be provided in these areas.



**i. Prohibitions Based on State Law**

Beginning July 1, 2017, any individual who is 21 years of age or older and who is lawfully eligible to carry a concealed handgun in Kansas shall not be precluded from doing so on campus except in PCC buildings and areas of buildings for which adequate security measures are provided, and except as otherwise prohibited by law.

Regardless whether the individual is otherwise lawfully eligible to carry a concealed handgun, the following restrictions apply to the carrying of a firearm by Kansas law, and the violation of any of the following restrictions is a crime under Kansas law and a violation of this policy:

- (1) An individual in possession of a concealed firearm must be at least 21 years of age [K.S.A. 21-6302(a)(4)];
- (2) A firearm cannot be carried by an individual under the influence of alcohol or drugs, or both, to such a degree as to render the individual incapable of safely operating the firearm [K.S.A. 21-6332];
- (3) A firearm cannot be carried by an individual who is both addicted to and an unlawful user of a controlled substance [K.S.A. 21-6301(a)(10)];
- (4) A firearm cannot be carried by an individual who is or has been a mentally ill person subject to involuntary commitment [K.S.A. 21-6301(a)(13)];
- (5) A firearm cannot be carried by an individual with an alcohol or substance abuse problem subject to involuntary commitment [K.S.A. 21-6301(a)(13)];
- (6) A firearm cannot be carried by an individual who has been convicted of a felony crime [K.S.A. 21-6304];
- (7) An automatic firearm cannot be carried [K.S.A. 21-6301(a)(5)];
- (8) A cartridge which can be fired by a handgun and which has a plastic-coated bullet with a core of less than 60% lead by weight is illegal [K.S.A. 21-6301(a)(6)];
- (9) Suppressors and silencers cannot be used with a firearm [K.S.A. 21-6301(a)(4)]; and,
- (10) Firearms cannot be fired in the corporate limits of a city or at a dwelling, or at a structure or vehicle in which people are present, except in self-defense [K.S.A. 21-6308, 6308a].

It shall also be a violation of this policy to otherwise possess, store, transport, trade, sell, or in any other way use a firearm in violation of any applicable law.

**ii. Carrying and Storing Handguns**

Each individual who lawfully possesses a handgun on campus shall be wholly and solely responsible for carrying, storing and using that handgun in a safe manner and in accordance with the law, Board policy and PCC policy. Nothing in this policy shall be interpreted to require individuals who lawfully possess a handgun to use it in defense of others.

Beginning July 1, 2017, each individual who lawfully possesses a concealed handgun on campus shall at all times have that handgun in their custody and control, and shall either:

- (1) carry it concealed on or about their person in a manner that complies with this policy, or;
- (2) keep it stored in any secure storage location provided PCC specifically for that purpose, at their residence, or in their privately-owned or leased vehicle.

Individuals who carry a handgun inside buildings on campus must carry it concealed on or about their person at all times. With respect to this policy, "concealed" means completely hidden from view and does not reveal the weapon in any way, shape, or form. "About" the person means that an individual may carry a handgun if it can be carried securely in a suitable carrier, such as a backpack, purse, handbag, or other personal carrier designed and intended for the carrying of an individual's personal items.

Moreover, the carrier must at all times remain within the exclusive and uninterrupted control of the individual. This includes wearing the carrier with one or more straps consistent with the carrier's design, carrying or holding the carrier, or setting the carrier next to or within the immediate reach of the individual. Except in those instances where necessary for self-defense or transferring to safe storage and except as otherwise provided in this Policy, it shall be a violation of Board and PCC policy to openly display any lawfully possessed concealed carry handgun while on campus.

Every handgun carried by an individual, whether on their person or in a carrier, must be secured in a holster that completely covers the trigger and the entire trigger guard area and that secures any external hammer in an uncocked position. The handgun must be secured in the holster with a strap or by other means of retention. The holster must have sufficient tension or grip on the handgun to retain it in the holster even when subjected to unexpected jostling. Handguns with an external safety must be carried with the safety in the "on" position. Semiautomatic handguns must be carried without a chambered round of ammunition. Revolvers must be carried with the hammer resting on an empty chamber.

Handguns shall not be stored:

- (1) in any PCC classroom, lab, office, or facility;
- (2) in an on-campus residential unit, except in the on-campus residential unit of the individual who is at least 21 years of age, who legally owns the handgun, and when the handgun is secured in a holster in an approved storage device;
- (3) in any non-privately owned or leased motor vehicle; or,
- (4) in any other location and under any circumstances except as specifically permitted by this policy and by state and federal law.

Handguns may be stored:

- (1) in an individual's privately-owned or leased motor vehicle when the vehicle is locked (if unattended) and the handgun is secured in a location within the vehicle that is not visible from outside the vehicle; or,

(2) in the on-campus residential unit of the individual who is at least 21 years of age, who legally owns the handgun, and when the handgun is secured in a holster and in an approved (3) storage device. Handgun storage by any other means than specifically permitted in this policy is prohibited.

For any on-campus residential unit that does not have adequate security measures, each resident who lawfully possesses a handgun on campus and elects to store the handgun they possess in the room to which they are assigned when not carrying it on their person in a concealed fashion shall secure the handgun in a secure storage device that conceals the gun from view. Such storage devices shall be provided by the individual who possesses the handgun and must meet minimum industry standards for safe-keeping of handguns.

PCC does not provide approved handgun storage devices to any person under any circumstances. Each individual who stores a handgun in an on-campus residence must provide their own approved storage device. An approved storage device has each of these characteristics:

- (1) it is of sufficient size to fully enclose the handgun while secured in an approved holster;
- (2) it is constructed of sturdy materials that are non-flammable;
- (3) it has a combination, digital, or other secure locking device that can only be unlocked by the individual using the storage device, but devices secured exclusively with a key lock are prohibited; and,
- (4) the device is constructed specifically for the storage of a handgun and/or ammunition. All ammunition stored in an on-campus residence must be stored in an approved storage device.

### **Sanctions**

Any individual who violates one or more provisions of this policy may be issued a lawful directive to leave campus with the weapon immediately. Any individual who violates the directive shall be considered to be in trespass and may be cited accordingly. Any employee or student of PCC who violates one or more provisions of this policy shall be subject to discipline in accordance with applicable PCC disciplinary policy. Any individual who violates state or federal law may be detained, arrested or otherwise subjected to lawful processes appropriate to the circumstances.

### **Notice**

Notice of this policy, the Board policy, and the concealed carry law are given in this policy and shall also be given by way of reference to this policy in the PCC Handbook, the Student Code of Conduct and Responsibility (PCC Administrative Policy 600-01) and each housing contract. To the extent adequate security measures are used to prohibit concealed carry into stadiums, arenas and other large venues that require tickets for admission, the tickets shall state that concealed carry will be prohibited at that event. Signs will be posted as appropriate.

Campus Security  
Policy #6

PRATT COMMUNITY COLLEGE POLICY  
ON DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING

Pratt Community College expects all students to abide by all laws of the United States, State of Kansas, Pratt County, City of Pratt, and the institution at all times. The term rape as used in this policy is synonymous with rape as defined by Kansas Statute 21-3412a, sexual assault as used in this policy is synonymous with sexual assault as defined by Kansas Statute, 21-3517, 3518, and 3522. Stalking as used in this policy is synonymous with staking as defined in Kansas Statute 60-31a02. The college policy on domestic violence, sexual assault, and Stalking is as follows:

1. In order to minimize the occurrence, each year the college Residence Life Office presents a program to promote awareness of domestic violence, rape, acquaintance rape, other forcible and nonforceable sex offenses and stalking. The Department of Residence Life provides training in the fall through a R.A. In-Service to students employed concerning how to provide assistance to a rape/sexual assault victim. Employees and students are provided information concerning primary prevention and awareness programs through the college's "Say No Now" program. This information is also in the Resident Assistant Manual, the Student Handbook, and the faculty and staff handbooks. The college brings in programs each fall that students may attend on these issues.
2. In the State of Kansas a person does not consent to sexual intercourse when the victim is overcome by force or fear; when the victim is unconscious or physically powerless; when the victim is incapable of giving consent because of mental deficiency or disease, incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by the offender or was reasonably apparent to the offender; or victim is a child under 14 years of age; and other cases as defined in Kansas Statute 21-3502, 3503, 3504, and 3522.
3. In the event of domestic violence, dating violence, sexual assault or stalking students should follow the procedure for reporting criminal acts found in Campus Security Policy#1. Disciplinary proceedings in cases of alleged domestic violence, dating violence, sexual assault, and stalking will follow the Pratt Community College disciplinary proceeding protocol. The college will use a "preponderance of the evidence" standard violence, sexual assault and stalking, for campus disciplinary proceedings. The process includes a prompt, fair, and impartial investigation and resolution. The investigation and disciplinary proceeding will be conducted by officials who receive annual training on issues related to domestic violence, dating violence, sexual assault, and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

4. Pratt Community College maintains no on-or off-campus counseling or mental health service to victims of sexual assault. Some other sources of assistance are: Kansas Coalition Against Sexual and Domestic Violence, 1-800-END-ABUSE; Family Crises Center, 1219 E. 1st, Suite C, Pratt, KS 67124, (620) 672-7435 or 24 Hours 1-866-792-1885; Horizons Mental Health Center, 602 E. 2<sup>nd</sup> .Pratt, KS 67124, (620) 672-2332; Pratt County Public Health Dept., 712 S. Main, Pratt, KS 671 24, (620) 672-4135; PRMC Social Services Dept., 200 Commodore, Pratt, KS 67124, (620) 450-1445 or 1-888-900-7762
- 5 Pratt Community College will make every reasonable effort to assist a victim or a student or employee that reports an occurrence assistance in changing academic, living, transportation and working situations after an alleged sexual assault or report, if such changes are requested by the individual and are reasonably available.

Pratt Community College will honor any lawful no contact or restraining order. Such order should be provided to the vice-president of finance and operations.

In the event that the accused is subject to disciplinary action by the college as outlined in the current Student Handbook and Board Policies, the accused will be afforded all due process rights to which they are entitled to by law or policy. Disciplinary action may result in sanctions ranging from probation to expulsion. Both the accuser and accused will be entitled to have others present during disciplinary proceedings and to be informed of the outcome of such proceedings. Both the accuser and the accused will be simultaneously informed in writing of (1) the outcome of proceedings within one business day of the decision; (2) procedures to appeal the results of the proceeding ; (3) any change to the results that occurs prior to the time that such results become final; and (4) when such results become final.

If you experience domestic violence, dating violence, sexual assault, or stalking:

- Get to a safe place. For your protection call local police or campus security immediately to report the incident. Call a friend or family member for support. Also, a number of College personnel are willing and able to assist in reporting to the proper authorities.
- Get medical attention immediately. The primary purpose of a medical examination is to check for physical injury, the presence of sexually transmitted diseases or pregnancy as a result of the assault. The secondary purpose of a medical examination is to aid in the police investigation and legal procedures.
- Don't bathe or douche. Bathing or douching might be the first thing you want to do. Don't, you might be washing away valuable evidence. Wait until you have had a medical examination.
- Save your clothing. It is all right to change clothes, but save what you were wearing. Place each item of clothing in a separate paper bag and save for the police. Your clothing could be used as evidence.

Campus Security  
Policy #7

PRATT COMMUNITY COLLEGE POLICY ON SEX  
OFFENDER REGISTRY

The federal Campus Sex Crimes Prevention Act, enacted October 28, 2000, went into effect October 28, 2002. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student.

The State of Kansas maintains a system for making certain registry information on sex offenders is publicly available by means of the Internet. The web site address for this information is:

<http://www.kbi.ks.gov/registeredoffender/>

PRATT COMMUNITY COLLEGE POLICY  
ON PARKING/RECKLESS DRIVING AND SPEEDING

Pratt Community College is committed to maintaining a safe campus environment. The college policy on reckless driving and exceeding the campus speed limit is as follows:

1. The posted speed limit in all campus areas is 15 MPH. Speeds in excess of 15 MPH are prohibited.
2. Operating a motor vehicle in any manner not reasonable and proper on the campus of Pratt Community College is prohibited.
3. Parking is not permitted 1) in designated handicap spaces 2) in designated fire lanes 3) next to large trash dumpsters 4) in the designated Learning Center parking 5) over the line or taking up more than one space 6) on the grass 7) between the vocational buildings 8) in college vehicle parking 9) in the employee of the semester space 10) in residence hall staff parking 11) in visitor spaces 12) blocking drives.
4. This policy will be enforced with tickets that carry a \$15.00 fine. Parking in designated handicap spaces without a handicap permit carries a \$35.00 fine.
5. To report a violation of this policy, fill out an incident report including a description of the vehicle and the vehicle tag number and file with the Vice President of Finance and Operationsns.

Campus Security  
Policy #9

PRATT COMMUNITY COLLEGE POLICY  
ON TIMELY WARNING AND CAMPUS EVACUATION PROCEDURES TO CAMPUS  
COMMUNITY OF CLERY ACT CRIMES

The college is required by the Clery Act to make timely warnings for Clery Act crimes to the campus community. This includes all Clery Act crimes that are 1) reported to campus security authorities or local police agencies; and 2) are considered by the institution to represent a serious or continuing threat to students and employees.

In the event of an immediate emergency response or evacuation of all or parts of the Pratt Community College campus notification can come from phone, text, and or email based on the contact information provided by students and employees. These notifications will also display on campus computers. General emergency or evacuation messages can additionally, be made over the campus-wide mass notification system. The mass notification system can generally be heard inside and outside campus buildings. The campus conducts various emergency response and evacuation procedures each year. These notifications will be made for emergencies, weather related issues, crimes occurring on campus that are considered by Pratt Community College to be a threat to students, employees, or campus visitors.



PRATT COMMUNITY COLLEGE POLICY  
ON MISSING STUDENT NOTIFICATION

An individual should complete a Pratt Community College incident report for a student living in campus housing who has been missing for more than 24 hours. The report should be filed with the Vice-President of Finance & Operations. Copies of the report will be forwarded to the President, Vice-President of Students & Enrollment Management, Director of Residence Life, Campus Security and other campus offices as needed.

Students living in campus housing have the option to register a confidential contact person to be notified in the case that the student is determined to be missing and only authorized Pratt Community College officials and law enforcement officials in the furtherance of a missing person investigation may have access to this contact information. Students in any case understand that local law enforcement and campus security will immediately be notified in the case of a missing student. Any student less than 18 years of age and not emancipated understand that their parent or guardian will be notified that the student is missing.

Once a report is received and it is verified that the student has been missing for 24 hours local law enforcement and campus officials will be provided information concerning the missing student and any detailed information available. If the student has registered a contact person to be notified if the student is missing that person will be notified. Campus officials will review all available information on campus to help determine the circumstances leading up to the student being reported as missing. If circumstances warrant these procedures for a missing student can be implemented in cases when the student is missing for less than 24 hours.

## SAY NO NOW!

### Are you or someone you know?

In a dating or domestic violent relationship?

Has been sexually assaulted?

Is being stalked?

### Information is provided to help answer these questions:

What are the signs?

What can you do?

How can you help?

Are you an Active Bystander?

Who can you contact?

What other information do you need?

### Help and Reporting!

#### Emergency Contacts:

911 - Local Police

PCC Security- (620)770-2461, (620)388-1970, or (620)770-1014

#### To Report An Incident:

PCC Security- (620) 770-2461, (620)388-1970 or (620)770-1014

VP Finance and Operations - (620)672-2724 or (316)641-0260

Housing Director- (620)770-0925

Director Student Success - (620)450-2135

#### Helpful Resources:

Kansas Coalition Against Sexual and Domestic Violence

[www.kcsdv.org](http://www.kcsdv.org) or

Crises Hotline - 1-888-363-2287

**Love is Respect Organization**

[www.loveisrespect.org](http://www.loveisrespect.org) or

1-866-331-9474

1-866-331-8453 TTY

**Family Crises Center - Great Bend, KS**

[www.familycrisisctr.org](http://www.familycrisisctr.org) or

1-866-792-1885 or (620)792-1885

**Horizons Mental Health Center**

602 E. 2<sup>nd</sup>, Pratt, KS 67124

(620)672-2332

<http://hutchregional.com/locations-services/horizons-mental-health-center> or

**Kansas Legal Services Organization**

[www.Ag.ks.gov/public-safety/domestic-violence](http://www.Ag.ks.gov/public-safety/domestic-violence) or

1-888-367-2287

**Kansas Judicial Council**

[www.Kansasjudicialcouncil.org/legal-forms](http://www.Kansasjudicialcouncil.org/legal-forms)

[www.Kansasjudicialcouncil.org/legal-forms](http://www.Kansasjudicialcouncil.org/legal-forms)

The Say No Now program is Pratt Community College's prevention and education effort to help stop relationship violence in support of title IX, the Violence Against Women Reauthorization Act, the SaVE Act and the Clery Act.

## **Be an Active Bystander!**

**SAY NO NOW!**

**Some Facts:**

Pratt Community College asks everyone at PCC to be an active bystander. When you witness any troubling behavior take action to ensure that PCC is a safe environment. Being aware and responding are keys to becoming an active bystander. See something, say something, and do something.

**Say No to These Behaviors**

Abusive behavior

Discrimination

Taking advantage of an imbalance in power such as status or size

Hate behavior

Risky behavior due to alcohol or drugs

**Be Safe:**

If intervening in the situation would be dangerous contact campus security or local law enforcement.

## Help Stop Sexual Assault!

SAY NO NOW!

Know the facts about Sexual Assault:

There are many types of sexual violence and ways for individual to be victimized. If you experience or are aware of any of the following violent acts there is additional information to help assist victims and observers to seek immediate assistance.

**Sexual Violence** Often the term is used interchangeably with rape depending on the laws.

**Rape** about 8 out of 10 rapes, physical force is the only weapon used. Anyone may be a victim of rape. This includes women, men, and children. The victim may be straight or gay.

**Acquaintance Rape** Sexual assault by an acquaintance involves coercive sexual activities by someone that the victim knows. It occurs against a person's will by means of force, duress, violence or fear of bodily injury.

**Child Sexual Abuse** Often child sexual abuse occurs by an acquaintance or relative through incest.

**Dating and Domestic Violence** The issue of power and control are often at the center of dating and family violence. It occurs in all socio-economic, education, racial, and age groups.

**Drug Related Sexual Violence** Drugs and alcohol are often used to compromise the individual's ability to consent or prevent the sexual act from occurring.

**Hate Crimes** Victims of hate crimes typically are based on a dislike of another person's race, religion, national origin, ethnicity, gender, or sexual orientation.

**Incest** This is a crime that occurs between closely related individuals such as parents and children, uncles/aunts and nieces/nephews, etc.

**Male Sexual Violence** Males are also victims of the crimes of sexual violence, sexual abuses, and rape.

**Partner Rape or Domestic Violence** Sexual acts committed without a person's consent and/or against a person's will. The perpetrator is the individuals current partner whether married or not, previous partner, or co-perpetrator.

**Sexual Exploitation by Helping Professions** This act involves sexual contact without consent by a person of trust such as a doctor, therapist, teacher, priest, etc.

**Sexual Harassment** Unwelcome sexual advances by verbal or physical conduct that affects a victim's work or school experiences.

**Stalking** The act of a person following a victim for the purpose of a physical or sexual assault.

## **Some Legal Definitions in the State of Kansas!**

SAY NO NOW!

Definitions:

Statutory rape is defined as sexual acts with individuals under 16 years of age are illegal regardless of the age of the defendant.

Unlawful sexual act means any rape, indecent liberties with a child, and aggravated indecent liberties with a child, criminal sodomy, aggravated criminal sodomy, lewd and lascivious behavior, sexual battery or aggravated sexual battery.

Rape is defined as penetration, no matter how slight, of the vagina or anus with any body part or object or oral penetration with another sex organ of another person, without the consent of the victim.

Sexual battery is defined as the intentional touching of the person of another who is 16 or more years of age, who is not the spouse of the offender and who does not consent thereto, with the intent to arouse or satisfy the sexual desires of the offender or another.

Aggravated sexual battery is the intentional touching of the person of another who is 16 or more years of age and who does not consent thereto, with the intent to arouse or satisfy the sexual desires of the offender or another under any of the following circumstances: 1) when the victim is overcome by force or fear, 2) when the victim is unconscious or physically powerless, 3) when the victim is incapable of giving consent because of mental deficiency or disease, or when the victim is incapable of giving consent because of the effect of any alcoholic liquor, narcotic, drug or other substance, which condition was known by or was reasonably apparent to the offender.

Stalking means an intentional harassment of another person that places the other person in reasonable fear for that person's safety.

Harassment means a knowing and intentional course of conduct directed at a specific person that seriously alarms, annoys, torments or terrorizes the person, and that serves no legitimate purpose.

Domestic violence means an act or threatened act of violence against a person with whom the offender is involved or has been involved in a dating relationship, or an act or threatened act of violence against a family or household member by a family or household member. Domestic violence also includes any other crime committed against a person or against property, or any municipal ordinance violation against a person or against property, when directed against a person with whom the offender is involved or has been involved in a dating relationship or when directed against a family or household member by a family or household member.

PRATT COMMUNITY COLLEGE  
CAMPUS CRIME STATISTICS REPORTED BY FINANCE & OPERATIONS

The attached data from the most recent annual security report to the US Department of Education are reported in accordance with Uniform Crime Reporting procedures, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Crime Awareness, Campus Security Act and the Save Act.

The annual campus security report as required by the Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Crime Awareness and Campus Security Act is now available. The report can be accessed at the Pratt Community College website at:

[www.prattcc.edu/about-pcc/annual-security-report](http://www.prattcc.edu/about-pcc/annual-security-report) or

directly at the US Department of Education site:

<https://ope.ed.gov/campussafety> or

The report contains 3 years of on/off campus crime statistics, procedures to be followed in sexual assault instances, and a general description of security policies, procedures, and programs.

A paper copy of the report is available by contacting the office of the Vice President of Finance and Operations in Room 43 or calling 620-672-2724. Copies are also available in the admissions and personnel offices.

## CRIME STATISTICS LOCATION DEFINITIONS

Crime statistics are broken down geographically according to the following categories: total campus (Total), non-campus building or property, and public property. The following definitions apply to these geographic categories:

**Campus:** (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as food or other retail vendor).

**Non-Campus building or property:** (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property:** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

### DEFINITIONS OF CRIMES FOR USE IN CLASSIFYING CRIMINAL OFFENSES

#### Criminal Homicide

**Murder/Non-Negligent Manslaughter** - The willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

**Negligent Manslaughter** - The killing of another person through negligence.

Sexual/Assault - Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent.

**Rape** - Penetration no matter how slight of the vagina or anus with any body part or object or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is unable of giving consent because of his/her age or because of his/her temporary or permanent mental capacity.

**Incest** - Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.



**Statutory Rape** - Sexual intercourse with a person who is under the statutory age of consent.

**Robbery**- The taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Burglary**- The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony/breaking and entering with intent to commit a larceny; housebreaking; safecracking' an all attempts to commit any of the aforementioned.

**Motor Vehicle Theft** - The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding.)

#### **Group A**

**Hate Crimes** - A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of person's based on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity, or national origin.

Murder and Non-negligent manslaughter forcible sex offenses, non-forcible sex offenses, robbery, aggravated assault, burglary motor vehicle theft, and arson. All as defined above.

#### **Group B**

**Larceny/theft** - Unlawful taking carrying, leading, or riding away of property from the possession or constructive possession of another.

**Simply Assault** - Unlawful physical attach by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, sever laceration, or loss of consciousness.

**Intimidation** - Unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but, without displaying a weapon or subjecting the victim to actual physical attach.

**Destruction/Damage/Vandalism of Property**- Willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

**Arson** - The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

**Liquor Law Violations** - The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on the train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Drug Abuse Violations** - Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapon Law Violations** - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons, carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.